



**TOWN OF VALLEYVIEW  
REGULAR COUNCIL MEETING MINUTES  
MINUTES 23-21  
Monday, December 11, 2023  
AT 5:00PM IN THE TOWN OF VALLEYVIEW  
COUNCIL CHAMBERS**

---

**PRESENT**

Mayor:

Councillors:

Vern Lymburner  
Glenn Burke  
Delwin Slep  
Ken Wittig  
Samantha Steinke  
Tanya Boman via teams  
Danny McCallum

**REGRETS**

Director of Community Services:

Pat Brothers

**ADMINISTRATION**

Chief Administrative Officer  
Director of Corporate Services  
Director of Public Works & Infrastructure:  
Manager of Community Services:  
Director of Utilities & Asset Management:  
Administrative Officer:

Ben Berlinguette  
Kathy McCallum  
Dave Descheneaux  
Tracey Stewart  
Carol McCallum  
Karen Staples

**OTHERS PRESENT**

MD of Greenview Reeve Tyler Olsen

Glenda Farnden – Sr. Municipal Relations Liaison  
for STARS

**1. CALL TO ORDER**

Call to Order

Mayor Lymburner called the Regular Council Meeting to order  
at 5:01p.m.

**2. ACCEPTANCE OF AGENDA (adds & deletes)**

Councillor Steinke moved that Town Council adopt the  
December 11, 2023 Regular Council Meeting Agenda as  
presented.

Agenda Acceptance  
Resolution #23-21-276

CARRIED UNANIMOUSLY

**3. ADOPTION OF MINUTES**

3.1 Regular Council Meeting Minutes 23-20 dated Monday  
November 27, 2023.

RCM Minutes  
Resolution #23-21-277

Councillor Burke moved that Town Council approve the Regular Town Council Meeting Minutes 23-20 as presented.

CARRIED UNANIMOUSLY

3.2 Business arising from Minutes.

#### **4. PUBLIC HEARINGS**

There is no Public Hearing.

#### **5. PRESENTATIONS & DELEGATIONS**

Presentation from Glenda Farnden, Sr. Municipal Relations Liaison with STARS at 5:05pm

Councillor McCallum moved to accept the presentation as information

Presentations & Delegations  
Resolution #23-21-278

CARRIED UNANIMOUSLY

#### **6. TOWN OPERATIONAL REPORTS**

- 6.1 Utilities Report submitted by Carol McCallum;
- 6.2 Public Works Report submitted by Dave Descheneaux;
- 6.3 Community Services Report submitted by Pat Brothers;
- 6.4 CAO Report submitted by Ben Berlinguette;
- 6.5 Bank reconciliation from month ending November 30, 2023.

Town Operational Reports  
Resolution #23-21-279

Councilor Burke moved to accept the Town Operational Reports as presented.

CARRIED UNANIMOUSLY

#### **7. COMMITTEE REPORTS** (Boards, Commissions & Committee Minutes)

7.1 Grande Prairie Regional Tourism Association agenda and meeting minutes from Thursday, November 30, 2023.

7.2 Peace Library System Board Meeting Highlights from November 25, 2023.

Committee Reports  
Resolution #23-21-280

Councillor McCallum moved to accept the Committee Reports as presented.

CARRIED UNANIMOUSLY

## **8.OLD BUSINESS**

There is no old business.

## **9.NEW BUSINESS**

9.1 RFD – To seek Council's approval to adopt the 2023 Operating Budget as the Interim Operating Budget for 2024, as well as the approving the first-round capital items presented by Administration.

New Business  
Resolution #23-21-281

Councillor Wittig moved that Council adopts the 2023 Operating Budget as the Interim Operating Budget for 2024 with corrections by Council and approves the first-round capital items presented by Administration.

CARRIED 5/2 VOTE

9.2 RFD – To seek Council's approval on proposed Policy COU 15-01 Tangible Capital Assets.

New Business  
Resolution #23-21-282

Councillor McCallum moved that Council approved proposed Policy COU 15-01 Tangible Capital Assets 3.1

CARRIED UNANIMOUSLY

9.3 RFD – For Council to approve donating the old Main Street Christmas Lights to Heart River Housing for their use at the Red Willow Lodge.

New Business  
Resolution #23-21-283

Councillor Steinke moved to donate all the old Christmas Lights to Heart River Housing to distribute as they require.

CARRIED

9.4 STARS request.

New Business  
Resolution #23-21-284

Councilor McCallum moved to approve the payment to STARS in the amount of \$6000.00 for 2024 & 2025.

CARRIED UNANIMOUSLY

## **10. BYLAW**

10.1 RFD – To seek Council’s approval for first reading of 2023-13 Council Code of Conduct Bylaw. Surveys to be completed by end of year.

Councillor Burke moved to pass the first reading of 2023-13 code of Conduct Bylaw

Bylaw  
Resolution #23-21-285

CARRIED UNANIMOUSLY

## **11. CORRESPONDENCE**

11.1 Early Bird registration is now open until December 31, 2023 for Growing the North 2024.

Councilor Steinke moved for Mayor Lymburner to attend the Growing the North 2024 Conference.

Correspondence  
Resolution #23-21-286

CARRIED UNANIMOUSLY

11.2 Letter from the Honorable Devin Dreesen, ECA Minister of Transportation and Economic Corridors regarding challenges for the Cold Shot Bus Lines.

Councilor Wittig moved to accept as information.

Correspondence  
Resolution #23-21-287

CARRIED UNANIMOUSLY

## **12. CLOSED SESSION**

There is no Closed Session.

## **13 ADJOURNMENT**

Councillor Slemph declared the Monday, December 11, 2023 Regular Council Meeting adjourned at 6:28p.m.

Adjournment  
Resolution #23-21-288

CARRIED UNANIMOUSLY

---

Mayor, Vern Lymburner

---

CAO, Ben Berlinguette