



**TOWN OF VALLEYVIEW  
REGULAR COUNCIL MEETING MINUTES**

**MINUTES 24-08**

**Monday, April 8, 2024**

**AT 5:00PM IN THE TOWN OF VALLEYVIEW  
COUNCIL CHAMBERS**

**PRESENT**

Mayor:

Councillors:

Vern Lymburner

Delwin Slemp

Ken Wittig

Samantha Steinke

Danny McCallum

**REGRETS**

**Councillor**

Tanya Boman – informed Council beforehand unable to attend due to work obligations.

**ADMINISTRATION**

Chief Administrative Officer

Director of Corporate Services:

Director of Public Works & Infrastructure:

Director of Community Services:

Director of Utilities & Asset Management:

Administrative Officer:

Ben Berlinguette

Kathy McCallum

Dave Descheneaux

Pat Brothers

Carol McCallum

Karen Staples

**OTHERS PRESENT**

Ed Tollefson – Federation Gas

Tom Key – Federation Gas Executive Director

Paul Dunmore – Fed Gas President/CAO

Kyle Patterson – Fed Gas Operations

Tyler Olsen – Md Greenview Reeve

**1. CALL TO ORDER**

Call to Order

Mayor Lymburner called the Regular Council Meeting to order at 5:00p.m.

**2. ACCEPTANCE OF AGENDA (adds & deletes)**

Agenda Acceptance  
Resolution #24-08-115

Councillor Steinke moved that Town Council adopt the April 8, 2024 Regular Council Meeting Agenda as presented.

2 ABSENT, 4 FOR - CARRIED

**3. ADOPTION OF MINUTES**

3.1 Regular Council Meeting Minutes 24-05 dated Monday March 25, 2024.



Councillor Wittig moved that Town Council approve the Regular Town Council Meeting Minutes 24-05 as presented.

RCM Minutes  
Resolution #24-08-116

2 ABSENT, 4 FOR - CARRIED

3.2 Business arising from Minutes.

None

3.3 Regular Council Meeting Minutes 24-06 dated Wednesday March 27, 2024.

Councillor McCallum moved that Town Council approve the Regular Town Council Meeting Minutes 24-06 as presented.

RCM Minutes  
Resolution #24-08-117

2 ABSENT, 4 FOR - CARRIED

3.4 Business arising from Minutes.

None

3.5 Regular Council Meeting Minutes 24-07 dated Wednesday April 3, 2024.

Councillor Slemm moved that Town Council approve the Regular Town Council Meeting Minutes 24-06 as presented.

RCM Minutes  
Resolution #24-08-118

2 ABSENT, 4 FOR - CARRIED

3.6 Business arising from Minutes.

None

#### 4. PUBLIC HEARING

There is no Public Hearing.

#### 5. PRESENTATIONS & DELEGATIONS

5.1 Presentation from Ed Tollefson, Federation of Alberta Gas Co-ops/Gas Alberta, Tom Key, Executive Director of Fed Gas, and Paul Dunsmore, CEO, Gas Alberta at 5:05pm.

Presentation & Delegations  
Resolution #24-08-119

Councillor McCallum moved to accept the presentation as information.

2 ABSENT, 4 FOR - CARRIED

#### 6. TOWN OPERATIONAL REPORTS

- 6.1 Utilities Report submitted by Carol McCallum;
- 6.2 Public Works Report submitted by Dave Descheneaux;
- 6.3 Community Services Report submitted by Pat Brothers;

Town Operational Reports  
Resolution #24-08-120

6.4 Bank reconciliation from month ending March 31, 2024.

Councilor Steinke moved to accept the Town Operational Reports as presented.

2 ABSENT, 4 FOR - CARRIED

**7. COMMITTEE REPORTS (Boards, Commissions & Committee Minutes)**

There are no Committee Reports.

**8. OLD BUSINESS**

There is no Old Business.

**9. NEW BUSINESS**

9.1 RFD – To seek Council's approval to support plowing the Ag Plex property.

Councillor Wittig moved that Town Council approves alternative 3.1 Public Works to plow the Ag Plex after snowfall at a cost between \$2176 to \$3264 per year. 1 year contract.

New Business  
Resolution #24-08-121

2 ABSENT, 1 OPPOSED, 1 ABSTAINED, 3 FOR - CARRIED

9.2 RFD – For Council to appoint a Municipal Weed Inspector as per the Alberta Weed Control Act

Councillor McCallum moved that Council appoints Danny Cress, Jenn Simpkins, Tracy Stewart, Myria Pollack, as the Municipal Weed Inspectors for the Town of Valleyview.

New Business  
Resolution #24-08-122

2 ABSENT, 4 FOR - CARRIED

9.3 Priorities in the Town.

Status of Highway 43/49 Roundabouts

- a) Initial intention over the past few years was for Highway 43/49 Roundabout project, spearheaded by Alberta Transportation (AT), to be built during the 2024/2025 construction seasons. In line with this project was the needed upgrades to the Town's Highway Streets with costs of these upgrades borne solely to the Town at a price tag of \$6M. It was recently announced by AT that this project will not be moving forward at this time, solely due to the medium to high risk to our Town's fiscal budgets, even with the potential to obtain up to 50% or \$3M in grant funding to counter the total costs of these upgrades in which the Town still cannot afford. With this project out of AT's current schedule, now relieves

the Town's capital budgets and the stress on the community to find funding for the Town's Highway Street upgrades. This project will be revisited by AT in 2025 and will be prioritized accordingly.

New Business  
Resolution #24-08-123

Councillor Slemp moved that Council accept as information

2 ABSENT, 4 FOR - CARRIED

b) Upgrades to 56<sup>th</sup> Avenue for New K-12 Public School

Councillor McCallum moved for Council to direct Administration to continue on the path completing a feasibility study for school access.

New Business  
Resolution #24-08-124

2 ABSENT, 4 FOR - CARRIED

c) Design for Future Raw Water Retention Pond

The Alberta Government has asked all municipalities to put in place a water shortage plan that will mitigate key factors for drought. The Town presented our 2024 Water Shortage Plan on March 13, 2024 within the Town's website and Facebook pages. One of our top priorities within this Plan is to design and construct a new raw water retention pond for future potable water use which will increase our Town's water capacity from 2 to 3 ponds, an increase of approximately 33% or up to 3 months of potable water. Currently, the Town is in the design process and are searching for grants to fund the construction of this pond, in whole or in part. There is a small probability that this pond will be constructed in 2024 however, our intent is for its completion in once funding (grant, Town, other) can be secured.

Councillor Steinke moved for Administration to continue its path and keep Council updated.

New Business  
Resolution #24-08-125

2 ABSENT, 4 FOR - CARRIED

d) Town-Wide Infrastructure Upgrades

Most of the Town's underground infrastructure has not been replaced or upgraded since its initial installations in the 1950's onward and we have continually been repairing line and valve leaks over the past few decades. Since 2021/22, the Town has been preparing for town-wide upgrades to infrastructure through an asset management program. In 2026, and over the next 50-70 years at a cost of \$1M per block, upgrades to both underground (water, sewer, sanitary) and above ground (curb, gutter, sidewalks, streets, alleys) will commence starting with priority areas (i.e., oldest and or most disruptive areas within Town).

Councillor Steinke moved to continue on path and keep Council updated.

New Business  
Resolution #24-08-126

2 ABSENT, 4 FOR - CARRIED

e) Municipal Library Location

Councillor McCallum moved to draft a letter to Northern Gateway School Division that Council will proceed with moving the Municipal Library to location on 56 Avenue.

New Business  
Resolution #24-08-127

2 ABSENT, 1 ABSTAINED, 3 FOR - CARRIED

f) Public Information Session April 29, 2024 at 6:30pm at Memorial Hall

Councillor Steinke moved that Council hold a Public Information Session on April 29, 2024 at 6:30pm in the Memorial Hall.

New Business  
Resolution #24-08-128

2 ABSENT, 4 FOR - CARRIED

g) Letter to the Library information only

**10. BYLAW**

10.1 RFD – To seek Council’s approval for first reading of 2024-07 Traffic Control Bylaw.

Councillor Wittig gives first reading of 2024-07 Traffic Control Bylaw with the amendment to remove fines section 5.2.1.

Bylaw  
Resolution #24-08-129

2 ABSENT, 4 FOR - CARRIED

**11. CORRESPONDENCE**

11.1 Letter from Kevin Finster of the Emmanuel Baptist Church requesting to rent the single person lift from the recreation department.

Councillor McCallum moved Council not rent out equipment.

Correspondence  
Resolution #24-08-130

2 ABSENT, 1 OPPOSED, 3 FOR - CARRIED

11.2 Thank you letter from the Valleyview Gymnastics Club.



Correspondence  
Resolution #24-08-131

Councillor Steinke moved to accept as information.

2 ABSENT, 4 FOR - CARRIED

11.3 Letter from the Valleyview U18 Ice Bears requesting support for their representation at Provincials on March 31, 2024, in Mallaig, Alberta. Support provided as per Policy COU-10-01.

Councillor Steinke moved to accept the Correspondence item as information.

Correspondence  
Resolution #24-08-132

2 ABSENT, 4 FOR - CARRIED

11.4 Letter from Tracey Brown, President, Valleyview Metis local 1929, requesting permission to raise the Metis Flag on Friday June 7 at 5:30pm and leave it raised for 7 days.

Councillor McCallum moved to fly the Metis Flag on Friday June 7 at 5:30pm and leave it raised for 7 days.

Correspondence  
Resolution #24-08-133

2 ABSENT, 4 FOR - CARRIED

## 12. PUBLIC HEARINGS

There are no Public Hearings.

## 13 ADJOURNMENT

Adjournment  
Resolution #24-08-134

Councillor Slemp declared the Monday, April 8, 2024 Regular Council Meeting adjourned at 6:59p.m.

2 ABSENT, 4 FOR - CARRIED

  
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Mayor, Vern Lymburner

  
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CAO, Ben Berlinguette