



**TOWN OF VALLEYVIEW  
REGULAR COUNCIL MEETING MINUTES  
MINUTES 21-14  
Monday, August 16, 2021  
5:00 PM IN THE TOWN OF VALLEYVIEW  
COUNCIL CHAMBERS**

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**PRESENT**

Mayor:	Vern Lymburner
Councillors:	Rod Pepper
	Jim Joelson
	Danny McCallum 5:55pm
	Delwin Slemp
	Tanya Boman – via Teleconference 5:19pm
	Glenn Burke

**REGRETS**

Director of Community Services:	Pat Brothers
Director of Public Works & Infrastructure	Jim Baumgardt

**ADMINISTRATION**

Chief Administrative Officer:	Ben Berlinguette
Director of Corporate Services/Deputy CAO	Shari Taylor
Director of Utilities & Asset Management:	Carol McCallum
Administrative Officer:	Kathy McCallum

**OTHERS PRESENT**

**1. CALL TO ORDER**

Call to Order	Mayor Lymburner called the Regular Council Meeting to order at 5:04pm.
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**2. ACCEPTANCE OF AGENDA (adds & deletes)**

Agenda Acceptance Resolution #21-14-149	Councillor Burke moved that Town Council adopt the August 16, 2021 Regular Council Meeting Agenda as presented.
	CARRIED

**3. ADOPTION OF MINUTES**

RCM Minutes Resolution #21-14-150	3.1 Regular Council Meeting Minutes 21-12 dated Monday July 19, 2021
	Councillor Joelson moved that Town Council approve the Regular Town Council Meeting Minutes 21-12 as presented.
	CARRIED

RCM Minutes  
Resolution #21-14-151

3.2 Special Council Meeting Minutes 21-13 dated Thursday  
August 12, 2021

Councillor Pepper moved that Town Council approve the Special  
Town Council Meeting Minutes 21-13 as presented.

CARRIED

3.3 Business arising from Minutes

None.

**4. PUBLIC HEARINGS**

There is no Public Hearing.

**5. PRESENTATIONS & DELEGATIONS**

There are no presentations or delegations.

**6. TOWN OPERATIONAL REPORTS**

6.1 Utilities Report submitted by Carol McCallum;  
Report is attached and forms part of the Minutes.

6.2 Public Works Report submitted by Jim Baumgardt;  
Report is attached and forms part of the Minutes.

6.3 Recreation Report submitted by Pat Brothers;  
Report is attached and forms part of the Minutes.

6.4 CAO Report submitted by Ben Berlinguette;  
Report is attached and forms part of the Minutes.

6.5 Bank Reconciliation Statement for month ending July 31,  
2021

Councillor Joelson moved that Town Council accept the Town  
Operational Reports as information.

Operational Reports  
Resolution #21-14-152

CARRIED

**7. COMMITTEE REPORTS (Boards, Commissions & Committee  
Minutes)**

**8. OLD BUSINESS**

There is no Old Business.

**9. NEW BUSINESS**



9.1 RFD – To seek Council's approval to authorize the Returning Office to designate the location of one or more institutional voting stations for an election in addition to voting stations designated under section 37 of the Local Authorities Election Act. (LAEA)

Councillor Burke moved that Council approve to authorize the Returning Officer to designate the location of one or more institutional voting stations for an election

New Business  
Resolution #21-14-153

CARRIED

9.2 RFD- To seek Council's approval to hold an Advance Vote for the 2021 Municipal Elections on Wednesday, October 13, 2021, from 10:00am to 4:00pm at the Town Administration Office and Institutional location(s).

Councillor Burke moved that Council approve the 2021 Municipal Election Advance Vote on the stated date, time, and location.

New Business  
Resolution #21-14-154

CARRIED

9.3 Consideration to attend the 2021 AUMA Conference

Councillor Pepper moved that council proceed with registering and booking (7) spots for the 2021 AUMA Convention.

New Business  
Resolution #21-14-155

CARRIED

## 10. BYLAW

There are no Bylaws.

## 11. CORRESPONDENCE

11.1 Letter from Ric Mclver with Alberta Municipal Affairs confirming the 2021 Gas Tax Fund (GTF) allocation.

Councillor Pepper moved to accept the correspondence letter as information.

Correspondence  
Resolution #21-14-156

CARRIED

11.2 Letter from the Chamber of Commerce to express support for symbols of inclusivity within our community.

Councillor Joelson moved that Council accept this correspondence letter as information.

Correspondence  
Resolution #21-14-157

CARRIED



11.3 Email from Veterans News requesting proposal for sponsorship in their print and digital publication.

Councillor Pepper moved that Council accept the correspondence letter as information.

Correspondence  
Resolution #21-14-158

CARRIED

11.4 Letter from Staff Sergeant Michael Bourguignon with the first quarter report (April – June 2021) for the Valleyview RCMP's fiscal year of April 2021 to March 2022. Also included is an update on the Body Worn Camera initiative for front-line police officers of the RCMP.

Councillor Slemp moved that Council accept the correspondence letter as information.

Correspondence  
Resolution #21-14-159

CARRIED

11.5 Letter from Town of Claresholm Mayor Doug MacPherson in regard to the possible removal of the requirement for municipalities to have a Code of Conduct Bylaw in place.

Councillor Pepper moved that Council accept the correspondence letter as information.

Correspondence  
Resolution #21-14-160

CARRIED

11.6 Email from Peter Julian, MP (New Westminster-Burnaby) in regard to the climate change emergency.

Councillor Burke moved that Council accept the correspondence letter as information.

Correspondence  
Resolution #21-14-161

CARRIED

11.7 Email from Barry Morishita / President Mayor, City of Brooks with information for the 2021 AUMA Convention registration to be held at the Edmonton Convention Centre from November 17 to 19, 2021.

Councillor McCallum moved that Council accept the correspondence letter as information.

Correspondence  
Resolution #21-14-162

CARRIED

11.8 Letter from Ric McIver confirming the 2021 Senate Election Act and Referendum Act funding for the Town of Valleyview.

Councillor Joelson moved that Town Council accept the Correspondence Letter as information.

Correspondence  
Resolution #21-14-163

CARRIED

**12. CLOSED SESSION**


There is no closed session

**13. ADJOURNMENT**

Councillor Slemp declared the Monday, August 16, 2021 Regular Council Meeting adjourned at 6:05pm.

Adjournment  
Resolution #21-14-164

CARRIED



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Mayor, Vern Lymburner



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CAO, Ben Berlinguette