



AGENDA REGULAR COUNCIL MEETING

April 14, 2025 @ 5:00 p.m.
IN THE TOWN OF VALLEYVIEW
COUNCIL CHAMBERS

A small town with big economic opportunities, Valleyview is on the way up!

- 1. CALL TO ORDER**
- 2. ACCEPTANCE OF AGENDA** (adds & deletes)
- 3. ADOPTION OF MINUTES**
 - 3.1 Minutes 25-07 from the Regular Meeting of Council held on Monday, March 24, 2025.
 - 3.2 Public Hearing Meeting Minutes – Bylaw #2025-02 held on Monday March 24, 2025.
 - 3.3 Special Council Meeting Minutes 25-08 held on Tuesday March 25, 2025
 - 3.2 Business arising from Minutes
- 4. PUBLIC HEARINGS**
 - 4.1 There are no Public Hearings
- 5. PRESENTATIONS & DELEGATIONS**
 - 5.1 There are no Presentations & Delegations
- 6. TOWN OPERATIONAL REPORTS**
 - 6.1 Utilities Report submitted by Carol McCallum;
 - 6.2 Public Works Report Submitted by Dave Descheneaux;
 - 6.3 Community Services Report submitted by Tracey Stewart;
 - 6.4 Bank Reconciliation for month ending March 31, 2025:

COMMITTEE REPORTS (Boards, Commissions & Committee Minutes)

- 7.1 Valleyview Municipal Library Board Meeting Minutes January 9, 2025
- 7.2 Valleyview Municipal Library Board Meeting Minutes January 29, 2025
- 7.3 Valleyview Municipal Library Board Meeting Minutes February 26, 2025
- 7.4 Heart River Housing Meeting Minutes January 16, 2025.
- 7.5 Valleyview & District Chamber of Commerce Meeting Minutes March 13, 2025

8. OLD BUSINESS

- 8.1 There is no Old Business

9. NEW BUSINESS

- 9.1 RFD – Appointment of Library Board Member
- 9.2 Valleyview Petroleum Association – Oilmen's Golf tournament sponsorship

10. BYLAWS

- 10.1 There are no Bylaws

11. CORRESPONDENCE

- 11.1 Municipal District of Greenview – Administrative Control of the Valleyview Volunteer Fire Department
- 11.2 Alberta Public and Emergency Services Police Funding Model Regulation
- 11.3 Municipal Affairs – Elector Assisted Terminals
- 11.4 Provincial Priorities Act and Provincial Priorities Regulation regarding agreements with Municipal and Federal Entities
- 11.5 Alberta Tourism and Sport – Bid to host 2028 Alberta winter Games or 2028 Alberta Summer Games
- 11.6 RCMP – Community Policing Report
- 11.7 Municipal Affairs- Bill 50 Municipal Affairs Statutes Amendment Act 2025
- 11.8 Valleyview & District Agricultural Society – Sponsorship letter Valleyview Horse Show May 31 to June 1, 2025
- 11.9 Maskwa Medical Center – Monetary Support

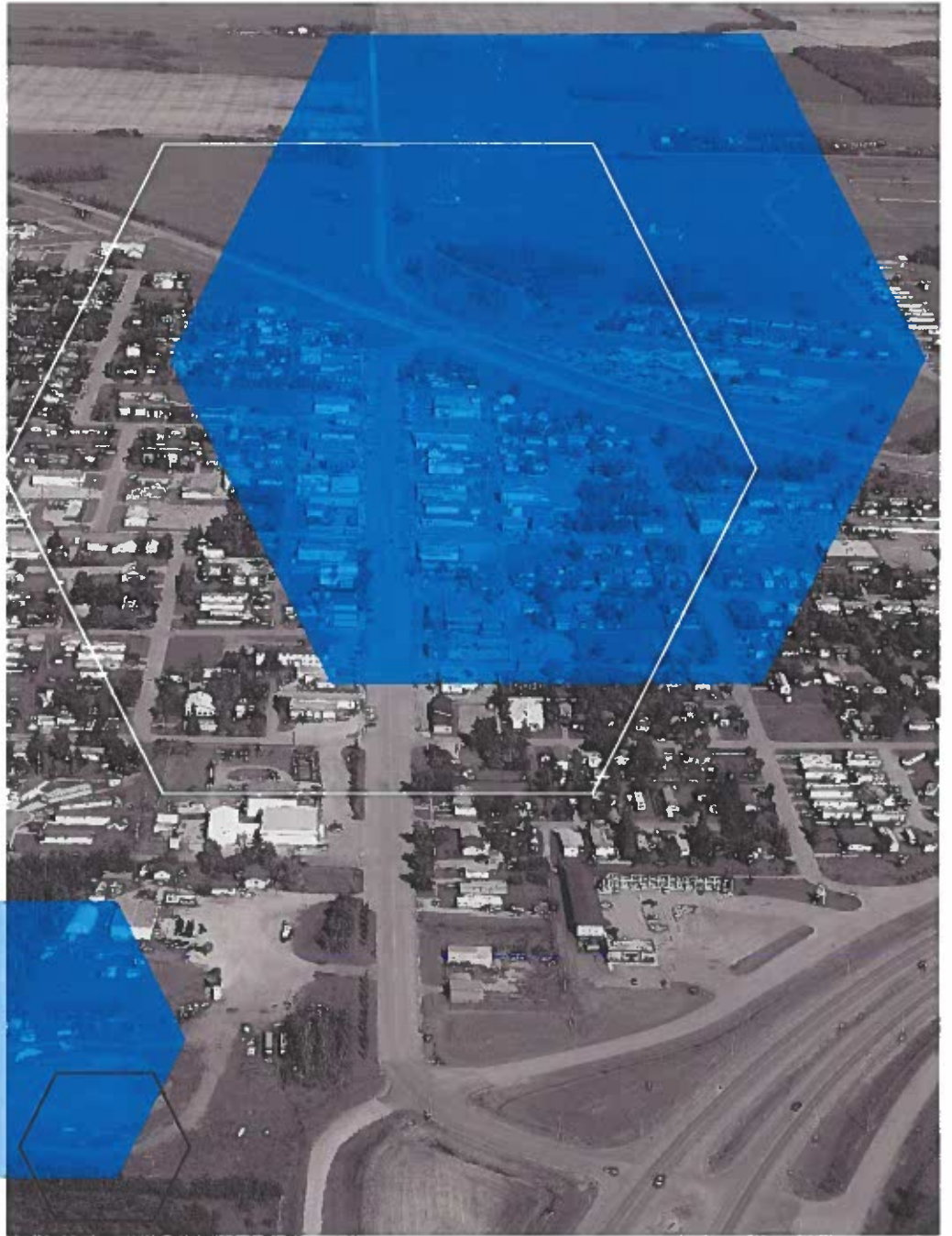
12. CLOSED SESSION

- 12.1 Closed Session FOIP 19(1) CAO Recruitment

13. ADJOURNMENT

TOWN OF

VALLEYVIEW



REGULAR COUNCIL MEETING

2ND & 4TH MONDAY OF THE MONTH

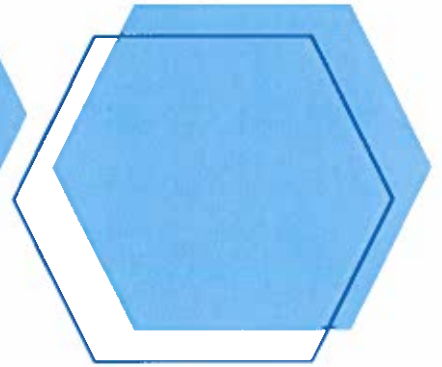
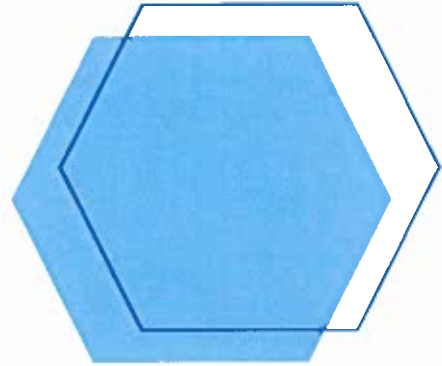
COMMENCING AT 5:00PM





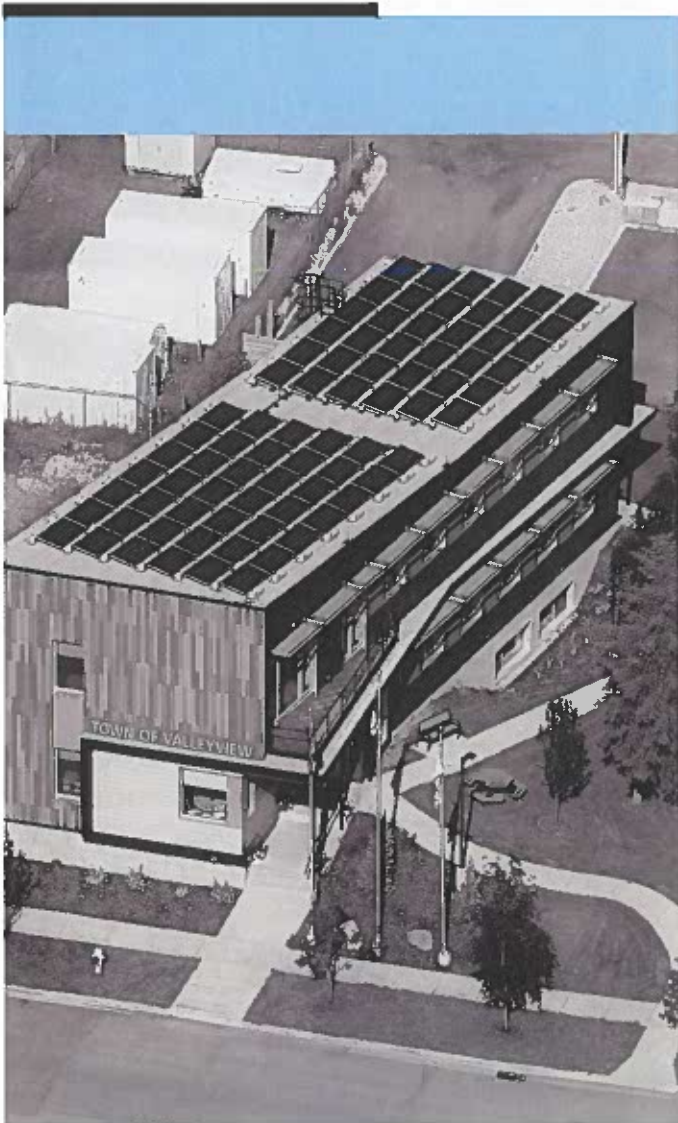
MINUTES

MINUTES



REGULAR COUNCIL MEETING

COUNCIL CHAMBERS
TOWN ADMINISTRATION OFFICE





**TOWN OF VALLEYVIEW
REGULAR COUNCIL MEETING MINUTES
MINUTES 25-07
Monday March 24, 2025
5:00 PM IN THE TOWN OF VALLEYVIEW
COUNCIL CHAMBERS**

PRESENT

Mayor

Councillors:

Vern Lymburner
Delwin Slemph
Ken Wittig
Danny McCallum
Samantha Steinke

REGRETS

ADMINISTRATION

Interim Chief Administrative Officer

Director of Corporate Services:

Director of Utilities Asset Management:

Director of Community Services:

Director of Public Works:

Pat Brothers
Kathy McCallum
Carol McCallum
Tracy Stewart
Dave Descheneaux

OTHERS PRESENT

Tyler Olsen – MD Greenview Reeve
Zac Sarling
Dave Berry – MD Greenview Councillor

1. CALL TO ORDER

Call to Order

Mayor Lymburner called the Regular Council Meeting to order at 5:07pm

2. ACCEPTANCE OF AGENDA (adds & deletes)

2.1 Councillor McCallum moved that Town Council adopt the March 24, 2025, Regular Council Meeting Agenda as amended with:

8.2 Addition, Old Business – Bylaw Amendment

4.0 Amendment, move Closed Session up from 12.0 to 4.0

Agenda Acceptance
Resolution #25-07-086

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting Minutes 25-06 March 10, 2025.

Councillor McCallum moved that Town Council approve the Regular Town Council Meeting Minutes 25-06 dated Monday March 10, 2025, as presented.

RCM Minutes
Resolution #25-07-087

CARRIED UNANIMOUSLY

3.2 Business arising from Minutes

None

4. CLOSED SESSION

4.1 CLOSED SESSION - FOIP Section (24), Asset Retirement Obligation

Councillor Slemp moved that Town Council move into Closed Session at 5:09 pm under FOIP Section (24) with Interim CAO, Mayor and Town Council, Director of Corporate Services and N. Chin and R. Zhao from the Metrix Group via TEAMS to stay.

Into Closed Session
Resolution #25-07-088

CARRIED UNANIMOUSLY

In Attendance:

Mayor Lymburner

Interim CAO Pat Brothers

Councillor Wittig

Councillor Steinke

Councillor McCallum

Councillor Slemp

Director of Corporate Services Kathy McCallum

Noel Chin – Metrix Group – via TEAMS

Richard Zhao – Metrix group – via TEAMS

Councillor Wittig moved that Town Council move out of Closed Session at 5:37pm.

Out of Closed Session
Resolution #25-07-089

CARRIED UNANIMOUSLY

5. PRESENTATIONS & DELEGATIONS

There are no Presentation & Delegations

6. TOWN OPERATIONAL REPORTS

There are no Operational Reports

7. COMMITTEE REPORTS (Boards, Commissions & Committee Minutes)

There are no Committee Reports

8. OLD BUSINESS

8.1 RFD – To request Council's decision on whether to proceed with the video surveillance system on Main Street.

Councillor Slemph moved that Town Council decides against committing to a three-year surveillance contract, effectively discontinuing surveillance.

Old Business
Resolution #25-07-090

CARRIED UNANIMOUSLY

8.2 Bylaw 2025-02 (A Bylaw to Amend the Land use Bylaw)

Councillor Wittig moved to give second reading to Bylaw 2025-02 (A Bylaw to Amend the Land use Bylaw)

Old Business
Resolution #25-07-091

CARRIED UNANIMOUSLY

Councillor McCallum moved to give third and final reading to Bylaw 2025-02 (A Bylaw to Amend the Land use Bylaw)

Old Business
Resolution #25-07-092

CARRIED UNANIMOUSLY

9. NEW BUSINESS

9.1 RFD – To authorize the removal of administrative signing authority from Glenn Burke following his resignation.

Councillor Steinke moved Town Council approves the removal of Glenn Burke's signing authority for the Town of Valleyview.

New Business
Resolution #25-07-093

CARRIED UNANIMOUSLY

9.2 RFD – To seek Council's decision on renewing or initiating memberships with the Northern Alberta Elected Leaders (NAEL) and the Federation of Canadian Municipalities (FCM).

Councillor McCallum moved that Town Council approves the renewal of the NAEL membership but chose not to act on the FCM membership.

New Business
Resolution #25-07-094

CARRIED UNANIMOUSLY

10. BYLAW

10.1 RFD - Bylaw #2025-03 Council Procedural Bylaw Amendment

Councillor Wittig moved Town Council gives second reading of Bylaw #2025-03 Council Procedural Bylaw Amendment.

The third reading of Bylaw #2025-03 will not occur until another 60 days as per the Municipal Government Act (MGA).

Bylaw
Resolution #25-07-095

CARRIED UNANIMOUSLY

11.CORRESPONDENCE

11.1 Grande Prairie Regional Hospital Foundation, Ken Sargent House donation.

Councillor McCallum moved Town Council accept the Correspondence item as information.

Correspondence
Resolution #25-07-096

CARRIED UNANIMOUSLY

11.2 Municipal Affairs – Budget 2025 Education Property Tax

Councillor Slemm moved that Town Council accept Municipal Affairs Budget 2025 related to education property tax, accept as information.

Correspondence
Resolution #25-07-097

CARRIED UNANIMOUSLY

11.3 Alberta-NWT Command, Royal Canadian Legion – Military Service Recognition Book.

Councillor Steinke moved Council approves to advertise in the Military Service Recognition Book at a cost of \$345.00 for the year.

Correspondence
Resolution #25-07-098

CARRIED UNANIMOUSLY

11.4 Green View FCSS Volunteer Appreciation Event on April 23, 2025.

Councillor Steinke moved that Town Council accept the Correspondence item as information.

Correspondence
Resolution #25-07-099

CARRIED UNANIMOUSLY

13. ADJOURNMENT

Councillor Slemm declared the Monday, March 24, 2025, Regular Council Meeting adjourned at 5:50pm.

Adjournment
Resolution #25-07-100

CARRIED UNANIMOUSLY

Mayor, Vern Lymburner

Interim CAO, Pat Brothers



**TOWN OF VALLEYVIEW
PUBLIC HEARING MEETING MINUTES**
Regarding Bylaw #2025-02
(A Bylaw to Amend the Land Use Bylaw)
Monday, March 24, 2024
AT 5:00PM IN THE TOWN OF VALLEYVIEW
COUNCIL CHAMBERS

PRESENT

Mayor:

Councillors:

Vern Lymburner

Ken Wittig

Samantha Steinke

Danny McCallum

Delwin Slomp

REGRETS

ADMINISTRATION

Interim Chief Administrative Officer

Director of Corporate Services

Director of Public Works:

Director of Community Services:

Director of Utilities & Asset Management:

Pat Brothers

Kathy McCallum

Dave Descheneaux

Tracy Stewart

Carol McCallum

OTHERS PRESENT

Tyler Olsen – MD Greenvue Reeve

Dave Berry – MD Greenvue Councillor

Zac Sarling

1. CALL TO ORDER

Call to Order

Mayor Lymburner called the Public Hearing for Bylaw 2025-02 to order at 5:00p.m.

2. INTRODUCTION OF COUNCIL

Mayor Lymburner welcomed all participants.

3. EXPLAIN PURPOSE OF HEARING

Mayor Lymburner asked that the nature of the proposed amendment be read into the record:

Interim CAO Pat Brothers read the following into the record:

The proposed amendments to the Towns' Land Use Bylaw (Bylaw 2022-11) will better acknowledge the purpose stated in the Land Use Bylaw.

Mayor Lymburner requested confirmation that notification requirements (newspaper ads, announcements, time frames, etc.) has been met

Interim CAO Pat Brothers read:

Notice of the Public Hearing for the proposed amendment was advertised on the Towns Website & Facebook page on February 25, 2025.

No comments were received.

4. APPLICANT OR AGENT TO SPEAK REGARDING PURPOSE OF AMENDMENT

Mayor Lymburner called for the presentation:

Interim CAO Pat Brothers read:

The proposed amendments for the Towns Land Use Bylaw (Bylaw 2022-11) are to include:

- The addition of "Dealership" as discretionary use in the General Industrial (IG) District
- Changing Permitted Use to Discretionary Uses for shown signs in Highway Commercial (CH) District Signs by Land Use District chart C4.1
- Adding C4.3(13) "The Development Authority must approve any portable sign if the quantity exceeds four (4) signs)

Mayor Lymburner called for any written and or verbal submissions:

- To date, no written submissions were received from any adjacent landowner
- To date, no written objections have been received or expressed.
- No verbal submissions of support for the amendment were expressed
- No verbal submission opposed to the amendment were expressed.

5. QUESTIONS FROM COUNCIL

None

6. PRESENTATIONS FROM THOSE FAVORING THE AMENDMENT

None

7. QUESTIONS FROM COUNCIL

None

8. PRESENTATIONS FROM THOSE NOT FAVORING THE AMENDMENT

None

9. QUESTIONS FROM COUNCIL

None

10. TOWN ADVISOR TO SPEAK (IF REQUIRED)

None

11. QUESTIONS FROM COUNCIL

None

12. QUESTIONS FROM ANYONE TO THOSE MAKING A PRESENTATION

None

13. FINAL COMMENTS (IF ANY)

Mayor Lymburner called for a recommendation.

CAO Pat Brothers read:

It is recommended that the proposed amendments be APPROVED.

Questions from Council

None

14. CLOSE PUBLIC HEARING

Mayor Lymburner adjourned the Public Hearing for Bylaw No. 2025-02 at 5:07pm.

Mayor, Vern Lymburner

Interim CAO, Pat Brothers



TOWN OF VALLEYVIEW SPECIAL COUNCIL MEETING MINUTES

MINUTES 25-08

Tuesday, March 25, 2025

6:00PM IN THE TOWN OF VALLEYVIEW
COUNCIL CHAMBERS

PRESENT

Mayor:

Vern Lymburner

Councillors:

Delwin Slemp

Ken Wittig

Samantha Steinke

Danny McCallum

REGRETS

ADMINISTRATION

Interim Chief Administrative Officer

Pat Brothers

OTHERS PRESENTS

DCG Executive Search Services Ltd.

James Davies

1. CALL TO ORDER

Call to Order

Mayor Lymburner called the Regular Council Meeting to order at 6:02p.m.

6:03pm – Councillor Samantha Steinke left the meeting

2. CLOSED SESSION

CLOSED SESSION – FOIP section (17)

Into Closed Session
Resolution #25-08-101

Councillor Wittig moved that Town Council move into Closed Session at 6:04 pm under FOIP Section (17) with Interim CAO, Mayor Lymburner, Councillor Slemp, Councillor Wittig, Councillor McCallum and James Davies, to stay.

CARRIED UNANIMOUSLY

In Attendance:
Mayor Lymburner
Interim CAO Pat Brothers
Councillor Wittig
Councillor McCallum
Councillor Slemp
James Davies

Councillor McCallum moved that Town Council move out of Closed Session at 7:36pm.

Out of Closed Session
Resolution #25-08-102

CARRIED UNANIMOUSLY

3. ADJOURNMENT

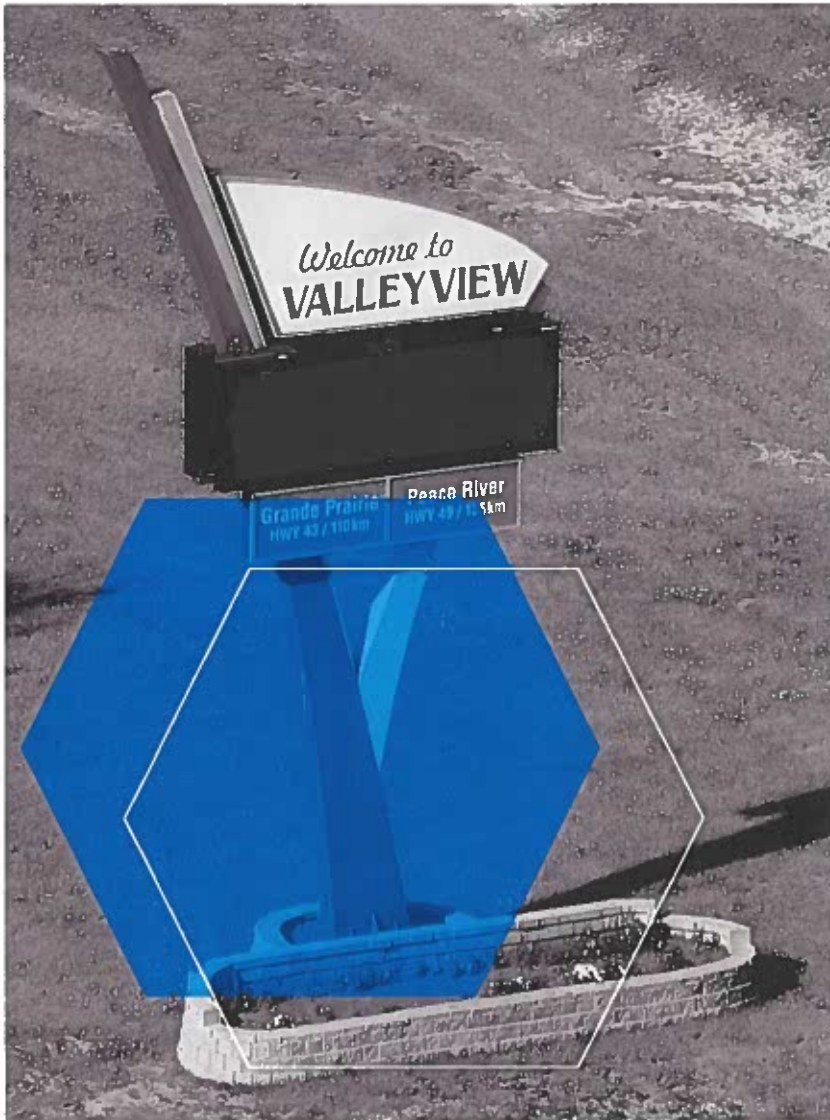
Councillor Slemph declared the Tuesday, March 26, 2025 Regular
Council Meeting adjourned at 7:37p.m.

Adjournment
Resolution #25-08-103

CARRIED UNANIMOUSLY

Mayor, Vern Lymburner

Interim CAO, Pat Brothers



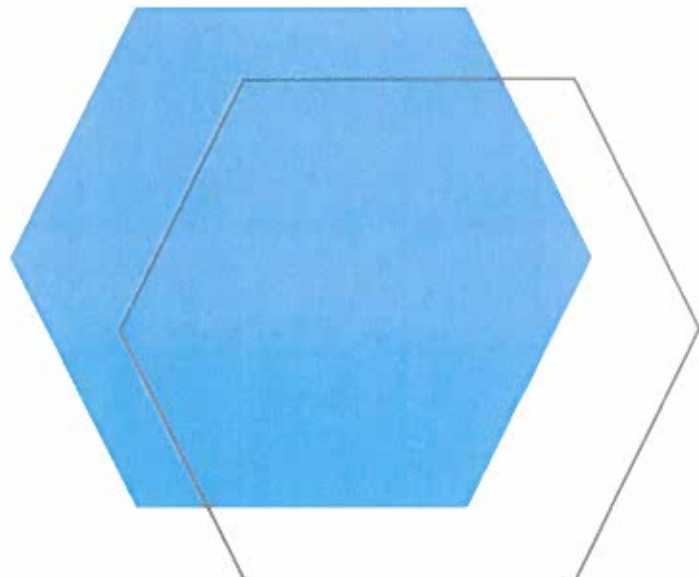
REGULAR COUNCIL MEETING

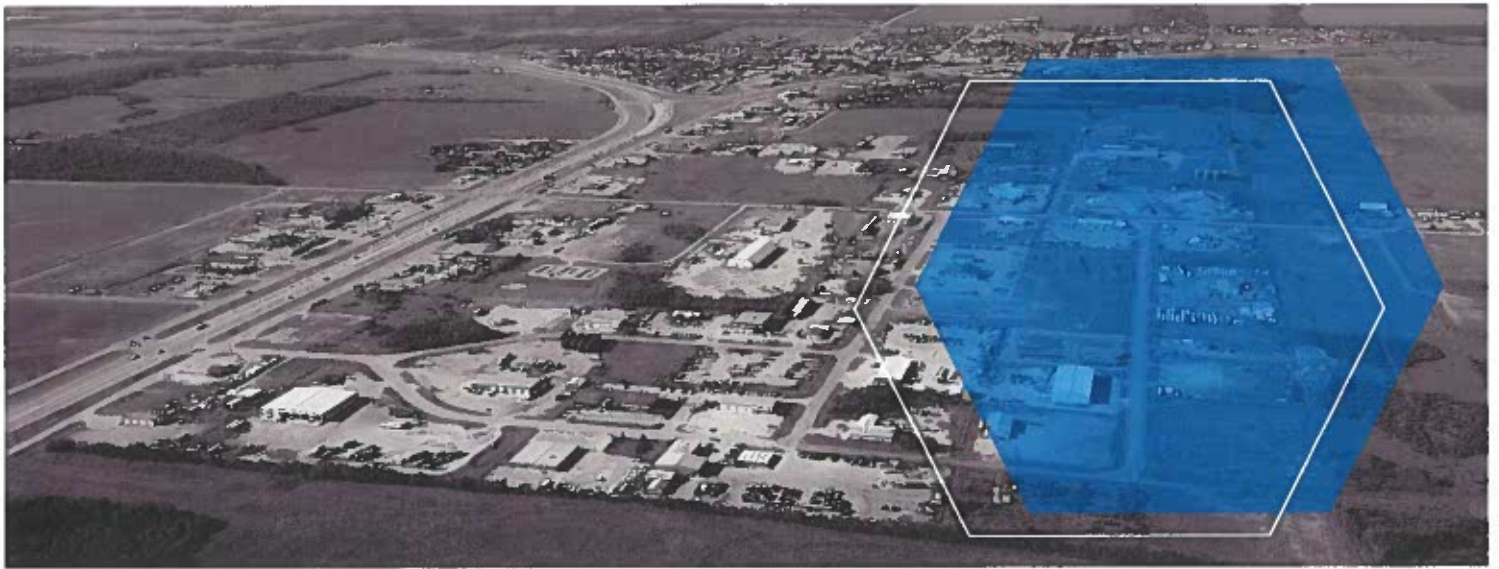
COUNCIL CHAMBERS
TOWN ADMINISTRATION OFFICE



PUBLIC HEARINGS

PUBLIC HEARINGS





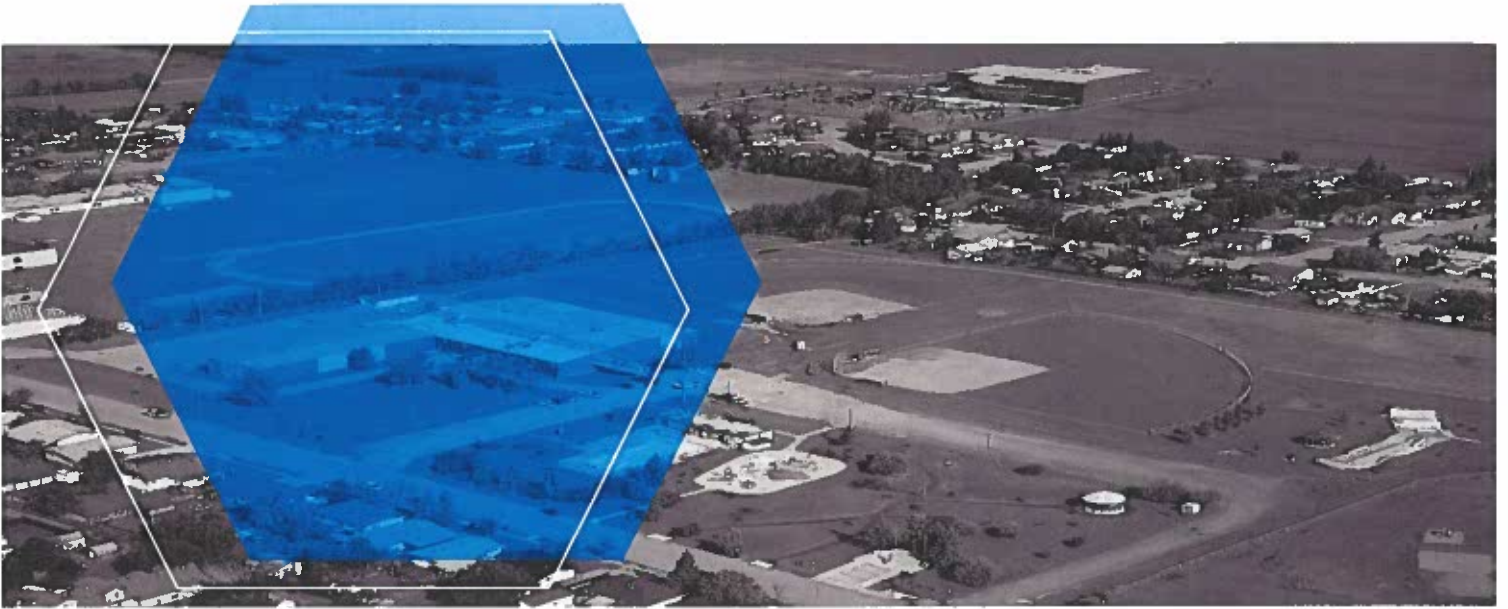
PRESENTATIONS & DELEGATIONS

PRESENTATIONS & DELEGATIONS



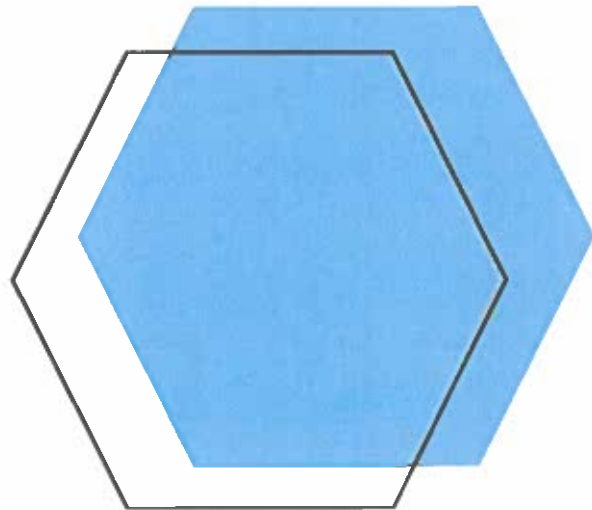
REGULAR COUNCIL MEETING

COUNCIL CHAMBERS
TOWN ADMINISTRATION OFFICE



REPORTS

TOWN OPERATIONAL & COMMITTEE REPORTS



REGULAR COUNCIL MEETING

COUNCIL CHAMBERS
TOWN ADMINISTRATION OFFICE



Directors Operational Report

Date: April 14, 2025

From: Carol McCallum, Director of Utilities & Asset Management

Department: Utilities & Asset Management

Utilities Gas Department

Service Calls / Changes in Service:

- Meter Changes and Locates, Ongoing.

System Maintenance:

- Spring Managers Meetings in Nisku Attended by Two.
- New Gas Truck in Service.
- 3601-46th Street Upsize Meter Set.
- Changed 14 Gas Meters Due to Failed ERTs.
- Farm Tap #2 New Relief Installed.

Utilities Water/Wastewater Department

Service Calls/Changes in Service:

- Meter Changes and Locates Ongoing.

Raw Water:

- Raw Water Ponds at a Comfortable Level.
- River Compressor Maintenance Completed.

Water System:

- Waterworks System License 1248-04-00 Received April 1, 2025.
- Water Plant Air Compressor Automatic Reset Had Maintenance Completed.
- Yearly Generator Maintenance completed by Finning April 8, 2025.

Water Distribution System:

- CC Change at 4711-51 Street.
- 4701-56th Avenue Hydrant Flow & Pressure Test with Results Completed for an Engineering Firm and for a Water Plant Distribution Pump Assessment, a Simulated Large Flow Was Conducted

Wastewater System

- North Pond Discharge on March 25th, Meeting Regulatory Documentation, Regular Release to Cease on April 15th.



Directors Operational Report

Date:	April 14, 2025
From:	Dave Descheneaux, Director of Public Works
Department:	Public Works

Road and Sidewalk Maintenance:

- Winter road maintenance operations continued through March.
- Crews have started pothole repairs, beginning with 50th Street, 50th Avenue, and the service roads.
- Street sweeping will soon be underway.
- We are filling and levelling settled dig-up sites, as required.
- Dust control applications have been submitted for both ends of 48th Street near the water treatment plant and the road leading to the landfill.
- We're grading gravel roads as conditions and manpower allow.

Underground Infrastructure:

- Crews assisted with cc replacements on 45th Street near 50th Avenue and on 51st Street near 47th Avenue.
- We continued steaming culverts and are nearly done.

Waste Management:

- We completed the annual Waste Management Survey for Stats Canada.



Directors Operational Report

Date:	April 14, 2025
From:	Archie Stewart, Interim Director of Community Services
Department:	Community Services

Recreation:

- Paint Night programming has been well attended on two separate occasions. So, a third class has been scheduled for May 2.
- Power bootcamp, movement class and balance yoga will continue to run throughout April.
- The popular Easter Eggstravaganza will be happening on April 17. It's looking good for it to be held outside for the first time in years. It is being held in partnership with the Ag. Society. They will be providing a bake sale and critter corner. It is also looking positive for an appearance from the Easter Bunny.
- Our Community Programmer made her presentation on the benefits of exercise for seniors on March 18. It was well received, and they are wanting to bring her back for one more visit in Spring.

Facilities:

- Last day of ice for the curling rink was March 23rd, with the Ladies Bonspiel finishing up that Sunday.
- Arena ice was to be shut down on the 23rd as well, but with U-18 qualifying for Tier III Provincials in Peace River, we kept the ice plant in operation until March 27th. The Skating Club, Oldtimers, and Sturgeon Lake took on ice-time during these extra days. We also offered public skating and shinny hockey for those four days.

Streets, Parks & Cemetery:

- Awaiting a final decision from Atco, but initial word from them for paving the excavation holes on the repaired power poles on 50 Ave. is in May.
- Main Street camera trial is over, and I have reached out to Verkada. I am still waiting for them to share plans with me on removal of the camera.

Community Peace Officer/ Bylaw:

- In March, there were 67 total occurrences. There was one Waste Management complaint. There was also one vehicle seizure/tow for being parked in a snow route after signs were posted the day prior. A ticket was issued and paid. There were three unsightly property complaints and one Community Standard complaint. Finally, there were 61 normal/low risk issues involving Animal Control. These were for dogs that had yet to be registered for 2025 year.

TOWN OF VALLEYVIEW
BANK RECONCILIATION STATEMENT

GENERAL ACCOUNT FOR THE MONTH ENDING March-31 2025

Net Balance at End of the Previous Month	\$	4,763,351.31
Receipts for the Month	\$	67,444.45
Direct Deposits	\$	616,542.29
Void/Cancelled Cheques Chq# 42253	\$	500.00
Interest on Account	\$	13,478.66
Credit Memo		
GST Refund		
Monthly Taxes	\$	51,877.34
Misc Credit		
SUB-TOTAL	\$	5,513,194.05
LESS:		
Disbursements for the Month (A/P)	\$	361,395.49
Disbursements for the Month (Payroll)	\$	163,521.34
Lease payments	\$	3,922.02
Federal Fuel Charge	\$	159,746.04
Gas Alberta Invoice	\$	97,490.55
Bill Payments on line (Visa, Bell & Telus Bills)	\$	17,510.52
Bill Payments on line (Receiver General)	\$	126,057.35
School Requisition pymt 1st quarter payme	\$	143,271.60
Debenture Payments		
Employee RRSP's	\$	250.00
Chargebacks		
Debit Machine Service Charges	\$	3,454.80
Debit Memo Xerox	\$	1,241.91
Debit Memo	\$	7,450.58
NET BALANCE AT MONTH END	\$	4,427,881.85
Balance on Bank Statement	\$	4,403,265.56
Deposits by Month End not Included on Statement	\$	55,891.64
LESS:		
Outstanding Cheques	\$	31,275.35
NET BALANCE AT MONTH END	\$	4,427,881.85

This statement submitted to Council this 14th day of April 2025.

MAYOR

SECRETARY-TREASURER

BALANCE OF RESERVES/INVESTMENTS: 0

MEETING MINUTES
of the Valleyview Municipal Library Board
January 9, 2025
at the Valleyview Municipal Library



Trustees present: Tina Caron (Chair), Tracie Craig, Bruce Leslie, Annette McCullough, Kelli Reimer, Debbie Wedel, Ken Wittig

Trustees absent: Scott Biggin, Judy Smith

1. **Call to Order:** Tina Caron called the meeting to order at 5:31 pm.

2. **Adoption of Agenda:** Kelli Reimer moved that the agenda be amended to allow her to make trustee comments immediately after "4.0 Adoption of minutes".

Motion carried.

Tracie Craig moved to adopt the agenda as amended.

Motion carried.

3. **Ratification of electronic votes:** Prior to this meeting, the following motions were made and passed by email vote:

"Tracie Craig moves that the Library Board meeting scheduled for November 20, 2024, be postponed until the regularly scheduled meeting on January 15, 2025." [passed Nov. 17, 2024]

In favour: Tina Caron, Tracie Craig, Bruce Leslie, Annette McCullough, Ken Wittig

Against: Kelli Reimer, Debbie Wedel, Scott Biggin

"Tina Caron moves that no member of the Library Board, or any library staff or administration, shall engage with any media representatives or provide statements to the press, either in written or verbal form, without prior approval from the Library Board. Furthermore, the Board Chair shall be the sole designated spokesperson for the Library Board in all media-related matters, unless otherwise designated by the Board." [passed Nov. 16, 2024]

In favour: Tina Caron, Tracie Craig, Bruce Leslie, Annette McCullough, Judy Smith,
Ken Wittig

Against: Kelli Reimer, Debbie Wedel, Scott Biggin

Tina Caron moved to ratify the results of these email motions. Kelli Reimer asked that the votes of the email motions be recorded [see above].

Motion carried.

4. **Adoption of minutes:** Debbie Wedel moved to accept the minutes of the October 16, 2025, meeting.

Motion carried.

5. **Trustee comments:** Kelli Reimer made comments and left the meeting at 5:41 pm.

6. **VCLC Manager's report:** Barb Hatch delivered a report regarding the Community Adult Learning Program/Valleyview Community Learning Council. Tina Caron moved to accept the report as information.

Motion carried.

7. **Financial reports:** The board reviewed the financial reports prepared by Kerri Danner. Debbie Wedel moved that Kerri Danner begin investigating other grants and funding.

Motion carried.

Tracie Craig moved to accept the financial reports as information.

Motion carried.

8. **Library Manager's report:** Kerri Danner presented her report for library operations from November to January with assistance from Liz Griffiths. Tina Caron moved to accept the report as information.

Motion carried.

9. **Business item, committees:** Tracie Craig moved to establish the Policy Committee, Finance Committee, and Personnel Committee.

Motion carried.

10. **Business item, MOU:** Tracie Craig moved to agree to the Memorandum of Understanding presented by the Town of Valleyview.

Motion carried.

11. **Trustee comments:** Ken Wittig provided comments as the Town of Valleyview's Council representative. All trustees were given an opportunity for general comments and discussion. The Board directed the Library Manager to draft a statement regarding the unresolved status of the library relocation.

12. **Guest comments:** Members of the public were provided an opportunity to make presentations to the board.

13. **Next meeting:** The next meeting was tentatively scheduled for February 19, 2025, at 5:30 pm.

14. Tracie Craig moved to **enter in camera session** to discuss personnel.

Motion carried. *In camera* session began at 8:03 pm.

Tracie Craig moved to **exit in camera session**.

Motion carried. *In camera* session ended at 8:50 pm.

15. **Adjournment:** There being no further business, Tracie Craig moved to adjourn at 8:55 pm. Carried.

Minutes produced by Nathan Steinke, Recording Secretary: _____

Signed by Tina Caron, Board Chair: _____

MEETING MINUTES
of the Valleyview Municipal Library Board
January 29, 2025
at the Valleyview Municipal Library



Trustees present: Tina Caron (Chair), Scott Biggin, Tracie Craig, Bruce Leslie, Annette McCullough, Kelli Reimer, Judy Smith, Debbie Wedel, Ken Wittig

Trustees absent: None

1. **Call to Order:** Tina Caron called the meeting to order at 5:31 pm.
2. **Welcoming guests:** Tina Caron welcomed guests and made opening comments.
3. **Adoption of Agenda:** Tracie Craig moved "that the agenda as presented by the Board Chair be adopted."

Motion carried.
4. **Appointment of Recording Secretary:** Annette McCullough moved "that Nathan Steinke be appointed as recording secretary for a term of up to one year, effective immediately."

Motion carried.
5. **Previous minutes:** Tracie Craig moved "that the new recording secretary and Board Chair revise the January 9, 2025, meeting minutes and re-submit them for approval at the next board meeting."

Motion carried.
- 6.1 **Business item, M.O.U.:** Tracie Craig moved "that the Valleyview Municipal Library Board approve and sign the Memorandum of Understanding (MOU) with the Town of Valleyview as presented by the town. The Chair shall be the board's approved signatory of this document."

Motion carried.

A **Point of Order** was raised against the Chair by Scott Biggin regarding the Chair's decision to interrupt a speaker during motion debate. The Chair overruled the point of order on the basis that she has the authority to require that members keep their comments relevant to the motion under discussion and that members' comments not lower the decorum of the assembly by questioning the motives of fellow members.

- 6.2 **Business item, library relocation:** Tracie Craig moved "that the Valleyview Municipal Library Board approve the relocation of the library to the community space attached to the Greenvew Multiplex and new K-12 public school. The board shall collaborate with Northern Gateway School Division on design and operational requirements that meet the board's approval."

Motion carried.

Kelli Reimer **moved to adjourn** the meeting at 6:15 pm.

Motion defeated.

6.3 Business item, establishment of committees: Tracie Craig moved "that the Valleyview Municipal Library Board establish the following committees:

- Policy Committee
- Personnel Committee
- Finance Committee
- Code of Conduct Committee
- Building Committee

whose terms of reference are attached and will be recorded in the minutes as Appendix A through E."

Motion carried.

6.3 Business item, appointments to committees:

- i. Annette McCullough moved "that Tina Caron and Ken Wittig be appointed to the Personnel Committee, with the third member to be appointed at the next board meeting."

Motion carried.

- ii. Tina Caron moved "that Tracie Craig and Bruce Leslie be appointed to the Finance Committee, with the third member to be appointed at the next board meeting."

Motion carried.

- iii. Annette McCullough moved "that Tracie Craig, Annette McCullough, and Bruce Leslie be appointed to the Policy Committee."

Motion carried.

- iv. Tina Caron moved "to postpone the appointment of all Code of Conduct Committee members until the following meeting."

Motion carried.

- v. Ken Wittig moved "that Tina Caron and Ken Wittig be appointed to the Building Committee, with the third member to be appointed at the next meeting."

Motion carried.

7. Tracie Craig moved to enter *in camera* session. Seconded by Annette McCullough.

Motion carried. *In camera* session began at 6:48 pm.

Ken Wittig moved to **exit *in camera* session.** Seconded by Judy Smith.

Motion carried. *In camera* session concluded at 7:30 pm.

8. Next meeting: Tina Caron moved that the next meeting be held at 5:30 pm on February 26, 2025, at the Valleyview Municipal Library. Carried.

9. Adjournment: There being no further business, Ken Wittig moved to adjourn at 7:33 pm. Carried.

Minutes taken by Nathan Steinke, Recording Secretary: 

Signed by Tina Caron, Board Chair: 

MEETING MINUTES
of the Valleyview Municipal Library Board
February 26, 2025
at the Valleyview Municipal Library



Trustees present: Tina Caron (Chair), Scott Biggin, Tracie Craig, Bruce Leslie, Annette McCullough, Kelli Reimer, Judy Smith, Debbie Wedel, Ken Wittig

Trustees absent: None

1. Call to Order: Tina Caron called the meeting to order at 5:30 pm.

2. Adoption of Agenda: Kelli Reimer moved adoption of the agenda with amendments to add "Snow Removal" under "Unfinished Business" and "Communication with NGPS" under "New Business".

Motion carried.

3. Previous minutes: Kelli Reimer requested corrections to the draft minutes from January 9, 2025, and January 29, 2025, and moved that the adoption of those minutes be postponed until the next regular board meeting when the proposed corrections can be reviewed in writing.

Motion carried.

Motion: Kelli Reimer moved that all future votes be recorded by name, including for this motion.

In favour: Tina Caron, Scott Biggin, Tracie Craig, Bruce Leslie, Annette McCullough, Kelli Reimer, Judy Smith, Debbie Wedel, Ken Wittig

Against: None

Motion carried.

4.1 Chair's Report: The Chair delivered a report with updates about their February 20th meeting with representatives of Northern Gateway Public Schools. She notified the Board that a draft joint use agreement has been presented. The Chair also shared correspondence forwarded to her by the Mayor of Valleyview regarding the Minister's Awards for Municipal and Public Library Excellence.

4.2 Library Manager's Report: Liz Griffiths presented the Manager's report on behalf of the Library Manager, who was absent. She updated the Board on monthly activities of the library and presented details about a recent cyber-attack. She also presented the Annual Report.

Kelli Reimer moved "to approve the 2024 Annual Report and submit this report, with the addition of Bruce Leslie's appointment date and term, to the Public Library Services Branch by the February 28, 2025, deadline. This report is required to be eligible for the 2024 Public Library Operating Grant of \$19,433."

In favour: Tina Caron, Scott Biggin, Tracie Craig, Bruce Leslie, Annette McCullough, Kelli Reimer, Judy Smith, Debbie Wedel, Ken Wittig

Against: None

Motion carried.

4.3 VCLC Report: Barb Hatch, Program Manager, provided her report on Valleyview Community Learning Council activities and the CALP grant. She presented her financial report as well. An information session was suggested for March 18th at Northern Lakes College where board members would be able to receive comprehensive information about the organization's programs.

4.4 Town of Valleyview Representative Report: Ken Wittig notified members about the upcoming town hall scheduled for March 10, 2025

4.5 Greenview Library Board Representative Report: Judy Smith had no new items or concerns to report at this time.

4.6 Committee Reports

4.6.1 Policy Committee Recommendations: Tracie Craig moved the following:

"That Policy 204.1 be amended by adding the following after 'Regular meetings of the Library Board are open to the public':

Members of the public attending a Board meeting must conduct themselves in accordance with all policies and bylaws regarding their attendance and conduct in the library. Improper conduct, including disruptive behaviour and abusive language, may result in expulsion by the Board Chair.

The Board recognizes the importance of hearing the opinions, ideas, and feedback of residents to assist in decision-making and addressing the needs of the community.

To make a presentation to the Board:

- Members of the public must file a written brief with the Board Chair, containing:
 - o a short summary of the topic to be discussed
 - o the resident's name, contact information, and address
- The maximum time allotted shall be 5 minutes
- Requests must be received by the Board Chair no later than noon on the day before an upcoming regular meeting.
- Requests can be sent by email to vvplchair@gmail.com or delivered to the library, at which point the Library Manager shall promptly notify the Board Chair upon receipt.

Time for presentations shall be limited by Board resolution. Presentations shall be accepted on a first received, first accepted basis, but the Board Chair shall have discretion to prioritize those who have not previously spoken."

In favour: Tina Caron, Tracie Craig, Bruce Leslie, Annette McCullough

Against: Scott Biggin, Kelli Reimer, Judy Smith, Debbie Wedel, Ken Wittig

Motion defeated.

Annette McCullough moved the following:

"That Board Policy 202.3, subsection 4 ('Treasurer') be amended by striking all existing language and replacing it with the following:

The Treasurer shall be responsible for financial oversight, planning, and reporting, ensuring that the library's financial practices comply with all applicable laws, regulations, and best practices.

The Treasurer shall be the Chair of the Finance Committee, which may assist the Treasurer in his or her regular duties, periodically review board financial policy, and monitor accounting procedures.

The Treasurer shall, with two others appointed by the Board, be the signing authority for all library accounts.

The Treasurer shall, with the assistance of the Library Manager, prepare and present regular financial reports to the board, detailing income, expenses, and balance sheet. The Treasurer shall be permitted to inspect all contracts, receipts, bank statements, cheques, payroll documents, and any other document that would impact financial planning or reporting.

The Treasurer shall direct the Library Manager prepare an annual financial report for the Board's review and approval, and ensure that all reports required by the Public Library Services Branch are properly prepared and submitted.

The Treasurer shall present the Board's budget and estimate of funds to Town of Valleyview Council and other funding bodies."

Tracie Craig moved to postpone this motion to the next meeting.

In favour: Tina Caron, Scott Biggin, Tracie Craig, Bruce Leslie, Annette McCullough, Kelli Reimer, Judy Smith, Debbie Wedel, Ken Wittig

Against: None

Motion carried. Annette McCullough's motion regarding the Treasurer's role is postponed.

5.1 Unfinished Business Items, Committee Appointments:

- i) After three calls for nominations, Judy Smith was the only nominee for the Personnel Committee vacancy. Tracie Craig moved to accept the appointment by acclamation. Carried unanimously.
- ii) After three calls for nominations, Scott Biggin was the only nominee for the Finance Committee vacancy. Annette McCullough moved to accept the appointment by acclamation. Carried unanimously.
- iii) After three calls for nominations, Tracie Craig, Annette McCullough, and Tina Caron were the only nominees for the three Code of Conduct Committee vacancies. Tina Caron moved to accept these appointments by acclamation. Carried unanimously.
- iv) After three calls for nominations, Bruce Leslie was the only nominee for the Building Committee vacancy. Tracie Craig moved to accept the appointment by acclamation. Carried unanimously.

5.2 Unfinished Business Item, Snow Removal: Kelli Reimer moved "to approach KTC for a written agreement to consider changing the snow removal contract to KTC as it seems to make financial sense to help reduce costs."

In favour: Tina Caron, Scott Biggin, Tracie Craig, Bruce Leslie, Annette McCullough, Kelli Reimer, Judy Smith, Debbie Wedel, Ken Wittig

Against: None

Motion carried.

6.1 New Business, Hours of Operation: Bruce Leslie moved "that the Valleyview Municipal Library be open to the public with the following hours of operation, effective March 18, 2025, with all existing work-from-home arrangements for all employees being concluded at this time:

- Sunday: Closed
- Monday: Closed
- Tuesday: 11 am - 6 pm
- Wednesday: 11 am - 6 pm

- Thursday: 11 am - 6 pm
- Friday: 11 am - 6 pm
- Saturday: 11 am - 5 pm"

Kelli Reimer moved to postpone this motion to the next meeting.

In favour: Scott Biggin, Tracie Craig, Bruce Leslie, Annette McCullough, Kelli Reimer, Judy Smith, Debbie Wedel, Ken Wittig

Against: Tina Caron

Motion carried. Bruce Leslie's motion on operating hours is postponed.

6.2 New Business, Town Hall: Kelli Reimer moved that Ken Wittig approach Town Council to request that the Northern Gateway Superintendent be invited to the upcoming town hall. Motion was carried without objection.

6.3 New Business, Trustee Comments: Tracie Craig informed the board of a potential community spaces grant option worth exploring through the Co-op.

6.4 New Business, Communication with NGPS: Kelli Reimer moved "to have all future communication between the Library Board and NGPS be made in writing with all members of the library board to assist in preventing further miscommunication and misunderstanding."

In favour: Scott Biggin, Tracie Craig, Bruce Leslie, Annette McCullough, Kelli Reimer, Judy Smith, Debbie Wedel, Ken Wittig

Against: Tina Caron

Motion carried.

7. Presentations from Public: Tracie Craig moved to enter into 15 minutes of public engagement.

Annette McCullough moved to amend by striking "15" and inserting "20".

Debbie Wedel moved a sub-amendment to strike "20 minutes of" and to add "with each speaker being allotted up to 5 minutes, including questions and answers" after "engagement."

Amendment carried unanimously.

The amended motion was then read that Tracie Craig moved to enter into public engagement, with each speaker being allotted up to 5 minutes, including questions and answers. This motion was carried unanimously.

Members of the public were given time for presentations.

8. Adjournment: Ken Wittig moved to adjourn at 8:50 pm.

In favour: Tina Caron, Tracie Craig, Bruce Leslie, Annette McCullough, Ken Wittig

Motion carried.

Minutes taken by Nathan Steinke, Recording Secretary:



Signed by Tina Caron, Board Chair:



**HEART RIVER HOUSING
MINUTES**

January 16, 2025

High Prairie, AB

Time: 6:00 pm

IN ATTENDANCE:

Raoul Johnson, Brian Panasiuk, Ann Stewart

ONLINE/PHONE:

Art Laurin, Myrna Lanctot, Donna Buchinski, Alain Dion, Maggie Gervais,
Dale Smith, Sheila Gilmour

ABSENT:

Tanya Boman

STAFF & C.A.O.:

Lindsay Pratt, Darla Driscoll

GUESTS:

1. CALL TO ORDER

4472/2025

MOVED BY: Vice Chair Brian Panasiuk to call the meeting to order at
6:00 pm. CARRIED

2. AGENDA

4473/2025

MOVED BY: Raoul Johnson to adopt the agenda with addition of 2.2.1
Introductions, 5.6 Requisitions, additions to 8.3.1, 9.4 CHRA and 10.4
Government Information
CARRIED.

2.2.1 Introductions

Maggie Gervais joined meeting at 6:03

3. MINUTES

4474/2025

3.1 Regular Board Meeting

MOVED BY: Ann Stewart to accept the Regular Board Meeting Minutes
from December 19th, 2024
CARRIED.

Dale Smith joined meeting at 6:14

4. BUSINESS ARISING

N/A FROM MINUTES:

Sheila Gilmour joined meeting by phone at 6:16

5. FINANCIALS

4475/2025

5.1 Year to Date

MOVED BY: Art Laurin to accept Year to Date as presented.
CARRIED

4476/2025

5.2 LSLRHA Contract

MOVED BY: Raoul Johnson to enter into the contract presented with
Lesser Slave Lake Regional Housing Authority
CARRIED

4477/2025	<p>5.3 Government Update MOVED BY: Dale Smith to accept the 5.3 for information. CARRIED</p>
4478/2025	<p>5.4 2023 Write-Offs \$35,008.01 MOVED BY: Myrna Lancot moved to rescind motion 4458/2024 from the December 19, 2024 meeting. CARRIED</p>
4479/2025	<p>MOVED BY: Myrna Lancot to write off the 2023 write-offs of \$33,497.83 CARRIED</p>
4480/2025	<p>5.5 2024 Year-End Bad Debt MOVED BY: Alain Dior to accept 5.5 for information CARRIED</p>
4481/2025	<p>5.6 Requisitions MOVED BY: Donna Buchinski to accept 5.6 for information CARRIED</p>
6. ACCOUNTS PAYABLE	
4482/2025	<p>6.1 Cheque Listing December 2024 Cheque Listing 124-125 – 6736-6738 EFT # 19941-20188 Totaling: \$1,094,739.20 MOVED BY: Ann Stewart to ratify payment of attached. CARRIED.</p>
7. MANAGEMENT STATISTICS	
4483/2025	<p>7.1 Program Vacancy & Waitlist Report 7.2 SSC Waitlist / Vacant Unit 7.3 SSC Arrears 7.4 Family & Affordable Housing Arrears 7.5 Lease to Own Arrears 7.6 Managers Reports 7.7 Aged Receivables 7.8 Tenant Move-in and Move-Out 7.9 Rent Supplement MOVED BY: Myrna Lancot to accept 7.1 to 7.9 Management Statistics as information. CARRIED.</p>
8. COMMITTEE REPORTS/ ACTION ITEMS	
4484/2025	<p>8.1 Villa Addition Update – Year to Date MOVED BY: Raoul Johnson to accept 8.1 as information. CARRIED</p>
4485/2025	<p>8.2 Valleyview Project MOVED BY: Dale Smith to accept 8.2 for information. CARRIED.</p>
	<p>8.3 CAO Recruitment 8.3.1 Contract</p>

4486/2025

MOVED BY: Art Laurin to approve the contract template as presented.
CARRIED

4487/2025

8.3.2 Wage Grid

MOVED BY: Ann Stewart to accept presented wage grid
DEFEATED

4488/2025

MOVED BY: Art Laurin to start at ending amount \$167,792.00 and reduce by 3% for 10 grids.
CARRIED

4489/2025

8.3.3 Applications List as of January 9th

MOVED BY: Dale Smith to accept 8.3.3 for information
CARRIED

4490/2025

8.3.4 Information package

8.3.4.1 HRH Snapshot

8.3.4.2 HRH 101

MOVED BY: Art Laurin to accept 8.3.4 in its entirety as presented
CARRIED

4491/2025

8.4 Lease to Purchase Stats

MOVED BY: Myrna Lancot to accept 8.4 as information
CARRIED

4492/2025

8.5 Draft Strategic Plan 2025

MOVED BY: Raoul Johnson to adopt 8.5 as presented
CARRIED

9. ASSOCIATIONS

4493/2025

9.1 ASCHA Conference March 31st to April 2nd
Edmonton Convention Center

MOVED BY: Ann Stewart to accept 9.1 for information.
CARRIED

4494/2025

9.2 Healthy Aging Alberta

MOVED BY: Art Laurin to support board members to attend the upcoming Healthy Aging Alberta Conference.
CARRIED

9.3 APHAA

N/A

4495/2025

9.4 CHRA

MOVED BY: Ann Stewart that we do not renew our membership with CHRA and those budgeted funds be reallocated to Healthy Aging Conference.
CARRIED

**10. OTHER BUSINESS
BOARD CONCERNS**

- 10.1 Health & Safety
- 10.2 Social Media Statistics
- 10.3 CAO Report
- 10.4 Government Information

4496/2025

MOVED BY: Sheila Gilmour to accept 10.1 to 10.4 as information

11. ROUND TABLE

- 11.1 Round Table
- N/A

12. NEXT MEETING

- 12.1 The meeting will be @6 pm in Heart River Housing Board Room
February 20th, 2025, Supper @ 5:30 pm

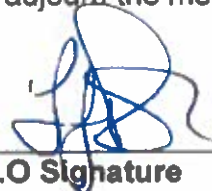
13. ADJOURNMENT

4497/2025

MOVED BY: Brian Panasiuk to adjourn the meeting @ 7:52 p.m.
CARRIED.



Chair or Vice Chair Signature



C.A.O Signature



Meeting Minutes
Date: March 13, 2025

Opening

Board meeting of the Valleyview & District Chamber of Commerce was called to order by Jessica at 6:32 pm.

Present

Jessica Hadfield, Sasha Perron-Visser, Sherry Perron, Celine Chuppa, Ken Wittig, Sarah Turcotte, Samantha Steinke, Stephanie Baldry, Travis Werklund, Hallie Broadribb, Gerry Steinke

Approval of Agenda

The agenda was unanimously approved as distributed.

Approval of Minutes

Sherry makes a motion to approve the minutes. Travis seconds. Carried.

New Business

1. Round table: Still looking for Town of Valleyview CAO. Headhunter is doing some interviews. Townhall hosted Monday. Going to host more Coffee with Councilors. Red Willow Players- not enough participation – cancelled spring play. May 3rd: Heroes and villains cosplay at the Theatre in the evening – games, dancing, costume contest.
2. Treasurer's report – Sasha: report is unavailable, but will do two months next time.
3. Bylaw changes: Sasha has draft of the changes and current version, which were distributed to all those in attendance. Everyone shall review both versions and provide feedback to discuss next meeting. We will aim to approve next meeting.
4. Destruction of old Chamber documents – Sherry makes a motion that Sasha destroys all financial documents for the Chamber and Information Centre prior to and including the year ending November 30, 2018, via professional shredding company. Ken seconds. Carried.
5. Passport to Valleyview – discussion re: doing a year-round program (continuation of discussion from last meeting)
 - a. Very successful Christmas campaign, so want to do it year-round

- b. QR code that can bring you to a google doc or can also have physical card – hybrid
 - c. One stamp per visit
 - d. Maybe they have to go to a few businesses.
 - e. Cheapest way is with QR code and google.
 - f. We will do better next time for posting on social media to promote the program.
 - g. We can also do quarterly draws with physical cards for Easter, back to school, etc.
 - h. Jessica will look into ways to do an Easter Treasure hunt program, which will likely be done with physical cards.
 - i. Sasha motions to do monthly draws with \$50 chamber bucks given away each time. Samantha seconds. Carried.
6. Social media
- a. Sarah offered to assist, but others worried about the time required.
 - b. Sarah will reach out to Tina McNamara, who is the independent contractor hired by MD to assist the Chambers with general admin, social media, etc.
 - c. Sasha has reached out to her on three separate occasions with inquiries, but Tina has been unable to assist thus far.
7. Red Cross Initiative: Sasha – going to start on Wednesday next week. Learning about businesses being prepared in emergencies. Sasha will do the training for it. 5 Wednesdays of classes. Then three weeks of practical. We could get a \$5k grant for it.
8. Small Business Awards: Sasha. Working on rewording descriptions.
9. Best of Valleyview Committee – no updates.
10. Samantha: Alberta Transportation Signage on main roadways. Fees went way down. Maybe we can do a handout to local businesses explaining how to set it up.
11. New Membership packages: Travis and Sasha will work on this.

Adjournment

Meeting was adjourned at 7:39pm by Sherry Perron. The next general meeting will be at 6:30pm on April 10, 2024.

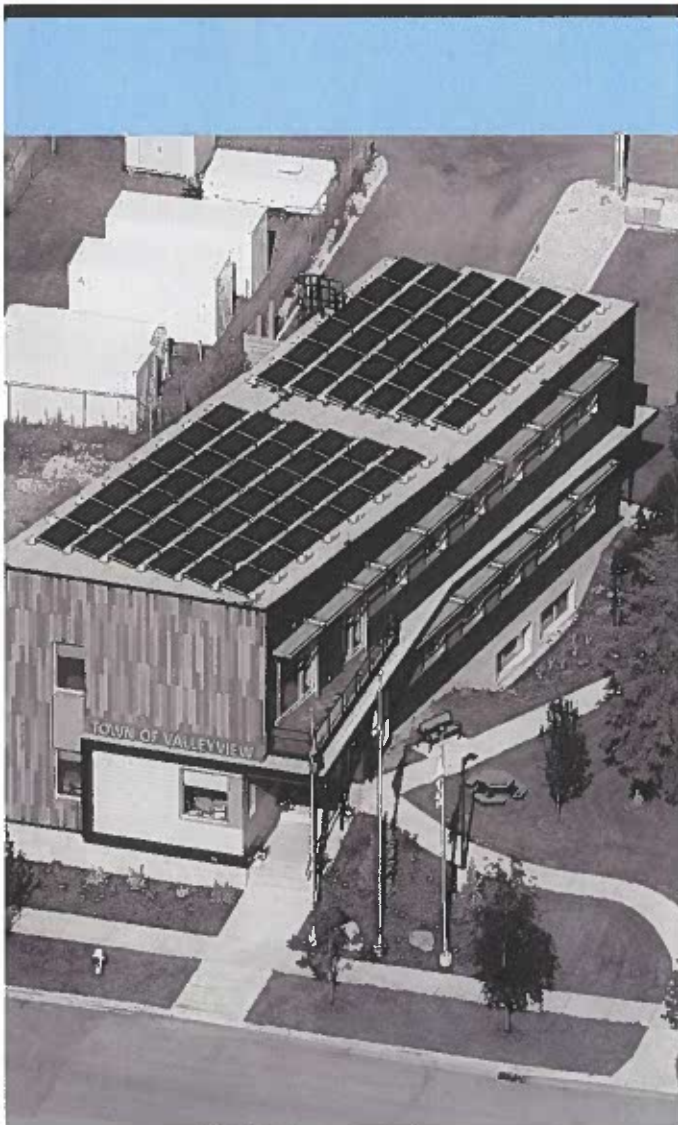
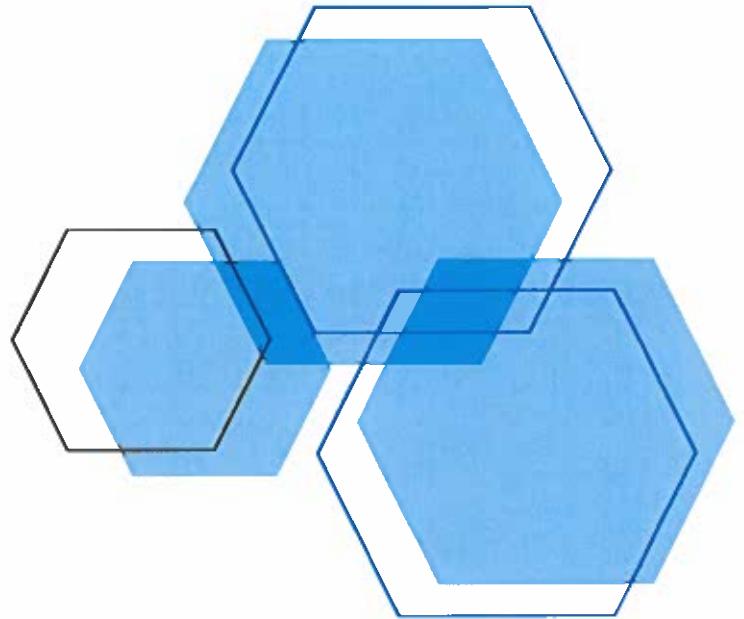
Minutes submitted by: Sarah Turcotte

Approved by: [Name]



OLD BUSINESS

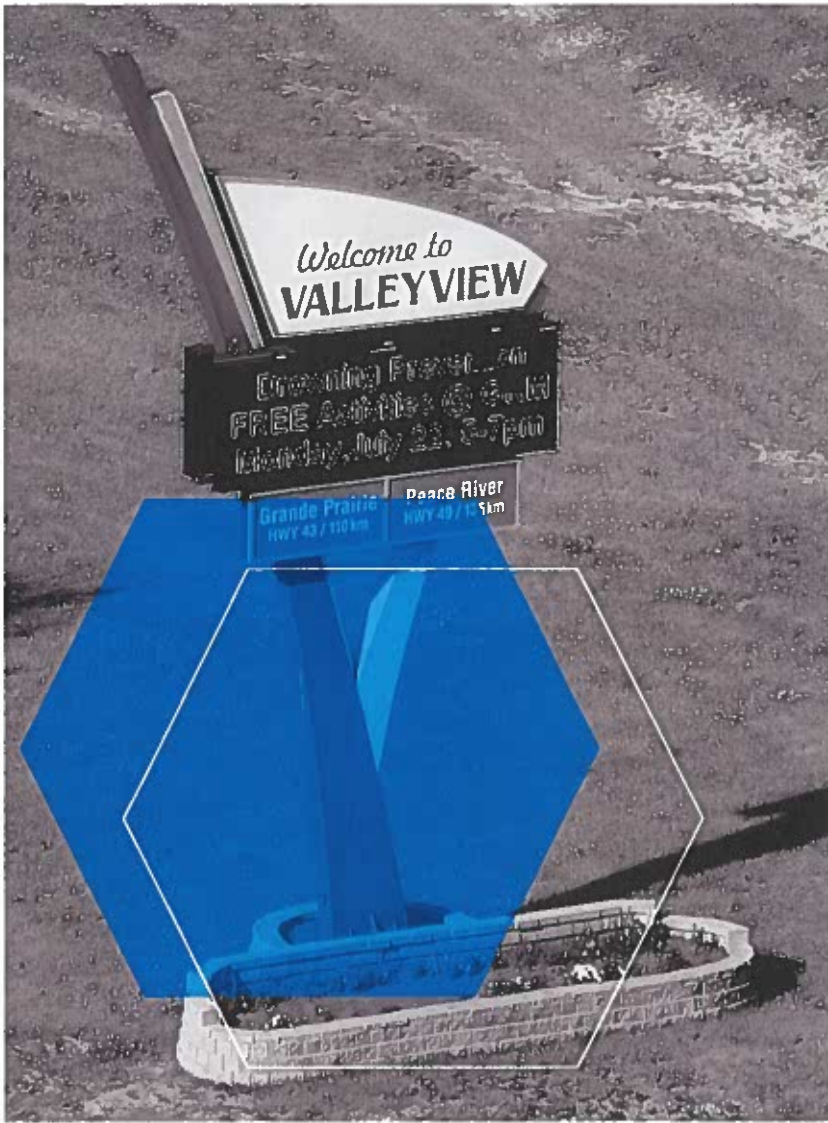
OLD BUSINESS



REGULAR COUNCIL MEETING

COUNCIL CHAMBERS
TOWN ADMINISTRATION OFFICE





REGULAR COUNCIL MEETING

COUNCIL CHAMBERS
TOWN ADMINISTRATION OFFICE



NEW BUSINESS

NEW BUSINESS





TOWN OF VALLEYVIEW REQUEST FOR DECISION

Date:	April 14, 202
From:	Pat Brothers, Interim CAO
Subject:	Appointment of Library Board Member

1.0 PURPOSE

For Council to appoint Councilor Dave Berry from the MD of Greenview to the Town of Valleyview Library Board.

2.0 BACKGROUND & DISCUSSION

The MOU between the Town of Valleyview and the Town of Valleyview Library Board states in Section 10.2 Process to Appoint Library Trustees:

Appointment of Municipal Council representatives shall consist of:

10.2.1 Town Council shall appoint one council member to sit as a trustee on the Library Board to represent the Town Council. The MD of Greenview No. 16 may put forward one MD Council member to sit on the Library, but the appointment must be made by the Town Council.

Town of Valleyview Council requested the MD of Greenview to recommend a MD Council Member to sit on the Library Board.

3.0 ALTERNATIVES

3.1 Council appoints Councilor Dave Berry from the MD of Greenview to the Town of Valleyview Library Board.

3.2 Council accepts this as information only at this time.

4.0 ATTACHMENTS

An email from the MD of Greenview requesting that Valleyview Town Council appoint Greenview Councilor Dave Berry to the Town of Valleyview Library Board.

5.0 RECOMMENDATIONS

Council appoints Councilor Dave Berry from the MD of Greenview to the Town of Valleyview Library Board.

Approved By: 
Pat Brothers Interim CAO

Pat Brothers

From: Wendy Unger <Wendy.Unger@MDGreenview.ab.ca>
Sent: Tuesday, April 1, 2025 11:55 AM
To: Pat Brothers
Cc: Roger Autio
Subject: Library Board Candidate Recommendation

Good Morning Pat,

This is just a formal email to pass along the motion that Council made in regards to the request for an MD Council Representative on the VV Library Board. Council is requesting that you consider Councillor Dave Berry as a candidate for the board.

That Council direct Administration to request that Valleyview Town council appoint Greenview Councillor Dave Berry as a councillor on the Town of Valleyview Library Board.

If you need anything further please let me know.

Wendy Unger

CAO Executive Assistant, Government & Industry Liaison

Municipal District of Greenview No. 16 | 4806 36th Avenue Valleyview, Alberta T0H 3N0

Tel: [780-524-7600](tel:780-524-7600) | Fax: | Toll Free: [888-524-7601](tel:888-524-7601) | 24/7 Dispatch: [866-524-7608](tel:866-524-7608) | Direct: [1-780-524-7627](tel:1-780-524-7627)

mdgreenview.ab.ca | Follow us on social media [@mdofgreenview](#)



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Thank you.

CAUTION: This e-mail has originated from outside your organization.



Valleyview Petroleum Association

Box 273 Valleyview Alberta T0H3N0

Vvpa1956@gmail.com

Dear sponsor,

Currently, we are asking once again for your support of our 2025 Golf tournament that is scheduled for May 31st- June 1st. If you can help in anyway, it would be greatly appreciated and will help support the community! You can help by sponsoring a flight, hidden hole prizes or by donating items for prizes. Breakfast and supper sponsors are always needed.

Thank you for your past and present support! This year's golf tournament is our 54th annual and with your support it will be another success. This year's fee to sponsor a flight will be \$350.00. The bulk of these funds will be used to purchase an item for the winner that will carry your company name and flight that you sponsor.

Other contributions are used towards the breakfast supper and giveaways. Any contribution will get your company name on our sponsor signs.

As a non-profit organization all the profits made from the event go toward supporting other community clubs and charitable events.

Items or checks can be mailed or dropped off at KTC.

Thank you once again and hope to see you at this event!

Yours truly,

Justin Simpkins, President (780)552-3327

Valleyview Petroleum Association



54th Annual Palmer's Golf Tournament

May 27th June 1st 2025 Valleyview Riverside Golf Course

Caddy's Name _____ Phone (708) _____
 Address _____ Phone (708) _____
 Employer's Name _____

PLEASE PRINT CLEARLY

1 Caddy _____ \$ _____
 2 Caddy _____ \$ _____
 3 Caddy _____ \$ _____
 4 Caddy _____ \$ _____
 5 Caddy _____ \$ _____

15 Flights, Match Play - The first 15 **PREPAID ENTRIES** are guaranteed.

Golf carts may be rented by calling Clubhouse (708) 224-5220.

Deposit or Credit available in C.C. or American Express or money order to entry form, payable to V.V.P.A., Box 273 Valleyview AS TN 370.

Payment Required by Entry Deadline of May 27th, 2025, and no refunds or substitutions after that date. All entry fees paid in full before 5 PM May 26th, 2025 will be put in a draw sponsored by Pure Green.

Entry Fee \$300.00

Includes:

Friday Evening
 Registration/Social & Snacks 6:00pm
 to 9:00pm

Early Registration Rates

Shut Sun Tax Off

9 AM Start Saturday & Sunday

Saturday Evening

Barbecue on the Clubhouse
 Additional tickets available and may
 be purchased at the Clubhouse.
 Complimentary Breakfast on Saturday
 and Sunday morning
 Trailer and 12 Holes at the 18th
 course

FOR MORE INFORMATION

Contact Jason (708) 224-5227 Or Mike (708) 224-5220

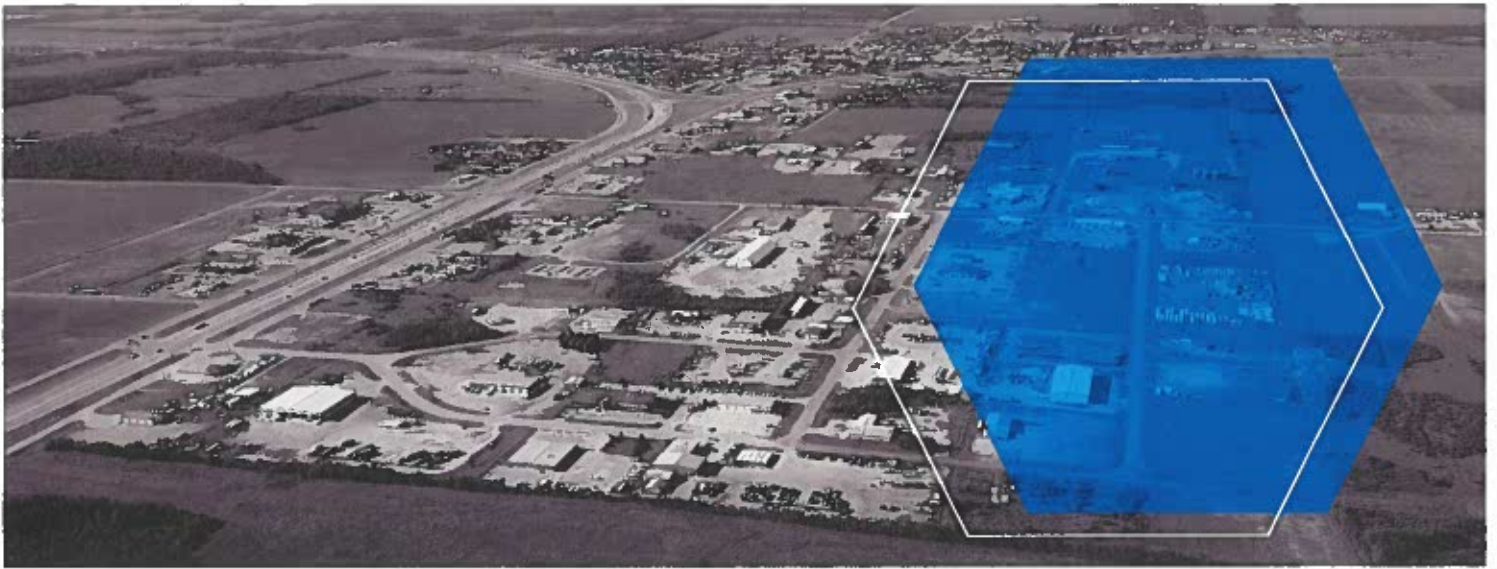
Email: vpa1954@gmail.com

*Children under 18% of their annual income from the clubhouses or related events. If you're under 18 and you're good standing at the Valleyview Recreation Association, VPA tournament officials reserve the right to check out your child's previous checks.

Office Use Only

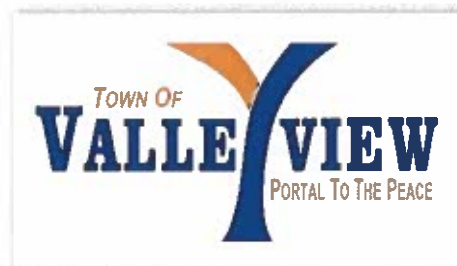
Entry # _____ Date Entered _____ Paid By: Cash _____ (708) _____

9.20



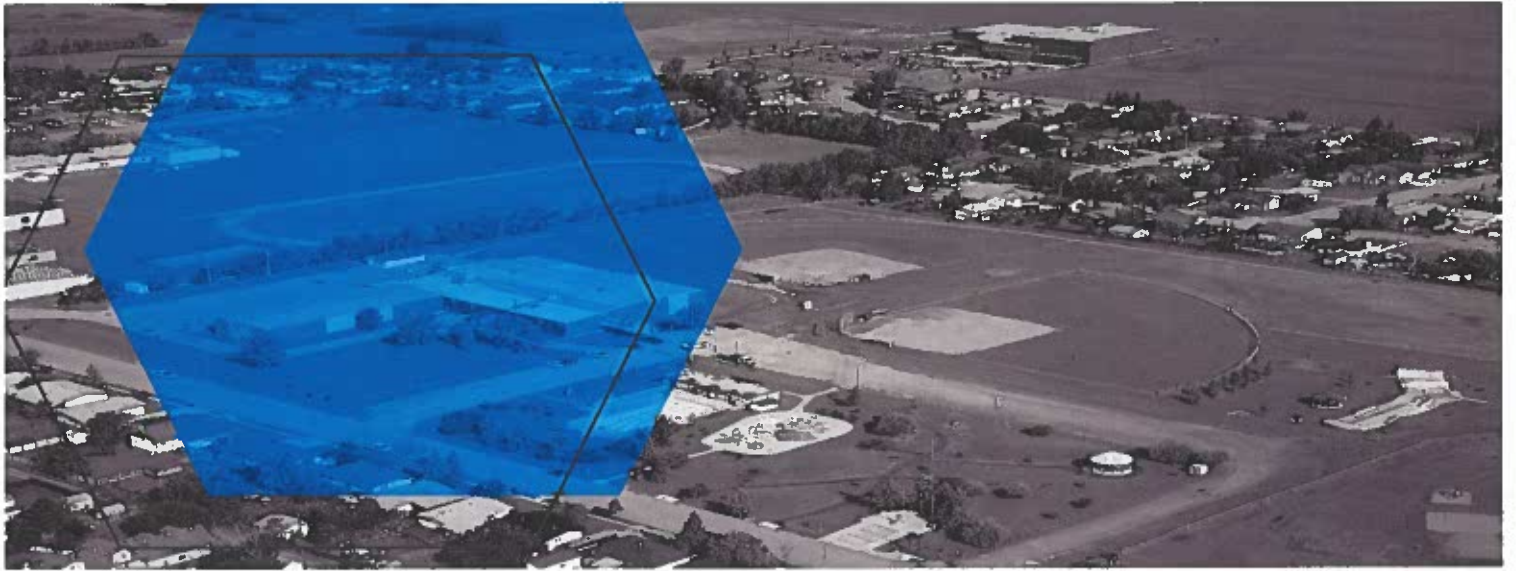
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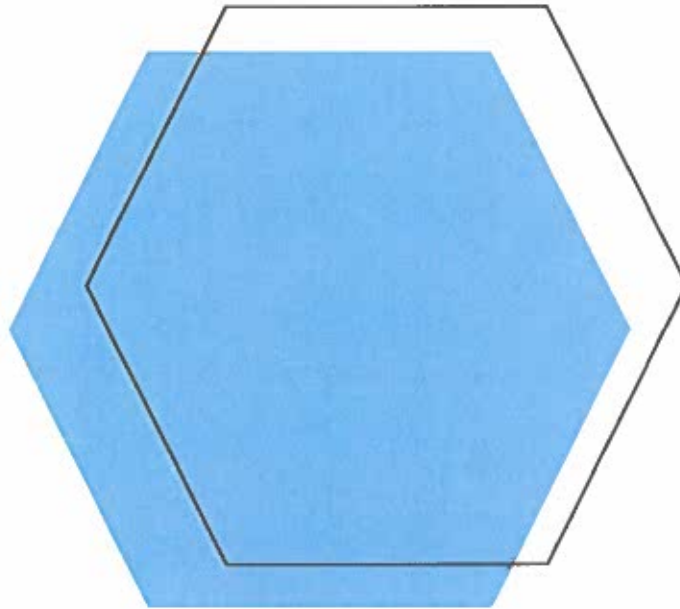
REGULAR COUNCIL MEETING

COUNCIL CHAMBERS
TOWN ADMINISTRATION OFFICE



CORRESPONDENCE

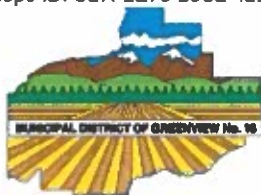
CORRESPONDENCE



REGULAR COUNCIL MEETING

COUNCIL CHAMBERS

TOWN ADMINISTRATION OFFICE



Municipal District of **GREENVIEW**



March 26, 2025

Town of Valleyview
4909 – 50th Street, PO Box 270
Valleyview, AB T0H 3N0

Attention: Mayor and Council

Subject: Administration Control Valleyview Fire Department

Greenview Council made the following motion at the March 25th, 2025, Regular Council meeting.:

"That Council supports the administrative transition of the Valleyview Fire Department to Greenview and requests a formal letter of support from the Town of Valleyview Council, confirming this change in administration".

Greenview formally requests a motion of support to Greenview assuming administrative control of the Valleyview Fire Department. Once a motion is passed by both Greenview Council and the Town of Valleyview Council, the following steps will involve presenting an implementation plan, associated costs, and a draft fire service agreement to both Councils for further review.

Sincerely,

Tyler Olsen
Reeve

March 31, 2025

Mr. Ben Berlinguette
Chief Administrative Officer
Town of Valleyview
PO Box 270, Valleyview, AB T0H3N0

Dear Mr. Berlinguette:

This letter is to inform you that an error was discovered in the total equalized assessment used to calculate the 2024-25 Police Funding Model share of front-line policing costs.

Equalized Assessment *Previous* Total: \$359,176,224,029

Equalized Assessment *Revised* Total: \$347,369,936,418

Reconciliation of the **Town of Valleyview** 2024-25 amount:


Original amount (sent):	\$84,909	
Add: adjustment to original amount:	\$702	System generated invoice to follow
Total revised amount:	\$85,610	See attached

You will note that for this year (2024-25) your share of front-line policing costs is **\$85,610**. This is **\$12,130** less than the **\$97,741** share of costs invoiced for 2023-24.

Please remit the amount due within 45-days from the date of the invoice, made payable to the Government of Alberta at the address shown on the invoice.

We sincerely apologize for any inconvenience this may have caused. For questions related to the financial details of the invoice, please contact Ann Chen at ann.chen@gov.ab.ca. Other background and contextual inquiries regarding the Police Funding Model may be directed to Lisa Gagnier at lisa.gagnier@gov.ab.ca.

Yours truly,



Wendy Moshuk
Director, Contract Policing and Policing Oversight

March 31, 2025

Mr. Ben Berlinguette
Chief Administrative Officer
Town of Valleyview
PO Box 270, Valleyview, AB T0H3N0

REVISED

Dear Mr. Berlinguette:

This letter is an annual notification of the Government of Alberta's legislation for collecting a municipality's policing cost share under the Police Funding Model (PFM) Regulation. Through a system of shared responsibility between the government and municipalities, a portion of the costs of frontline policing is allotted back to each municipality based on a number of factors: population, equalized assessment, crime severity, shadow population, and detachment location.

As per the Police Funding Model (PFM) Regulation, each municipality will contribute a portion of frontline policing costs based on a 30 per cent cost recovery for the fiscal year 2024-25. Total revenue generated is estimated to be \$67,144,010 and will be reinvested in Alberta policing initiatives. For fiscal year 2025-26 and beyond, further increases to the cost recovery percentage or revenue base estimate are not planned at this time. Any changes to the PFM will not be made until consultation with municipalities has occurred, and adequate notice has been provided.

Please remit payment within 45-days of the invoice made payable to the Government of Alberta and forward to the address provided on the invoice.

Any questions related to the financial details of this invoice may be directed to the attention of Ann Chen at ann.chen@gov.ab.ca. Other background and contextual inquiries regarding the policy of PFM may be directed to Lisa Gagnier at lisa.gagnier@gov.ab.ca.

Sincerely,



C.M. (Curtis) Zablocki, O.O.M.
Assistant Deputy Minister
Public Security Division

Cost Breakdown

The provincial payment generating \$67,144,010 in revenue after modifiers is calculated on an annual basis using 50 per cent population, 50 per cent equalized assessment, and modifiers/subsidies for crime severity, shadow populations, and detachment location.

Provincial Data

Revenue Generated 2024-25 after modifiers	Total Municipal Affairs Population (2023)	Total Equalized Assessment (2025)	Total Revenue Base Estimate
\$67,144,010	834,259	347,369,936,418	\$69,800,000

Municipal Data

Town of Valleyview	Data/Cost Breakdown
2023 Population	1,673
2025 Equalized Assessment	\$231,698,682
Equalized Assessment per capita	\$138,493
Population % of total for PFM	0.20054%
Equalized Assessment % of total for PFM	0.06670%
Amount based on 50% Population (A)	\$69,988
Amount based on 50% Equalized Assessment (B)	\$23,278
Total share policing cost C = (A + B)	\$93,267
Less modifiers:	
Subsidy from Crime Severity Index (CSI) Value (variable %) (Note 1)	\$7,657
Subsidy from Shadow Population (variable) (Note 2)	
5% for No Detachment Subsidy (Note 3)	-
Total share with modifiers D= C-note 1- note 2 -note 3	\$85,610

Notes

Population estimate is based on 2023 Municipal Affairs Population List.

Equalized Assessment – an annual calculation that measures the relative wealth of a municipality creating a common assessment base. It determines the ability of a community to pay a portion of policing costs in this context.

Municipality Population / PFM Population

Municipality Equalized Assessment / PFM Equalized Assessment

Population % of provincial x 50% population x Total Base Estimate

Equalized Assessment % x 50% x Total Base Estimate

Note 1: CSI Subsidy received if above rural municipal average. Accounts for volume and seriousness of crime based on incarceration rates. A three-year average is used to calculate your average CSI.

Note 2: Shadow Population – temporary residents of a municipality employed by an industrial or commercial establishment for a minimum of 30 days within a municipal census year. Shadow populations use the municipality's services but do not contribute to its tax base. Subsidy is up to 5% of total share.

Note 3: No detachment subsidy provided if town/municipality does not have access to a detachment.



ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister

MLA, Calgary-Hays

AR118376

March 12, 2025

Dear Chief Elected Officials:

As you are aware, changes to the *Local Authorities Election Act (LAEA)* in *Bill 20, the Municipal Affairs Statutes Amendments Act, 2024*, came into force on October 31, 2024. One of these changes prohibits the use of tabulators, voting machines, vote recorders, and automated voting systems in local elections.

This change inadvertently created a lack of clarity regarding whether Elector Assistance Terminals (EATs) would be permitted in upcoming local elections. As you may know, an EAT is an assistive voting machine that enables electors with visual or physical disabilities to vote independently and privately. EATs are not connected to the Internet or another network and create a paper ballot that records the vote cast by the elector. EATs were offered in some local jurisdictions in the 2021 general elections and to electors in the 2023 provincial general election.

Our government is planning to bring forward *LAEA* amendments in spring 2025 to clarify that local authorities may, by bylaw, offer EATs to electors. In order to offer EATs in the 2025 general local elections, a local authority will be required to pass a bylaw by June 30, 2025.

If you have any questions regarding this upcoming change, please reach out to Municipal Affairs staff by telephone at 780-427-2225 (toll-free in Alberta by first dialing 310-0000) or via email at ma.advisory@gov.ab.ca.

Sincerely,

Ric McIver
Minister

Provincial Priorities Act

Municipal Sector

Fact Sheet

Background

The *Provincial Priorities Act* (PPA) and *Provincial Priorities Regulation* (PPR) come into force on April 1, 2025. As the lead for the municipal sector, Municipal Affairs (MA) will oversee the intake of all agreements between municipalities or municipal entities and federal entities.

The PPR defines municipal entities as:

- Library boards
- Municipally Controlled Corporations
- Municipal Growth Management Boards
- Regional Services Commissions
- Entities created by a municipal bylaw, except a business improvement area within the meaning of the *Municipal Government Act* and the business improvement area's board
- Entities that are a party to an agreement in which the entity has agreed to operate and administer real property assets of the Alberta Social Housing Corporation

Federal entities include the Government of Canada departments, federal Crown corporations, and federal agencies.

Submission Requirements

Municipalities and municipal entities must submit information on all new agreements with federal entities, including any new agreement amendments, extensions, and renewals. These details must be provided along with a copy of the agreement to MA, regardless of the agreement's monetary value.

- Agreements valued under \$100,000 must be submitted to MA but do not need approval.
- Agreements valued between \$100,000 and \$5 million require ministerial approval. The Minister responsible for approving the agreement (lead ministry) will depend on the nature of the agreement between the federal entity and the municipality or municipal entity. For example, agreements related to public transit will fall under the responsibility of the Minister of Transportation and Economic Corridors, and agreements related to housing will fall under the responsibility of the Minister of Seniors, Community and Social Services.
- Agreements valued above \$5 million require Cabinet approval.

There are additional exceptions where provincial approval will not be required. These exceptions include, for example, minor administrative amendments, agreements for the purpose of responding to a disaster, and agreements between federal entities and municipally controlled corporations. While approval of agreements designated as exceptions is not required, these agreements must be submitted to MA as soon as possible after their execution for the exception to apply.

Existing agreements made between a municipality or a municipal entity that were signed prior to April 1, 2025, are not subject to the PPA, unless they are being amended, extended or renewed.

Intake Process

Agreements and intake forms should be submitted to MA to ma.provincialprioritiesact@gov.ab.ca when the signatories to the agreement are ready to sign the agreement or are in the final stages of negotiations.

- The intake form will collect high-level agreement information to assist in efficient processing of approval requests.
- Municipalities and municipal entities are encouraged to indicate on the intake form whether the execution of the agreement is time sensitive and the potential consequences of agreement delay.

The intake form will be available on the Federal Agreements and the Municipal Sector website and will also be provided by email to all municipalities prior to April 1, 2025.

While not part of the formal intake process, situations may arise where municipalities or municipal entities would like to understand whether the province is likely to have concerns with an agreement prior to applying to a federal program and/or negotiating a final agreement. In such cases, they may contact MA for additional information on how federal program requirements may conflict with the requirements of the *PPA*, or they may submit a draft copy of the agreement for a preliminary assessment. MA will coordinate these requests with the lead ministry, which will review the information and identify any potential concerns.

Review Process

Upon receipt of the agreement, MA will forward the agreement to the appropriate lead ministry for approval.

The lead ministry, or Cabinet when required, will review the agreement, and the municipality or municipal entity will be notified of the decision to approve or reject the agreement or approve the agreement subject to specific conditions.

If an agreement is approved subject to specific conditions, the municipality or municipal entity will be given the opportunity to work with the federal entity to incorporate these conditions.

The Government of Alberta is committed to efficiently screening all agreements to minimize delays and ensure timely funding for Alberta's municipalities and municipal entities.

Contact Information

Additional information regarding the *PPA* and PPR can be found on the Federal Agreements and the Municipal Sector website, and additional questions can be directed to Municipal Affairs.

Hours: 8:15 a.m. to 4:30 p.m. (open Monday to Friday, closed statutory holidays)

Phone: 780-422-7125

Toll free: 310-0000 before the phone number (in Alberta)

Email: ma.provincialprioritiesact@gov.ab.ca

Website: <https://www.alberta.ca/federal-agreements-and-the-municipal-sector>



ALBERTA

Tourism and Sport

*Office of the Minister
MLA, Cardston - Siksika*

His Worship Vern Lymburner
Mayor
Town of Valleyview
PO Box 270
Valleyview, AB T0H 3N0

Dear Mayor Lymburner:

As Minister of Tourism and Sport, I am pleased to invite your municipality or band council to submit a bid to host either the 2028 Alberta Winter Games or 2028 Alberta Summer Games.

I encourage your municipality or band council to consider this invitation and the many benefits of hosting one of these events. The 2024 Alberta Games provided an economic impact of approximately \$1.4 million to the host community. A successful host municipality or band council is offered the opportunity to showcase its community and talents to approximately 3,000 participants from all regions of the province, along with many spectators and guests.

Municipalities and band councils with populations less than 10,000 are encouraged to collaborate with neighbouring communities to submit a joint bid or consider the smaller modified games format. The municipalities or band council awarded a 2028 Alberta Games will receive a \$525,000 operating grant.

Tourism and Sport must receive a letter of intent to host either the 2028 Alberta Winter or Summer Games, together with a letter of support from your municipality or band council, by June 30, 2025. Completed bids must be received by August 29, 2025.

If you have questions about the bid guidelines or need assistance with the bid, please contact Suzanne Becker at 403-297-2709 (for a toll-free connection, first dial 310-0000) or at suzanne.becker@gov.ab.ca.

Sincerely,

Hon. Joseph Schow
Minister



April 2, 2025

Vern Lymburner
Mayor
Valleyview, AB

Dear Mr. Lymburner,

Please find attached the quarterly Community Policing Report covering the period from October 1st to December 31st, 2024. This report serves to provide a quarterly snapshot of human resources, financial data, and crime statistics for the Valleyview detachment.

In the coming weeks and months, we will be engaging with the community and holding town hall meetings as we have done in the past. This will provide us with an opportunity to interact with the community we serve and hear from them directly about what policing issues or priorities they would like our detachment to focus on. I look forward to attending these meetings to connect with our community and will be providing more details as we organize the town hall meetings.

I also want to inform you of the Real Times Operations Centre (RTOC) that is supporting RCMP detachments across Alberta. In October 2022, RTOC was established to optimize our response to incidents around the province. RTOC involves senior police officers monitoring policing operations in real-time, assessing incident risk, coordinating specialized and expert resources, and managing the response. They provide members on the ground with guidance, direction, and support. It is also used to coordinate the deployment of all RCMP resources – federal, provincial, and municipal, both within Alberta and, if required, nationally. The RTOC facility uses cutting-edge technology to provide real time support during emergency situations to RCMP officers across Alberta and is another measure used to enhance public and police officer safety.

I always remain available to discuss your community-identified priorities and any other ideas you may have that will enhance our service delivery to address the priorities that are important to you. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.

Best regards,

S/Sgt. Tim Desaulniers
Detachment Commander
Valleyview Detachment





**Valleyview Provincial Detachment
Crime Statistics (Actual)
October - December: 2020 - 2024**

All categories contain "Attempted" and/or "Completed"

January 6, 2025

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		0	0	0	2	0	N/A	-100%	0.2
Robbery		2	0	0	0	1	-50%	N/A	-0.2
Sexual Assaults		6	6	5	7	1	-83%	-86%	-0.9
Other Sexual Offences		1	5	1	4	1	0%	-75%	-0.1
Assault		63	69	36	40	43	-32%	8%	-6.9
Kidnapping/Hostage/Abduction		3	0	0	0	0	-100%	N/A	-0.6
Extortion		0	0	0	0	1	N/A	N/A	0.2
Criminal Harassment		4	3	5	9	2	-50%	-78%	0.2
Uttering Threats		22	19	10	13	15	-32%	15%	-2.0
TOTAL PERSONS		101	102	57	75	64	-37%	-15%	-10.1
Break & Enter		28	21	27	38	22	-21%	-42%	0.5
Theft of Motor Vehicle		18	15	10	12	12	-33%	0%	-1.5
Theft Over \$5,000		6	5	2	4	4	-33%	0%	-0.5
Theft Under \$5,000		42	46	27	31	22	-48%	-29%	-5.5
Possn Stn Goods		18	8	10	3	9	-50%	200%	-2.3
Fraud		8	6	9	12	7	-13%	-42%	0.4
Arson		2	1	0	2	1	-50%	-50%	-0.1
Mischief - Damage To Property		31	30	26	26	23	-26%	-12%	-2.0
Mischief - Other		42	75	45	44	69	64%	57%	2.3
TOTAL PROPERTY		195	207	156	172	169	-13%	-2%	-8.7
Offensive Weapons		9	6	5	13	4	-56%	-69%	-0.3
Disturbing the peace		12	29	20	29	29	142%	0%	3.4
Fail to Comply & Breaches		42	30	48	30	27	-36%	-10%	-3.0
OTHER CRIMINAL CODE		5	23	9	8	4	-20%	-50%	-1.7
TOTAL OTHER CRIMINAL CODE		68	88	82	80	64	-6%	-20%	-1.6
TOTAL CRIMINAL CODE		364	397	295	327	297	-18%	-9%	-20.4



Valleyview Provincial Detachment Crime Statistics (Actual) October - December: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

January 6, 2025

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		6	3	2	1	0	-100%	-100%	-1.4
Drug Enforcement - Trafficking		4	3	1	0	0	-100%	N/A	-1.1
Drug Enforcement - Other		0	0	0	2	1	N/A	-50%	0.4
Total Drugs		10	6	3	3	1	-90%	-67%	-2.1
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		0	0	2	1	2	N/A	100%	0.5
TOTAL FEDERAL		10	6	5	4	3	-70%	-25%	-1.6
Liquor Act		9	8	16	22	12	33%	-45%	2.0
Cannabis Act		1	1	0	0	0	-100%	N/A	-0.3
Mental Health Act		19	35	29	30	38	100%	27%	3.3
Other Provincial Stats		27	25	24	35	54	100%	54%	6.4
Total Provincial Stats		56	69	69	87	104	86%	20%	11.4
Municipal By-laws Traffic		1	0	1	0	0	-100%	N/A	-0.2
Municipal By-laws		2	6	6	3	1	-50%	-67%	-0.5
Total Municipal		3	6	7	3	1	-67%	-67%	-0.7
Fatals		0	0	0	0	1	N/A	N/A	0.2
Injury MVC		3	6	4	3	6	100%	100%	0.3
Property Damage MVC (Reportable)		73	73	73	69	61	-16%	-12%	-2.8
Property Damage MVC (Non Reportable)		4	10	6	6	15	275%	150%	1.8
TOTAL MVC		80	89	83	78	83	4%	6%	-0.5
Roadside Suspension - Alcohol (Prov)		0	3	2	10	10	N/A	0%	2.7
Roadside Suspension - Drugs (Prov)		0	0	1	0	0	N/A	N/A	0.0
Total Provincial Traffic		144	123	300	374	161	12%	-57%	28.5
Other Traffic		0	3	1	1	1	N/A	0%	0.0
Criminal Code Traffic		11	23	8	18	3	-73%	-83%	-2.1
Common Police Activities									
False Alarms		11	13	9	18	9	-18%	-50%	0.1
False/Abandoned 911 Call and 911 Act		23	21	6	20	37	61%	85%	2.7
Suspicious Person/Vehicle/Property		43	41	55	44	34	-21%	-23%	-1.5
Persons Reported Missing		5	6	5	5	2	-60%	-60%	-0.7
Search Warrants		7	1	2	0	0	-100%	N/A	-1.5
Spousal Abuse - Survey Code (Reported)		60	51	33	19	34	-43%	79%	-8.4
Form 10 (MHA) (Reported)		5	1	4	1	0	-100%	-100%	-1.0



Alberta RCMP - Provincial Policing Report

Detachment Information

Detachment Name

Valleyview

Detachment Commander

S/Sgt Tim Desaulniers

Report Date

April 2, 2025

Fiscal Year

2024-25

Quarter

Q3 (October - December)

Community Priorities

Priority #1: Boredom / Loitering - Public Intoxication/Theft**Updates and Comments:**

Proactive foot patrols in the downtown core increased to 16 for this quarter. As the weather worsens it is expected that foot patrols will decrease. However, members continue to focus on police visibility in the downtown core and continued interaction with business owners to address concerns. Detachment members attended the yearly Christmas Parade which is held in the downtown core and continue with a zero-tolerance policy for public intoxication and vagrancy in this area.

Priority #2: Intelligence Led Policing - Prolific/Habitual Offender Management**Updates and Comments:**

Detachment members have been focused on prolific/habitual offender management and completed 184 curfew checks. GIS member Cst. Nowak regularly creates a bulletin of offenders released on curfew and disseminates it to all detachment members to aid in meeting this target.

Priority #3: Traffic - Safety (Motor Vehicles, Roads)**Updates and Comments:**

There were 13 IRS sanctions issued during this quarter however members conducted 220 MAS demands. This shows due diligence in enhancing road safety by increasing the number of impaired investigations.





Priority #4: Police / Community Relations

Updates and Comments:

Valleyview detachment has continued to build relationships with the leadership and membership of Sturgeon Lake Cree Nation. Communication with Chief and counsel remains consistent and all supervisors prioritize timely updates to leadership during unfolding events. Detachment members have continued the practice of at least two proactive patrols of the nation during each shift which has led to increased police visibility and proactive traffic stops. Members also attended various community events, including the annual Christmas hamper drive.

Priority #5: Member Wellness

Updates and Comments:

Supervisors at the Valleyview detachment prioritize the mental wellness of detachment members and make a concerted effort to check in. All the supervisors believe that open communication and respect are important contributors to detachment morale and strive to create a positive work environment by regularly checking in with members and addressing any issues or concerns that arise.





Community Consultations

Consultation #1

Date

October 28, 2024

Meeting Type

Meeting with Elected Officials

Topics Discussed

General discussion on RCMP in community and local crime trends.

Notes/Comments:

Generally happy with RCMP – open invite for members to attend town council meetings.

Consultation #2

Date

November 6, 2024

Meeting Type

Community Connection

Topics Discussed

Chief of SLCN updated on assault file.

Notes/Comments:

Click or tap here to enter text.

Consultation #3

Date

November 13, 2024

Meeting Type

Community Connection

Topics Discussed

E-mail sent to Chief of SLCN regarding displaying SLCN flag in lobby of detachment and upcoming events on SLCN.

Notes/Comments:

Click or tap here to enter text.





Consultation #4

Date

November 27, 2024

Meeting Type

Community Connection

Topics Discussed

E-mails to Chief at SLCN, Mayor at Valleyview, CAO at Greenview MD

Notes/Comments:

Q2 Stats e-mailed to elected officials.





Provincial Service Composition

Staffing Category	Established Positions	Working	Soft Vacancies	Hard Vacancies
Regular Members	14	12	2	0
Detachment Support	3	3	0	0

Notes:

1. Data extracted on December 31, 2024 and is subject to change.
2. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
3. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments:

Police Officers: Of the 14 established positions, 12 officers are currently working. There is one officer on Graduated Return to Work and one on Administrative duties only. 2 of the Constable positions are new members on Recruit Field Training.



























Detachment Support: Of the three established positions, three resources are currently working with none on special leave. There is no hard vacancy at this time.



**Valleyview Provincial Detachment
Crime Statistics (Actual)
January to December: 2020 - 2024**

All categories contain "Attempted" and/or "Completed"

January 6, 2025

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		6	0	0	3	1	-83%	-67%	-0.7
Robbery		3	13	2	4	5	67%	25%	-0.5
Sexual Assaults		28	26	23	23	9	-68%	-61%	-4.1
Other Sexual Offences		10	15	14	10	3	-70%	-70%	-1.9
Assault		249	273	189	199	192	-23%	-4%	-18.8
Kidnapping/Hostage/Abduction		10	12	8	2	4	-60%	100%	-2.2
Extortion		2	2	1	0	1	-50%	N/A	-0.4
Criminal Harassment		26	22	22	25	22	-15%	-12%	-0.5
Uttering Threats		85	76	60	58	66	-22%	14%	-5.6
TOTAL PERSONS		419	439	319	324	303	-28%	-6%	-34.7
Break & Enter		117	94	92	125	114	-3%	-9%	2.5
Theft of Motor Vehicle		67	67	56	56	55	-18%	-2%	-3.5
Theft Over \$5,000		15	27	15	17	20	33%	18%	0.0
Theft Under \$5,000		147	139	120	128	126	-14%	-2%	-5.3
Possn Stn Goods		48	40	34	29	30	-38%	3%	-4.7
Fraud		50	30	42	48	39	-22%	-19%	-0.4
Arson		7	8	5	7	6	-14%	-14%	-0.3
Mischief - Damage To Property		126	134	124	101	116	-8%	15%	-5.3
Mischief - Other		197	248	192	167	220	12%	32%	-3.5
TOTAL PROPERTY		774	787	680	678	726	-6%	7%	-20.5
Offensive Weapons		39	43	39	57	19	-51%	-67%	-2.6
Disturbing the peace		51	80	86	133	129	153%	-3%	20.9
Fail to Comply & Breaches		171	126	126	182	138	-19%	-24%	-1.0
OTHER CRIMINAL CODE		47	73	49	52	37	-21%	-29%	-4.1
TOTAL OTHER CRIMINAL CODE		308	322	300	424	323	5%	-24%	13.2
TOTAL CRIMINAL CODE		1,501	1,548	1,299	1,426	1,352	-10%	-5%	-42.0



**Valleyview Provincial Detachment
Crime Statistics (Actual)
January to December: 2020 - 2024**

All categories contain "Attempted" and/or "Completed"

January 6, 2025

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		44	11	9	11	12	-73%	9%	-6.4
Drug Enforcement - Trafficking		10	11	4	3	9	-10%	200%	-1.0
Drug Enforcement - Other		0	0	0	2	1	N/A	-50%	0.4
Total Drugs		54	22	13	16	22	-59%	38%	-7.0
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		6	9	6	10	10	67%	0%	0.9
TOTAL FEDERAL		60	31	19	26	32	-47%	23%	-6.1
Liquor Act		29	38	56	108	63	117%	-42%	13.8
Cannabis Act		2	1	1	1	1	-50%	0%	-0.2
Mental Health Act		77	142	117	131	142	84%	8%	11.9
Other Provincial Stats		106	118	105	158	199	88%	26%	22.6
Total Provincial Stats		214	299	279	398	405	89%	2%	48.1
Municipal By-laws Traffic		6	1	2	0	0	-100%	N/A	-1.3
Municipal By-laws		18	33	21	24	4	-78%	-83%	-3.7
Total Municipal		24	34	23	24	4	-83%	-83%	-5.0
Fatals		1	1	0	0	3	200%	N/A	0.3
Injury MVC		13	19	19	14	23	77%	64%	1.5
Property Damage MVC (Reportable)		225	222	210	205	187	-17%	-9%	-9.3
Property Damage MVC (Non Reportable)		37	25	34	28	42	14%	50%	1.3
TOTAL MVC		276	267	263	247	255	-8%	3%	-6.2
Roadside Suspension - Alcohol (Prov)		0	18	12	32	18	N/A	-44%	5.0
Roadside Suspension - Drugs (Prov)		0	0	2	2	1	N/A	-50%	0.4
Total Provincial Traffic		587	683	887	1,425	996	70%	-30%	156.0
Other Traffic		5	6	2	7	3	-40%	-57%	-0.3
Criminal Code Traffic		69	67	35	72	52	-25%	-28%	-2.9
Common Police Activities									
False Alarms		42	47	43	67	58	38%	-13%	5.2
False/Abandoned 911 Call and 911 Act		90	107	57	111	126	40%	14%	7.6
Suspicious Person/Vehicle/Property		158	182	174	179	145	-8%	-19%	-2.9
Persons Reported Missing		30	20	21	10	18	-40%	80%	-3.4
Search Warrants		19	10	5	1	1	-95%	0%	-4.5
Spousal Abuse - Survey Code (Reported)		234	213	180	100	154	-34%	54%	-27.3
Form 10 (MHA) (Reported)		16	7	9	10	2	-88%	-80%	-2.5



April 8, 2025

I am pleased to share that today, our government tabled Bill 50, the *Municipal Affairs Statutes Amendment Act, 2025*. Bill 50 makes amendments to the *Municipal Government Act (MGA)*, *Local Authorities Election Act (LAEA)*, *New Home Buyer Protection Act (NHBPA)*, and the *Safety Codes Act (SCA)* to modernize municipal processes.

The proposed amendments will strengthen local governance and reduce conflict by repealing code of conduct provisions and granting Ministerial authority to establish procedures of council. The amendments also clarify the accountability of chief administrative officers and strengthen oversight authorities of appointed Official Administrators.

Also included are amendments regarding Intermunicipal Collaboration Frameworks (ICFs) which would clarify the required content of ICFs and strengthen the dispute resolution process to ensure ICFs are adopted and implemented effectively.

Changes are also proposed to the *LAEA* to clarify administrative requirements in advance of the October 2025 municipal and school board elections. In addition, we are allowing for the use of elector assistance terminals which enable voters who live with visual or physical impairments to vote independently and privately. We are also proposing amendments to residency requirements so that residents displaced by last year's wildfire in Jasper can vote and run for office, provided they intend to return to the community.

Finally, proposed changes to the *NHBPA* and the *SCA* address stakeholder concerns with the current new home buyer protection program, the quality of new homes, affordability, and red tape.

I invite you to read Bill 50. A copy of the Bill can be found here: <https://www.assembly.ab.ca/assembly-business/bills/bills-by-legislature>. Additional information about the proposed amendments is also available here: www.alberta.ca/modernizing-municipal-processes.

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ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

I will be hosting a town hall for stakeholders to share additional information and answer questions about the proposed amendments. The town hall will take place virtually on April 16, 2025, at 6:00 PM. Please send the names and email addresses of your representative(s) who will attend to ma.engagement@gov.ab.ca. Individuals identified by your organization will receive a link ahead of the town hall.

Sincerely,

Ric McIver
Minister

Valleyview & Districts Agricultural Society
 Box 1226
 Valleyview, Alberta
 Website: www.valleyviewagsociety.ca
 e-mail: valleyviewagsociety@gmail.com
 Office: 780-524-3473



Sponsorship Partners,

The Valleyview Horse Show is **May 31 and June 1, 2025** and we are looking forward to busy days!

As we look forward to planning the All-Breed Horse Show, we have to look back and remind sponsors & volunteers how much we appreciate their support. As a community, we are looking forward to being able to see our neighbors and friends while catching up on what's new. Without this terrific community support there would be no stimulation of our local economy during those horse show dates. With many classes in the show, from senior riders to youth, from lead line and Peewees to 4H riders, we have something for everyone. The Valleyview Horse Show is a wonderful event for our local riders and their horses to challenge their goals and apply the skills they have been practicing all winter.

Ways to Support the Horse Show:

✔ Money Donations	✔ Silent Auction Items
✔ Gift Certificates	✔ Gift Baskets
✔ Prizes	✔ Jr & Sr High Point Prize Item

Quick-Pick Partnership Options:

Our offer of partnership is a great way to invest in the community. Any amount, donation or in-kind service is greatly appreciated. Please do not be afraid to reach out and we will customize a package for you or your business.

Sponsorship	Number of Classes	Advertising	Year-Round Signage
\$50	1	Prize List, Website, Social Media & Thank-You Letter	
\$100	2	Prize List, Website, Social Media & Thank-You Letter	
\$150	3	Prize List, Website, Social Media & Thank-You Letter	
\$150-\$300	Division Sponsor	Prize List, Website, Social Media & Thank-You Letter	Box Stall
\$500	Major Sponsor	Prize List, Website, Social Media & Thank-You Letter	3x6 Sign in Arena

This is a great way to invest in our community and trading area. Your support would be greatly appreciated!

If you are interested, please let us know as soon as possible by contacting the Office. We can issue an invoice or receipt upon request. Cheques can be made to **Valleyview & Districts Agricultural Society**. E-transfers to valleyviewagsociety@gmail.com

Sincerely,

Horse Show Committee
 Valleyview & Districts Agricultural Society
 Shelby Penner, 780-552-3529





MASKWA

Medical Center



HOSPITAL
REGIONAL
GRAND
E

PARKING LOT

PARKING LOT

PARKING LOT

WASKWA
Medical Center

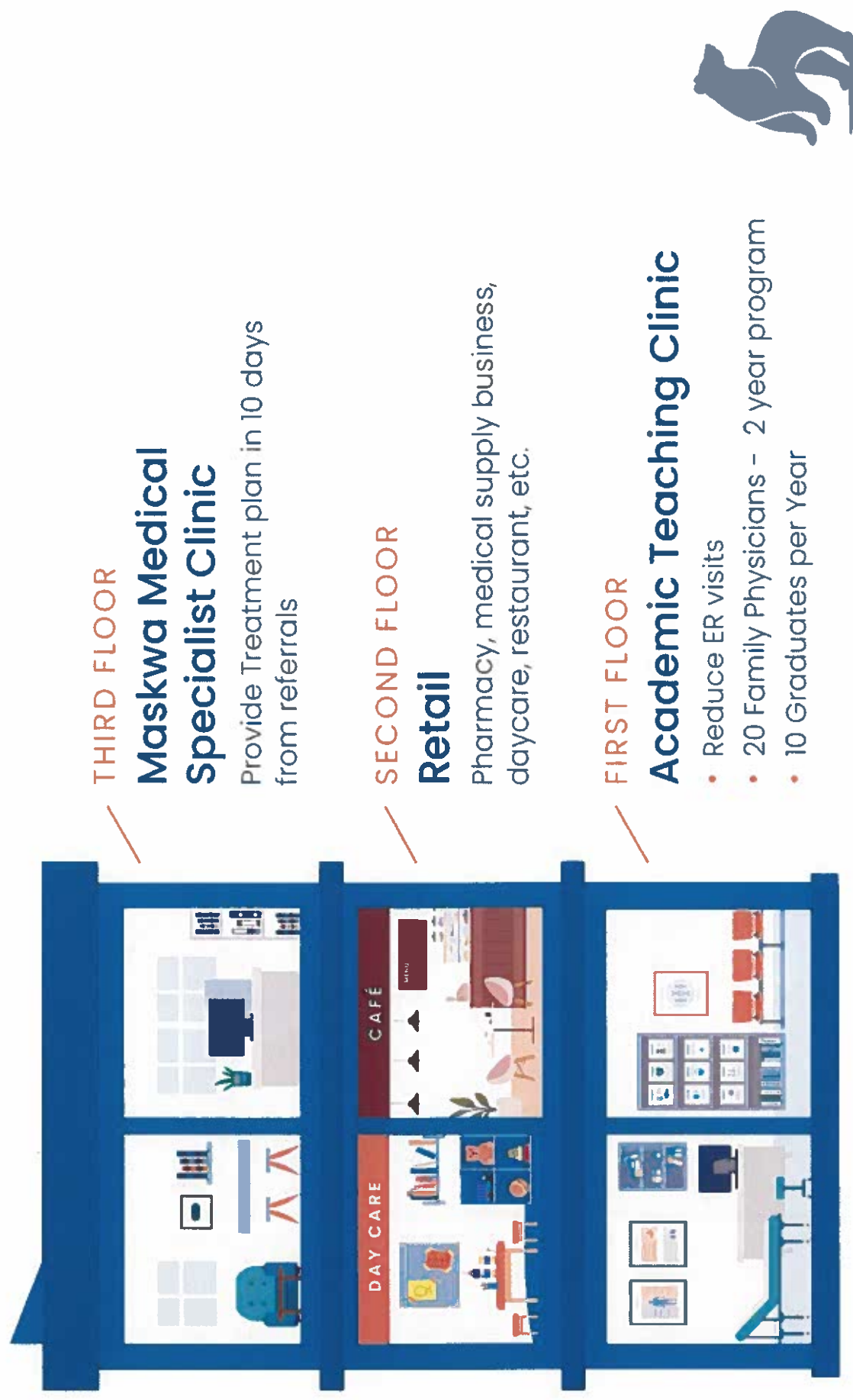
110 STREET

PARADE

PEWMAV



Maskwa Medical Center Overview



Who We Are – A “Made in Alberta” Solution

Maskwa is an innovative, Alberta-based, not-for-profit registered charity committed to accelerating the process and improving access to medical specialists and family physicians.

Led by residents and communities of the Peace Region, Maskwa is brought together by a shared common goal of improving quality of life and health outcomes for Northern Alberta communities.



Medical School & Residency Program

Three components of training to become a Doctor

1. Obtain a Bachelor's Degree – 4 years
2. Undergraduate Medical Education at NWP (medical school)
 - Basic training to obtain a Medical Degree (MD) – 4 years
 - Enrolling up to 30 medical students per year at NWP, starting Sept 2025.
 - All 4 years of medical program delivered in GP & Northern communities.
3. Residency Training at Maskwa Medical Center (U of A)
 - Specialized training, after completing 4 years of Undergraduate Medical Education.
 - Family medicine – 2 years
 - Other specialties such as Surgery, Internal Medicine, Obstetrics require 4 -5 + years



Maskwa Medical Center Update

- Facility Design – Completed
- 60-year land agreement with NWP – Finalized
- University of Alberta long term tenant agreement – In progress
- Building Contractor – Clark Builders, 70% local trades
- EOI's for facility tenants – Released & Ongoing Evaluations
- Groundbreaking ceremony – May 2025
- Construction start date – May/June 2025
- Provincial Funding – Proposal submitted – Pending
- Capital Fundraising – In progress – \$15M+ to date
- Indigenous Consultations – Ongoing



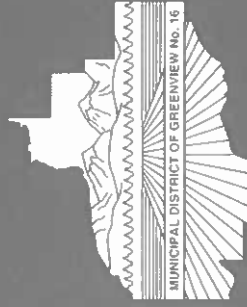
Funding & Community Partners



City of
Grande Prairie



County of
Grande Prairie



Municipal District
of Greenview



Saddle Hills
County



Clear Hills
County



Town of
Manning



Municipal District
of Fairview



Maskwa
Board Members

Funding & Community Partners

Alta Gas

Cenovus

Windsor Ford

Victoria's Attic - Support the Girls

Stringam LLP

MNP

Nine10

Parsons Printing

National Car Rental

UFA

NAF

Northwestern Alberta
Foundation

Partner in Community
Engagement and Funding
Programming



How You Can Help



Benefit the Peace Region in 5 key ways:

- Help recruit, train and retain Doctors locally in the Peace Region
- Improve quality of care & health outcomes for patients in the region
- Improve access to specialists for more difficult and complex cases
- Improve employee retention for regional employers due to improved access to healthcare
- Invest in research, education and healthcare in NW Alberta

$$1752 \times \$170 = \$297,840$$

Town of Valleyview
Population

per resident

Investment
can be made in installments



For More Information

Ken Drysdale

Chairman of the Board

kdrysdale@maskwamedical.ca

780-831-0796

Maskwa Medical Center

Jessie Urness, Executive Assistant

jurness@maskwamedical.ca

780-882-0194

www.maskwamedical.ca



@Maskwamedicalcenter



@Maskwa-medical-center





REGULAR COUNCIL MEETING

COUNCIL CHAMBERS
TOWN ADMINISTRATION OFFICE



CLOSED SESSION

CLOSED SESSION



BOX 270
VALLEYVIEW, ALBERTA
T0H 3N0
PHONE: (780) 524-5150
FAX: (780) 524-2727

Closed Session FOIP 19(1)