



**TOWN OF VALLEYVIEW
REGULAR COUNCIL MEETING MINUTES**

MINUTES 24-01

**Monday, January 15, 2024
AT 5:00PM IN THE TOWN OF VALLEYVIEW
COUNCIL CHAMBERS**

PRESENT

Mayor:	Vern Lymburner
Councillors:	Glenn Burke
	Delwin Slemp
	Ken Wittig
	Samantha Steinke
	Tanya Boman
	Danny McCallum

REGRETS

ADMINISTRATION

Chief Administrative Officer	Ben Berlinguette
Director of Corporate Services:	Kathy McCallum
Director of Public Works & Infrastructure:	Dave Descheneaux
Director of Community Services:	Pat Brothers
Director of Utilities & Asset Management:	Carol McCallum
Administrative Officer:	Karen Staples

OTHERS PRESENT

Reeve Tyler Olsen
Library Representatives: Karri Danner, Connor D'Onofrio, Liz Griffiths, Skylar MacPherson, Travis Werklund, Pam Donovan, Carissa Dougherty

1. CALL TO ORDER

Call to Order

Mayor Lymburner called the Regular Council Meeting to order at 5:02p.m.

CAO reviewed safety protocols – fire exits and washroom locations.

2. ACCEPTANCE OF AGENDA (adds & deletes)

Councillor Steinke moved that Town Council adopt the January 15, 2024 Regular Council Meeting Agenda as amended with addition of:

9.4 Recordings of Meetings

Agenda Acceptance
Resolution #24-01-001

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting Minutes 21-23 dated Monday December 11, 2023.

Councillor Burke moved that Town Council approve the Regular Town Council Meeting Minutes 21-23 with amendment – Coucillor Boman left the meeting at 6:19pm.

RCM Minutes
Resolution #24-01-002

CARRIED UNANIMOUSLY

3.2 Business arising from Minutes.

None

4. CLOSED SESSION

4.1 FOIP – Section 23 (1b), 24 (1A), and 27 (1a)

Councillor Steinke moved that Town Council move into Closed Session at 5:05pm for FOIP section 23 (1b), 24 (1A), and 27 (1a)., with CAO Berlinguette, called in at 5:40pm to join.

Into Closed Session
Resolution #24-01-003

CARRIED UNANIMOUSLY

- Attendance:
- Mayor Lymburner
- CAO Berlinguette (joined at 5:40pm)
- Councillor Stemp
- Councillor Steinke
- Councillor Wittig
- Councillor McCallum
- Councillor Burke
- Councillor Boman

Councillor Steinke moved that Town Council move out of Closed Session at 6:02 pm.

Out of Closed Session
Resolution #24-01-004

CARRIED UNANIMOUSLY

5. PRESENTATIONS & DELEGATIONS

There are no Presentations or Delegations.



6. TOWN OPERATIONAL REPORTS

- 6.1 Utilities Report submitted by Carol McCallum;
- 6.2 Public Works Report submitted by Dave Descheneaux;
- 6.3 Community Services Report submitted by Pat Brothers;
- 6.4 CAO Report submitted by Ben Berlinguette;
- 6.5 Bank reconciliation from month ending December 31, 2023.

Councilor McCallum moved to accept the Town Operational Reports as presented.

Town Operational Reports
Resolution #24-01-005

CARRIED UNANIMOUSLY

7. COMMITTEE REPORTS (Boards, Commissions & Committee Minutes)

- 7.1 Heart River Housing Minutes from November 16, 2023.

Councillor Boman moved to accept the Committee Reports as presented.

Committee Reports
Resolution #24-01-006

CARRIED UNANIMOUSLY

8. OLD BUSINESS

There is no old business.

9. NEW BUSINESS

- 9.1 RFD – To review the Town of Valleyview 2024 interim budget as directed by Council.

Councillor McCallum moved that Council gives Administration direction on opportunities found within the Town of Valleyview's 2024 interim budget.

New Business
Resolution #24-01-007

CARRIED

- 9.2 RFD – To seek Council's approval of the Caron Community Education Fund (CCEF) including disbursements of its funds to donor selected local user groups in the Town of Valleyview.

Councillor Burke asked to be excluded from the decision for pecuniary interests. (Works for Caron)

Councillor Stemp moved that Council approves the Caron Community Education Fund and accepts the donation amount of \$24,833.11 with these funds to be distributed at Council's discretion to the town local user groups, the Valleyview Riverside Golf Course for JR Golf and the Valleyview JETS Hockey Club.

New Business
Resolution #24-01-008

6 for and 1 against

CARRIED

9.3 RFD – To obtain Council's review and signature of the Quality Management Plan for the Town of Valleyview Gas Utility.

Councillor Steinke moved that Council accepts the Quality Management Plan – Town of Valleyview Gas Utility as presented, and the Mayor and Administration signs the document.

New Business
Resolution #24-01-009

CARRIED UNANIMOUSLY

9.4 Recording of council meetings – audio, video, live stream.

Councillor Boman moved to have administration look into costs of recording options for council meetings.

New Business
Resolution #24-01-010

CARRIED UNANIMOUSLY

10. BYLAW

10.1 RFD – To seek Council's approval for second and third readings of 2023-13 Council Code of Conduct Bylaw.

Councillor McCallum gives second reading of 2023-13 Council Code of Conduct Bylaw.

Bylaw
Resolution #24-01-011

CARRIED UNANIMOUSLY

Councillor Steinke gives third and final reading of 2023-13 Council Code of Conduct Bylaw.

Bylaw
Resolution #24-01-012

CARRIED UNANIMOUSLY

Mayor Lymburner declared Bylaw 2023-13 Council Code of Conduct in effect.

10.2 RFD – To seek Council's approval to pass Proposed Bylaw 2024-01 Municipal Borrowing Bylaw which is an annual Bylaw passed in the event the Town is required to borrow funds.

Councillor Burke moved Council gives first reading of 2024-01 Council Procedural Bylaw.

Bylaw
Resolution #24-01-013

CARRIED UNANIMOUSLY

11. CORRESPONDENCE

11.1 Letter from Sunny Balwaria, President of Cold Shot bringing attention to their critical financial situation.

Councillor Steinke moved to accept as information.

Correspondence
Resolution #24-01-014

CARRIED UNANIMOUSLY

11.2 Letter from the Valleyview & District Agricultural Society requesting a silent auction donation.

Councillor Steinke asked to be excused due to pecuniary interest.
(On the Board)

Councillor McCallum moved to donate a prize not exceeding \$250.00.

Correspondence
Resolution #24-01-015

CARRIED

11.3 Email and letter from Sarah Lavers & Charlene Galandie with the Valleyview Minor Hockey Association requesting a donation of ice time for their raffle table.

Councillor Burke moved to donate ice time as a prize to Hockey Day in Canada not exceeding \$120.00.

Correspondence
Resolution #24-01-016

CARRIED UNANIMOUSLY

11.4 Letter from Rebecca Schultz, Minister of Environmental and Protected Areas, advising Municipalities on the Alberta drought situation.

Councillor Wittig moved to accept plan as information and for administration to come back with an RFD with drought provisions.
Cancelled flower baskets this year.

Correspondence
Resolution #24-01-017

CARRIED UNANIMOUSLY

11.5 Letter from Rebecca Alty, Mayor of Yellowknife, thanking the Town of Valleyview of their efforts to support the Yellowknife evacuees.

11.6 Email from Andrew Tereposky and RONALDA Wilcox thanking the Town of Valleyview for their assistance during their evacuation from Yellowknife.

Correspondence
Resolution #24-01-018

Councillor Slemp moved to accept as information.

CARRIED UNANIMOUSLY

12. PUBLIC HEARINGS

There are no Public Hearings.

13 ADJOURNMENT


Councillor Slemp declared the Monday, January 15, 2024
Regular Council Meeting adjourned at 6:45p.m.

Adjournment
Resolution #24-01-019

CARRIED UNANIMOUSLY



Mayor, Vern Lymburner



CAO, Ben Berlinguette