

AGENDA REGULAR COUNCIL MEETING

September 23, 2024 @ 5:00 p.m. IN THE TOWN OF VALLEYVIEW COUNCIL CHAMBERS

A small town with big economic opportunities, Valleyview is on the way up!

- 1. CALL TO ORDER
- 2. ACCEPTANCE OF AGENDA (adds & deletes)
- 3. ADOPTION OF MINUTES
 - 3.1 Minutes 24-18 from the Regular Meeting of Council held on Monday, September 9, 2024.
 - 3.2 Business Arising from Minutes.
- 4. PUBLIC HEARINGS

There is no Public Hearing.

- 5. PRESENTATIONS & DELEGATIONS
 - 5.1 Presentation from Stehanie Baldry, Be Spoke Beauty & Boutique, on the Town of Valleyview Downtown Beautification Grant at 5:05pm
 - 5.2 Library Board presentation of Library Budget for 2025 at 5:25pm.
- 6. TOWN OPERATIONAL REPORTS
 - 6.1 Bank Reconciliation for month ending August 31, 2024.
- 7. COMMITTEE REPORTS (Boards, Commissions & Committee Minutes)

There are no Committee Reports.

8. OLD BUSINESS

There is no Old Business.

9. NEW BUSINESS

- 9.1 RFD To seek Council's approval to adopt the 2024 Operating Budget as the Interim Operating Budget for 2025 with corrections by Council, as well as approving the first-round capital items presented by Administration.
- 9.2 RFD To seek Council's approval to move the Regular Council Meeting of Monday, October 14, 2024 to Tuesday October 15, 2024.
- 9.3 RFD To seek Council's approval for accepting Marilyn Jensen as a new member of the Valleyview Recreation Board.
- 9.4 RFD To seek Council's approval to discontinue the commercial cardboard program, impacting 60 customers.
- 9.5 RFD To seek Council's approval to dispose of assets no longer suitable to Public Works operations.

10. BYLAWS

There are no Bylaws.

11. CORRESPONDENCE

- 11.1 Letter from Ken Drysdale, Chairman of the Maskwa Medical Center.
- 11.2 Letter from Roxanne Perron on behalf of the Community Safety Community.

12. CLOSED SESSION

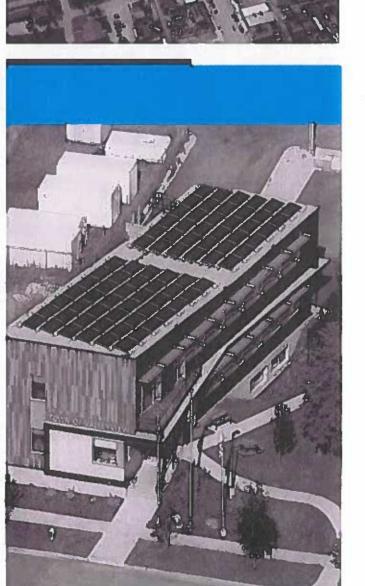
12.1 FOIP Section(s): 17(1), 18 (1a,b), 20(1a, b.1)

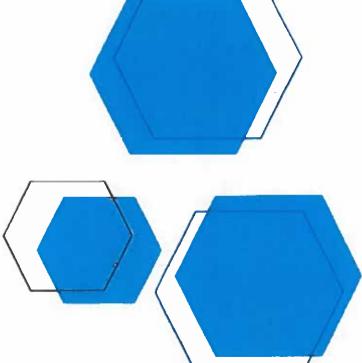
13. ADJOURNMENT



MINUTES

MINUTES





REGULAR COUNCIL MEETING

COUNCIL CHAMBERS
TOWN ADMINISTRATION OFFICE





TOWN OF VALLEYVIEW REGULAR COUNCIL MEETING MINUTES MINUTES 24-18

Monday, September 9, 2024
AT 5:00PM IN THE TOWN OF VALLEYVIEW
COUNCIL CHAMBERS

PRESENT

Mayor: Councillors Vern Lymburner Glenn Burke Delwin Slemp Ken Wittig Samantha Steinke Danny McCallum

REGRETS

Councilors:

Tanya Boman

ADMINISTRATION

Chief Administrative Officer:
Director of Corporate Services:
Director of Public Works:
Manager of Public Works:
Director of Community Services:
Manager of Community Services:
Director of Utilities & Asset Management
Manager of Utilities & Asset Management
Administrative Officer:

Ben Berlinguette
Kathy McCallum
Dave Descheneaux
Jesse Harris
Pat Brothers
Tracey Stewart
Carol McCallum
Chris Findlay
Karen Staples

OTHERS PRESENT

Ken Drysdale – Maskwa Medical Center Wayne Drysdale – Maskwa Medical Center Joni Rohloff – Valleyview Ag Society Jennifer Werklund – Valleyview Ag Society Curtis Werklund – Valleyview Ag Society Debbie Wedel – Member of Public Tyler Olsen – MD of Greenview Reeve

1. CALL TO ORDER

Call to Order

Mayor Lymburner called the Regular Council Meeting to order at 5:00p.m.

2. ACCEPTANCE OF AGENDA (adds & deletes)

Councillor Steinke moved that Town Council adopt the September 9, 2024 Regular Council Meeting Agenda as amended with addition:

7.1 PREDA Committee Report.

Page | 1 3.1

Agenda Acceptance Resolution #24-18-239

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting Minutes 24-17 dated Monday August 19, 2024

Councillor Burke moved that Town Council approve the Regular Town Council Meeting Minutes 24-17, August 19, 2024 as presented.

RCM Minutes Resolution #24-18-240

CARRIED UNANIMOUSLY

3.2 Business arising from Minutes.

Ledcor grand opening invite to open house - email to follow

4. PUBLIC HEARINGS

There is no Public Hearing.

5. PRESENTATIONS & DELEGATIONS

5.1 Ken Drysdale, Chairman of the Board, Maskwa medical Center

Councillor Wittig moved to accept the Maskwa Medical Center Presentation as information.

CARRIED UNANIMOUSLY

5.2 Joni Rohloff, President and Jennifer Werklund Vice President, Valleyview & District Agricultural Society

Councilor Burke moved to accept as information and have Administration begin correspondence with the Valleyview Agriculture Society regarding the new facility utilities

Presentations & Delegations Resolution #24-18-241

CARRIED UNANIMOUSLY

6. TOWN OPERATIONAL REPORTS

There are no Town Operational Reports

7. COMMITTEE REPORTS (Boards, Commissions & Committee Minutes)

7.1 PREDA – Looking at providing other options for inspectors and assessment providers.

Councilor McCallum moved to accept as information.

Committee Reports
Resolution #24-18-242

CARRIED UNANIMOUSLY

8.OLD BUSINESS

There is no Old Business

9.NEW BUSINESS

9.1 RFD - Polar Palace Arena Ice Plant Repairs

Councilor Steinke moved for Council to ratify the expenditures to the Polar Palace Arena Ice Plant. Funds to come from reserves. (3.1)

New Business Resolution #24-18-243

CARRIED UNANIMOUSLY

9.2 Disposal of Surplus Telephone Assets

Councilor Steinke moved to approve the disposal of the Surplus Telephone Assets (3.1)

New Business Resolution #24-18-244

CARRIED UNANIMOUSLY

10. BYLAW

There are no Bylaw

11. CORRESPONDENCE

11.1 Valleyview Men's Shed – First Annual Men's Wellness Expo October 18, 2024.

Councilor Burke moved to accept as information.

Correspondence Resolution #24-18-245

CARRIED UNANIMOUSLY

11.2 RCMP Provincial Policing Report

Councilor Steinke moved to accept as information and have administration invite to council.

Correspondence Resolution #24-18-246

CARRIED UNANIMOUSLY

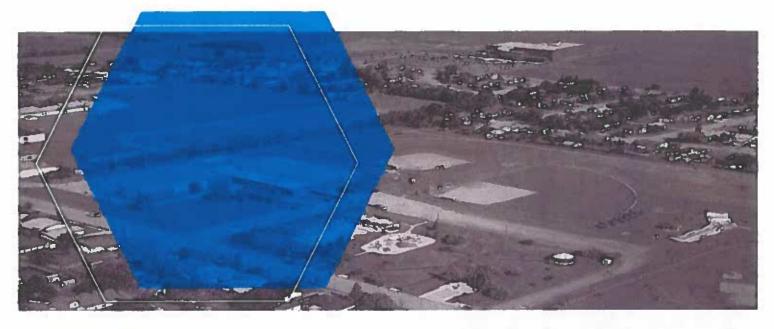
12. ADJOURNMENT

Councillor Slemp declared the Monday, September 9, 2024 Regular Council Meeting adjourned at 5:58p.m.

Adjournment Resolution #24-18-247

CARRIED UNANIMOUSLY

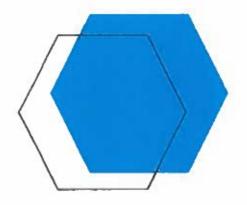
Mayor, Vern Lymburner	
	23
CAO, Ben Berlinguette	





REPORTS

TOWN OPERATIONAL & COMMITTE REPORTS



REGULAR COUNCIL MEETING

COUNCIL CHAMBERS
TOWN ADMINISTRATION OFFICE

TOWN OF VALLEYVIEW BANK RECONCILIATION STATEMENT

GENERAL ACCOUNT FOR THE MONTH ENDING

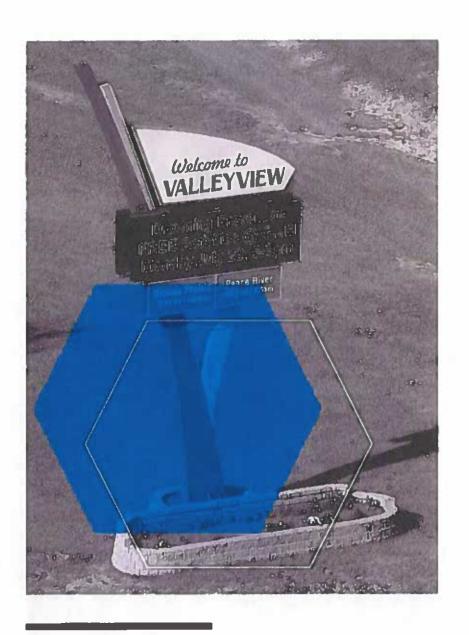
August-31

2024

Net Balance at End of the Previous Month	\$ 3,941,605.85
Receipts for the Month	\$ 48,015.83
Direct Deposits	\$ 846,367.03
Void/Cancelled Cheques	
Interest on Account	\$ 15,820.90
Credit Memo	
GST Refund	\$ 37,117.84
Monthly Taxes	\$ 49,348.48
Misc Credit	
SUB-TOTAL	\$ 4,938,275.93
LESS:	
Disbursements for the Month (A/P)	\$ 452,483.70
Disbursements for the Month (Payroll)	\$ 195,284.92
Lease payments	\$ 3,922.02
Federal Fuel Charge	\$ 18,049.75
Gas Alberta Invoice	\$ 5,127.65
Bill Payments on line (Visa, Bell & Telus Bills)	\$ 43,118.92
Bill Payments on line (Receiver General)	\$ 80,646.63
School Requisition pymt	
Debenture Payments	
Employee RRSP's	\$ 250.00
Chargebacks	
Debit Machine Service Charges	\$ 7,985.20
Debit Memo Xerox	
Debit Memo	
NET BALANCE AT MONTH END	\$ 4,131,407.14
Balance on Bank Statement	\$ 4,212,463.99
Deposits by Month End not Included on Statement	\$ 44,918.99
LESS:	
Outstanding Cheques	\$ 125,975.84
NET BALANCE AT MONTH END	\$ 4,131,407.14

This statement submitted to Council this 23rd day of September 2024.

	MAYOR
	SECRETARY-TREASURER
BALANCE OF RESERVES/INVESTMENTS: 0	



REGULAR COUNCIL MEETING

COUNCIL CHAMBERS
TOWN ADMINISTRATION OFFICE



NEW BUSINESS

NEW BUSINESS





Town of Valleyview Request For Decision

Date:

September 23, 2024

From:

Kathy McCallum, Director of Corporate Services

Subject:

Consideration to adopt interim Operating Budget for 2025

and First-Round Capital Budget

1.0 PURPOSE

To seek Council's approval to adopt the 2024 Operating Budget as the Interim Operating Budget for 2025 with corrections by Council, as well as approving the first-round capital items presented by Administration.

2.0 **BACKGROUND AND DISCUSSION**

Under Section 242 of the MGA, Council must adopt an Operating Budget for each calendar year. Council may adopt an Interim Operating Budget until a finalized Operating Budget is adopted.

3.0 **ALTERNATIVES**

- Council adopts the 2024 Operating Budget as the Interim Operating Budget for 3.1 2025 with corrections by Council and approves the first-round capital items presented by Administration
- 3.2 Council adopts the 2024 Operating Budget as the Interim Operating budget for 2025 with no changes and does not approve the first-round capital items.
- 3.3 Council adopts the 2024 Operating Budget as the Interim Operating budget for 2025 with changes and approves the first-round capital items with changes.

4.0 FINANCIAL IMPLICATIONS

Budget variations.

5.0 RECOMMENDATIONS

Council adopts the 2024 Operating Budget with corrections by Council as the Interim Operating Budget for 2025 and approves the first-round capital items presented by Administration.

Submitted By: Kathy McCallum, Director of Corporate Services

Approved By:

ACCT#	DESCRIPTION	2025 Budget	Notes:		
1-00	General Revenues	(\$6,730,628.00)			
2-00	Requisitions	\$720,155.00			
	TOTAL GENERAL REVENUES	(\$6,010,473.00)			
2-11	Council	\$157,988.00			
2-12	Administration	\$890,200.00			
2-19	Gov't Services	\$55,000.00			
2-21	Police	\$127,000.00			
2-23	Fire	\$58,966.00			
2-24	Safety (DEM)	\$21,000.00			
2-26	Bylaw	\$229,700.00			
2-32	Public Works	\$1,952,080.00			
2-33	Airport	\$61,700.00			
2-37	Storm Sewer	\$11,937.44			
2-41	Water	\$459,811.11			
2-42	Sanitary Sewer	\$34,349.42			
2-43	Garbage	\$122,370.83			
2-51	FCSS	\$193,250.00	seed the		
2-53	Public Health	\$34,765.88			
2-56	Cemetery	\$54,000.00			
2-60	Planning	\$87,243.51			
2-61	Economic Development	\$22,952.70			
2-64	Recycling	\$87,742.81			
2-66	Land	\$0.00			
2-67	Public Housing	\$0.00	4 plex's now owned by Heart River Housing		
2-69	Tourism	\$0.00	VIC now owned by MD of Greenview		
2-70	Recreation Board	\$412,050.00			
2-71	Splash Park	\$68,800.00			
2-72	Arena	\$480,200.00			
2-73	Parks	\$201,550.00			
2-74	Culture - Hall	\$78,500.00			
2-74-02	Library	\$72,351.32			
2-75	Multi-Plex	\$5,000.00			
2-91	Gas Department	\$385,578.30			
	TOTALS	\$355,614.32			

THUM:	DESCRIPTION	COST		QUANTITY		THUDINA	NOTES
mmunity Services					5		
	Downtown Beautification	\$ 2	5,000.00	1	\$	12,500.00	LGFF Capital Grant
	Handicap Door Operators (Memorial Hall)	5 2	1,000.00	0	\$		On Hold
	Memorial Hall Flooring	5 9	0,000.00	0	s		budget for 2026
	Memorial Hall Parking Lot	\$ 13.	2,000.00	0	s		budget for 2026
		-			s		
blic Works							
	Hydrovac Replacement	\$ 14	0,000.00	0	\$		
	Loader Replacement	\$ 5	0,000.00	0	\$	•	
	2024 GMC Crew truck	\$ 7	0,000.00	1	\$	70,000.00	
	250R John Deere mower	\$ 2	2,000.00	1	\$	22,000.00	
	removal of waste from pit	\$ 5	0,000,0	0	s		
	Electric Roll gate - shop	5 1	5,000.00	0	\$		On Hold
	Cowntown Seautification	\$ 2	5,000.00	1	\$	12,500.00	LGFF Capital Grant
	Sidewalks	5 5	0,000.00	1	5	50,000.00	LGFF Capital Grant
Miles	Ammonia System	5 10	00.000,0	1	5	100,000.00	LGFF Capital Grant
	Suliding Office - regimes triangular - investigate weaping the	\$ 10	9,620.00	0	5		budget for 2027, 2028
	Building insulation @ WTP	5 5	0,000.00	0	5		budget for 2027, 2028
	Service truck	\$ 8	5,000.00	1	5	85,000.00	
	Gas main loop line by Muliplex	\$ 2	0.000.00	0	\$		budget for 2026
	assessment of underground infrastructure	5 15	0.000.00	0	S		budget for 2028, 2029
				-			
e Department							
Iministration	- market be- hid or more than	District Control			5		
Total					S	352,000.00	



Town of Valleyview Request For Decision

Date:

September 23, 2023

From:

Kathy McCallum, Director of Corporate Services

Subject:

Move October 14, 2024 Regular Council Meeting to October

15, 2024

1.0 PURPOSE

To seek Council's approval to move the Regular Council Meeting of Monday, October 14th, 2024 to Tuesday, October 15th, 2024.

2.0 BACKGROUND AND DISCUSSION

Due to the Thanksgiving Holiday falling on the second Monday of the month, Administration is requesting to move the Regular Council Meeting of Monday, October 14th, 2024 to Tuesday, October 15th, 2024.

3.0 ALTERNATIVES

- 3.1 Council directs Administration to move the Regular Council Meeting of Monday, October 14th, 2024 to Tuesday, October 15th, 2024.
- 3.2 Council directs Administration to move the October 14th, 2024 Regular Council Meetings to another date as determined by Council.
- 3.3 Council does not move October 14th, 2024 Regular Council Meeting.

4.0 FINANCIAL IMPLICATIONS

None

5.0 RECOMMENDATIONS

Council directs Administration to move the Regular Council Meeting of Monday, October 14th, 2024 to Tuesday, October 15th, 2024.

Submitted By: C'allern

Kathy McCallum, Director of Corporate Services

Approved By:



Town of Valleyview Request For Decision

Date: September 23, 2024

From: Pat Brothers, Director of Community Services

Subject: Valleyview Recreation Board – New Member Approval

1.0 PURPOSE

To seek Council's approval for accepting Marilyn Jensen as a new member of the Valleyview Recreation Board.

2.0 BACKGROUND AND DISCUSSION

The Town of Valleyview's Recreation Department recently advertised on the Town's website seeking interest from local residents in becoming a Board member for the Valleyview Recreation Board.

Marilyn Jensen, a retired resident of the Town, submitted her interest to become a Valleyview Recreation Board member. Mrs. Jensen is very active in the Recreation Departments programming.

3.0 ALTERNATIVES

- 3.1 Council approves Marilyn Jensen as a new member of the Valleyview Recreation Board.
- 3.2 Council does not approve Marilyn Jensen as a member of the Valleyview Recreation Board and requests Administration to seek an alternate local resident for the Valleyview Recreation Board position.
- 3.3 Council accepts this RFD "Valleyview Recreation Board New Member Approval" as information only at this time.

4.0 FINANCIAL IMPLICATIONS

None.

5.0 ATTACHMENTS

5.1 Marilyn Jensen's email request to become a Valleyview Recreation Board member

6.0 RECOMMENDATIONS

Council approves Marilyn Jensen as a new member of the Valleyview Recreation Board.

Submitted By: /at

Pat Brothers, Director of Community Services

Approved By:

Pat Brothers

From:

Town of Valleyview Info

Sent:

Thursday, August 22, 2024 1:06 PM

To:

Pat Brothers

Subject:

FW: Recreation Board

Ashley Hanrahan Administrative Officer

4909-50th Street, Box 270, Valleyview, AB TOH 3NO

T: (780)524-5150 F: (780)524-2727

E: ahanrahan@valleyview.ca

www.valleyview.ca

----Original Message-----

From: Fred & Marilyn Jensen <fmjensen@telus.net>

Sent: Thursday, August 22, 2024 12:20 PM

To: Town of Valleyview Info <info@valleyview.ca>

Subject: Recreation Board

Good Afternoon,

My name is Marilyn Jensen and I am interested in joining the Recreation Board.

I participate in quite a few of the recreation opportunities offered by the Recreation Department:

- Power Hour Bootcamps
- Community Walks
- Strength & Stretch Classes
- Kickboxing Classes
- Cooking & Crafting Classes

If you require any other information from me please let me know.

Thank you

Marilyn Jensen 780-524-2819

CAUTION: This e-mail has originated from outside your organization.



Town of Valleyview Request For Decision

Date:

September 23, 2024

From:

Dave Descheneaux, Director of Public Works

Subject:

Discontinuation of Commercial Cardboard Collection

Program

1.0 PURPOSE

To seek Council's approval to discontinue the commercial cardboard collection program, impacting 60 customers.

2.0 BACKGROUND AND DISCUSSION

Public Works has identified the commercial cardboard recycling program as an area where operational efficiency and cost management can be improved.

In 2023, the program generated \$5,618 in revenue from old corrugated cardboard (OCC). While discontinuing the program would result in the loss of this revenue, the commercial recycling fee of \$17 per month will remain, supporting essential recycling initiatives in the community.

Affected businesses will have alternative options for cardboard disposal:

- Low-volume producers can self-deliver cardboard to the Valleyview Recycle Centre, free of charge.
- Large-volume producers will be provided contact information to third-party waste management companies already operating in the region.
- Despite these options, it is anticipated a minimal amount of OCC will enter the waste stream through commercial garbage disposal.

The main drawbacks are customer dissatisfaction from added disposal costs and the perception of losing a paid service. However, due to the high cost of the program, Public Works recommends discontinuing the program, aligning Valleyview with similar municipalities in the region.

3.0 ALTERNATIVES

- 3.1 Council approves the request to discontinue the commercial cardboard collection program.
- 3.2 Council denies the request and recommends continuing internal operation of the program.

3.3 Council receives this RFD "Discontinuation of Commercial Cardboard Collection Program" as information only at this time.

4.0 FINANCIAL IMPLICATIONS

Approving this request will save the Town approximately \$60,000 in annual gross expenses and allow for the reallocation of funds to Public Works' salary. Revenue from monthly commercial recycling fees will continue to support other initiatives within the Public Works Department.

If denied, the Town will continue funding the program at the current cost.

5.0 ATTACHMENTS

"Revenue/Expense Comparison: Discontinuing Commercial Cardboard Collection Program, September 2024" as prepared by the Public Works Department.

6.0 RECOMMENDATIONS

Council approves the request to discontinue the commercial cardboard collection program.

Submitted By: ___

Dave Descheneaux, Director, Public Works

Approved By:



Town of Valleyview Request For Decision

Date: September 23, 2024

From: Dave Descheneaux, Director of Public Works

Subject: Disposal of Assets Through Public Auction

1.0 PURPOSE

To seek Council's approval to dispose of assets no longer suitable to Public Works' operations.

2.0 BACKGROUND AND DISCUSSION

From time to time, Public Works identifies assets including materials, small equipment, light duty trucks, trailers, heavy duty trucks or equipment no longer suitable to the Department's operations. To recover residual value from depreciating assets, Public Works would like to sell, through public sale, any assets that have exceeded their useful life, are inefficient, non-essential, beyond economical repair, or sitting idle.

At this time, Public Works requests approval to dispose of the following equipment, in whole or in part:

- Unit #508, 1978 Willock Double Drop trailer, damaged, repair costs exceed value.
- Non-Directional Equipment, obsolete; not useful in current airport navigation.

Public Works will select a suitable selling platform that provides broad market reach, transparency in the selling process, the option to set a reserve bid, and a favourable seller's fee.

3.0 ALTERNATIVES

- 3.1 Council approves the disposal of the above identified assets through public auction, with sale terms and conditions at the discretion of Public Works' management.
- 3.2 Council denies the disposal of the above identified assets through public auction.
- 3.3 Council receives this RFD "Disposal of Assets Through Public Auction" as information only at this time.

4.0 FINANCIAL IMPLICATIONS

Given the variability in market reach and demand, the potential sale proceeds are uncertain and the sale is subject to seller's fees.

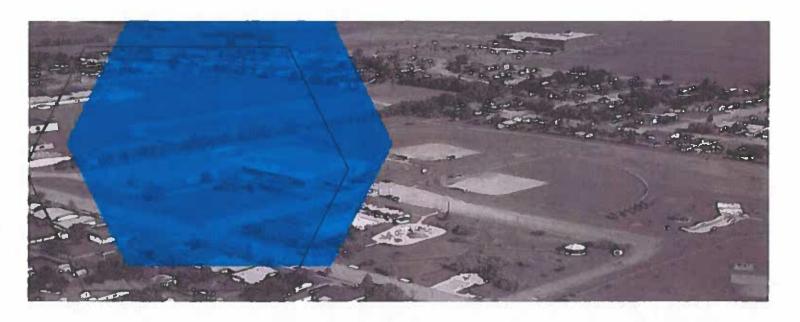
5.0 RECOMMENDATIONS

Council approves the sale of assets as requested and authorizes allocation of auction proceeds to Public Works' operational and/or capital budgets.

Submitted By:

Dave Descheneaux, Director of Public Works

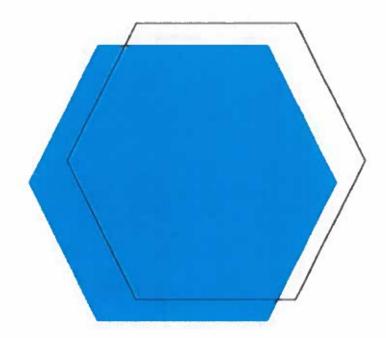
Approved By.



CORRESPONDENCE



CORRESPONDENCE



REGULAR COUNCIL MEETING

COUNCIL CHAMBERS
TOWN ADMINISTRATION OFFICE



Good Day Mayor Vern Lymburner

Cc - CAO Ben Berlinguette

On behalf of the Maskwa Medical Center Board, I would like to thank you and your council for allowing us to present to you on September 9th, 2024. What we presented to you was a concept of team-based healthcare that is proven to obtain results in other jurisdictions across North America and the World. Our vision, with your support, will create not only opportunities for our youth in healthcare but also improve the long-term health of our residents in NW Alberta over the next decade and beyond. Given the pressing healthcare needs of residents in our region we believe that directing financial support toward the Maskwa Medical Center should take precedence over investments in other areas. As community leaders we cannot wait for governments to achieve the goals we have envisioned but rather band together and make those changes a reality.

During our presentation we requested your support of the capital costs of this facility by using the latest census to identify the number of residents within your municipality and multiplying that by \$170 per resident. The latest census we indicated in our presentation totalled an amount of \$284,410.00 but any amount approved by you and the Town of Valleyview Council could be provided in instalments through fiscal budgeting in years 2025, 2026, 2027 and 2028 or through an alternative schedule that suits your budget. Should your fiscal budgets or financial restraints not allow for this investment in the coming years we understand and are supportive of that decision as we do not want funding to affect the resident tax base beyond how it currently stands. Prioritizing healthcare needs of residents in NW Alberta is on everyone's agenda and we believe that directing financial support to this project will have a long-lasting positive impact in your community for future generations.

We appreciate the Town of Valleyview providing a letter of support for the Maskwa Medical Center project. Maskwa currently has a Stakeholders committee of local municipalities, and we would be honored if the Town of Valleyview elected someone to join that committee once the project is in the ground.

Sincerely,

Ken Drysdale

Kunda Polele

Chairman of the Maskwa Medical Center

kdrysdale@maskwamedical.ca



Working On Wellbeing

Community Safety Committee
C/O Pamela Donovan
Box 756 Valleyview AB TOH 3N0
wow alleyview2020@gmail.com

Town of Valleyview CAO & Council

September 6, 2024

We look forward to collaborating with you on the community based solution to public safety within the Town of Valleyview.

Community Safety Meeting Tuesday, October 1, 2024 7pm Valleyview Memorial Hall

There is a growing concern over the number of vagrancy, vandalism, drug & alcohol related incidents happening in the town of Valleyview. To increase the safety & wellbeing of the residents, business owners/staff & visitors in the community, we will need to come together to collaborate on solutions. The upcoming meeting will provide an opportunity to share concerns & create a community based solution to the safety problems. Please plan to attend and invite other concerned individuals to attend also. If you cannot attend, please send a message stating your concern & any possible solutions to the above email.

Warm Regards,

Roxanne Perron

On behalf of the Community Safety Community