



AGENDA
REGULAR COUNCIL MEETING
June 10, 2024 @ 5:00 p.m.
IN THE TOWN OF VALLEYVIEW
COUNCIL CHAMBERS

A small town with big economic opportunities, Valleyview is on the way up!

1. CALL TO ORDER

2. ACCEPTANCE OF AGENDA (adds & deletes)

3. ADOPTION OF MINUTES

3.1 Minutes 24-12 from the Budget Meeting held on Monday, May 27, 2024.

3.2 Business Arising from Minutes.

3.3 Minutes 24-13 from the Regular Council Meeting held on Monday, May 27, 2024.

3.4 Business Arising from Minutes.

4. PUBLIC HEARINGS

There is no Public Hearing.

5. PRESENTATIONS & DELEGATIONS

5.1 Presentation from the Valleyview Municipal Library on the 2023 audited financial statement.

6. TOWN OPERATIONAL REPORTS

6.1 Utilities Report submitted by Carol McCallum;

6.2 Public Works Report submitted by Dave Descheneaux;

6.3 Community Services Report submitted by Pat Brothers;

6.4 Bank Reconciliation for month ending May 31, 2024.

7. COMMITTEE REPORTS (Boards, Commissions & Committee Minutes)

7.1 Heart River Housing Meeting Minutes from April 18, 2024.

7.2 Peace Library Systems annual report for 2023.

8. OLD BUSINESS

8.1 RFD – To seek Council's approval to hold one Regular Council Meeting per month for the months of July and August 2024, being July 15 and August 12, 2024.

9. NEW BUSINESS

9.1 Ratification of email vote to approve the 2024 Operating and Capital Budgets, 3-year Operating Budget Plan and 5-year Capital Plan.

10. BYLAWS

There are no Bylaws.

11. CORRESPONDENCE

11.1 Thank you letter from Hillside Jr/Sr High School Badminton Provincial Teams.

11.2 Email from the Valleyview Ag Society regarding the Valleyview Farmer's Market.

11.3 Email from the Peace Library System regarding new libraries act regulations published.

11.4 Stronger Together Library Conference: Registration Open.

11.5 Letter from Angie Wedge, Recreation Program Facilitator for the Town of Valleyview, regarding the Legion Flag Raising Ceremony in celebration of Canada Day.

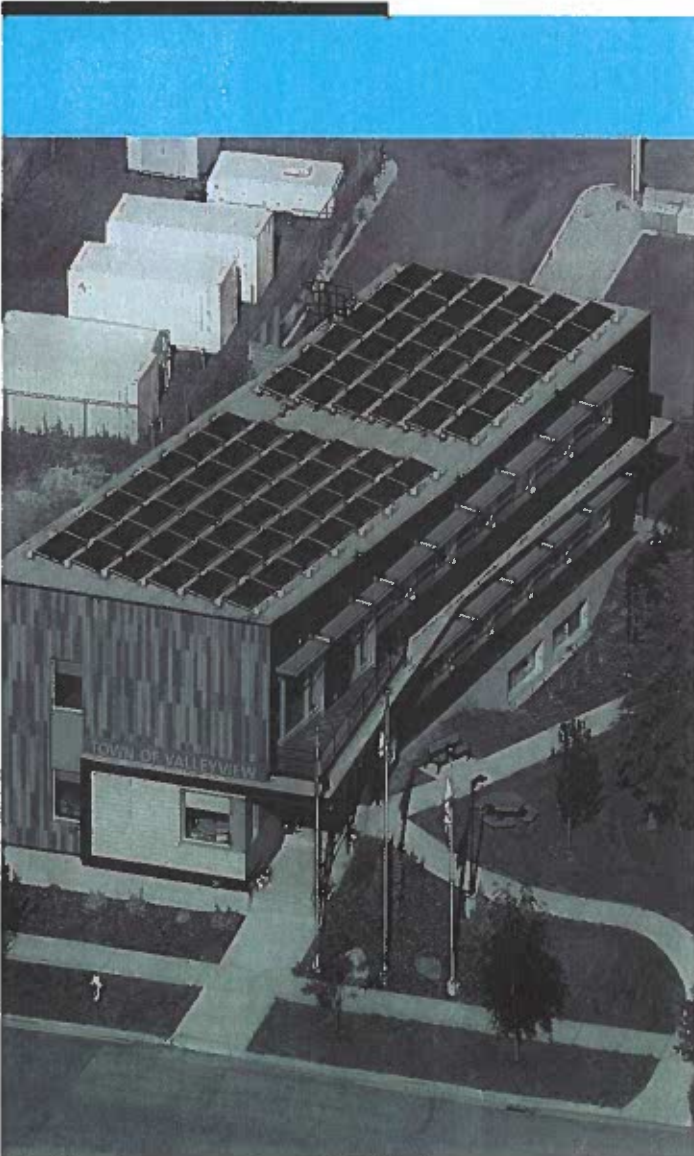
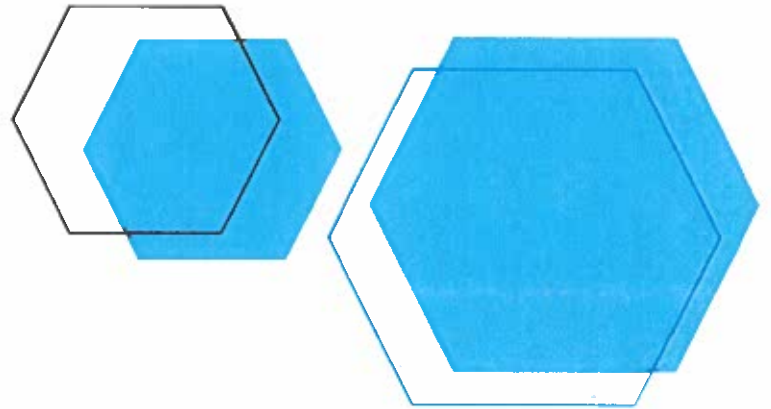
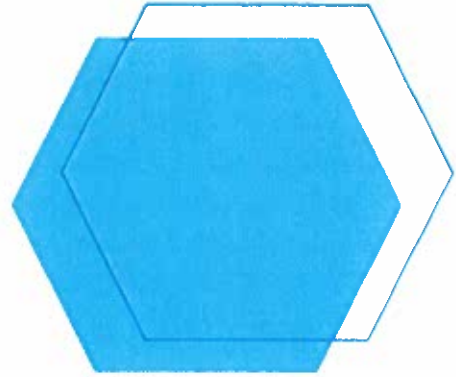
12. CLOSED SESSION

13. ADJOURNMENT



MINUTES

MINUTES



REGULAR COUNCIL MEETING

COUNCIL CHAMBERS
TOWN ADMINISTRATION OFFICE





**TOWN OF VALLEYVIEW
BUDGET MEETING MINUTES
MINUTES 24-12
Monday, May 27, 2024
IN THE TOWN OF VALLEYVIEW
COUNCIL CHAMBERS**

PRESENT

Mayor: Vern Lymburner (Via Phone call – appointed
Councillor Steinke as Chair)
Councillors: Samantha Steinke
Ken Wittig
Tanya Boman

REGRETS

Councillor Danny McCallum – informed Council beforehand
unable to attend due to work obligations.
Councillor Delwin Slemp – working late

Councillor

ADMINISTRATION

Chief Administrative Officer
Director of Corporate Services:
Manager Public Works & Infrastructure:
Director of Community Services:
Director of Utilities & Asset Management
Administrative Officer:

Ben Berlinguette
Kathy McCallum
Jesse Harris
Pat Brothers
Carol McCallum
Karen Staples

OTHERS PRESENT

MD Greenview Reeve Tyler Olsen

CALL TO ORDER

Call to Order Madam Chair Steinke called the Regular Council Meeting to
order at 5:01p.m.

ACCEPTANCE OF AGENDA (adds & deletes)

Councillor Boman moved that Town Council adopt the
May 27, 2024 Budget Meeting Agenda as presented. Councillor
Wittig seconded.

Budget Agenda Acceptance
Resolution #24-12-170

CARRIED UNANIMOUSLY

1. Review of Debenture Schedule

2. Review of the 2023 Assessment Summary for 2024 taxation.

3. Review of the proposed 2024 Mill Rate Bylaw and Pavement Maintenance Tax Bylaw.

3.1 To seek Council's approval for first, second, third and final reading of Proposed Bylaw #2024-10 Mill Rates with adjustments.

Bylaw
Resolution #24-12-171

Councillor Boman moved that council gives the first reading of Bylaw #2024-10 Mill Rates

CARRIED UNANIMOUSLY

Bylaw
Resolution #24-12-172

Councillor Wittig moved that council gives the second reading of Bylaw #2024-10 Mill Rates

CARRIED UNANIMOUSLY

Bylaw
Resolution #24-12-173

Mayor Lymburner moved that council gives the third reading of Bylaw #2024-10 Mill Rates

CARRIED UNANIMOUSLY

Bylaw
Resolution #24-12-174

Mayor Lymburner moved that council gives the third and final reading of Bylaw #2024-10 Mill Rates

CARRIED UNANIMOUSLY

3.2 To seek Council's approval for first, second third and final reading of proposed Bylaw #2024-11 Pavement Maintenance Tax

Bylaw
Resolution #24-12-175

Councillor Boman moved that council gives first reading of Bylaw #2024-11 Pavement Maintenance Tax

CARRIED UNANIMOUSLY

Bylaw
Resolution #24-12-176

Councillor Wittig moved that council gives second reading of Bylaw #2024-11 Pavement Maintenance Tax

CARRIED UNANIMOUSLY

Bylaw
Resolution #24-12-177

Mayor Lymburner moved that council gives third reading of Bylaw #2024-11 Pavement Maintenance Tax

CARRIED UNANIMOUSLY

Bylaw
Resolution #24-12-178

Mayor Lymburner moved that council gives third and final reading of Bylaw #2024-11 Pavement Maintenance Tax

CARRIED UNANIMOUSLY

Madam Chair Steinke called for a brief recess at 5:14pm

Madam Chair Steinke called for Council to resume at 5:16pm

Director K. McCallum explained the Designated Industrial Property requisition are all linear assessments completed by the Province rather than our assessor as they are underground assets basically not tied to property (Eg:Telus, Atco, Bell, etc.)

4. Review of the proposed 2024 Operating and Capital Budget, 2024-2027 Operating Budget Plan and 2024-2029 Capital Budget Plan.

4.1 Consideration to approve the 2024 Operating and Capital Budgets as well as the 3-year Operating and 5-year Capital Budgets as presented by Administration.

Councillor Boman moved to table the 2024 Operating and Capital Budgets as well as the 3-year Operating and 5-year Capital budget as presented by Administration to include corrections. Councillor Wittig seconded.

Operating & Capital Budgets
Resolution # 24-12-179

CARRIED UNANIMOUSLY

Councillor Wittig moved to accept the Operating & Capital Budgets as information until the numbers have been updated. Will hold an electronic vote to finalize. Councillor Boman seconded.

Operating & Capital Budgets
Resolution # 24-12-180

CARRIED UNANIMOUSLY

12 ADJOURNMENT

Councillor Boman declared the Monday, May 27, 2024 Budget Meeting adjourned at 6:07p.m.

Adjournment
Resolution #24-12-181

CARRIED UNANIMOUSLY

Mayor, Vern Lymburner

CAO, Ben Berlinguette



**TOWN OF VALLEYVIEW
REGULAR COUNCIL MEETING MINUTES
MINUTES 24-13**

Monday, May 27, 2024

**AFTER THE BUDGET MEETING IN THE TOWN OF VALLEYVIEW
COUNCIL CHAMBERS**

PRESENT

Mayor:

Vern Lymburner (via telephone – appointed
councillor Steinke as chair)

Councillors:

Samantha Steinke
Ken Wittig
Delwin Slemph (Arrived 6:24pm)
Tanya Boman

REGRETS

Councillor

Danny McCallum – informed Council beforehand
unable to attend due to work obligations.

ADMINISTRATION

Chief Administrative Officer
Director of Corporate Services:
Manager of Public Works & Infrastructure:
Director of Community Services:
Director of Utilities & Asset Management
Administrative Officer:

Ben Berlinguette
Kathy McCallum
Jesse Harris
Pat Brothers
Carol McCallum
Karen Staples

OTHERS PRESENT

MD Greenview Reeve Tyler Olsen

1. CALL TO ORDER

Call to Order

Madam Chair Steinke called the Regular Council Meeting to
order at 6:07p.m.

2. ACCEPTANCE OF AGENDA (adds & deletes)

Councillor Boman moved that Town Council adopt the
May 27, 2024 Regular Council Meeting Agenda with addition of:

9.6 New Business - new water pond provincial grant

Agenda Acceptance
Resolution #24-13-182

Councillor Wittig seconded.

CARRIED UNANIMOUSLY

RCM Minutes
Resolution #24-13-183

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting Minutes 24-11 dated Monday May 13, 2024.

Councillor Boman moved that Town Council approve the Regular Town Council Meeting Minutes 24-11 as presented. Councillor Wittig seconded.

CARRIED UNANIMOUSLY

3.2 Business arising from Minutes.

4. PUBLIC HEARING

There is no Public Hearing.

5. PRESENTATIONS & DELEGATIONS

There is no Presentations & Delegations

6. TOWN OPERATIONAL REPORTS

There is no Town Operational reports.

7. COMMITTEE REPORTS (Boards, Commissions & Committee Minutes)

There is no Committee Reports.

8. OLD BUSINESS

There is no Old Business.

9. NEW BUSINESS

9.1 RFD – To seek Council's approval to hold one Regular Council Meeting per month for the months of July and August 2024, being July 15 and August 12, 2024.

Councillor Boman directs Administration to table one Regular Council Meeting per month in July and August, being July 15, 2024 and August 12, 2024. Clarify quorum can be met. Councillor Wittig seconded.

\New Business
Resolution # 24-13-184

CARRIED UNANIMOUSLY

9.2 RFD – To seek Council's advice on having an existing gas bar located in the Downtown Commercial (CD) district.

New Business
Resolution # 24-13-185

Councillor Boman moved to divert the request to MPC committee.
Councillor Wittig seconded.

CARRIED UNANIMOUSLY

9.3 RFD – To seek Council's approval for transferring the two four plex units located at 5001 51st avenue and 5002 52nd ave to Heart River Housing with the attached conditions.

Mayor Lymburner moved for Council to give approval for transferring the two four plex units located at 5001 51st avenue and 5002 52nd avenue to Heart River Housing with the attached conditions. Councillor Boman seconded.

New Business
Resolution # 24-13-186

CARRIED UNANIMOUSLY

9.4 RFD – To seek Council's approval for Councillor Steinke to put forth her name at the 2024 ABmunis Board of Director Election for the position of Vice-President Towns & Director Towns West, Alberta Municipalities.

Councillor Wittig motioned that Council approves Councillor Steinke to put forth her name at the 2024 ABmunis Board of Director Elections for the position of Vice-President Towns & Director Towns West, Alberta municipalities. Councillor Slemp seconded.

New Business
Resolution # 24-13-187

CARRIED UNANIMOUSLY

9.5 Resolution for administration to look for grants to supplement funds for the proposed water retention pond.

Mayor Lymburner moved to have administration move forward and search for grants for the water retention pond. Councillor Wittig seconded.

New Business
Resolution # 24-13-188

CARRIED UNANIMOUSLY

11. CORRESPONDENCE

11.1 Letter from Lawrence Yelenik, Valleyview resident, requesting consideration in lowering the water delivery rate for those residents who have to haul water.

Councillor Wittig moved to not change the rates and to send a letter to Lawrence Yelenik explaining the reason. Councillor Slemp seconded.

Correspondence
Resolution # 24-13-189

CARRIED UNANIMOUSLY

11.2 Letter from Valleyview Pride Society inviting to join in the upcoming Pride event on June 15, 2024.

Correspondence
Resolution # 24-13-190

11.3 Letter from the Valleyview Petroleum Association requesting support of the 2024 Golf Tournament scheduled for June 1 & 2, 2024.

Councillor Slemp moved to have administration supply a door prize not exceeding \$250.00 for the 2024 Oilmen's Golf Tournament.
Councillor Wittig seconded.

CARRIED UNANIMOUSLY

11.4 Request for financial donation to the Canada Day Fireworks.
Councillor Boman moved to have administration give \$1500.00 to help fund the Canada Day Fireworks. Mayor Lymburner seconded.

Correspondence
Resolution # 24-13-191

CARRIED UNANIMOUSLY

11.5 May 2024 RhPAP Review.

Mayor Lymburner moved to accept as information. Councillor Wittig seconded.

Correspondence
Resolution # 24-13-192

CARRIED UNANIMOUSLY

11.6 Email from Youth Science Canada, Congratulating Janessa Bourlon, on her selection as a national finalist at the 2024 Canada- Wide Science Fair. Grant provided as per policy COU-10-01.

11.7 Letter from the Valleyview Vipers Swim Club requesting a donation of a raffle prize for their annual swim meet.

Councillor Boman moved to have administration donate a door prize not exceeding \$250.00. Councillor Wittig seconded.

Correspondence
Resolution # 24-13-193

CARRIED UNANIMOUSLY

11.8 Letter from Minister Ric McIver, regarding the Municipal Affairs Statues Amendment Act 2024.

11.9 Letter from Minister Ric McIver, regarding the Local Government Fiscal Framework (LGFF) funding.

Mayor Lymburner moved that Council accept the correspondence items 11.2, 11.6, 11.8, and 11.9 for information.

Correspondence
Resolution # 24-13-194

CARRIED UNANIMOUSLY

12 ADJOURNMENT

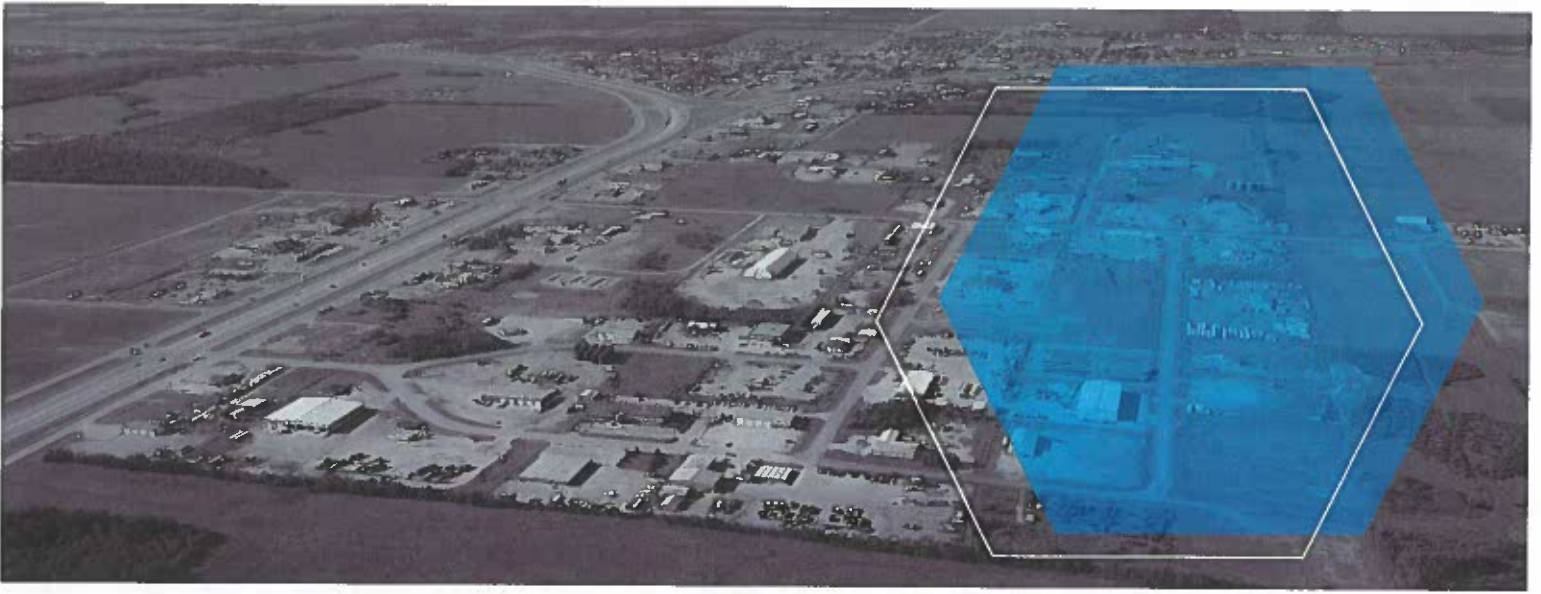
Councillor Slemm declared the Monday, May 27, 2024 Regular Council Meeting adjourned at 6:39p.m.

Adjournment
Resolution #24-13-195

CARRIED UNANIMOUSLY

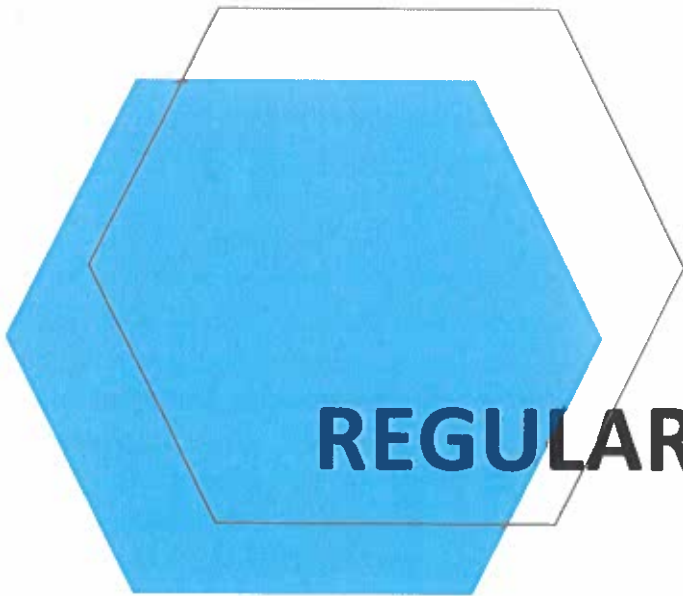
Mayor, Vern Lymburner

CAO, Ben Berlinguette



PRESENTATIONS & DELEGATIONS

PRESENTATIONS & DELEGATIONS



REGULAR COUNCIL MEETING

COUNCIL CHAMBERS
TOWN ADMINISTRATION OFFICE

VALLEYVIEW MUNICIPAL LIBRARY
Statement of Receipts and Disbursements
For The Year Ended December 31, 2023

COMPILATION ENGAGEMENT REPORT

To the Management of Valleyview Municipal Library

On the basis of information provided by management, we have compiled the statement of receipts and disbursements of the Valleyview Municipal Library as at December 31, 2023.

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, *Compilation Engagements*, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

METRIX GROUP LLP

Chartered Professional Accountants

Edmonton, Alberta

April 2, 2024

TOWN OF VALLEYVIEW
Notes to Financial Information
Year Ended December 31, 2023

1. BASIS OF ACCOUNTING

The basis of accounting applied in the preparation of the statement of receipts and disbursements of the Valleyview Municipal Library as at December 31, 2023 is on the historical cost basis and reflects cash transactions.

- property, plant and equipment are recorded as a current year expenditure.
-



Return this completed form, or financial review, signed by your financial reviewer along with your budget and your signed grant application form by mail or email to:

**Alberta Municipal Affairs
Public Library Services Branch
17th Floor, Commerce Place
10155 - 102 Street
Edmonton, Alberta T5J 4L4
libgrants@gov.ab.ca**

Financial reporting requirements are set out in Section 9 of the *Libraries Act*:

<https://www.alberta.ca/provincial-public-library-legislation-and-policies.aspx>

2023 Statement of Receipts and Disbursements

Original or emailed copies are accepted

Financial Review

For the: Town of Valleyview Library Board
Legal name of library board*

*The name must match the legal library board name on the grant application form

To be completed by the person/firm approved by municipal council as financial reviewer (as per section 9 or 12.7 of the *Libraries Act*), not a library board member or staff member.

Print Name: Metrix Group, LLP

Signature: METRIX GROUP LLP

Date: April 2, 2024

RECEIPTS FOR YEAR		Reporting Period 2023
Cash balance at beginning of year, January 1		
01	Cash on hand	\$250.00
02	Total in current bank accounts	\$25,616.10
03	Total in savings accounts	\$58,228.44
04	Term deposits	\$5,000.00
05	Other committed funds (e.g. trust funds and bequests)	
06	TOTAL OPENING CASH ON HAND (add lines 01 to 05)	\$89,094.54
Government contributions		
07	Local appropriation (Cash transfer from your municipality for operations)	\$125,000.00
08	Provincial library operating grant (Do not combine with other provincial funding)	\$19,433.00
Other government contributions		
09	Cash transfer from neighbouring municipality	
10	Cash transfer from another municipal or intermunicipal library board	\$250,000.00
11	Cash transfer from library system (e.g. Library Services Grant)	
12	Cash transfer from improvement district/summer village	
13	Cash transfer from school board, FCSS	
14	Employment programs (e.g. Canada Summer Jobs)	
15	Other grants (e.g. recreation board, CFEP, CIP) please list	
15a		
15b	VCLC Fees for courses collected by Library	\$60.00
15c		
Other revenue		
16	Fundraising and donations (e.g. book sales, bequests)	\$1,507.83
17	Friends group donations	
18	Fees and fines	\$618.32
18a	Card fees (incl. non-resident fees)	
18b	Fines (incl. overdues, lost/damaged book reimbursements)	
19	Program revenue	
20	Room rentals	
21	Other service revenue (e.g. photocopying, faxing, contracts, exam proctoring)	\$2,668.74
22	GST refund	
23	Interest and dividends	\$9,435.02
24	Transfers from reserve accounts	
25	Other income (please list)	
25a	Other income/Grants	\$26,527.89
25b	Sales of Product Income	
25c	Reimbursement from VCLC	\$5,055.01
26	TOTAL CASH RECEIPTS (add lines 07 to 25)	\$440,305.81
27	TOTAL CASH TO BE ACCOUNTED FOR (add lines 06 and 26)	\$529,400.35

CASH DISBURSEMENTS FOR YEAR		Reporting Period 2023
Staff		
28	Salaries, wages and benefits (incl. worker's compensation insurance)	\$220,655.41
29	Honoraria (library volunteers)	
30	Staff professional development (incl. travel and hospitality)	\$2,789.04
31	TOTAL STAFF EXPENSE (add lines 28 to 30)	\$223,444.45
Library resources		
32	Physical materials (incl. periodicals and non-print materials; <u>do not</u> include money transferred to your library system for book purchases, that info goes on line 54)	\$3,784.56
33	Digital resources (i.e. e-content)	\$828.00
34	TOTAL LIBRARY RESOURCES (add lines 32 and 33)	\$4,612.56
Administration		
35	Audit and/or annual financial review	\$1,500.00
36	Board expenses (incl. honoraria, travel, course and conference fees)	\$1,800.00
37	Equipment rentals and maintenance	\$2,336.86
38	Contracts and fees for services (e.g. bookkeeping, IT services, professional fees)	\$5,910.15
39	Bank charges	\$1,180.34
40	Library and office supplies (incl. binding & repair, printing and copier supplies)	\$4,027.85
41	Association memberships (e.g. ALTA, LAA, AALT)	\$823.22
42	Postage and box rental	\$909.14
43	Program expense (incl. publicity/advertising, equipment rental, artist fees)	\$13,259.03
44	Telephone and internet	\$2,952.53
45	Software and licenses (e.g. QuickBooks, Office365 for staff, gate counter software)	\$961.72
46	Other expenses (please list)	
46a	General goods & services purchased	\$3,713.93
46b	Other expenses: GST paid for goods & services	\$968.72
47	TOTAL ADMINISTRATION EXPENSE (add lines 35 to 46)	\$40,343.49
Building costs		
48	Insurance	\$4,595.86
49	Janitorial and maintenance (janitorial service/supplies, maintenance and minor repairs to building and grounds)	\$14,941.00
50	Utilities	\$13,742.88
51	Occupancy costs (i.e. share of utilities/janitorial in joint-use buildings)	
52	Rent	
53	TOTAL BUILDING EXPENSE (add lines 48 to 52)	\$33,279.74

CASH DISBURSEMENTS FOR YEAR (cont'd)		Reporting Period 2023
Transfer payments		
54	Transfer to other library boards (Please specify boards: may include transfers to other municipal/intermunicipal library boards or library system boards for the material allotment/levy and other system charges)	
54a	PLS Allotment Fund Expense	\$5,145.26
54b	ATB MUSH savings account e-transfers in & out expense	\$2,552.00
54c		
54d		
54e		
54f		
55	Contract payments to library societies (please list)	
55a		
55b		
55c		
55d		
56	TOTAL TRANSFER PAYMENTS (add lines 54 and 55)	\$7,697.26
57	TOTAL OPERATING EXPENDITURE (add lines 31, 34, 47, 53, 56)	\$309,377.50
58	Loan interest and payments	
59	Transfer to other accounts (e.g. capital, operating reserves)	
Capital expenditures		
60	Building repairs and renovations (e.g. roof, carpet, partitions)	
61	Furniture and equipment	
62	Computer hardware (e.g. desktop computers, printers)	
63	Other (please list)	
63a		
63b		
64	TOTAL CAPITAL EXPENDITURE (add lines 60 to 63)	
65	TOTAL CASH DISBURSEMENTS (add lines 57, 58, 59, 64)	\$309,377.50

Cash balance at end of reporting year		
66	Cash on hand	\$250.00
67	Total in current bank accounts	\$156,659.40
68	Total in savings accounts	\$58,113.45
69	Term deposits	\$5,000.00
70	Other committed funds (e.g. trusts and bequests, reserves, capital)	
71	TOTAL CASH ON HAND (add lines 66 to 70)	\$220,022.85
72	TOTAL CASH ACCOUNTED FOR (add lines 65 and 71)	\$529,400.35

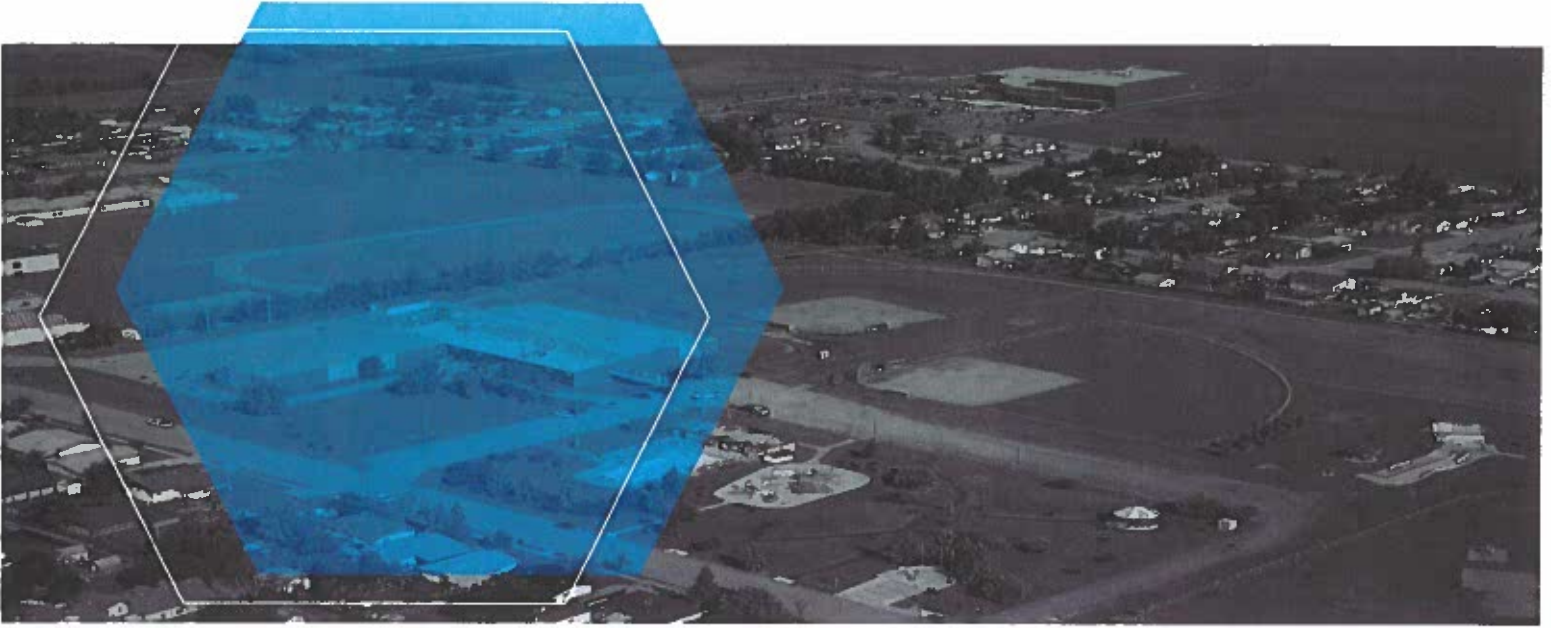
Summary of cash receipts and disbursements statement

For the year ended December 31, 2023

	Reporting Period 2023
Total cash receipts for the year (from line 26)	\$440,305.81
SUBTRACT Total cash disbursements for the year (from line 65)	\$309,377.50
Net cash increase or (decrease) from operations	\$130,928.31
ADD Total opening cash on hand and in bank (from line 6)	\$89,094.54
TOTAL CLOSING CASH ON HAND AND IN BANK (this should match line 71)	\$220,022.85

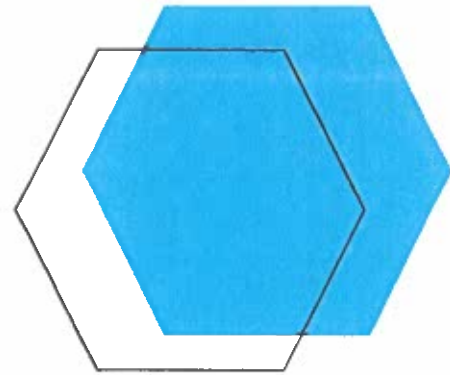
Please continue on to page 7 if your municipality made any payments on behalf of the library board.

Please have the Municipal Administrator fill out page 7.



REPORTS

TOWN OPERATIONAL & COMMITTEE REPORTS



REGULAR COUNCIL MEETING

COUNCIL CHAMBERS
TOWN ADMINISTRATION OFFICE





Directors Operational Report

Date:	June 10, 2024
From:	Carol McCallum, Director of Utilities & Asset Management
Department:	Utilities & Asset Management

Utilities Gas Department

Service Calls / Changes in Service:

- Meter changes and locates, ongoing.

System Maintenance:

- Large trees removed by farm tap box # 1 with a third-party contractor completing this.
- Yearly PFM Maintenance in progress, nine sets completed to date, Twenty-Six in Total.
- Third Party-Leak Detection completed; readings received for one underground & numerous customer meter sets.
- Federation completed the RMO biennial meter inspection with also three of our customer sites with EVC-Electronic Volume Corrector(s).
- RMO Battery pack deteriorated and was replaced.
- Gate Station Line Heater being repaired within 2024 Capital Budget.
- Crossing/Proximity/Encroachment agreement with Camdon Construction in Progress to pave within 4810-36th Avenue & 4809-37th Avenue.

Utilities Water/Wastewater Department

Service Calls/Changes in Service:

- Meter changes and locates ongoing.

System Maintenance:

- Water CC abandonment @ 4810-50th Street & second active CC at site exercised for cement walkway installation, 4213-40th Avenue CC exercised for cement work.
- RV Park water service & dumping station activated, water meter was replaced, as it stopped reading due to age.

Raw Water:

- Raw Water pump repair has commenced yet waiting on parts to finish completion. Raw water ponds are at a comfortable level.

Water Treatment Plant:

- 3" Truck Fill Line replacement was completed.
- Generator meetings on hold till parts received to finish the completion.



Directors Operational Report

Date:	June 10, 2024
From:	Carol McCallum, Director of Utilities & Asset Management
Department:	Utilities & Asset Management

2024 Water Shortage Plan:

- For June 15, watering of flowers & gardens with Odd & even homes & watering days to be activated, as per posting on the Town of Valleyview facebook page.

Human Resources:

- Posting for New Administrative Officer & Water/Wastewater Operator.
- Canada summer Jobs Funding was approved for an Administrative Assistant.



Directors Operational Report

Date:	June 10, 2024
From:	Dave Descheneaux, Director of Public Works
Department:	Public Works

Road and Sidewalk Maintenance:

- Crack sealing and pothole repairs are underway by a third-party contractor.
- Two dig ups on 50th Street near 51st Avenue were repaired by a third-party contractor.
- Sidewalks replacements are underway at six locations throughout town.
- We have been replacing worn or damaged signs, as needed.
- Mowing and weed trimming are ongoing in priority areas, including the airport and municipal green spaces.
- Street sweeping continues as manpower allows.

Airport:

- The airport served as a staging area for Alberta Forestry and Parks as Wildfire Management surveyed the region for wildfire threats.
- Representatives with Alberta Transportation visited the airport to observe the rehabilitation efforts.
- Annual instrument flight procedure maintenance for the navigation system was completed.
- A plaque recognizing donors to the Airport Rehabilitation Project is now mounted in the terminal building.

Waste Management:

- The Residential Large Item Pick Up Program concluded, Public Works received 48 calls for service.
- Curbside collection of yard waste is underway and will continue until fall.

Underground Infrastructure:

- A culvert was replaced on East Highway Street adjacent the Valleyview Health Centre.
- Crews replaced one cc at Memorial Hall and removed an abandoned rod and box.
- A main valve extension was lowered on 53rd Street.
- A valve box and rod were replaced at the intersection of 50th Avenue and 53rd Street.

Other:

- The free dugout water delivery was well-received, crews transported approximately 6500 gallons of donated water to 55 residential properties.
- The double wide mobile and all structures at 4627 51 Avenue were removed and the property left in tidy condition.

- The Town donated one truck and pup of millings and the use of the packer to Riverside Golf Course.
- In preparation to use as a fill storage facility, crews cleaned and brushed the lot at 3607/09 45th Street.
- Public Works hired two seasonal workers, one is already on board, the second is due to start at the end of the school year.
- We have advertised a full-time position for a Heavy Equipment Operator.



Directors Operational Report

Date:	June 10, 2024
From:	Pat Brothers, Director of Community Services
Department:	Community Services

Recreation:

- The Annual Clean up blitz went well, we had great participation from the schools, including Hillside High School. ARC Resources provided a BBQ for over 600 students and adults that participated in the clean-up.
- The bike rodeo is scheduled on Saturday June 8, 2024, from 1:00-3:00pm.
- The coordinated community Garage Sale Day on Saturday May 25 was successful, we had 13 households register their garage sale. We were able to provide a google map that directed people to the sales.
- We are busy planning for Canada Day events.

Facilities:

- Slow pitch and minor ball continue their respective seasons and will wrap up the end of June. Slow pitch is planning a red eye tournament on June 14 & 15 at the Elks Ball Diamond north of town.
- We have turned control of the four plex's over to Heart River Housing and are working to get the agreements in place and transfer the title.

Streets, Parks & Cemetery:

- We are busy cutting grass and with the recent moisture and some heat on its way this is going to keep our crews busy.
- We have again struggled to get summer students this year, extra projects will be handled when we have time.
- The concrete work for the Memorial Hall is now complete and it looks good. We will reinstall the bench, garbage can and add a bike rack when the concrete has fully cured. The same contractor is currently doing a couple of other sidewalks in the downtown core along with some work for Public Works.

Community Peace Officer:

- We have had 85 complaints for the month of May; 21 for garbage bins, 9 unsightly, 8 dogs, 6 causing a disturbance, 5 grass, the remaining 36 were for various other types of complaints. 23 tickets were issued: 16 provincial and 6 town tickets and 1 warning were issued.

TOWN OF VALLEYVIEW
BANK RECONCILIATION STATEMENT

GENERAL ACCOUNT FOR THE MONTH ENDING May-31 2024

Net Balance at End of the Previous Month	\$ 2,307,688.06
Receipts for the Month	\$ 54,703.59
Direct Deposits	\$ 396,390.49
Void/Cancelled Cheques	\$ 9,331.82
Interest on Account	\$ 10,005.15
Credit Memo	\$ 25,162.15
GST Refund	
Monthly Taxes	\$ 47,776.81
Misc Credit	
SUB-TOTAL	\$ 2,851,058.07
LESS:	
Disbursements for the Month (A/P)	\$ 781,483.96
Disbursements for the Month (Payroll)	\$ 184,417.46
Lease payments	\$ 3,922.02
Federal Fuel Charge	\$ 66,082.98
Gas Alberta Invoice	\$ 34,472.15
Bill Payments on line (Visa, Bell & Telus Bills)	\$ 19,720.34
Bill Payments on line (Receiver General)	\$ 43,213.97
School Requisition pymt	
Debenture Payments	
Employee RRSP's	\$ 250.00
Chargebacks	
Debit Machine Service Charges	\$ 2,604.45
Debit Memo Xerox	
Debit Memo VIC Building Rent	\$ 1,903.71
NET BALANCE AT MONTH END	\$ 1,712,987.03
Balance on Bank Statement	\$ 1,773,468.63
Deposits by Month End not Included on Statement	\$ 54,233.63
LESS:	
Outstanding Cheques	\$ 114,715.23
NET BALANCE AT MONTH END	\$ 1,712,987.03

This statement submitted to Council this 10th day of June 2024.

MAYOR

SECRETARY-TREASURER

BALANCE OF RESERVES/INVESTMENTS: 0	
GIC Investments (January 12, 2024 - 6 month)	\$1,000,000.00

**HEART RIVER HOUSING
MINUTES**

April 18th, 2024

Heart River Housing Boardroom, 5401-48 Street High Prairie, AB

Time: 6:00 pm

IN ATTENDANCE: Raoul Johnson, Art Laurin, Ernest Johnson, Ann Stewart,
Brian Panasiuk, Donna Buchinski, Dale Smith

VIA TEAMS/ TELEPHONE: Myrna Lanctot

ABSENT: Jason Doris, Glenn Burke, Sheila Gilmour

STAFF & C.A.O.: Darla Driscoll, Lindsay Pratt, Rhonda Keay

GUESTS: Derek Weiss

1. CALL TO ORDER

4301/2024

MOVED BY: Chair Brian Panasiuk to call the meeting to order at 5:56 pm
CARRIED.

2. AGENDA

4302/2024

MOVED BY: Raoul Johnson to adopt the agenda with the addition of
11.5 and 9.5
CARRIED.

3. MINUTES

4303/2024

3.1 Regular Board Meeting March 21st, 2024
MOVED BY: Donna Buchinski to accept the Regular Board Meeting
Minutes from March 21st, 2024
CARRIED.

4. BUSINESS ARISING FROM MINUTES: N/A

4.1 GST on new buildings

5. FINANCIALS

5.1 Greenview/Valleyview

5.1.1 Housing Needs Study

5.1.2 JMAA Conceptual Drawing

4304/2024

MOVED BY: Dale Smith to accept 5.1.1 & 5.1.2 for information.
CARRIED.

5.2 Year to Date

4305/2024

MOVED BY: Ernest Johnson to accept Year to Date as presented
CARRIED

5.3 Budgets Reapproved

5.3.1 Lodge/Provincial approved January 18th, 2024

5.3.2 Lodge/Provincial New Funding Allocation

4306/2024

MOVED BY: Myrna Lanctot to approve the adjustments to the
Lodge/Provincial budgets as presented.
CARRIED

**6. ACCOUNTS
PAYABLE**

4307/2024

6.1 Cheque Listing March 2024

Cheque Listing 106-107 – 6636-6645

EFT # 17785-18031 Totaling: \$852,093.85

MOVED BY: Art Laurin to ratify payment of attached.
CARRIED.

7.1



7. MANAGEMENT STATISTICS

- 7.1 Program Vacancy
 - 7.1.1 Family Housing Vacancy & Waitlist Report
 - 7.2 SSC Waitlist / Vacant Unit
 - 7.3 SSC Arrears
 - 7.4 Family & Affordable Housing Arrears
 - 7.5 Lease to Own Arrears
 - 7.6 Managers Reports
 - 7.7 Aged Receivables
 - 7.8 Tenant Move-in and Move-Out
- MOVED BY: Donna Buchinski to accept 7.1 to 7.8 Management Statistics as information.
CARRIED.

4308/2024

8. COMMITTEE REPORTS/ ACTION ITEMS

- 8.1 Villa Addition
 - 8.1.1 Year To Date Financial & Pictures
- MOVED BY: Ann Stewart to accept 8.1 to 8.1.1 as information.
CARRIED

4309/2024

9. ACTION ITEMS

- 9.1 Remove Ridgevalley from MO
- MOVED BY: Art Laurin to remove Ridgevalley from Heart River Housing ministerial order.
CARRIED.

4310/2024

- 9.2 Valleyview Affordable Housing Project Transfer
 - 9.2.1 Offer Letter to Town
 - 9.2.2 Budget
 - 9.2.3 Picture

4311/2024

MOVED BY: Raoul Johnson to send the letter to the town of Valleyview and accept 9.2.1 to 9.2.3 as information.
CARRIED

4312/2024

- 9.3 Kinuso Affordable Housing Rental Unit
- MOVED BY: Ann Stewart to put the unit at Lot 22 Block 1 Plan 4932CD in Kinuso on the market as recommended.
CARRIED

4313/2024

- 9.4 Closed Session – FOIP - Personnel
- MOVED BY: Art Laurin moved to go into closed session at 8:07 pm
CARRIED

4314/2024

MOVED BY: Raoul Johnson to go out of the closed session at 8:17 pm
CARRIED

4315/2024

- 9.5 Block party
- MOVED BY: Ernest Johnson to accept 9.5 as information
CARRIED

10. ASSOCIATIONS

4316/2024

- 10.1 ASCHA Lodge Review
- MOVED BY: Brian Panasiuk to receive 10.1 for information
CARRIED

4317/2024

- 10.2 Healthy Aging Alberta
- MOVED BY: Ernest Johnson that the board support Myrna Lanctot in attending the Healthy Aging Conference in Ottawa
CARRIED

4318/2024

10.3 APHAA
MOVED BY: Donna Buchinski to accept 10.3 as information.
CARRIED

**11. OTHER BUSINESS
BOARD CONCERNS**

4319/2024

11.1 Lodge Managers Meeting
MOVED BY: Raoul Johnson to send our lodge managers to the Lodge
Managers Meeting in Whitecourt
CARRIED

11.2 Health & Safety

11.3 CAO Report

4320/2024

MOVED BY: Art Laurin to receive for information.

11.4 Board Expense

4321/2024

MOVED BY: Donna Buchinski to pay for the bereavement gift costs for
the gift for Lindsay and Elaine and family.
CARRIED

12. ROUND TABLE

4322/2024

All board members and CAO had 1 minute for round table
MOVED BY: Ernest Johnson moved to pass the round table.
CARRIED

13. NEXT MEETING

Regular Board Meeting – May 16th, 2024

Supper @ 5:30 pm

The meeting will be @ 6 pm in Heart River Housing Board Room
or Via Zoom.

14. ADJOURNMENT

4323/2024

MOVED BY: Brian Panasiuk to adjourn the meeting @ 8:31 pm
CARRIED.


Chair or Vice Chair Signature


C.A.O Signature



ANNUAL REPORT 2023

Connecting libraries, people and resources through teamwork, technology and training

OUR MEMBERS

- 46 public libraries & 34 school libraries
- 819,462 items circulated to 21,770 patrons



OUR COLLECTION

- 22,223 items ordered, 35,726 items catalogued
- 53,484 digital items made available
- 9,310,202 visits to our virtual catalogue

eRESOURCES

- OverDrive : 117,346 checkouts
- eMagazines: 15,690 checkouts
- Pressreader: 15,865
- CloudLibrary: 7,339 checkouts
- LinkedIn Learning: 6,536 views
- Ancestry: 3,763 views



DELIVERY AND INTERLIBRARY LOAN

- 418,050 outgoing ILLs
- 407,150 incoming ILLs
- PLS courier vans traveled 222,250 KM, delivering 502,800 items

TRAINING AND PROGRAMS

- 74 training events & 12 library manager meetings
- 42 programs sponsored at public libraries
- 578 registered delegates at Stronger Together Virtual / In Person Conference with 22 sessions and 3 keynote speakers



INDIGENOUS SERVICES

- 194 cardholders from Indigenous communities

BOARD MEMBERS

(AS OF DECEMBER 2023)

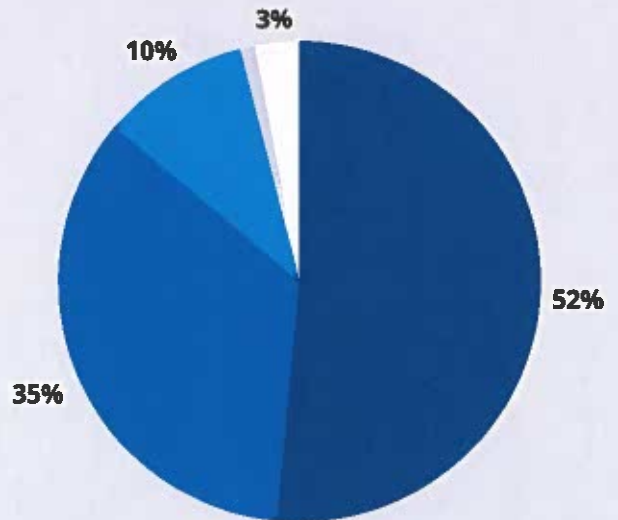
- Town of Beaverlodge — Cal Mosher
- Village of Berwyn — Jane Weber
- Big Lakes County — Ann Stewart
- Birch Hills County — Denise Joudrey
- Clear Hills County — Amber Bean, Vice-Chair
- Village of Donnelly — Vacant
- Town of Fairview — Stan Golob
- MD of Fairview No. 136 — Dalen Richardson
- Town of Falher — Lindsay Brown
- Town of Fox Creek — Meesha Bainton
- Village of Girouxville — Vacant
- City of Grande Prairie — Grant Berg
- County of Grande Prairie No. 1 — Leanne Beaupre
- MD of Greenview No. 16 — Tom Burton
- Town of Grimshaw — Carmen Johnson
- Town of High Level — Mark Liboiron
- Town of High Prairie — James Waikle
- Village of Hines Creek — Alison Bjornson
- MD of Lesser Slave River No. 124 — Brad Pearson
- Town of Manning — Greg Pasichnuk
- Town of McLennan — Jacqueline Maisonneuve
- Village of Nampa — Agnes Roshuk
- County of Northern Lights — Belinda Halabisky
- Northern Sunrise County — Carolyn Kalebaba, Chair
- MD of Opportunity No. 17 — Tahirih Wiebe
- Paddle Prairie Metis Settlement — Reta Nooskey
- MD of Peace No. 135 — Theresa Johnson
- Town of Peace River — Elaine Manzer
- Town of Rainbow Lake — Michelle Farris
- Village of Rycroft — Roxann Dreger
- Saddle Hills County — Kristen Smith
- Town of Sexsmith — Dennis Stredulinsky
- Town of Slave Lake — Steve Adams
- MD of Smoky River No. 130 — Alain Blanchette
- Town of Spirit River — Harry Ezio
- MD of Spirit River No. 133 — Nick Van Rootselaar
- Town of Valleyview — Tanya Boman
- Town of Wembley — Anna Underwood

Executive Committee members*



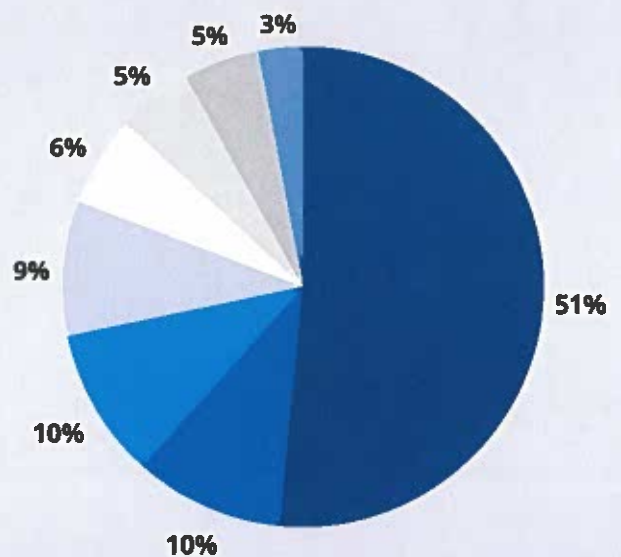
FINANCIALS

REVENUES



Member Municipalities - 52%
 Province of Alberta - 35%
 Grants - 10%
 Other - 3%
 School Contracts - 1%

EXPENDITURES

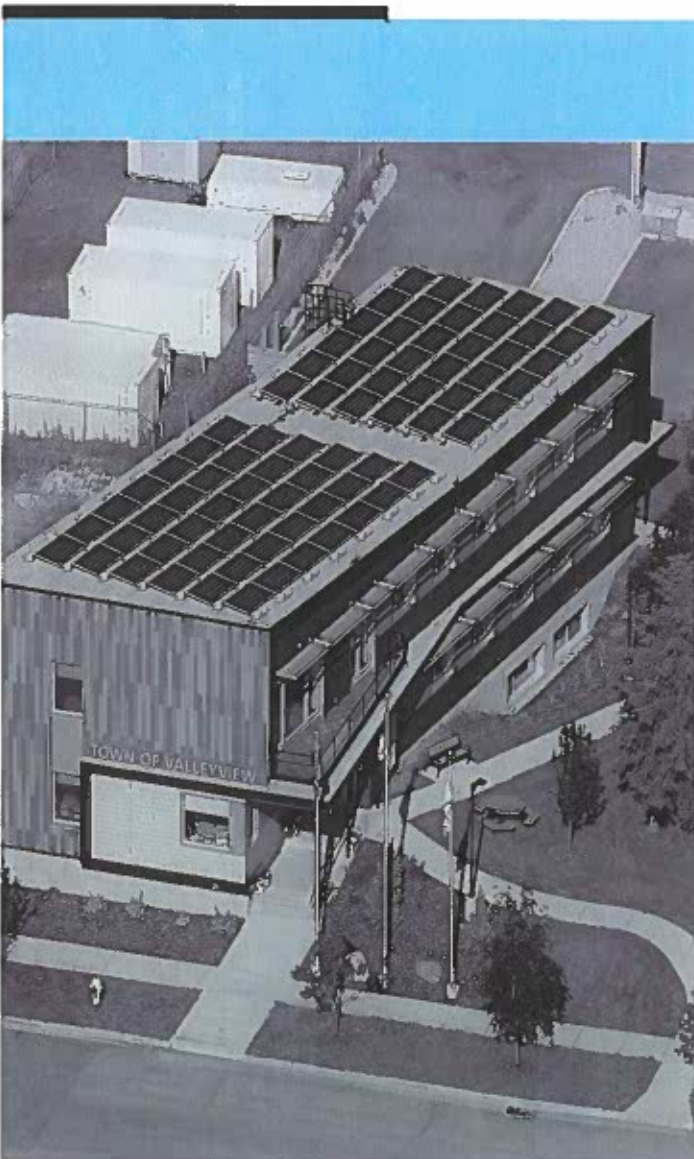
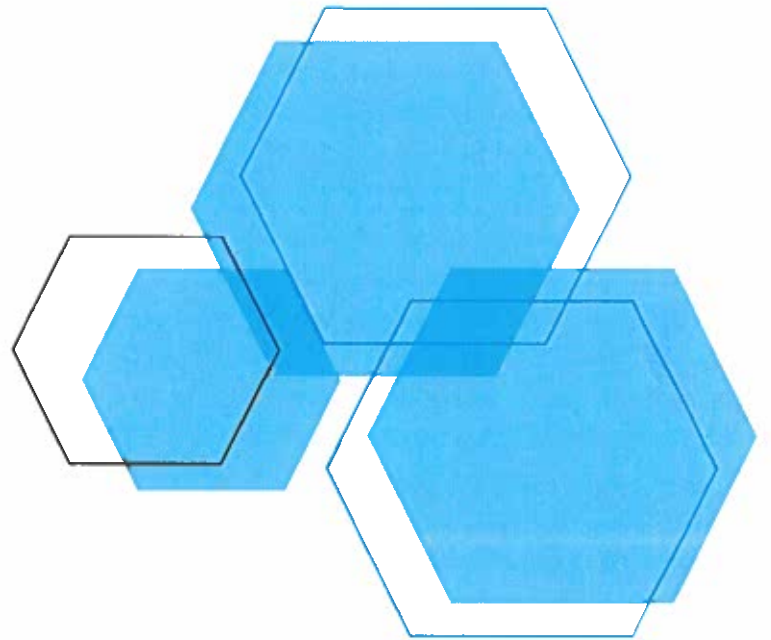


Personnel - 51%
 Operating Services - 10%
 IT Services - 10%
 Administration Services - 9%
 Consulting Services - 6%
 Information Services - 5%
 Bibliographic Services - 5%
 Material Services - 3%



OLD BUSINESS

OLD BUSINESS



REGULAR COUNCIL MEETING

COUNCIL CHAMBERS
TOWN ADMINISTRATION OFFICE





Town of Valleyview Request For Decision

Date:	June 10, 2024
From:	Kathy McCallum, Director of Corporate
Subject:	Hold one Regular Council Meeting per month in July and August 2024

1.0 PURPOSE

To seek Council's approval to hold one Regular Council Meeting per month for the months of July and August 2024, being July 15 and August 12, 2024.

2.0 BACKGROUND AND DISCUSSION

The Regular Council Meetings in July and August have been held only once per month in the summer months due to summer holidays and slower season for Agenda Items.

3.0 ALTERNATIVES

- 3.1 Council directs Administration to hold one Regular Council Meeting per month in July and August, being July 15, 2024, and August 12, 2024.
- 3.2 Council directs Administration to change the dates of the July and August meetings to alternative dates that better suit Councilor's schedules.
- 3.3 Council directs Administration to leave the Regular Council Meeting scheduled for the 2nd and 4th Mondays of each month.

4.0 FINANCIAL IMPLICATIONS

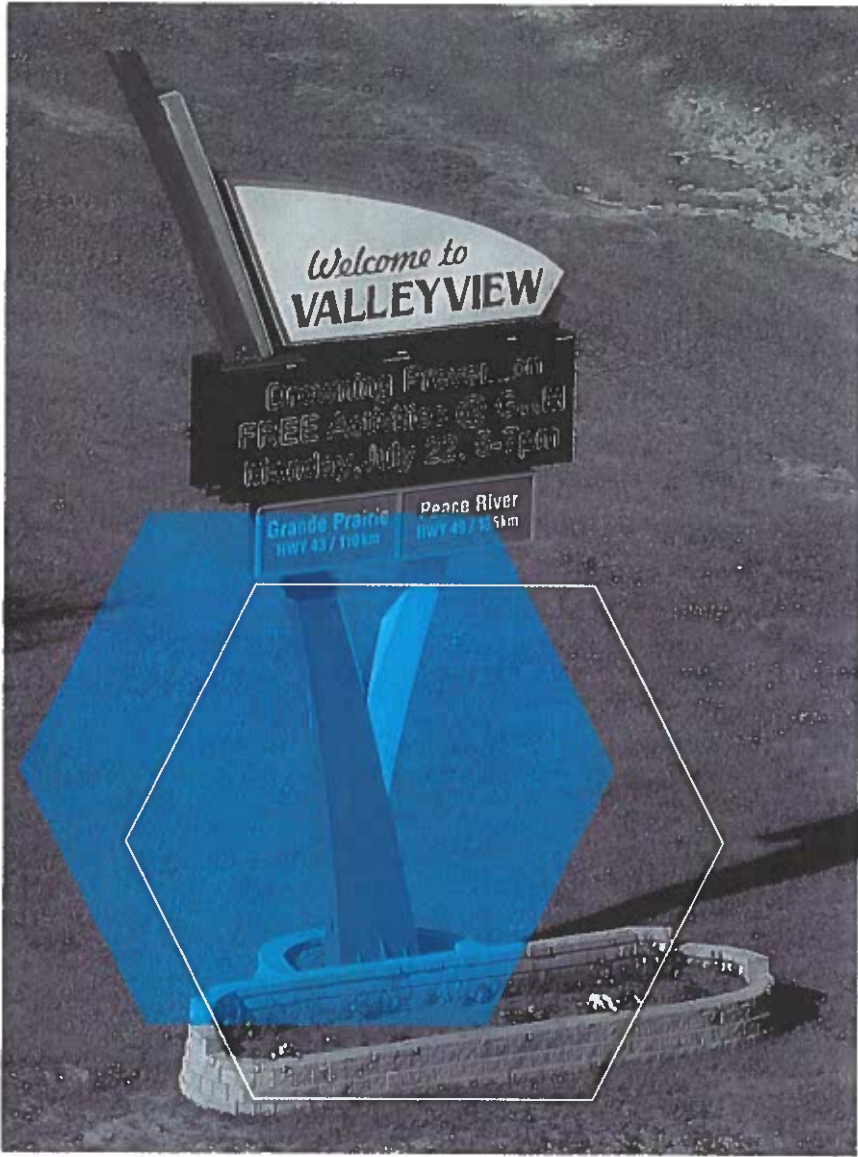
None

5.0 RECOMMENDATIONS

- 5.1 Council directs Administration to hold one Regular Council Meeting per month in July and August, being July 15, 2024, and August 12, 2024.

Submitted By: 
Kathy McCallum, Director of Corporate Services

Approved By: 
Ben Berlinguette, Chief Administrative Officer



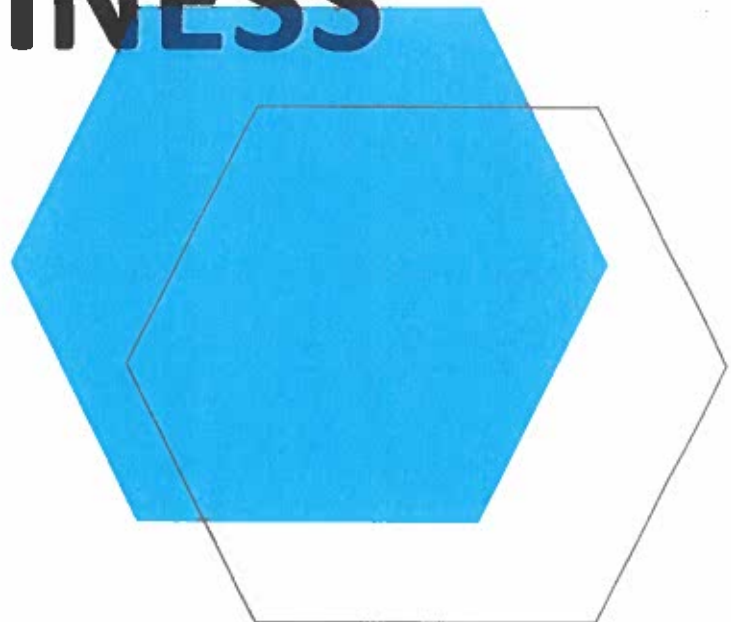
REGULAR COUNCIL MEETING

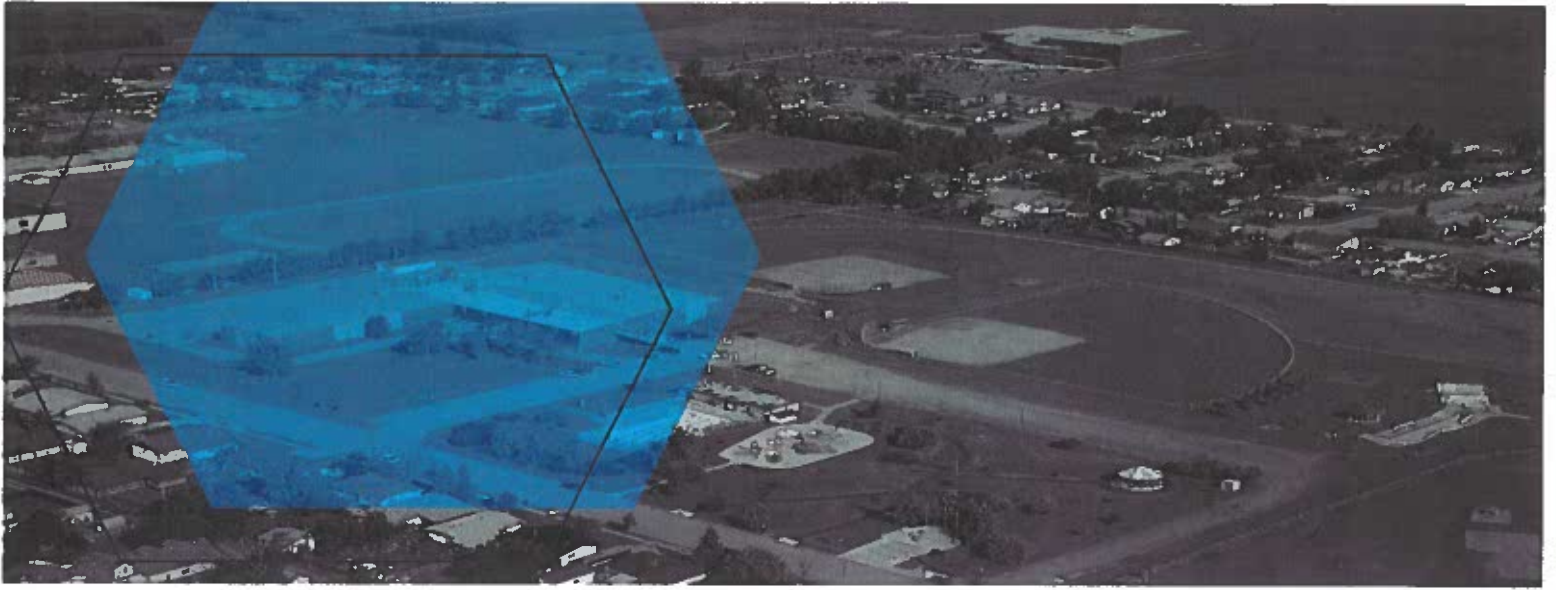
COUNCIL CHAMBERS
TOWN ADMINISTRATION OFFICE



NEW BUSINESS

NEW BUSINESS

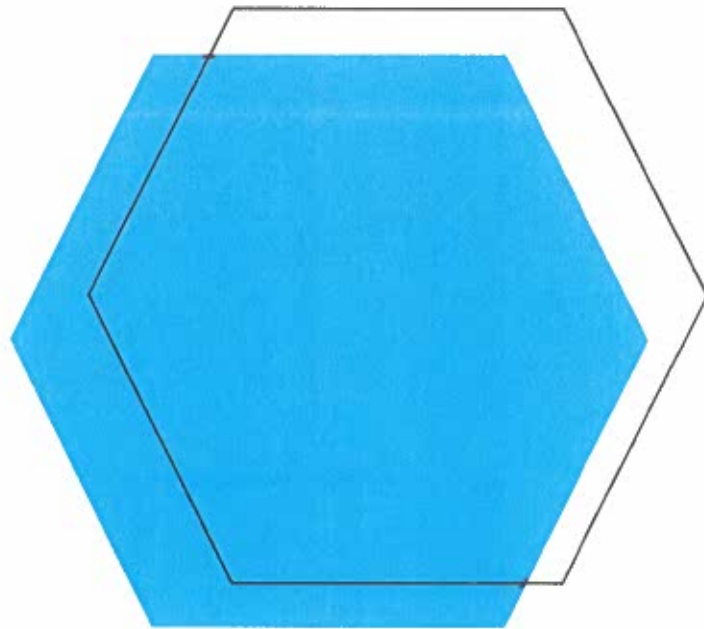




CORRESPONDENCE



CORRESPONDENCE



REGULAR COUNCIL MEETING

COUNCIL CHAMBERS
TOWN ADMINISTRATION OFFICE



Kathy McCallum

From: Valleyview Agricultural Society <vfarmersmarket@hotmail.com>
Sent: May 27, 2024 10:01 AM
To: Kathy McCallum
Subject: Letter from the Valleyview Ag Society
Attachments: Farmers' Market Town letter.docx

Good Morning Kathy,

Here is a letter that we would like to present to the town council on behalf of the Valleyview Ag Society and the Valleyview Farmers' Market. Joni has not sent me the signed copy yet, however; I know that we are in a time crunch. I will send the copy with her signature as soon as it is forwarded to me. I hope this clears things up with what is going on. We just want transparency.

Thank you for your time,

Carrie-Anne
Valleyview Farmers' Market Coordinator

Carrie-Anne Werklund
(780)552-6362

CAUTION: This e-mail has originated from outside your organization.

May 24, 2024

Town of Valleyview

Box 270

Valleyview, AB T0H 3N0

Dear Town of Valleyview,

The Valleyview & Districts Agricultural Society (Ag Society) had brought to their attention that the newly established Northern Coffee & Connect Society that are hosting "Vendor Markets" at the Memorial Hall is trying to apply for Farmers' Market status. They are requesting letters of support from the community to prove to the Farmer's Market Association that it is viable to have two Farmers' Markets in the Valleyview and area community. Currently the Ag Society has the only Farmers' Market status in Valleyview which they reestablished in 2023.

The Northern Coffee & Connect Society is comprised with women that were previously on the Ag Society Board and chose to leave the Society on their own terms.

Here is the history between the two Society's:

- The Ag Society Farmers' Market committee hired a coordinator that averaged \$500/market starting spring 2023.
- After the year was complete the Farmers' Market committee didn't make a profit. They lost several thousand dollars, and most of the expenses were the wages of the coordinator.
- This year at the Ag Society AGM a new Board was elected and after reviewing last year's financial report the coordinator was being offered \$200/market.
- The Farmers' Market coordinator resigned from her coordinator position. Part of her contract was to give all the property belonging to the Ag Society Farmers' Market to the Ag Society. The only property that was handed over was the list of vendors and contact information.
- Two of the current Board members at the time resigned from the Board shortly after the first Farmers' Market committee meeting and joined with the resigned Farmers' Market coordinator on organizing a Vendors Market.
- The new group is made up of three past Ag Society Board members, two past employees and one current Ag Society member that sells at both markets.
- Without the Ag Society's knowledge, the group took over the booked dates of our Farmers' Market and booked the Memorial Hall on days which were already approved for the Ag Society Farmers' Market with Farmers' Market Alberta. These dates were already posted on Farmers' Market Alberta's website and Apps along with advertising in various newspapers and media. These ads also had the previous coordinator's name and contact information. The Ag Society had to get approval for new dates with Farmers' Market Alberta, however; some of the previous ads could not be changed by this time.

- The group took over and changed the passwords to the social media and email accounts that were used for the Ag Society Farmers' Market before resigning.
- The group contacted the market vendors to attend their markets without transparency of who they were. Vendors were under the assumption that they were attending the Farmers' Market.
- The newly formed Society is not transparent of who they are, and the community is confused on the two markets. The community is thinking the Vendor Markets are the Ag Society's.
- The community is hearing negative discussions about the Ag Society and the Ag Society Farmers' Market committee/team, and they are being very vindictive, untruthful, and hurtful as these conversations have been repeated back to Ag Society members.

The Ag Society feels the community is not large enough to have two successful markets, let alone having two Farmers' Markets. The Ag Society has been affected by the Northern Coffee & Connect Society in a business sense. The Ag Society would like to move forward and not have to worry about what is coming at us next. It has taken a toll on our volunteers in a personal manner.

Thank you for your attention in relation to this matter.

Valleyview & Districts Agricultural Society

Valleyview & Districts Agricultural Society Farmers' Market Committee

THIS EMPLOYMENT AGREEMENT made this 1st day of April, 2023

BETWEEN:

Valleyview & District Agricultural Society
(hereinafter referred to as the Society)

OF THE FIRST PART

and

BECKY WARKENTEN WOLFE
(hereinafter referred to as "Employee")

OF THE SECOND PART

WHEREAS Valleyview & District Agricultural Society desires to engage the services of Employee as its Farmer's Market Manager;

NOW THEREFORE this Agreement witnesses that the parties hereto, in consideration of the mutual agreements hereinafter set forth, and the sum of \$1.00 paid by each party to the other, and other good and valuable consideration (the receipt and sufficiency of which is acknowledged by each of the parties hereto) agree with each other as follows:

1. The Society agrees to hire Employee as its Farmer's Market Manager, commencing May 1st, 2023, upon the conditions hereinafter stated as part time employee.
2. The term of the employment shall be for a period of 1 year commencing May 1st, 23, subject to Employee successfully completing a term of probation for a period of three

(3) months, beginning May 1st, 2023. During the period of probation, either party may terminate this agreement for any reason.

3. Conditions of employment are:

- a. Employee will coordinate the planning and organization of an Alberta Approved Farmer's Market, maintaining a flexible daily/weekly work schedule that allows for event related duties and expectations as per job description and Board approval.
- b. Employee shall have a starting wage of \$20 per hour based on 15 to 20 hours per week, with additional hours as approved by the Board. The pay period shall be last day of the month, with employee pay cheque ready within 5 days of submitting an approved timesheet at end of each month to signatories.
- d. Employee agrees to perform her assigned duties to the best of her ability as a Farmer's Market Manager who has indicated appropriate experience which is consistent with the needs of the Society.
- e. Employee will be eligible for vacation pay to be paid out monthly with regular pay as per AB Labour Standards.

4. This Agreement may be extended for a further period on such terms as would be agreed, should both parties agree to such an extension. The Society and Employee may from time to time, by mutual written agreement, adjust the amount of the wages referred to in paragraph O hereof without changing the interpretation of any of the other provisions of this Agreement.
5. The Society shall reimburse Employee for all expenses reasonably and directly incurred in the discharge of her duties, with the prior approval of the Board.
6. Employee's job description shall be as outlined in Schedule "A" attached hereto. The Society may, from time to time, redefine the job title, description, place of employment, functions, or responsibilities of Employee without changing any of the rights or obligations of the parties hereto.
7. Employee covenants both during and after employment with the Society as follows:
 - a. that, except in fulfillment of his duties hereunder, she shall not enter into any contract on behalf of, or in the name of Society, and shall not pledge the credit of the Society;
 - b. that he shall not at any time be guilty of any act or conduct causing or calculated to cause damage or discredit to the reputation or business of the Society and will sign the Society's Code of Conduct for Employees.
 - c. that she shall not at any time during his employment with or after Society the termination thereof take any steps or make any approach either directly or indirectly to any employee of calculated to lead the Society to such employee leaving his or her employment;

- d. that as soon as notice of termination of employment has been given by either party and or her employment with the Society shall terminate, whichever is the earlier, she shall deliver up all property which may be the Society's in his possession or directly or indirectly under her control;
 - e. that she shall not at any time during and/or after employment use as her own interest and shall not release directly or indirectly to anyone any information concerning operations, procedures, policies, budget, financial information, etc., which the Society shall deem confidential or against its interests; and
 - f. Employee further acknowledges that the information found in records, printouts, lists, notes, or any other documents or copies thereof relating to the business is the exclusive property of the Society and can only be used for the benefit of Society.
8. Events of termination shall be as follows:
- a. Society may terminate this agreement for just cause, due to the non-performance by Employee of any of the conditions of employment, by giving two weeks notice of termination or, at the option of Employee 2 weeks severance pay from the months base wage.
 - b. Employee may terminate this agreement by giving two (2) weeks' notice to the Society.
9. Employee represents and warrants that all information provided to the Society in any application form or during any interview for employment was accurate and contained no untruths or misrepresentations. Employee agrees that the provision of any false or misleading information on an application form or during any employment interview are

grounds for immediate dismissal of Employee by the Society without any further compensation payable to Employee.

- 10. Employee acknowledges that she has read and understands the foregoing. Employee specifically acknowledges that the Society has advised her to seek independent legal advice prior to executing this Agreement.
- 11. The parties hereto agree that this Agreement may be transmitted by email or such similar device and that the reproduction of signatures by email or such similar device will be treated as binding as if originals and each party hereto undertakes to provide each and every other party hereto with a copy of the Agreement bearing original signatures forthwith upon demand.

IN WITNESS WHEREOF the parties hereto have affixed their hands and seals the day and year first above written.

Employer: Darlene Corri Veau Signature: *D. Corri Veau*
 Printed name/Position

Employee: BECKY WOLFE Signature: *B Wolfe*
 Printed name

Witness: Sharee Thomas Signature: *Sharee Thomas*
 Printed name

Kathy McCallum

From: Tanya Boman
Sent: May 30, 2024 5:00 PM
To: Karen Staples
Subject: Fwd: New libraries act regulations published

For next agenda for information pls
Thanks

Warm regards
Tanya Boman
Councillor, **Town of Valleyview**
Box 270, Valleyview, AB T0H 3N0

T: (780)552-3294

E:tboman@valleyview.ca

www.valleyview.ca

Begin forwarded message:

From: Louisa Robison <lrobison@peacelibrarysystem.ab.ca>
Date: May 30, 2024 at 9:10:01 AM MDT
To: "Beaverlodge, Town of (Cal Mosher)" <cmosher@beaverlodge.ca>, "Berwyn, Village of (Cindy Hockley)" <hockleyc@telusplanet.net>, "Big Lakes County (Ann Stewart)" <ward9@biglakescounty.ca>, "Birch Hills County (Denise Joudrey)" <djourdrey@birchhillscounty.com>, "Clear Hills County (Amber Bean)" <True_North_Strong@outlook.com>, "Donnelly, Village of" <lb.vilofdon@serbernet.com>, "Fairview, MD of (Dalen Richardson)" <dalen.richardson@mdfairview.ab.ca>, "Fairview, Town of, (Stan Golob)" <stan.golob@gmail.com>, "Falher, Town of, (Lindsay Brown)" <lindsay.brown@falher.ca>, "Fox Creek, Town of (Meesha Bainton)" <meesha@foxcreek.ca>, "Girouxville, Village of" <mayor@girouxville.ca>, "Grande Prairie, City of (Grant Berg)" <gberg@cityofgp.com>, "Grande Prairie, County of, (Leanne Beaupre)" <lbeaupre@countypg.ab.ca>, "Greenview, MD of (Tom Burton)" <tom.burton@mdgreenview.ab.ca>, "Grimshaw, Town of (Carmen Johnson)" <carmen.johnson@grimshaw.ca>, "High Level, Town of (Mark Liboiron)" <mliboiron@highlevel.ca>, "High Prairie, Town of (James Waikle)" <james.waikle@highprairie.ca>, "Hines Creek, Village of (Alison Bjornson)" <afrixel@gmail.com>, "Lesser Slave Lake, MD of (Brad Pearson)" <brad.pearson@mdlsr.ca>, "Manning, Town of (Greg Pasichnuk)" <gregpasichnuk@gmail.com>, "McLennan, Town of (Jacqueline Maisonneuve)" <comaisonneuve@gmail.com>, "Nampa, Village of (Agnus Roshuk)" <aggymsroshuk@hotmail.com>, "Nick Van Rootselaar" <nvanrootselaar@mdspiritriver.ab.ca>, "Northern Lights,

County of (Linda Halabisky)" <halabiskyl@countyofnorthernlights.com>, "Northern Sunrise County (Carolyn Kolebaba)" <ckolebaba@northernsunrise.net>, "Opportunity, MD of (Tahirih Wiebe)" <tahirih.wiebe@mdopportunity.ab.ca>, "Paddle Prairie Metis Settlement (Reta Nooskey)" <nooskeyreta@gmail.com>, "Peace River, Town of (Elaine Manzer)" <emanzer@peaceriver.ca>, "Peace, MD of (Theresa Johnson)" <tjohnson@mdpeace.com>, "Rainbow Lake, Town of (Michelle Farris)" <mfarris@rainbowlake.ca>, "Rycroft, Village of (Roxann Dreger)" <roxann.dreger@rycroft.ca>, "Saddle Hills County (Kristen Smith)" <kristensmith@saddlehills.ab.ca>, "Sexsmith, Town of (Dennis Stredulinsky)" <Councillorstredulinsky@sexsmith.ca>, "Smoky River, MD of (Alain Blanchette)" <ablanchette@m-smokyriver.com>, "Spirit River, Town of (Harry Ezio)" <hezio@townofspiritriver.ca>, Steve Adams <steve@slavelake.ca>, Tanya Boman <tboman@valleyview.ca>, "Wembley, Town of (Anna Underwood)" <councillorunderwood@wembley.ca>
Cc: Emma Stewart <EStewart@peacelibrarysystem.ab.ca>, Ken Sawdon <ksawdon@peacelibrarysystem.ab.ca>, Ryan Goff <rgoff@peacelibrarysystem.ab.ca>
Subject: New libraries act regulations published

https://kings-printer.alberta.ca/1266.cfm?page=1998_141.cfm&leg_type=Regs&isbncln=9780779847303

Changes that affect us:

1. Section 14 sub 1 – notable that they did NOT change the threshold for hiring a professional librarian, still at 10K or more
2. Section 18 sub 1 – Plan of Service for Systems is now on a 5 year cycle instead of 3
3. Section 32 sub 4 – Repealed “any vacancy in the membership of a library system board shall be filled in accordance ... as soon as reasonably possible”
4. Section 33 sub 1 – repealed “Minister may ... appoint ... additional members to a library system board if the Minister considers it necessary”

Louisa Robison, BA MLIS
CEO, Peace Library System
8301 110 street
Grande Prairie, AB T8W 6T2
780-538-4656 x102
825-345-2980 mobile



CAUTION: This e-mail has originated from outside your organization.

Kathy McCallum

From: Tanya Boman
Sent: May 30, 2024 4:59 PM
To: Karen Staples
Subject: Fwd: Stronger Together Library Conference: Registration Open!

Pls add to next agenda for discussion

Thanks

Warm regards
Tanya Boman
Councillor, **Town of Valleyview**
Box 270, Valleyview, AB T0H 3N0

T: (780)552-3294

E:tboman@valleyview.ca

www.valleyview.ca

Begin forwarded message:

From: Emma Stewart <EStewart@peacelibrarysystem.ab.ca>
Date: May 30, 2024 at 1:56:32 PM MDT
Subject: **Stronger Together Library Conference: Registration Open!**

Please join us for Alberta's largest library conference, [Stronger Together](#), being held October 3 and 4 at the [Doubletree By Hilton West Edmonton | 16615 109th Ave Edmonton, AB](#). This two-day event will feature two keynote presentations, two plenary panels and 18 breakout sessions. Content has been selected for its appeal to library staff, board members and trustees across Alberta. There's something for everyone! Early bird rates are in effect until August 1st, so take advantage of the price break. [Register today](#), as we expect the conference to sell out quickly.



A few quick notes about the conference this year:

1. Two days of programming include two keynote presentations, two plenary panels, and 18 sessions.
2. The content has been curated to appeal to participants from schools and public, regional, and academic libraries, including public library board members and trustees.
3. Registration includes two hot meals per day and two snacks
4. Rooms at the DoubleTree West Edmonton start at \$175 per night
5. All registrants will be entered for terrific door prizes, including the Grand Prize for a night's stay and tickets for two to the Mayfield Dinner Theatre!

We hope to see you all there!

--

Emma Stewart (she/her)
Consulting Services Manager, Peace Library System
8301-110 Street
Grande Prairie, AB T8W 6T2
(780) 538-4656 ext. 103



Libraries
**VALUE
BEYOND**
words

Peace Library System acknowledges that we are located on the Treaty 8 territory of the Cree, Beaver, and Dene people, and Region 6 of the Métis Nation of Alberta. We are grateful to live, work, and learn together on

this land which has been home to many First Nations, Inuit, and Métis peoples since time immemorial. We recognize this land as an act of reconciliation, and we also commit to supporting and celebrating our local Indigenous communities while working to break down institutional barriers to make our libraries equitable and accessible.

--

Emma Stewart (she/her)
Consulting Services Manager, Peace Library System
8301-110 Street
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CAUTION: This e-mail has originated from outside your organization.



BOX 270
VALLEYVIEW, ALBERTA
T0H 3N0
PHONE: (780) 524-5150
FAX: (780) 524-2727

Mayor Lymburner and Council
Town of Valleyview
Box 270
Valleyview, Alberta
T0H 3N0



May 29, 2024

Dear Mayor Lymburner and Council,

On behalf of the Town of Valleyview and in celebration of Canada Day, we would like to extend an invite to you for our Legion Flag Raising Ceremony that will take place in Valleyview at 12:30 pm on July 1st, 2024. This event officially kicks off our Canada Day festivities and will continue until 4 pm, with fireworks at dusk.

Should you wish to attend our event, participating members should arrive at the Polar Palace (4429-52nd Avenue, Valleyview, AB) by noon and meet in the curling rink parking lot (west side) as we will begin our short marching procession to the Legion Cenotaph along with the Legion members and other dignitaries.

Please RSVP at your earliest convenience. If you have any further questions or concerns please feel free to contact me at 780-524-5158 or email awedge@valleyview.ca. I look forward to hearing from you soon.

Sincerely,

Angie Wedge
Recreation Program Facilitator
Community Services
Town of Valleyview