



**TOWN OF VALLEYVIEW  
REGULAR COUNCIL MEETING MINUTES  
MINUTES 23-12  
Monday July 24, 2023  
AT 5:00PM IN THE TOWN OF VALLEYVIEW  
COUNCIL CHAMBERS**

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**PRESENT**

Mayor:

Vern Lymburner

Councillors:

Glenn Burke

Delwin Slep

Ken Wittig

Danny McCallum

Samantha Steinke

Tanya Boman via TEAMS

**REGRETS**

**ADMINISTRATION**

CAO

Ben Berlinguette

Director of Corporate Services / Deputy CAO

Shari Taylor

Interim Director of Public Works & Infrastructure:

Dave Descheneaux

Director of Community Services:

Pat Brothers

Director of Utilities & Asset Management:

Carol McCallum via teleconference

Administrative Officer:

Kathy McCallum

**OTHERS PRESENT**

Wyatt Lynds – Qube Investment Management

**1. CALL TO ORDER**

Call to Order

Mayor Lymburner called the Regular Council Meeting to order at 5:02pm.

**2. ACCEPTANCE OF AGENDA (adds & deletes)**

Councillor Burke moved that Town Council adopt the July 24, 2023, Regular Council Meeting Agenda as presented.

Agenda Acceptance

Resolution #23-12-158

CARRIED UNANIMOUSLY

**3. ADOPTION OF MINUTES**

3.1 Regular Council Meeting Minutes 23-11 dated Monday June 26, 2023.

Councillor Steinke moved that Town Council approve the Regular Town Council Meeting Minutes 23-11 as presented.

RCM Minutes

Resolution #23-12-159

CARRIED UNANIMOUSLY

3.2 Business arising from Minutes.

#### **4. PUBLIC HEARINGS**

There is no Public Hearing.

#### **5. PRESENTATIONS & DELEGATIONS**

5.1 Presentation from Wyatt Lynds, Equity Research Analyst from Qube Investment Management at 5:00pm.

Councillor McCallum moved to accept the presentation as information.

Presentations & Delegations  
Resolution #23-12-160

CARRIED UNANIMOUSLY

#### **6. TOWN OPERATIONAL REPORTS**

- 6.1 Utilities Report submitted by Carol McCallum;
- 6.2 Public Works Report submitted by Dave Descheneaux;
- 6.3 Community Services Report submitted by Pat Brothers;
- 6.4 CAO Report submitted by Ben Berlinguette;
- 6.5 Bank reconciliation from month ending June 30, 2023.

Councilor Wittig moved to accept the Town Operational Reports as presented.

Town Operational Reports  
Resolution #23-12-161

CARRIED UNANIMOUSLY

#### **7. COMMITTEE REPORTS (Boards, Commissions & Committee Minutes)**

- 7.1 Heart River Housing Special Meeting Minutes for Falher Project from May 31, 2023.
- 7.2 Heart River Housing Minutes from April 20, 2023.
- 7.3 Heart River Housing Minutes from May 18, 2023.
- 7.4 Heart River Housing capital projects update.

Councillor Steinke moved to accept the Committee Reports at information.

Committee Reports  
Resolution #23-12-162

CARRIED UNANIMOUSLY

#### **8. OLD BUSINESS**

There is no old business.

## **9.NEW BUSINESS**

9.1 RFD – To authorize additional administrative signing authorities.

Councilor Steinke moved that Council appoints Ben Berlinguette, Shari Taylor, Pat Brothers and Kathy McCallum signing authorities from Administration; and Vern Lymburner, Danny McCallum, Tanya Boman, and Glenn Burke as signing authorities from Council. Cheques and Accounts payable requisitions require (1) signature from Administration and (1) signature from Council.

New Business  
Resolution #23-12-163

CARRIED UNANIMOUSLY

9.2 RFD – To seek Council's approval to pass a resolution establishing reserve bids and conditions of sale for tax recovery sale being held September 25, 2023.

Councilor Boman moves that Council passes a resolution to establish the reserve bids for the listed properties at the 2022 assessed value as completed by Accurate Assessment Group; and to establish conditions of non-refundable deposit of 10% of the accepted bid at the time of sale with the balance of the accepted bid within 14 days of the date of sale of property with payments made by cash or certified cheque.

New Business  
Resolution #23-12-164

CARRIED UNANIMOUSLY

9.3 RDF – To seek Council's approval to amend the Town of Valleyview Land use Bylaw 2022-11 where it describes the materials and appearance of fencing.

Councillor Burke moves to give first reading to Bylaw #2023-09 (a Bylaw to Amend the Land Use Bylaw).

New Business  
Resolution #23-12-165

CARRIED UNANIMOUSLY

Councillor Steinke moved to give second reading to Bylaw #2023-09 (A Bylaw to Amend the Land Use Bylaw).

New Business  
Resolution #23-12-166

CARRIED UNANIMOUSLY

Councillor Wittig moved to introduce Bylaw #2023-09 (A Bylaw to Amend the Land Use Bylaw) for a third reading.

New Business  
Resolution #23-12-167

CARRIED UNANIMOUSLY

Councillor Slemp moved to give third and final reading to Bylaw #2023-09 (A Bylaw to Amend the Land Use Bylaw)

New Business  
Resolution #23-12-168

CARRIED UNANIMOUSLY

Mayor Lymburner declared Bylaw #2023-09 to be in effect.

9.4 Request for Council's approval to appoint Adam Norris, Louis Joseph and Debbie Wedel to the Library Board for the term June 30, 2023 – June 30, 2026.

New Business  
Resolution # 23-12-169

Councillor Steinke moves to table the decision to appoint Adam Norris, Louis Joseph and Debbie Wedel to the Library Board for the term June 30, 2023 – June 30, 2026 and extend it to the end of October 2023.

CARRIED UNANIMOUSLY

9.5 RFD- to seek Council's approval to rescind motion #23-10-141, decision on Forgiving the 2023 Property Taxes for the Valleyview Seed Cleaning Plant

New Business  
Resolution# 23-12-170

Councillor Steinke moved to rescind motion #23-10-141, decision on Forgiving the 2023 Property Taxes for the Valleyview Seed Cleaning Plant.

CARRIED UNANIMOUSLY

## **10. BYLAW**

10.1 RFD – to request Council's reading and adoption to updated Waste Management Bylaw #2023-08.

Bylaw  
Resolution#23-12-171

Councillor Wittig moved to give first reading to bylaw #2023-08 Waste Management Bylaw.

CARRIED

Bylaw  
Resolution #23-12-172

Councillor Burke moved to give second reading to bylaw #2023-08 Waste Management Bylaw.

CARRIED

Bylaw  
Resolution #23-12-173

Councillor McCallum moved to introduce bylaw #2023-08 Waste Management Bylaw for a third reading.

CARRIED

Bylaw  
Resolution #23-12-174

Councillor Boman moved to give third and final reading to bylaw #2023-08 Waste Management Bylaw.

CARRIED UNANIMOUSLY

Mayor Lymburner declares bylaw #2023-08 Waste Management Bylaw to be effect.

## **11. CORRESPONDENCE**

11.1 Letter from Tammie LeBlanc, President, on behalf of Board of Directors Valleyview Victims Assistance Association, looking for donations to allow them to continue to provide services in the community.

Correspondence  
Resolution #23-12-175

Councilor Wittig moved to accept the letter as information

CARRIED UNANIMOUSLY

11.2 Letter from JoAnn Clarke, Valleyview & District Agricultural Society, looking for sponsor support for their upcoming Annual Fair and Rodeo, August 11-13, 2023.

Correspondence  
Resolution #23-12-176

Councilor McCallum moved to accept this correspondence item as information.

CARRIED UNANIMOUSLY

11.3 Letter from Youth Science Canada, Congratulating Janessa Bourlon on her selection as a national finalist at the 2023 Canada- Wide Science Fair.

Correspondence  
Resolution #23-12-177

Councilor Steinke moved to accept this correspondence item as information.

CARRIED UNANIMOUSLY

Councilor Burke left the Council Chambers at 6:15pm due to pecuniary interest.

11.4 Letter from Darcy Napier, Greenview Search & Rescue President, looking for funding to install Star link internet with a one-year subscription at their training building.

Correspondence  
Resolution #23-12-178

Councilor Wittig moved to accept this correspondence item as information.

CARRIED UNANIMOUSLY

Councilor Burke returned to the Council Chambers at 6:18pm

11.5 Letter from Shelley at Prostate Cancer Foundation BC, promoting their "Light up in Blue" in to show support for the #1 cancer in men.

Correspondence  
Resolution #23-12-179

Councilor McCallum moved to accept this correspondence item as information.

CARRIED UNANIMOUSLY

11.6 Letter from Ri McIver, Minister of Alberta Municipal Affairs, confirming the allocation amounts for the MSI Capital and Operating, and CCBF program.

Councilor Burke moved to accept this correspondence item as information.

Correspondence  
Resolution #23-12-180

CARRIED UNANIMOUSLY

11.7 Letter from Sunny Balwaria, President of Cold Shot bus lines, requesting Municipalities to reach out to Devin Dreeshen, Minister of Transportation & Economic Corridors to show support for the bus lines.

Councilor Steinke moved for Administration to write a letter of support and to accept this correspondence item as information.

Correspondence  
Resolution #23-12-181

CARRIED UNANIMOUSLY

11.8 Copy of the Public Works "Talkin' Trash" pamphlet to go out with the July utility bills at the beginning of August.

Councilor Wittig moved to accept this correspondence item as information.

Correspondence  
Resolution #23-12-182

CARRIED UNANIMOUSLY

## **12 CLOSED SESSION**

There is no closed session.

## **13 ADJOURNMENT**

Councillor Slomp declared the Monday July 24, 2023 Regular Council Meeting adjourned at 6:27pm.

Adjournment  
Resolution #23-12-183

CARRIED UNANIMOUSLY

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Mayor, Vern Lymburner

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CAO, Ben Berlinguette