



**AGENDA**  
**REGULAR COUNCIL MEETING**  
**November 25, 2024 @ 5:00 p.m.**  
**IN THE TOWN OF VALLEYVIEW**  
**COUNCIL CHAMBERS**

*A small town with big economic opportunities, Valleyview is on the way up!*

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**1. CALL TO ORDER**

**2. ACCEPTANCE OF AGENDA (adds & deletes)**

**3. ADOPTION OF MINUTES**

3.1 Minutes 24-23 from the Regular Meeting of Council held on Monday November 12, 2024

3.2 Business arising from Minutes

**4. PUBLIC HEARINGS**

There is no Public Hearing.

**5. PRESENTATIONS & DELEGATIONS**

5.1 There are no Presentations & Delegations

**6. TOWN OPERATIONAL REPORTS**

There are no Town Operational Reports

**7. COMMITTEE REPORTS (Boards, Commissions & Committee Minutes)**

7.1 There are no Committee Reports

**8. OLD BUSINESS**

8.1 Resolution #24-23-315 – Administration creates a media statement that is approved by council.

**9. NEW BUSINESS**

9.1 FCSS Board Member Application

9.2 RFD – To hold one Regular Council Meeting in December 2024 and January 2025.

9.3 RFD – Application 12310-24-20 Development Fees.

9.4 RFD – Town of Valleyview Integrity Management Program

9.5 RFD – Water Funding Application Grant

**10. BYLAWS**

10.1 There are no Bylaws

**11. CORRESPONDENCE**

There is no Correspondence

**12. CLOSED SESSION**

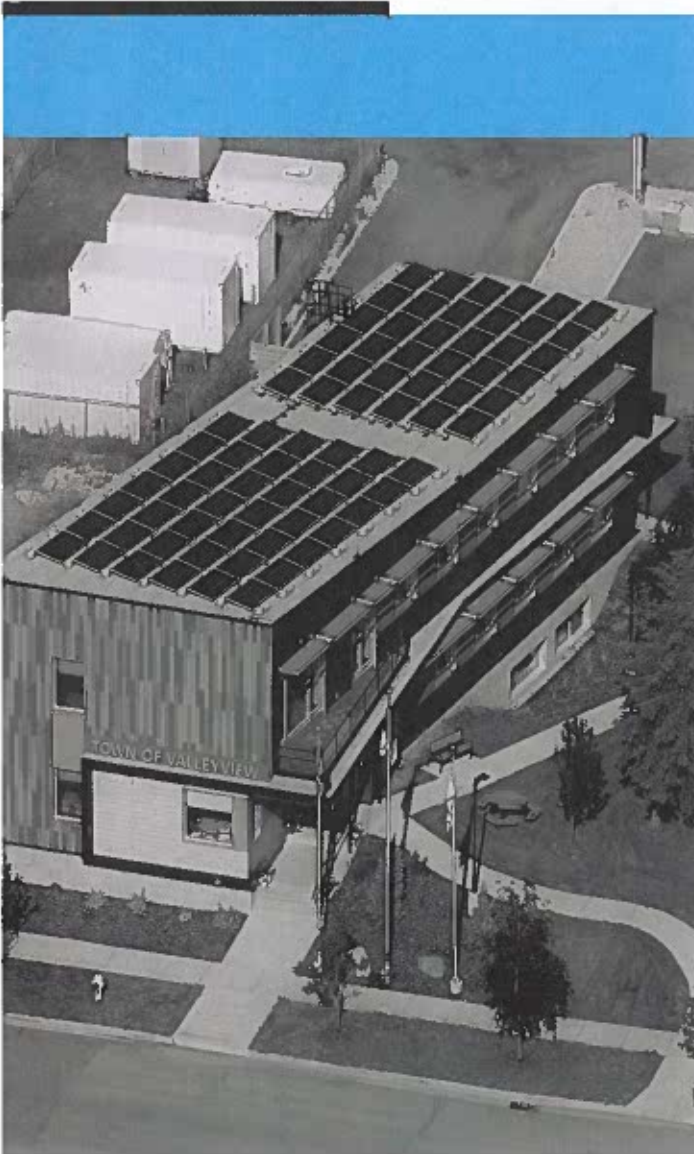
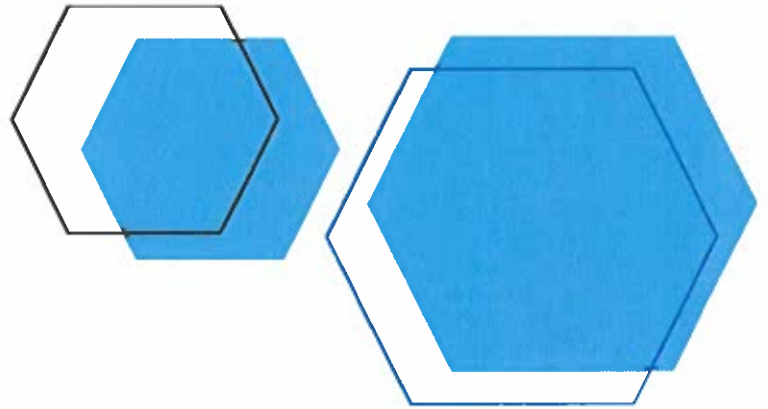
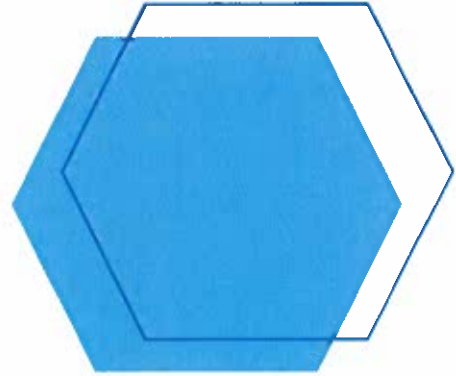
There is no closed session

**13. ADJOURNMENT**



# MINUTES

MINUTES



## REGULAR COUNCIL MEETING

COUNCIL CHAMBERS  
TOWN ADMINISTRATION OFFICE





TOWN OF VALLEYVIEW
REGULAR COUNCIL MEETING MINUTES
MINUTES 24-23
Tuesday, November 12, 2024
5:00 PM IN THE TOWN OF VALLEYVIEW
COUNCIL CHAMBERS

PRESENT

Mayor: Vern Lymburner
Councilors: Delwin Slemp
Samantha Steinke
Tanya Boman - via Teams

REGRETS

Danny McCallum - informed Council beforehand unable to attend due to work obligations.
Glenn Burke - informed Council beforehand unable to attend due to prior commitment.
Ken Wittig - informed Council beforehand unable to attend due to prior commitment.

ADMINISTRATION

Chief Administrative Officer: Ben Berlinguette
Director of Corporate Services: Kathy McCallum
Deputy CAO: Carol McCallum
Utilities Operator: Michael Caouette
Manager of Community Services: Tracey Stewart
Director of Public Works: Dave Descheneaux
Administrative Officer: Karen Staples

OTHERS PRESENT

Tyler Olsen - MD Greenview Reeve

1. CALL TO ORDER

Call to Order Mayor Lymburner called the Regular Council Meeting to order at 4:58pm

2. ACCEPTANCE OF AGENDA (adds & deletes)

Councillor Steinke moved that Town Council adopt the November 12, 2024, Regular Council Meeting Agenda as amended with addition:

12.1 FOIP section 17 (1, 2a,b), 19(1,2)

Agenda Acceptance
Resolution #24-23-305

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting Minutes 24-21 dated Monday October 28, 2024

RCM Minutes  
Resolution #24-23-306

Councillor Slemm moved that Town Council approve the Regular Town Council Meeting Minutes 24-21 as presented.

CARRIED UNANIMOUSLY

3.2 Organizational Meeting Minutes 24-22 dated Monday October 28, 2024.

OM Minutes  
Resolution #24-23-307

Councillor Slemm moved that Town Council approve the Organizational Meeting Minutes 24-22 as presented.

CARRIED UNANIMOUSLY

3.3 Business arising from Minutes

**4. PUBLIC HEARINGS**

There is no Public Hearing.

**5. PRESENTATIONS & DELEGATIONS**

5.1 There are no Presentations & Delegations

**6. TOWN OPERATIONAL REPORTS**

- 6.1 Utilities Report submitted by Carol McCallum;
- 6.2 Public Works Report submitted by Dave Descheneaux;
- 6.3 Community Services Report submitted by Pat Brothers;
- 6.4 Bank Reconciliation for month ending September 30, 2024

Town Operational Reports  
Resolution #24-23-308

Councillor Steinke moved Town Council to accept the Town Operational Reports.

CARRIED UNANIMOUSLY

**7. COMMITTEE REPORTS (Boards, Commissions & Committee Minutes)**

7.1 There are no Committee Reports

**8. OLD BUSINESS**

8.1 There is no Old Business

**9. NEW BUSINESS**

9.1 Minhas Group rezoning of Highway Commercial Lots to Farmland Annexed.

Councillor Steinke moved Town Council to deny the Minhas Group's request due to the properties not meeting zoning requirements and have administration relay the decision to Minhas Group.

New Business  
Resolution #24-23-309

CARRIED UNANIMOUSLY

## 10. BYLAW

10. There are no Bylaws

## 11. CORRESPONDENCE

11.1 Valleyview Volunteer Fire Department letter informing Town Council of the re-election of Danny McCallum as Fire Chief.

Correspondence  
Resolution #24-23-310

Councillor Steinke moved to have Town Council accept this letter as information.

CARRIED UNANIMOUSLY

11.2 Alberta Municipalities Strength in Members 2024 Outstanding Resolutions document.

Correspondence  
Resolution #24-23-311

Councillor Steinke moved to have Town Council accept as information.

CARRIED UNANIMOUSLY

11.3 Alberta Health, Advisory Councils Secretariat seeking interest from municipally elected leaders to join the regional advisory council being created by the Minister of Health.

Correspondence  
Resolution #24-23-312

Councillor Steinke moved to have Town Council accept as information.

CARRIED UNANIMOUSLY

## 12. CLOSED SESSION

Into Closed Session  
Resolution #24-23-313

Councillor Slemp moved that Town Council go in to Closed Session at 5:20pm.

CARRIED UNANIMOUSLY

12.1 FOIP Section(s) 17(1, 2a, 2b); 19(1, 2) with Mayor Lymburner and Town Council and the CAO to remain.

In Attendance:  
Mayor Lymburner  
Councillor Steinke  
Councillor Slemp  
Councillor Boman via teams  
CAO Ben Berlinguette

Out of Closed Session  
Resolution #24-23-314

Councillor Steinke moved that Town Council move out of Closed Session at 6:02pm.

CARRIED UNANIMOUSLY

Closed Session  
Resolution #24-23-315

Councillor Steinke moved that Mayor and council shall not talk to the media before administration creates a media statement that is approved by council.

CARRIED UNANIMOUSLY

**11. ADJOURNMENT**

Adjournment  
Resolution #24-23-316

Councillor Slemp declared the Tuesday, November 12, 2024, Regular Council Meeting adjourned at 6:04pm.

CARRIED UNANIMOUSLY

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Mayor, Vern Lymburner

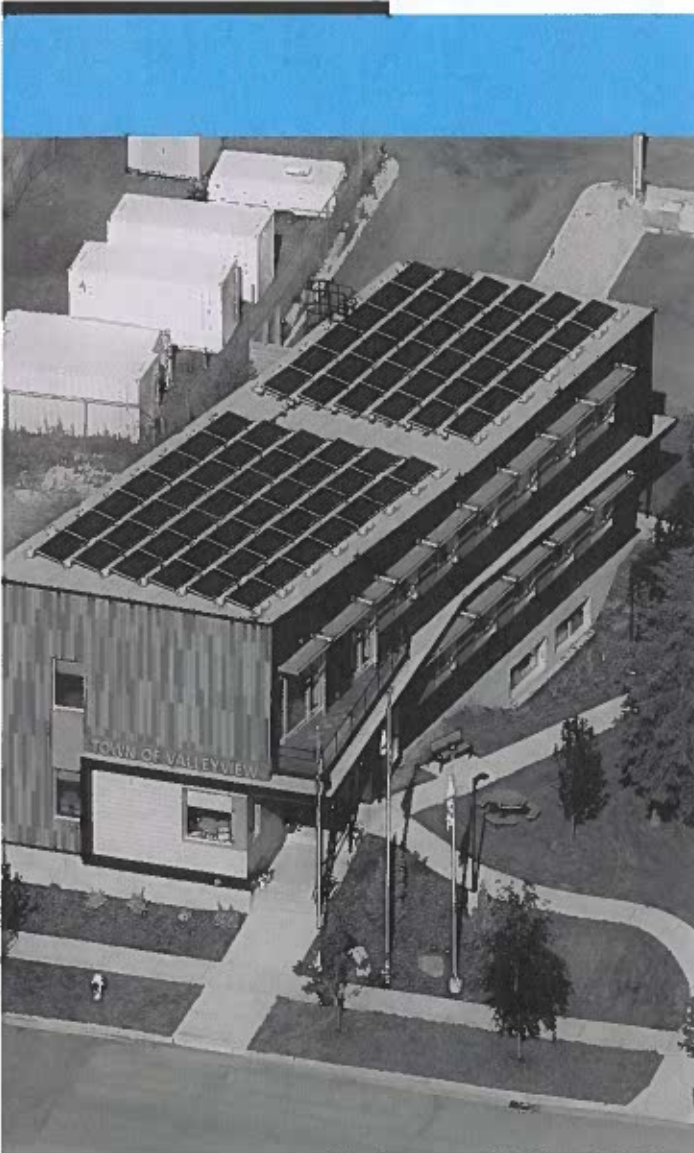
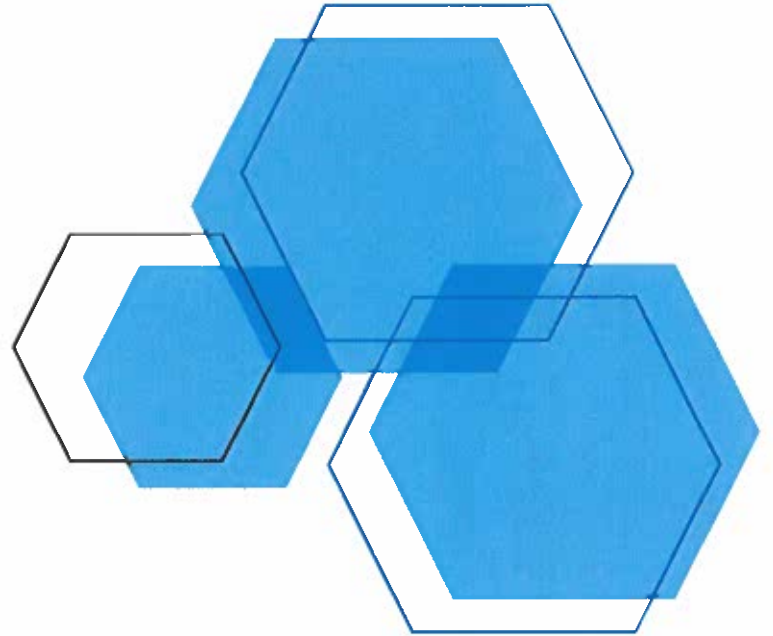
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CAO, Ben Berlinguette



# OLD BUSINESS

OLD BUSINESS



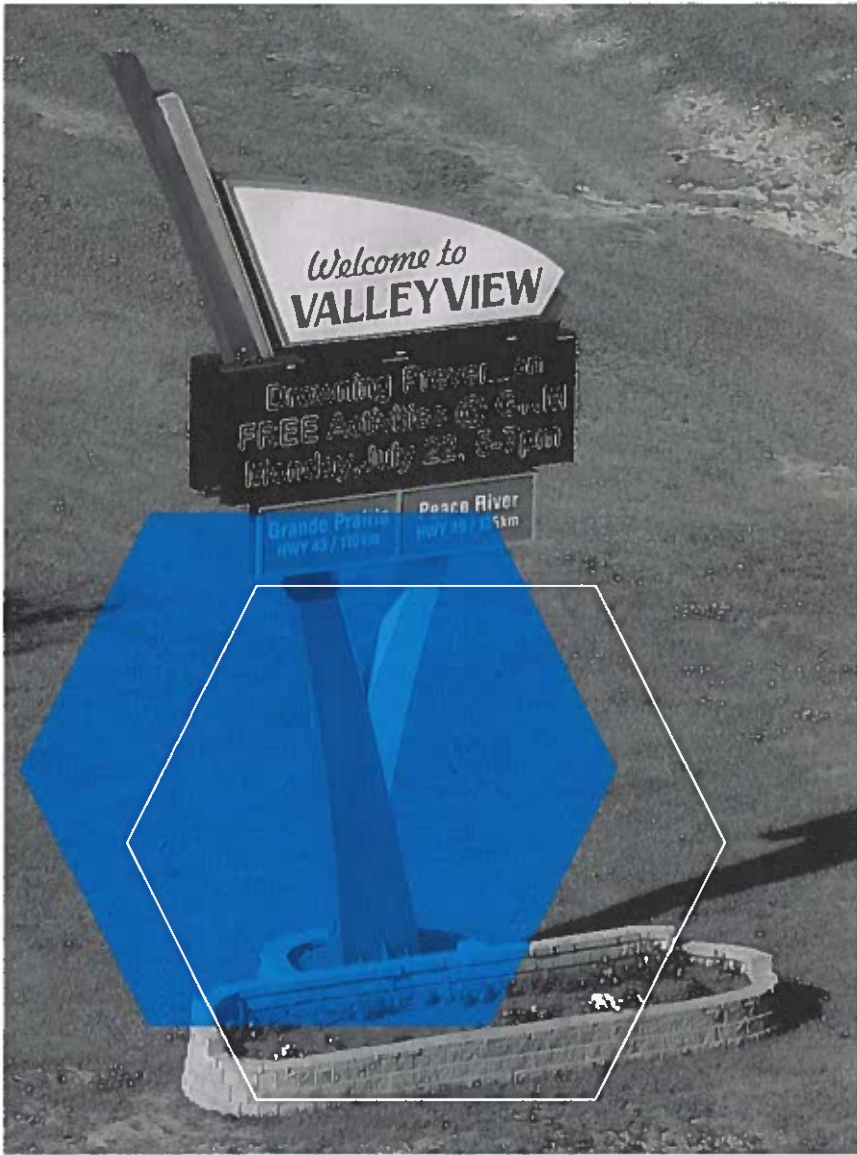
## REGULAR COUNCIL MEETING

COUNCIL CHAMBERS

TOWN ADMINISTRATION OFFICE







# REGULAR COUNCIL MEETING

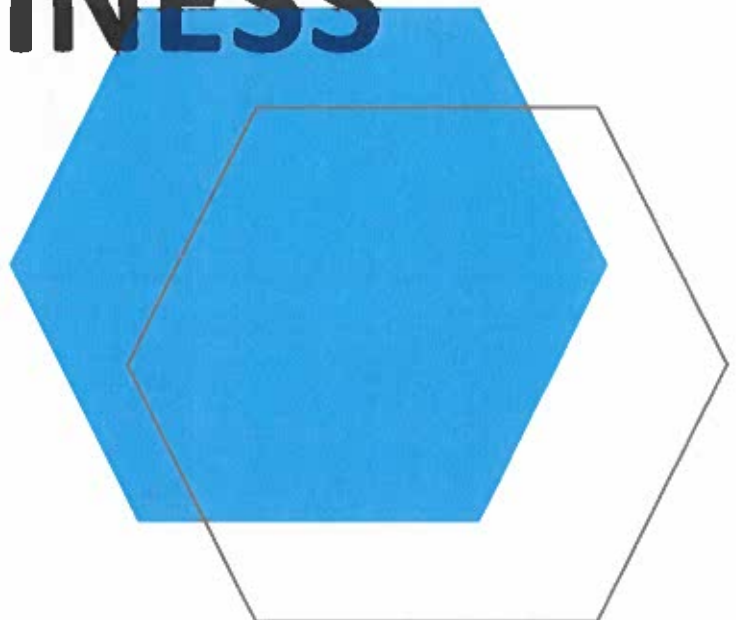
COUNCIL CHAMBERS  
TOWN ADMINISTRATION OFFICE



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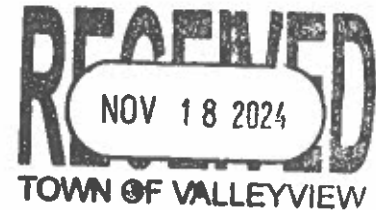
# NEW BUSINESS

NEW BUSINESS



Fred Jensen  
Box 1162  
Valleyview, AB T0H 3N0  
780-524-8249

November 18 2024



Town for Valleyview  
Box 270  
Valleyview, AB  
T0H 3N0

Re: FCSS board member application

Dear Ben,

I wish to put my name forward to be a member of the FCSS board as a community representative.

I have lived and worked in this community for 35 years, I am retired now and wish to give back to the community. I have extensive leadership, management experience and community engagement.

My past community experience and involvement

- Wild Rose 4H leader small engine club
- Minor Hockey Referee
- Alberta Winter Games Zone 8 Archery team Coach
- Canadian Ranger Patrol (retired)

I have worked with Lisa Hannaford on previous initiatives and I have spoken to her about working in a board member capacity.

Cheers, Fred Jensen



# Town of Valleyview Request For Decision

<b>Date:</b>	<b>November 25, 2024</b>
<b>From:</b>	<b>Kathy McCallum, Director of Corporate Services</b>
<b>Subject:</b>	<b>To hold one Regular Council Meeting in December 2024 and January 2025.</b>

### 1.0 PURPOSE

To seek Council’s approval to hold one Regular Council Meeting in December 2024 and January 2025 with dates being December 16, 2024 and January 13, 2025.

### 2.0 BACKGROUND AND DISCUSSION

Due to the holiday season in December and to prepare for the upcoming audit in January, Administration is requesting to hold one Regular Council Meeting in December 2024 and January 2025.

### 3.0 ALTERNATIVES

- 3.1 Council directs Administration to hold one Regular Council Meeting in December and January, being December 16, 2024 and January 13, 2025.
- 3.2 Council directs Administration to reschedule the December 9 & 23, 2024 and the January 6 & 20, 2025 Regular Council Meetings to other dates as determined by Council.
- 3.3 Council does not cancel the Regular scheduled meetings in December 2024 and January 2025.

### 4.0 FINANCIAL IMPLICATIONS

None

### 5.0 RECOMMENDATIONS

- 3.1 Council directs Administration to hold one Regular Council Meeting per month in December and January, being December 16, 2024 and January 13, 2025.

Submitted By:   
Kathy McCallum, Director of Corporate Services

Approved By:   
Ben Berlinguette, Chief Administrative Officer



# Town of Valleyview

## REQUEST FOR DECISION

**Date:** November 25, 2024  
**From:** Amy Almond, Administrative Officer  
**Subject:** Application 12310-24-20 Development fees.

### 1.0 PURPOSE

To seek Council's decision on waiving the development application fees for the Valleyview and District Agricultural Society New Ag Plex/Horse Arena

### 2.0 BACKGROUND AND DISCUSSION

The Valleyview Agricultural Society has requested the Towns help in absorbing the cost of their development permit for their new Ag Plex/Horse Arena. The development permit cost is \$10,025.00 If there is any additional costs it will be a flow through with no profit.

### 3.0 ALTERNATIVES

- 3.1 Council agrees to waive the development permit fee of \$10025.00
- 3.2 Council agrees to waive any amount of the development permit fee decided by Council
- 3.3 Council disagrees to waive the development permit fee.
- 3.4 Council accepts this as information only.

### 4.0 FINANCIAL IMPLICATIONS

none

### 5.0 ATTACHMENTS

none

### 6.0 RECOMMENDATIONS

none

Submitted By:   
Amy Almond, Administrative Officer

Approved By:   
Ben Berlinguette, Chief Administrative Officer



# Town of Valleyview Request For Decision

<b>Date:</b>	<b>November 25, 2024</b>
<b>From:</b>	<b>Carol McCallum, Director of Utilities &amp; Asset Management</b>
<b>Subject:</b>	<b>Town of Valleyview Integrity Management Program</b>

## 1.0 PURPOSE

To seek Council's approval of the proposed Integrity Management Program

## 2.0 BACKGROUND AND DISCUSSION

Under the Integrity Management Program, the Town of Valleyview commits to providing safe, environmentally responsible, and reliable natural gas service to its customers.

The purpose of this program is to mitigate any hazards that threaten to disrupt the service of our distribution system. As part of the process to accomplish this, the Utilities Gas Department will be committing to the design and engineering of the pipeline system by use of professional engineer Dustin Hames of Hames Engineering Ltd., along with verifying the satisfactory operation and condition of the cathodic protection system by means of regulated inspections or assessments performed by Blue Steel Integrity Inc.

By undertaking these measures, the Town of Valleyview will fulfill mandates put forth by the Federation of Alberta Gas Co-ops Ltd.'s Operation and Maintenance Guidelines.

## 3.0 ALTERNATIVES

3.1 Council approves the proposed Integrity Management Program as presented.

3.2 Council receives this RFD 'Integrity Management Program' as information only at this time.

## 4.0 FINANCIAL IMPLICATIONS

4.1 Engineering, inspection, and/or assessment expenses.

4.2 Potential costs associated with the failure to properly design, construct, maintain, upgrade, or monitor piping and control systems.

## 5.0 ATTACHMENTS

5.1 Integrity Management Program

**6.0 RECOMMENDATIONS**

Council approves the proposed Integrity Management Program as presented.

Submitted By: 

Carol McCallum, Director of Utilities and Asset Management

Approved By: 

Ben Berlinguette, Chief Administrative Officer

## **TOWN OF VALLEYVIEW INTEGRITY MANAGEMENT PROGRAM**

**TOWN OF VALLEYVIEW** (The Distributor) is committed to providing safe, environmentally responsible and reliable service as a natural gas Distributor. (N1.1 & N.2. (i & j))

The Distributor is committed to design of their pipeline system through the use of professional engineering services of **DUSTIN HAMES, HAMES ENGINEERING** (N.2 (a))

The Distributor is committed to safe construction procedures by the use of qualified contractors with a minimum of \$ **2,000,000.00** liability insurance and current WCB coverage. (N.2 (a))

The Distributor is committed to monitor the condition of the distribution system by implementing a maintenance program and maintaining a detailed documentation of inspections and repairs. (N.2 (b & c))

The Distributor is committed to track failure incidents, external interference incidents, damage, deterioration, environmental protection, and safety to any and all parts of its distribution system. The Distributor is committed to report all such incidents to the proper governing authorities. (N.2 (e to i))

The Distributor pipelines under AER license **4571** are included in the Pipeline Integrity Management program. (N.4)

The Distributor's Board of Directors ensure that the distribution system is designed, constructed, operated, maintained and funded in a manner that will ensure the safety of its customers, employees or the general public. This is ensured by the adoption of Alberta Rural Utilities Quality Management Plan (QMP) and the adoption of the Operation and Maintenance Guidelines. (N.3.1)

The Distributor considers anything that disrupts the service of their distribution system as significant and will take preventative measures to mitigate future occurrences. (N.3.2)

The Distributor has assigned the responsibility of administering the integrity management program to

**CAROL MCCALLUM DIRECTOR OF UTILITIES & ASSET MANAGEMENT**

Those responsibilities shall include:

- Pipeline integrity management program development and improvement
- Records management
- Pipeline integrity management program planning and reporting
- Implementation of plans
- Integrity performance indicators
- Integrity program audits, reviews, and evaluations. (N.3.3)

The Distributor is committed to prepare and maintain a documentation system related to all new pipeline design, construction, operation and maintenance of their distribution system. Documentation will include the following:

- Location of all pipelines through a current and accurate mapping system
- Identification of pipeline class locations (Z662-15 Table 4.1)
- Properly designed pipelines including operating pressure maximums, load surveys and all other pertinent operating conditions
- All pipeline specifications, quality assurance documents, material inspection data sheet (MIDS), test reports, joining and inspection records, pressure testing reports, Cathodic protection system design and performance (N.5.1)

The Distributor is committed to the upkeep of a documentation system and to also ensure an effective means of retrieval of all information. (N.5.2)

The Distributor will employ qualified personnel or contract operators and support participation in training programs as may be required to safely operate and maintain the distribution system. The skill requirements are based on system requirements which may include but not necessarily limited to: (N.7)

- Gas Utility Operator Training
- Gasfitter
- RMO Training
- Emergency Response Training
- First Aid & CPR
- H<sub>2</sub>S
- WHMIS
- Confined Space Entry
- Transportation of Dangerous Goods
- High Energy Joining
- PE Fusion
- Olfactory Testing
- Ground Disturbance
- Defensive Driving

The Distributor will maintain documentation that tracks certification expiry dates and is committed to ensure the level of training meets industry requirements. This training is available through the Federation of Alberta Gas Co-ops and/or local accredited training facilities. (N.7)

The Distributor is committed to a process for managing change that can affect the integrity of the distribution system. This process includes: (N.6.1)

- Maintaining current records of foreign pipelines and other facilities through yearly updating of the mapping system
- Employment training and job shadowing to ensure a continuous qualified staff
- Staggered elections of Directors to ensure seamless policy direction



- Scheduled maintenance on piping and control systems to identify changes that could affect the integrity of the distribution system
- Maintain odorant levels through monthly olfactory testing
- Yearly self-audit of the integrity management program and its records to ensure effective integrity management
- Scheduled right-of-way patrolling to monitor right-of-way conditions, adjacent land use and development
- A scheduled review of the Operation & Maintenance Guidelines to ensure compliance with changes in standards and regulations

The Distributor is committed to track and implement the following items in managing change process: (N.6.2)

- Training personnel to be aware of changes and circumstances that could affect the integrity of the system
- Through Board of Director or Council meetings, be able to report and receive approval on implementing changes
- Develop a list of criteria to follow when identifying changes that could affect the integrity of the system ie: land development, pipeline activity, change in agricultural practices, etc
- In conjunction with DUSTIN HAMES, HAMES ENGINEER analyze the implications of the changes and their affects on the integrity of the system
- Keep an open dialogue with all parties that are affected by the changes
- Implement changes in a timely manner

The Distributor shall follow procedures set out in the Operations & Maintenance Guidelines for investigating and reporting failure and external interference incidents. Such incidents shall be documented and reported to the proper authorities immediately. Documentation shall include location, incident date and time, weather conditions, operation of pipeline, pipe design, coating condition, cathodic protection status, external interference, joining method and volume release. An analysis of each incident shall be undertaken to seek improvements to the IMP on a per incident basis. (N.10)

The Distributor is committed to identifying hazards that can lead to a failure or external interference incident. The Distributor will keep records of all failure or external interference incidents for the life of its pipeline system. Using this historical data will allow the identifying of hazards on a specific section of the distribution system as well as identify any repeat external interference incidents. If one section of the distribution system shows an abnormal failure rate, that section will be monitored more frequently and replaced if deemed necessary. (N.8)

The Distributor is committed to reducing exposure to risk through preventative analysis, evaluation and refinement. The Distributor takes into account the frequency and consequences of incidents, the significance of the estimated risk and identifying, evaluating and implementing options for reducing risk. (N.9.1 & N.9.2)

If the Distributor deems the risk level to be significant, a more in depth analysis will be undertaken. The Distributor will consult with a third party specialist and undertake

further investigation as may be required to lower the risk level to be not significant.  
(N.9.3 & N.9.4)

The Distributor is committed to reduce the frequency of failure incidents associated with improper operation and control system malfunction in the following manners: (N.10.1)

- Continuing personnel training
- Improved pipeline control and monitoring methods
- Changing the operating and maintenance practices
- Improvements to the pipeline and above ground facilities

The Distributor is committed to reduce the frequency of failure incidents and external interference incidents in the following ways: (N.10.2)

- As a member of Alberta One-Call Corporation
- Maintains all above ground facilities for vegetation control on a semi-annual basis
- Performing right-of-way patrols on an annual basis
- Use only qualified pipeline locators
- Erect fences and structures to protect its facilities

The Distributor is committed to reduce the frequency of failure incidents due to manufacturing and/or construction defects by the following: (N.10.3)

- Participating in the quality assurance program
- Temporarily reducing operating pressures
- More frequent monitoring of cathodic protection
- Pressure testing
- Pipe repair and/or replacement

The Distributor is committed to reduce the frequency of failure associated with natural hazards by the following: (N.10.4 & N.13.3)

- Inspection of critical watercourse crossings after flood events
- Performing right-of-way patrols on an annual basis
- Erect fences and structures to protect its facilities
- Relocate pipelines if necessary

The Distributor is committed to reduce the consequences associated with failure incidents by the following: (N10.5)

- Automatic meter reading on all sales taps to provide quick balancing discrepancies
- Pressure and temperature alarms on all sales taps to detect any variance in gas delivery pressures
- Following all emergency response procedures as adopted in the Operation & Maintenance Guidelines
- Participating in local mock disasters and public awareness campaigns

Distributor is committed to establishing plans and schedules related to pipeline system integrity management. (N.11.1)

The Distributor takes the following into consideration when planning its Integrity

Management Program: (N.11.2)

- Known existing problems that could lead to a failure incident
- The potential of those existing problems to grow in magnitude
- Controlling identified hazards through historical data
- Reducing the estimated risk level through third party consultation
- Regularly scheduled inspections, testing, patrols and monitoring
- Annual reviews of the IMP to ensure effectiveness of the program
- Failure and external interference incident history of the Distributor and the pipeline industry as a whole

The Distributor is committed to document all methods used to prioritize and schedule activities related to its IMP. (N.11.3)

The Distributor's management reviews its IMP annually to ensure its effectiveness and to identify any deficiencies in its program. Management will inform the appropriate personnel of any integrity issues. (N.11.4 & N.11.5)

The Distributor is committed to follow all procedures set out in the Operation & Maintenance Guidelines for inspecting, patrolling, testing and monitoring its distribution system. The Distributor will adhere to all Z662 inspection frequencies and methods. This will include: (N.12.1)

- Verifying the satisfactory operation of the cathodic protection system annually through third party inspection or assessment by **Blue Steel Integrity Inc.**
- Monitoring of the internal corrosion control program through visual inspection and lab analysis of cut-outs
- Leak detection shall be performed on all pipelines on a regular interval. Methods will include daily gas volume monitoring, monthly wholesale/retail gas balancing and regularly scheduled gas detection surveys
- Semi-annual block valve inspections
- Pressure regulators and reliefs will be inspected on a scheduled basis
- Pipeline patrolling on an annual basis

If Z662 does not specify frequencies, the Distributor bases its frequency of inspections on historical data of its distribution system and industry standards. (N.12.2)

The Distributor uses **Blue Steel Integrity Inc.** to evaluate the condition of the cathodic protection of the system and follows corrective actions as recommended. (N.12.3 & N.12.4 & N.12.6)

Where applicable, the Distributor will perform the necessary chemically analysis of the natural gas in its distribution system to ensure the absence of corrosive agents. Upon opportunity, inspect all coupon/cutouts on metallic pipelines for internal corrosion. The results of this inspection/analysis will be documented. (N.12.5)

The Distributor includes in its documents of inspections, testing, patrolling and monitoring the following: (N.12.7)

- Dates performed
- Methods and equipment used
- Results and observations and subsequent acceptability of those results
- Recommendations and implementation of those recommendations

If inspections indicate the presence of imperfections that might lead to a failure incident, the Distributor follows the recommendations of **Blue Steel Integrity Inc.** engineering assessment and takes corrective actions. (N.13)

The Distributor operates a small diameter sweet natural distribution system which is not conducive to failures of significant consequences. (N.14)

The Distributor annually reviews the integrity management program to ensure its effectiveness. The Distributor implements the recommendations of the independent audit provided by the Federation of Alberta Gas Co-op. (N.15.2)



# Town of Valleyview Request For Decision

<b>Date:</b>	<b>November 25, 2024</b>
<b>From:</b>	<b>Carol McCallum, Director of Utilities &amp; Asset Management</b>
<b>Subject:</b>	<b>Water Funding Application Grant</b>

## 1.0 PURPOSE

To seek Council’s approval to commit funds for the proposed Application Grant for the infrastructure at the waterplant.

## 2.0 BACKGROUND AND DISCUSSION

Associated Engineering reviewed and inspected the Town of Valleyview water Distribution sampling parameters results to determine compliance with the EPEA (Environmental Protection and Enhancement Act). The in-depth inspection reviewed the recommended upgrades required as the Valleyview distribution system experiences high trihalomethane (THM) levels, a Disinfection By-Product(DBP) that exceeds the limits stipulated in the Guidelines for Canadian Drinking Water Quality (GCDWQ) set by Health Canada and adopted by the EPEA. Alberta Environment has required the Town of Valleyview to better manage their THM issue which are a result of chlorination and the high organics in the water source. By adding the ammonia system, it will reduce the THM’s and bring the Town into compliance with the requirements.

The cost estimate of the project is \$150,000.00. Funding may be applied for through the Alberta Municipal Water Wastewater Partnership, and after calculations using the funding formula, 64.2% of the costs will be covered, leaving the Town with a shortfall of 35.8%, or \$57,700.00

## 3.0 ALTERNATIVES

- 3.1 Council approves Administration applying for the grant; and agrees to cover the shortfall.
- 3.2 Council receives this RFD ‘Water Funding Application Grant’ as information only at this time.

## 4.0 FINANCIAL IMPLICATIONS

- Estimated cost of \$57,700.00 if the Town applies, receives the grant and proceeds with upgrades.
- Potential costs associated with aging infrastructure if the Town does not proceed with upgrades.

## 5.0 RECOMMENDATIONS

Council directs Administration to apply for the Alberta Municipal Water Wastewater Partnership grant.

Submitted By:   
Carol McCallum, Director of Utilities and Asset Management

Approved By:   
Ben Berlinguette, Chief Administrative Officer