



**TOWN OF VALLEYVIEW  
REGULAR COUNCIL MEETING MINUTES  
MINUTES 24-24  
Monday, November 25, 2024  
5:00 PM IN THE TOWN OF VALLEYVIEW  
COUNCIL CHAMBERS**

**PRESENT**

Mayor: Vern Lymburner  
Councillors: Delwin Slemph  
Samantha Steinke  
Ken Wittig

**REGRETS**

Tanya Boman – Sends Regrets  
Danny McCallum – Sends Regrets  
Glenn Burke – Sends Regrets

**ADMINISTRATION**

Chief Administrative Officer: Ben Berlinguette  
Director of Corporate Services: Kathy McCallum  
Manager of Utilities Asset: Chris Findlay  
Director of Community Services: Pat Brothers  
Director of Public Works: Dave Descheneaux  
Administrative Officer: Karen Staples

**OTHERS PRESENT**

Tyler Olsen – MD Greenview Reeve

**1. CALL TO ORDER**

Call to Order Mayor Lymburner called the Regular Council Meeting to order at 5:01pm

**2. ACCEPTANCE OF AGENDA (adds & deletes)**

Agenda Acceptance Councillor Steinke moved that Town Council adopt the November 25, 2024, Regular Council Meeting Agenda as presented.

Resolution #24-24-317

CARRIED UNANIMOUSLY

**3. ADOPTION OF MINUTES**

3.1 Regular Council Meeting Minutes 24-23 dated Monday November 12, 2024

RCM Minutes  
Resolution #24-24-318

Councillor Wittig moved that Town Council approve the Regular Town Council Meeting Minutes 24-23 as amended with correction to resolution #24-23-315, motion made by Councillor Slemph.

CARRIED UNANIMOUSLY

3.3 Business arising from Minutes

**4. PUBLIC HEARINGS**

There is no Public Hearing.

**5. PRESENTATIONS & DELEGATIONS**

There are no Presentations & Delegations

**6. TOWN OPERATIONAL REPORTS**

There are no Operational Reports

**7. COMMITTEE REPORTS (Boards, Commissions & Committee Minutes)**

There are no Committee Reports

**8. OLD BUSINESS**

8.1 Resolution #24-23-315 – Administration creates a media statement that is approved by Council.

“The Town of Valleyview Council is committed to making decisions that prioritize the long-term well-being and prosperity of the community. Every action taken is done with careful consideration of the best interests of both the Town and its ratepayers.”

Councilor Wittig moved Town Council to approve the media statement presented and have the statement included in the minutes

Old Business  
Resolution #24-24-319

CARRIED UNANIMOUSLY

**9. NEW BUSINESS**

9.1 FCSS Board Member Application – Fred Jensen applied to be selected as an FCSS Board Member

Councilor Steinke moved to have Town Council approve administration to post an advertisement for a 5 month temporary term on the FCSS Board.

New Business  
Resolution #24-24-320

CARRIED UNANIMOUSLY

9.2 RFD – To hold one Regular Council Meeting in December 2024 and January 2025.

Councilor Steinke moved that Town Council accept Alternative 3.1 and hold one Regular council Meeting in December 2024 and January 2025, being December 16, 2024 and January 13, 2025.

New Business  
Resolution #24-24-321

CARRIED UNANIMOUSLY

9.3 RFD – Valleyview & District Agricultural Society is requesting the Application 12310-24-20 Development Fees of \$10,025.00 be waived.

Councilor Slemm moved that Town Council accept alternative 3.1 agrees to waive the development fee of \$10,025.00.

New Business  
Resolution #24-24-322

CARRIED UNANIMOUSLY

9.4 RFD – Town of Valleyview Integrity Management Program. To seek Council's approval of the proposed Integrity Management Program.

Councilor Wittig moved that Town Council accept alternative 3.1 and gives approval of the proposed Integrity Management Program as presented.

New Business  
Resolution #24-24-323

CARRIED UNANIMOUSLY

9.5 RFD – Water Funding Application Grant. Seek Council's approval to commit funds for the proposed Application Grant for the infrastructure at the water plant.

Councilor Steinke moved that Town Council accept alternative 3.1 and have Administration apply for the Water Funding Grant and agrees to cover the shortfall.

New Business  
Resolution #24-24-324

CARRIED UNANIMOUSLY

## **10. BYLAW**

10. There are no Bylaws

## **11. CLOSED SESSION**

There is no Closed Session

## **12. ADJOURNMENT**

Councillor Slemm declared the Tuesday, November 25, 2024, Regular Council Meeting adjourned at 5:23pm.

Adjournment  
Resolution #24-24-325

CARRIED UNANIMOUSLY

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Mayor, Vern Lyburner

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CAO, Ben Berlinguette