



**TOWN OF VALLEYVIEW  
REGULAR COUNCIL MEETING MINUTES  
MINUTES 24-03**

**Monday, February 26, 2024  
AT 5:00PM IN THE TOWN OF VALLEYVIEW  
COUNCIL CHAMBERS**

**PRESENT**

Mayor:

Vern Lymburner

Councillors:

Glenn Burke

Ken Wittig

Samantha Steinke

Tanya Boman via teams

Danny McCallum

**REGRETS**

Director of Community Services

Pat Brothers – informed Council beforehand unable to attend due to prior obligations.

Councillor

Delwin Slemp – informed Council beforehand unable to attend due to prior obligations.

**ADMINISTRATION**

Chief Administrative Officer

Ben Berlinguette

Director of Corporate Services

Kathy McCallum

Director of Public Works & Infrastructure:

Dave Descheneaux

Manager of Community Services:

Tracy Stewart

Director of Utilities & Asset Management:

Carol McCallum

Administrative Officer:

Karen Staples

**OTHERS PRESENT**

Tyler Olsen – Md Greenview Reeve

Robin Gillis – RCMP

BJ & Joni Rohloff – Concerned Citizens

Travis Werklund – Inclusive Municipalities

TJ Kennedy – Citizen

Christopher Olsen – Observer

Drew Melvin – Observer

**1. CALL TO ORDER**

Call to Order

Mayor Lymburner called the Regular Council Meeting to order at 5:00p.m.

**2. ACCEPTANCE OF AGENDA (adds & deletes)**

Councillor Wittig moved that Town Council adopt the February 26, 2024 Regular Council Meeting Agenda as amended with addition:

11.6 Valleyview Petroleum Association



Agenda Acceptance  
Resolution #24-03-046

CARRIED UNANIMOUSLY

**3. ADOPTION OF MINUTES**

3.1 Regular Council Meeting Minutes 24-02 dated Monday  
February 12, 2024.

Councillor Burke moved that Town Council approve the Regular  
Town Council Meeting Minutes 24-02 as presented.

RCM Minutes  
Resolution #24-03-047

CARRIED UNANIMOUSLY

3.2 Business arising from Minutes.

**4. PUBLIC HEARINGS**

There is no Public Hearing.

**5. PRESENTATIONS & DELEGATIONS**

5.1 Presentation from BJ Rohloff, Owner of UFA at 5:05pm.

Councillor Steinke moved to accept Mr. Rohloff's presentation as  
information and look into other avenues to lighten the theft and  
break ins. Administration will reach out to other municipalities.

Presentations & Delegations  
Resolution #24-03-048

CARRIED UNANIMOUSLY

**6. TOWN OPERATIONAL REPORTS**

There are no Town Operational Reports

**7. COMMITTEE REPORTS (Boards, Commissions & Committee  
Minutes)**

Valleyview & District Recreation Board Meeting Minutes from  
February 13, 2024.

Committee Reports  
Resolution #24-03-049

Councillor McCallum moved to accept the Committee Reports as  
information.

CARRIED UNANIMOUSLY

There is one opening for the Recreation Board with the closing date  
for applicants being February 28, 2024.

## 8. OLD BUSINESS

8.1 (a) The Coalition of Inclusive Municipalities: Small and Rural Municipalities

8.1(b) The Coalition of Inclusive Municipalities: A Guide for New and Established Members.

Councillor McCallum moved to table 8.1(a) & (b) and have administration find more information from other communities on pros, cons, committees etc.

Old Business  
Resolution #24-03-050

CARRIED UNANIMOUSLY

## 9. NEW BUSINESS

9.1 Extension of Clause P.1. in Development Agreement between The Town of Valleyview (the "Town") and Minhas Group (the "Developer") signed in 2014.

Councillor McCallum motioned that Council not extend **clause P.1** in the Development Agreement between the Town and the Minhas Group, which pertains to tax exemptions on certain serviced lots owned by the developer. Specifically, the tax exemption will not be renewed for the following six lots:

1. Tax Roll 11710, 3801 52nd St
2. Tax Roll 11730, 3805 52nd St
3. Tax Roll 11740, 3807 52nd St
4. Tax Roll 11750, 3809 52nd St
5. Tax Roll 11760, 3811 52nd St
6. Tax Roll 11770, 3813 52nd St

New Business  
Resolution #24-03-051

Administration is to investigate the remaining property at NE 9- 70-22W5 with review.

CARRIED UNANIMOUSLY

9.2 RFD – To seek Council's approval for ADM 24-02 Asset Proposal Policy.

Councillor Steinke moved that Council gives first reading of ADM 24-02 Asset Disposal Policy.

New Business  
Resolution #24-03-052

CARRIED UNANIMOUSLY



9.3 Review applications for Library Trustee and send them to the Library Board for recommendations. Applicants are: Sarah Turcotte, Karen Ratzlaff, Steve Vetsch, Luella Vetsch, Tracie Craig, T.J. Kennedy, Katerina Kennedy, Anne Nichol, Travis Werklund, Deborah Stewart, Christine Ikonikov and Debra Wedel.

Read into Record:

Applications received after the Agenda cutoff: Annette McCullough, Kristine Gavin, Christina Fobes, Keanna Joachim, Amanda Roy, Drew Melvin, Sharon Dorscheid, Louis Joseph, Nathan Steinke, Adam Norris & Tina Caron.

Mayor Lymburner informed that Drew Melvin is disqualified due to the MOU stating that a person cannot be an employee of the Town or MD and he works for the MD of Greenview.

**Closed Session**

Closed Session, FOIP section(s) 17 (1), 21 (1a, I, ii), 23 (1b)

Councillor Steinke moved that Town Council move into Closed Session at 6:05pm for to review Library Board applications with CAO Berlinguette to stay.

CARRIED UNANIMOUSLY

Into Closed Session  
Resolution #24-03-053

Attendance:  
Mayor Lymburner  
CAO Berlinguette  
Councillor Steinke  
Councillor Burke  
Councillor Wittig  
Councillor McCallum  
Councillor Boman – via Teams

Councillor Wittig moved for Council to come out of closed session at 6:43pm.

CARRIED UNANIMOUSLY

Out of Closed Session  
Resolution #24-03-054

Councillor McCallum moved to appoint Debra Wedel, Tina Caron, Tracey Craig, and Annette McCullough as per the Library Act Clause 5.1 & 5.2. for the next term up to October 2025.

CARRIED UNANIMOUSLY

New Business  
Resolution #24-03-055

Councillor Steinke moved to have Administration reach out to MD of Greenview to appoint a councillor to sit on the board as per agreement.

CARRIED UNANIMOUSLY

New Business  
Resolution #24-03-056

9.4 RFD – For Council to provide directions on the options for providing a professionally inspected sound-light apparatus.

Councillor McCallum moved that Council rescinds resolution 23-18-239 and directs administration that the current systems in place at the Polar palace Arena currently work for most of the facility users.

CARRIED 6 FOR, 1 OPPOSED

## 10. BYLAW

10.1 RFD – To seek Council's approval for three readings of 2024-04 Business License Bylaw.

Bylaw  
Resolution #24-03-057

Councillor Burke moves to give first reading of 2024-04 Business License Bylaw.

CARRIED UNANIMOUSLY

Bylaw  
Resolution #24-03-058

Councillor Steinke moves that Council gives second reading of 2024-04 Business License Bylaw

CARRIED UNANIMOUSLY

Bylaw  
Resolution #24-03-059

Councillor Wittig moved to introduce 2024-04 Business License Bylaw for a third reading.

CARRIED UNANIMOUSLY

Bylaw  
Resolution #24-03-060

Councillor McCallum moved that Council gives third and final reading of 2024-04 Business License Bylaw.

CARRIED UNANIMOUSLY

10.2 RFD – To seek Council's approval for third reading of 2024-05 Council Code of Conduct Bylaw.

Bylaw  
Resolution #24-03-061

Councillor Boman moved to introduce 2024-05 Council Code of Conduct Bylaw for a third reading.

CARRIED UNANIMOUSLY

10.3 RFD – To seek Council's approval for all three readings and approval of 2024-06 Waste Management Bylaw.

Bylaw  
Resolution #24-03-062

Councillor Wittig moves to give first reading of 2024-06 Waste Management Bylaw.

CARRIED UNANIMOUSLY

Bylaw  
Resolution #24-03-063

Councillor Burke moves that Council gives second reading of 2024-06 Waste Management Bylaw

CARRIED UNANIMOUSLY

Bylaw  
Resolution #24-03-064

Councillor McCallum moved to introduce 2024-06 Waste Management Bylaw for a third reading.  
CARRIED UNANIMOUSLY

Bylaw  
Resolution #24-03-065

Councillor Steinke moved that Council gives third and final reading of 2024-06 Waste Management Bylaw.  
CARRIED UNANIMOUSLY

## 11. CORRESPONDENCE

11.1 Letter from Rowan Napier regarding the Valleyview Municipal Library Budget.

Correspondence  
Resolution #24-03-066

Councillor McCallum moved for Council to accept the correspondence item as information and for Administration to  
CARRIED UNANIMOUSLY

11.2 Letter from Darcy Napier regarding the Valleyview Municipal Library Budget.

Correspondence  
Resolution #24-03-067

Councillor McCallum moved for Council to accept the correspondence items as information and for Administration to  
CARRIED UNANIMOUSLY

11.3 Email from T.J. Kennedy expressing his concerns regarding certain topics discussed during the February 12, 2024 Council Meeting.

Correspondence  
Resolution #24-03-068

Councillor Boman moved to accept the Correspondence item as information.  
CARRIED UNANIMOUSLY

11.4 Email from Sandy Boates, concerning glyphosate and other toxic chemicals.

Correspondence  
Resolution #24-03-069

Councillor McCallum motioned to accept the letters as information.  
CARRIED UNANIMOUSLY

11.5 Letter from Adam Norris regarding the Valleyview Municipal Library Trustee Appointment.

Correspondence  
Resolution #24-03-070

Councillor McCallum moved to make a friendly amendment to the MOU based on the Library Act and the lawyer recommendation. If a friendly amendment is not accepted, Administration to end the MOU and then corrective it.  
CARRIED UNANIMOUSLY



11.6 Petroleum Association seeking a door prize for the Annual Oilmen's Curling Bonspiel on March 9, 10, 11.

Councillor McCallum moved to provide a door prize for the annual Oilmen's Curling Bonspiel, not to exceed \$250.00.

Correspondence  
Resolution #24-03-071

CARRIED 6 FOR, 1 ABSTAINED

### 13 ADJOURNMENT

Councillor Wittig declared the Monday, February 26, 2024 Regular Council Meeting adjourned at 7:11p.m.

Adjournment  
Resolution #24-03-072

CARRIED UNANIMOUSLY



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Mayor, Vern Lymburner



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CAO, Ben Berlinguette