



**TOWN OF VALLEYVIEW
REGULAR COUNCIL MEETING MINUTES
MINUTES 25-10
Monday April 28, 2025
5:00 PM IN THE TOWN OF VALLEYVIEW
COUNCIL CHAMBERS**

PRESENT

Mayor
Councilors:

Vern Lymburner
Delwin Slem
Ken Wittig
Danny McCallum
Samantha Steinke

REGRETS

Councillors:

ADMINISTRATION

Interim Chief Administrative Officer
Director of Corporate Services:
Director of Utilities Asset Management:
Director of Community Services:
Director of Public Works:
Administrative Officer:

Pat Brothers
Kathy McCallum
Carol McCallum
Tracy Stewart
Dave Descheneaux
Karen Staples

OTHERS PRESENT

MD Greenview Reeve – Tyler Olsen
Metrix Group – Auditor Richard Zhao

1. CALL TO ORDER

Call to Order

Mayor Lymburner called the Regular Council Meeting to order at 4:58pm

2. ACCEPTANCE OF AGENDA (adds & deletes)

Agenda Acceptance
Resolution #25-10-122

2.1 Councillor Steinke moved that Town Council adopt the April 28, 2025, Regular Council Meeting Agenda with amendments.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

RCM Minutes
Resolution #25-10-123

3.1 Regular Council Meeting Minutes 25-09 April 14, 2025.

Councillor Slem moved that Town Council approve the Regular Town Council Meeting Minutes 25-09 dated Monday April 14, 2025, as presented.

CARRIED UNANIMOUSLY

3.2 Business arising from Minutes

4. PUBLIC HEARINGS

4.1 There are no Public Hearings

5. PRESENTATIONS & DELEGATIONS

5.1 Metrix Group – Auditor Richard Zhao presented the financial report completed by Metrix Group

Presentations & Delegations
Resolution #25-10-124

Councillor Wittig moved that Town Council accept this report as information.

CARRIED UNANIMOUSLY

6. TOWN OPERATIONAL REPORTS

6.1 There are no Town Operational Reports

7. COMMITTEE REPORTS (Boards, Commissions & Committee Minutes)

7.1 NAEL Minutes March 14, 2025

Committee Reports
Resolution #25-10-125

Councillor Steinke moved that Town Council accept the Committee Reports as information.

CARRIED UNANIMOUSLY

8. OLD BUSINESS

8.1 Municipal District of Greenview – Letter of support for the MD of Greenview to assume administrative Control of the Valleyview Volunteer Fire Department.

Old Business
Resolution #25-10-126

Councillor Steinke moved that Town Council supports, in principle, the administrative transition of the Valleyview Volunteer Fire Department to the MD of Greenview, and directs administration to continue working collaboratively with the MD of Greenview to finalize the necessary agreements and preparations for transition, with the understanding that final implementation will be subject to the approval of both the Town of Valleyview Council and the MD of Greenview Council.

CARRIED UNANIMOUSLY

9. NEW BUSINESS

9.1 RFD – Metrix Group Financial Statement for 2024.

New Business
Resolution #25-10-127

Councillor Wittig moved that Town Council approve the 2024 Financial statement as provided.

CARRIED UNANIMOUSLY

10. BYLAW

10.1 Bylaw #2025-04 Council Procedural Bylaw

Bylaw
Resolution #25-10-128

Councillor Steinke moved that Town Council approve the first reading of Bylaw #2025-04 Council Procedural Bylaw.

CARRIED UNANIMOUSLY

Bylaw
Resolution #25-10-129

Councillor Wittig moved that Town Council approve the second reading of Bylaw #2025-04 Council Procedural Bylaw

CARRIED UNANIMOUSLY

Bylaw
Resolution #25-10-130

Councillor Slemm moved that Town Council approve the third reading of Bylaw #2025-04 Council Procedural Bylaw

CARRIED UNANIMOUSLY

Bylaw
Resolution #25-10-131

Councillor McCallum moved that Town Council approve the third and final reading of Bylaw #2025-04 Council Procedural Bylaw

CARRIED UNANIMOUSLY

11. CORRESPONDENCE

Correspondence
Resolution #25-10-132

11.1 Peace Library System Master Agreement

Councillor Steinke moved that Town Council accept and sign the agreement as presented.

CARRIED UNANIMOUSLY

Correspondence
Resolution #25-10-133

11.2 ATCO Energy Systems – Electrical Distribution System – 2024 Franchise Report.

Councillor McCallum moved that Town Council accept the ATCO Energy Systems 2024 Franchise Report as information.

CARRIED UNANIMOUSLY

Correspondence
Resolution #25-10-134

11.3 Town of Valleyview Community Services – Fireworks donation.

Councillor Wittig moved that Town Council approve a donation of \$1500.00 for fireworks at the Canada Day celebrations.

CARRIED UNANIMOUSLY

Correspondence
Resolution #25-10-135

11.4 Valleyview Municipal Library Board 2024 Statement of Receipts and Disbursements completed by Metrix Group, LLP.

Councillor McCallum moved that Town Council have the administration set up a meeting with the Library Board and Staff to clarify the information provided by Metrix Group, LLP.

CARRIED UNANIMOUSLY

12. CLOSED SESSION

Closed Session
Resolution #25-10-136

12.1 Closed Session FOIP 19(1)

Councillor Wittig moved that Town Council go into Closed Session at 6:12pm with Interim CAO Pat Brothers, Mayor Vern Lymburner,

Councillor Delwin Slemp, Councillor Ken Wittig, Councillor Danny McCallum, Councillor Samantha Steinke to stay.

CARRIED UNANIMOUSLY

Attendance:
Mayor Vern Lymburner
Councillor Delwin Slemp
Councillor Ken Wittig
Councillor Danny McCallum
Councillor Samantha Steinke
Interim CAO Pat Brothers

Closed Session
Resolution #25-10-137

Councillor Wittig moved that Town Council leave the Closed Session at 6:58pm.

CARRIED UNANIMOUSLY

Closed Session
Resolution #25-10-138

Councillor Steinke moved that Town Council sign the employment agreement between Town of Valleyview and Jim Fedyk.

CARRIED UNANIMOUSLY

Closed Session
Resolution #25-10-139

Councillor McCallum moved that Town Council extend Interim CAO Pat Brothers' appointment to May 18, 2025.

CARRIED UNANIMOUSLY

Closed Session
Resolution #25-10-140

Councillor Steinke moved that Town Council formally appoint Mr. Jim Fedyk to carry out the powers, duties, and functions of Chief Administrative Officer in accordance with Section 205(1) of the MGA, effective May 19, 2025

CARRIED UNANIMOUSLY

Closed Session
Resolution #25-10-141

Councillor Steinke moved that Town Council have administration prepare a press release for the new CAO.

CARRIED UNANIMOUSLY

13. ADJOURNMENT

Adjournment
Resolution #25-10-142

Councillor Slemp declared the Monday, April 28, 2025, Regular Council Meeting adjourned at 7:00pm.

CARRIED UNANIMOUSLY


Mayor Vern Lymburner


Interim CAO, Pat Brothers