



**AGENDA**  
**REGULAR COUNCIL MEETING**  
**May 26, 2025 @ 5:00 p.m.**  
**IN THE TOWN OF VALLEYVIEW**  
**COUNCIL CHAMBERS**

*A small town with big economic opportunities, Valleyview is on the way up!*

- 
- 1. **CALL TO ORDER**
  - 2. **ACCEPTANCE OF AGENDA** (adds & deletes)
  - 3. **ADOPTION OF MINUTES**
    - 3.1 Minutes 25-11 from the Regular Meeting of Council held on Monday, May 12, 2025.
    - 3.2 Business arising from Minutes
  - 4. **PUBLIC HEARINGS**
    - 4.1 There are no Public Hearings
  - 5. **PRESENTATIONS & DELEGATIONS**
    - 5.1 There are no Presentations & Delegations
  - 6. **TOWN OPERATIONAL REPORTS**
    - 6.1 There are no Town Operational Reports

**COMMITTEE REPORTS** (Boards, Commissions & Committee Minutes)

    - 7.1 Grande Prairie Regional Tourism Association Meeting Minutes April 23, 2025
  - 8. **OLD BUSINESS**
    - 8.1 Hear River Housing – Letter of Support
  - 9. **NEW BUSINESS**
    - 9.1 RFD – Signing Authority Removal and Addition
    - 9.2 Review of Debenture Schedule
    - 9.3 Review of the 2024 Assessment Summary for 2025 Taxation Year

9.4 Review of the proposed 2025 Operating Budget & 2025-2028 Operating Budget Plan

9.5 Review of the proposed 2025 Capital Budget & 2025-2029 Capital Plan

10.

**BYLAWS**

10.1 RFD – Bylaw #2025-05 Mill Rate Bylaw

10.2 RFD – Bylaw #2025-06 Pavement Maintenance Bylaw

11.

**CORRESPONDENCE**

11.1 Federation of Alberta Gas Co-ops Ltd. – Letter of support

11.2 RCMP – Community Policing Report

11.3 Alberta Municipal Affairs – 2025 Local Government Fiscal Framework allocations

12.

**CLOSED SESSION**

12.1 There is no Closed Session

13.

**ADJOURNMENT**

TOWN OF

VALLEYVIEW



# REGULAR COUNCIL MEETING

2<sup>ND</sup> & 4<sup>TH</sup> MONDAY OF THE MONTH

COMMENCING AT 5:00PM

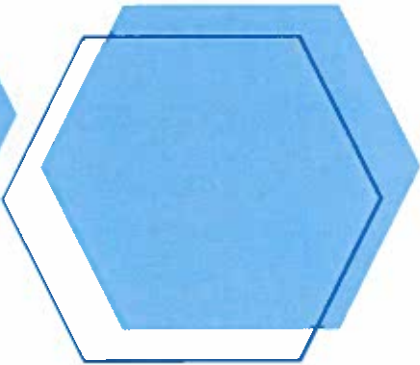
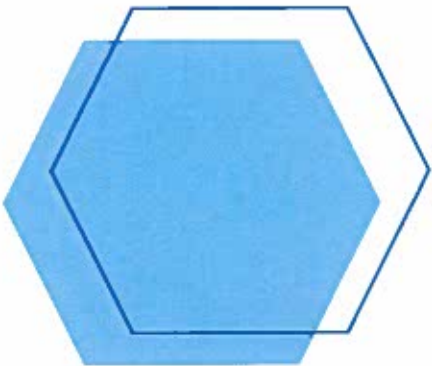






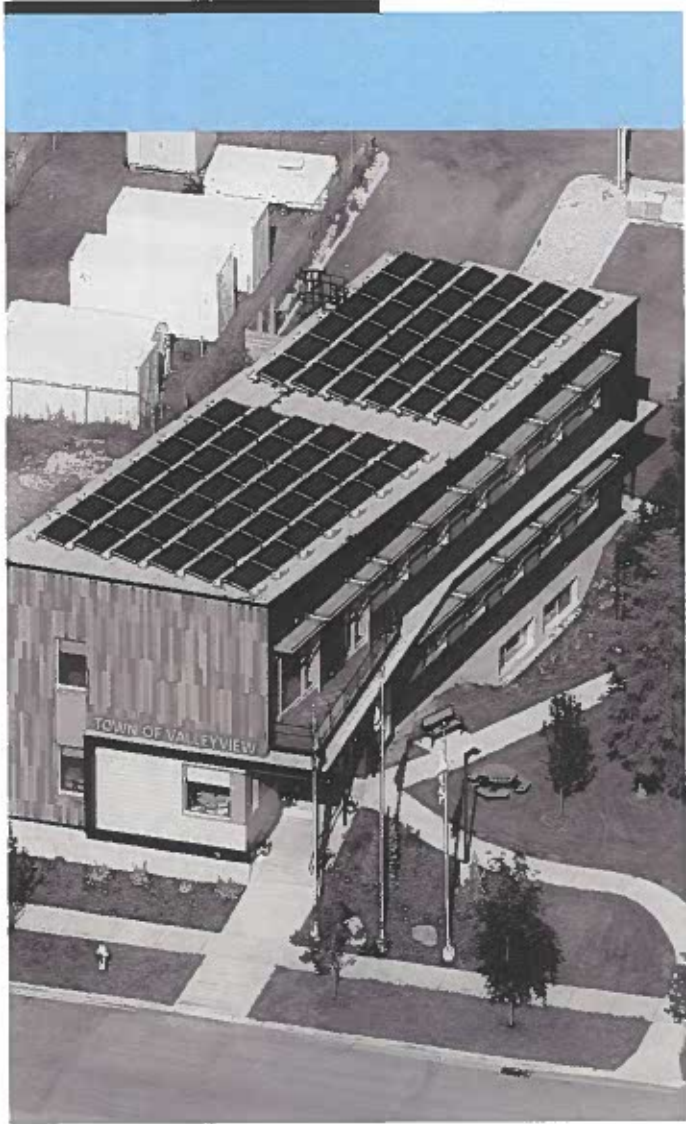
# MINUTES

MINUTES



## REGULAR COUNCIL MEETING

COUNCIL CHAMBERS  
TOWN ADMINISTRATION OFFICE





**TOWN OF VALLEYVIEW  
REGULAR COUNCIL MEETING MINUTES  
MINUTES 25-11  
Monday May 12, 2025  
5:00 PM IN THE TOWN OF VALLEYVIEW  
COUNCIL CHAMBERS**

**PRESENT**

Mayor

Councillors:

Vern Lymburner

Delwin Slomp Arrived at 5:28

Ken Wittig

Danny McCallum

Samantha Steinke

**REGRETS**

Councillors:

Tanya Boman

**ADMINISTRATION**

Interim Chief Administrative Officer

Director of Corporate Services:

Director of Utilities Asset Management:

Director of Community Services:

Director of Public Works:

Administrative Officer:

Pat Brothers

Kathy McCallum

Carol McCallum

Tracy Stewart

Dave Descheneaux

Karen Staples

**OTHERS PRESENT**

**1. CALL TO ORDER**

Call to Order

Mayor Lymburner called the Regular Council Meeting to order at 5:00pm

**2. ACCEPTANCE OF AGENDA (adds & deletes)**

Agenda Acceptance  
Resolution #25-11-143

2.1 Councillor Wittig moved that Town Council adopt the May 12, 2025, Regular Council Meeting Agenda as presented.

CARRIED UNANIMOUSLY

**3. ADOPTION OF MINUTES**

RCM Minutes  
Resolution #25-11-144

3.1 Regular Council Meeting Minutes 25-10 April 28, 2025.

Councillor McCallum moved that Town Council approve the Regular Town Council Meeting Minutes 25-10 dated Monday April 28, 2025, as presented.

CARRIED UNANIMOUSLY

3.2 Business arising from Minutes

No Business arising from the minutes

**4. PUBLIC HEARINGS**

4.1 There are no Public Hearings

**5. PRESENTATIONS & DELEGATIONS**

5.1 There are no Presentation & Delegations

**6. TOWN OPERATIONAL REPORTS**

- 6.1 Utilities Report submitted by Carol McCallum;
- 6.2 Public Works Report submitted by Dave Descheneaux;
- 6.3 Community Services Report submitted by Tracey Stewart;
- 6.4 Bank Reconciliation for month ending March 31, 2024

Town Operational Reports  
Resolution #25-11-145

Councillor Steinke moved that Town Council accept the Town Operational Reports as presented.

CARRIED UNANIMOUSLY

**7. COMMITTEE REPORTS (Boards, Commissions & Committee Minutes)**

- 7.1 Heart River Housing Meeting Minutes March 20, 2025
- 7.2 Valleyview & Districts Recreation Board Meeting Minutes April 8, 2025.

Committee Reports  
Resolution #25-11-146

Councillor Wittig moved that Town Council accept the Committee Reports as information.

CARRIED UNANIMOUSLY

**8. OLD BUSINESS**

8.1 There is no Old Business

**9. NEW BUSINESS**

9.1 RFD – Appointment of Municipal Weed Inspectors

Councillor McCallum moved that Town Council approve the request to appoint Jenn Simpkins, Myria Pollack, and Nick Wohlgemuth as the municipal weed inspectors for the Town of Valleyview.

New Business  
Resolution #25-11-147

CARRIED UNANIMOUSLY

**10. BYLAW**

10.1 There are no Bylaws

**11.CORRESPONDENCE**

Correspondence  
Resolution #25-11-148

11.1 Government of Alberta – Seniors' week June 2-8, 2025  
Councillor Wittig moved that Town Council declare June 2-8, 2025 as Senior's Week

CARRIED UNANIMOUSLY

Correspondence  
Resolution #25-11-149

11.2 Template Letter for ATCO Electric's climate reliability and wildfire mitigation work.

Councillor Steinke moved that Town Council accept as information.

CARRIED UNANIMOUSLY

Correspondence  
Resolution #25-11-150

11.3 Grande Prairie Composite High School Gender-Sexuality Alliance regarding the defunding of the Valleyview Municipal Library.

Councillor McCallum moved that Town Council accept as information.

CARRIED UNANIMOUSLY

11.4 City of Cold Lake – Requesting support for Alberta Government to assist in rural bus lines

Councillor McCallum moved that Town Council accept as information.

CARRIED UNANIMOUSLY

11.5 Hillside Junior Senior High School – Badminton Provincials in Red Deer, AB monetary support

Councillor Seinke moved that Town Council accept as information.

CARRIED UNANIMOUSLY

11.6 Summer MLC – Alberta Municipalities Summer Municipal Leaders Caucus.

Councillor McCallum moved that Town Council have administration register Mayor Lymburner and Councillor Steinke for the Alberta Municipalities Summer Municipal Leaders Caucus.

CARRIED UNANIMOUSLY

11.7 Metis Flag Raising June 6, 2025 – Request to raise the Metis flag on Friday June 6 at 5pm

Councillor Steinke moved that Town Council agree to have administration raise the Metis Flag on June 6 at 5pm to June 13, 2025.

CARRIED UNANIMOUSLY

**12. CLOSED SESSION**

12.1 There is no Closed Session

13. ADJOURNMENT

Adjournment  
Resolution #25-11-151

Councillor Slomp declared the Monday, May 12, 2025, Regular  
Council Meeting adjourned at 5:28pm.

CARRIED UNANIMOUSLY

\_\_\_\_\_  
Mayor, Vern Lymburner

\_\_\_\_\_  
Interim CAO, Pat Brothers





# REGULAR COUNCIL MEETING

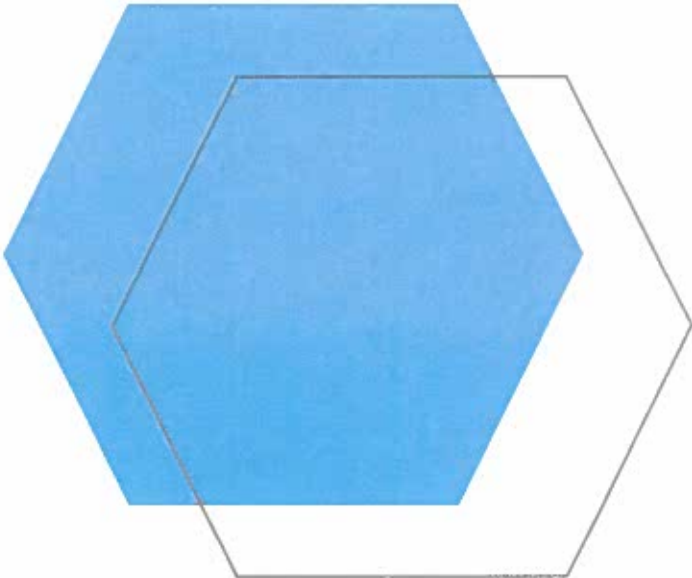
COUNCIL CHAMBERS  
TOWN ADMINISTRATION OFFICE

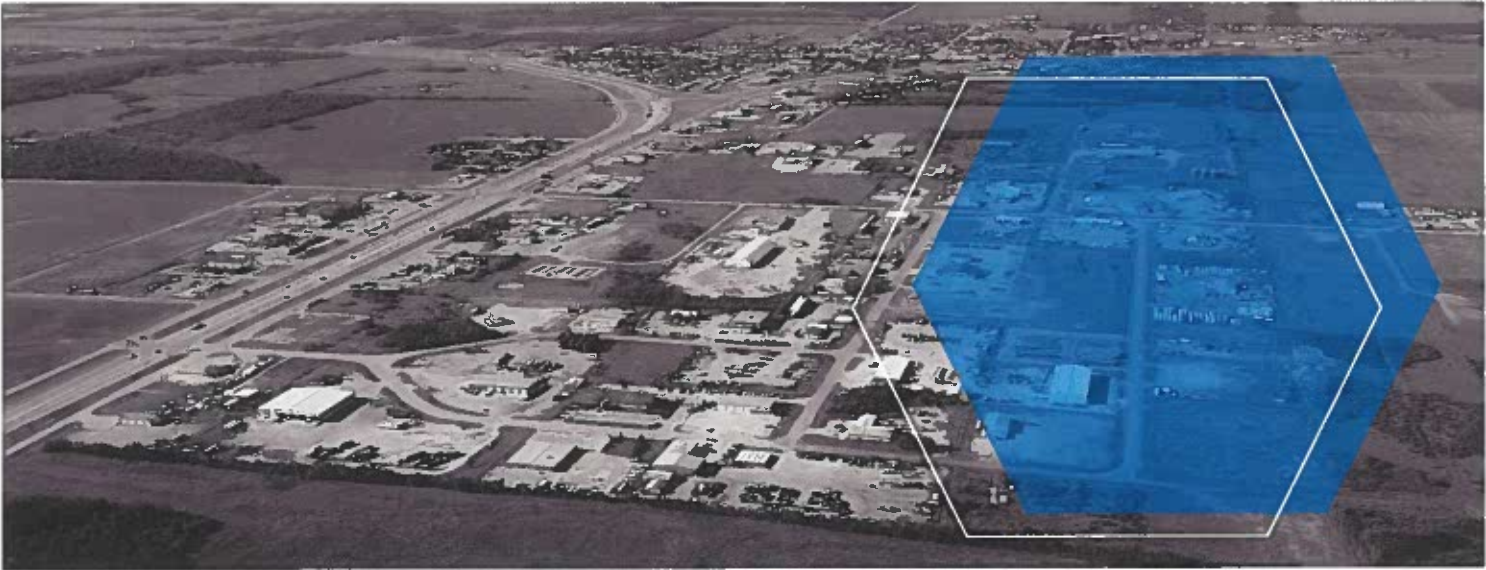


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# PUBLIC HEARINGS

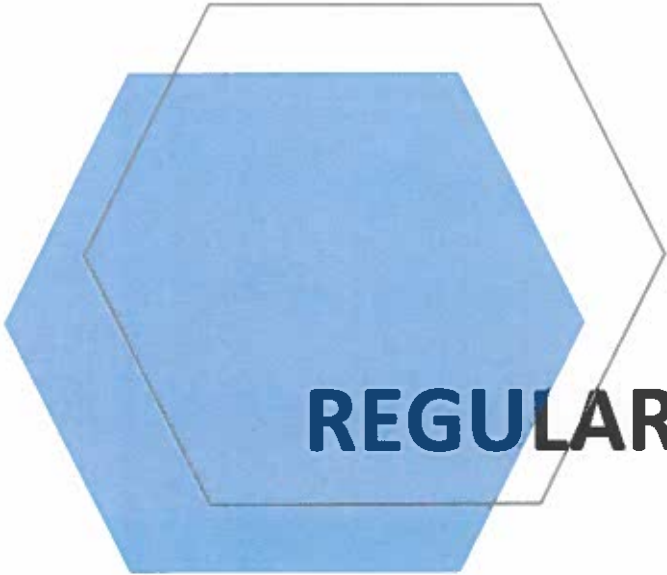
PUBLIC HEARINGS





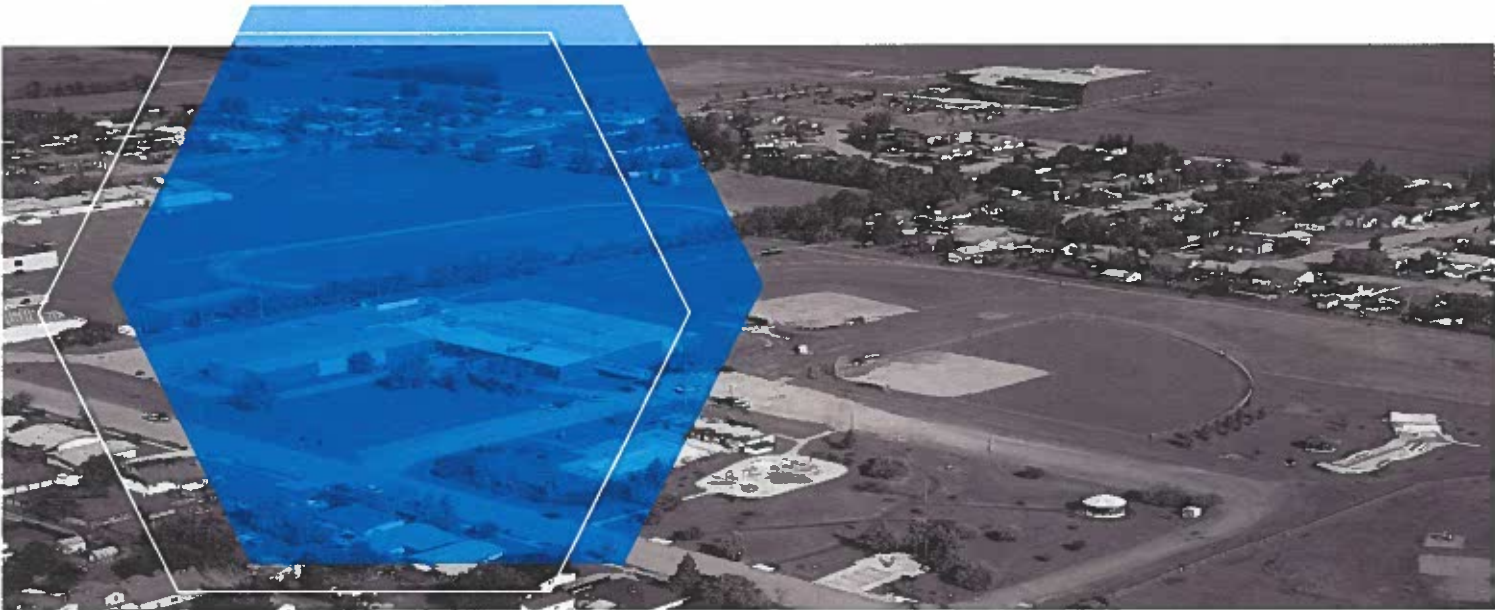
# PRESENTATIONS & DELEGATIONS

PRESENTATIONS & DELEGATIONS



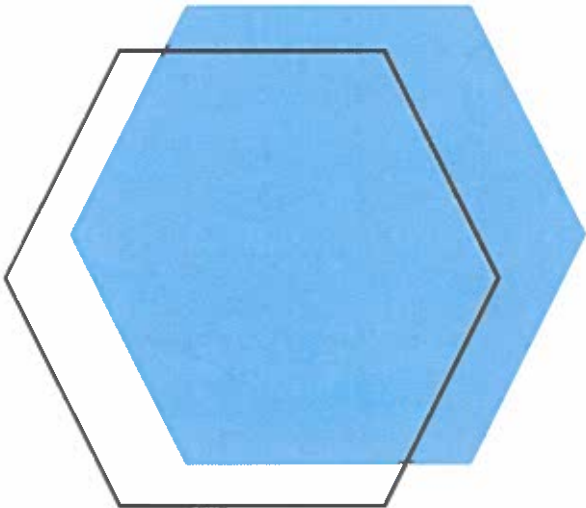
## REGULAR COUNCIL MEETING

COUNCIL CHAMBERS  
TOWN ADMINISTRATION OFFICE



# REPORTS

TOWN OPERATIONAL & COMMITTEE REPORTS



## REGULAR COUNCIL MEETING

COUNCIL CHAMBERS  
TOWN ADMINISTRATION OFFICE



**Grande Prairie Regional Tourism Association**

**Regular Meeting Minutes – April 23, 2025 at 9:00am, Grande Prairie Airport Boardroom**

**Attendance**

**Board Members:** Ken Wittig, Cyndi Corbett, Rebecca Ketchum, Shirley Klatt, Kate Potter (Secretary-Treasurer), Linden Roberts, Renee Charbonneau, Steve Zimmerman, Grant Berg, Paulette Butler (Vice President), Kim Randall, Sandi Neville, Dave Anderson, Brian Grant (President)  
**Staff:** Jasmin Greavett (Executive Director – GPRTA), Ainsley Miller (City of Grande Prairie)

**Guests:**

**Regrets:** Kreg Alde, Lenore Tochor, Dave Anderson

**1. Call to Order, Quorum Determination**

- 1.1 Meeting called to order at 9:04am
- 1.2 Quorum established
- 1.3 Brian Grant chaired

**2. Approval of Agenda**

- 2.1 Motion to approve the agenda as presented – Steve Zimmerman – APPROVED

**3. Approval of Minutes**

- 3.1 Motion to approve the January 2025 minutes as presented – Steve Simmerman - APPROVED
- 3.2 Motion to approve the March 2025 minutes as presented – Paulette Butler - APPROVED

**4. Old Business – N/A**

**5. New Business – N/A**

**6. Financial Reports**

- waiting for confirmation regarding the Constellation Funding approval from Travel Alberta so we are waiting to expend marketing dollars until we have confirmation that that funding is approved
- waiting for confirmation regarding the Canada Summer Jobs Grant for summer hiring
- received funding from Rupertsland Institute grant for hiring Metis summer students

**Motion to accept April 2025 YTD Financial Reports as presented – Steve Zimmerman, seconded by Ken Wittig – APPROVED**

**7. Committee Reports**

- 7.1 DMF Committee – Motion to approve DMF funding expenses as requested – Ken Wittig, seconded by Rebecca Ketchum - APPROVED
- Terms of Reference and GPRTA operating agreement review happening

- DMF has agreed to fund part of the funding request from GPRTA but encouraged Jasmin to look for additional lodging partners; GPRTA needs to find \$17,500 in additional funding in order to leverage the full Travel Alberta funding

#### 7.2 Policy & Governance Committee

- will meet for the first time next week
- committee consists of Brian Grant, Kate Potter, Steve Zimmerman, Jasmin Greavett, and Doug Anderson, who volunteered to assist with the review

**Motion to accept all committee reports as presented – Kate Potter - APPROVED**

#### 8. Executive Director Report – see attached

- starting to explore membership structure options for future years

**Motion to accept the April 2025 Executive Director update as presented – Steve Zimmerman – APPROVED**

#### 9. Round Table

- Rebecca: Touch-A-Truck event coming and soon summer event will be in full swing in Wembley
- Renee: International Museum Day is May 17, a summer student has been hired who is both indigenous and an army cadet for the Veterans Memorial Park, Netherlands Liberation Memorial event is coming with Italy, France & Belgium events to come in the future
- Linden: also celebrating International Museum Day where there will be free bussing between the Art Gallery & Dino Museum, Walking with Dinosaurs documentary is airing in Prime, BBC & Apple TV with a June 15 launch and the plan is to show our episode in the Museum Theatre
- Ainsley: InvestGP & GPRTA are hosting a Tourism & Hospitality Industry Mixer where we will launch the Rotary Summer Bus Tours; Asclepius Camp (medical camp for youth) is coming July 22-25 and they are looking for sponsors for lunching, activities & prizes
- Paulette: great summer promotions at the hotel
- Ken: summer programming is getting underway and Valleyview is close to finalizing a new CAO
- Grant: thanks to GPRTA & InvestGP for partnering on the industry mixer; city to host a pancake breakfast for Stompede
- Steve: County is working through the Northern Roots development project and there are mixed feelings from the residents in that area
- Brian: reliability of air service with one of our carriers is impacting travel significantly; new flight to YEG coming May 1

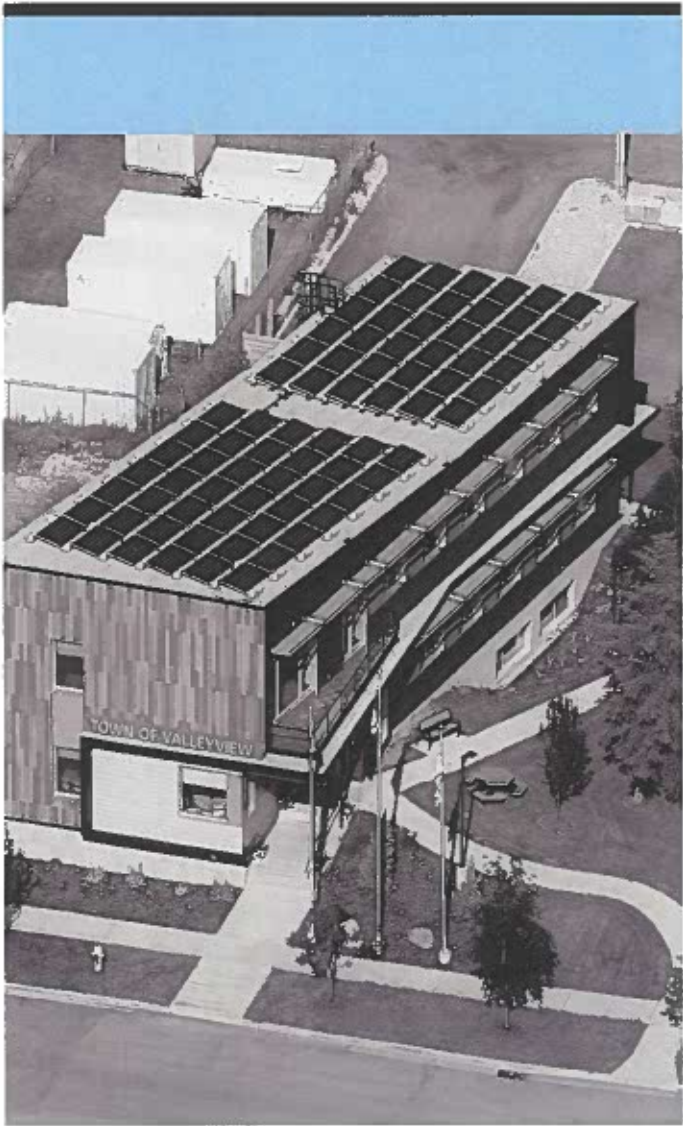
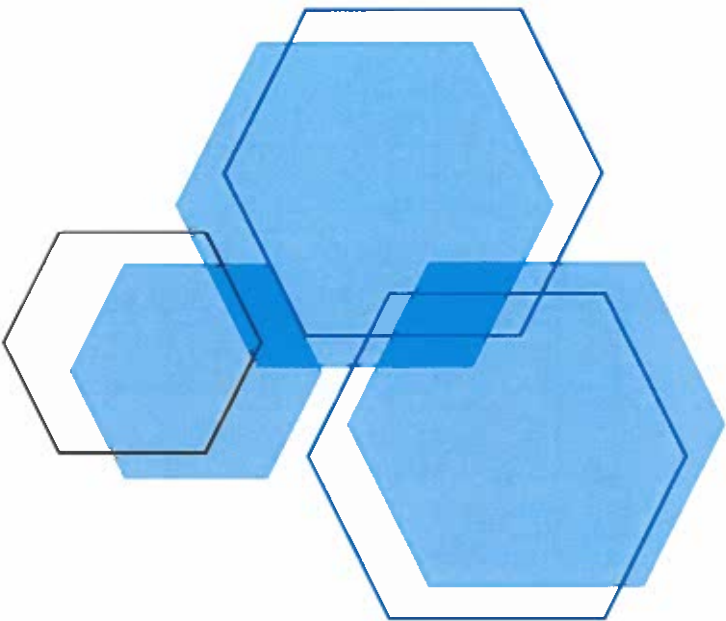
#### 10. Next Meeting – May 21, 2025 at 9:00am

Meeting adjourned at 10:17am



# OLD BUSINESS

OLD BUSINESS



## REGULAR COUNCIL MEETING

COUNCIL CHAMBERS  
TOWN ADMINISTRATION OFFICE







BOX 270  
VALLEYVIEW, ALBERTA  
T0H 3N0  
PHONE: (780) 524-5150  
FAX: (780) 524-2727

May 16, 2025,

Linda Lieu  
Program Manager- Prairies  
Community Housing Transformation Centre  
Sector Transformation Fund – Local Projects Stream  
[info@centre.support](mailto:info@centre.support)

**Re: Letter of Support for Heart River Housing – Sector Transformation Fund Application (Supportive Living Project – Valleyview)**

To whom it may concern,

The Town of Valleyview is pleased to offer its support for Heart River Housing's application to the **Sector Transformation Fund – Local Projects stream**, administered by the Community Housing Transformation Centre. This application seeks funding for early-phase planning work required to advance a supportive lodge project in the Valleyview region.

Heart River Housing is a trusted partner in delivering housing services across our municipality and ten other regional partners. The proposed project represents a proactive and collaborative effort to address the growing need for housing among seniors in Valleyview and the surrounding area. The identified site, currently under the stewardship of a school division, presents a unique opportunity for innovative public partnership to unlock land for long-term community benefit.

The Town recognizes the complexity of advancing this type of multi-jurisdictional initiative and supports Heart River Housing's effort to secure dedicated funding to complete the following scope of work:

- Legal and governance structuring of a tri-party land use agreement
- Site readiness and joint-use planning activities
- Capital cost and financial modeling
- Multi-stakeholder engagement across participating municipalities
- Preparation of capital submission to the Alberta Affordable Housing Partnership Program

In addition to our current financial commitments to the ongoing sustainability of Heart River Housing operations, the Town of Valleyview confirms its willingness to participate in partner discussions, provide relevant planning input, and engage in ongoing collaboration as this project advances. We view this initiative as an important step toward expanding housing options for older adults in our community and improving long-term housing system resilience across the region.

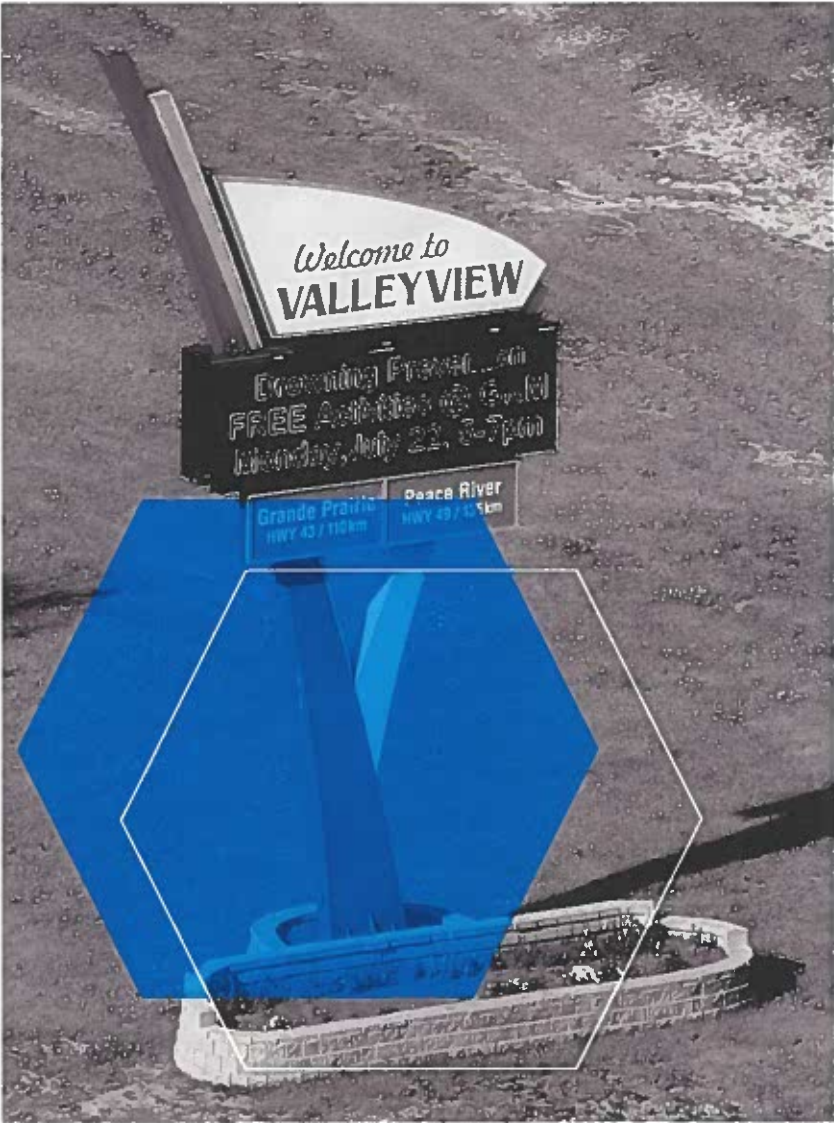
Please do not hesitate to contact us should further information or confirmation be required.

Sincerely,

Vern Lymburner  
Mayor  
Town of Valleyview



4909-50<sup>th</sup> Street,  
Box 270, Valleyview, AB T0H 3N0  
E: [mayor@valleyview.ca](mailto:mayor@valleyview.ca)  
[www.valleyview.ca](http://www.valleyview.ca)



# REGULAR COUNCIL MEETING

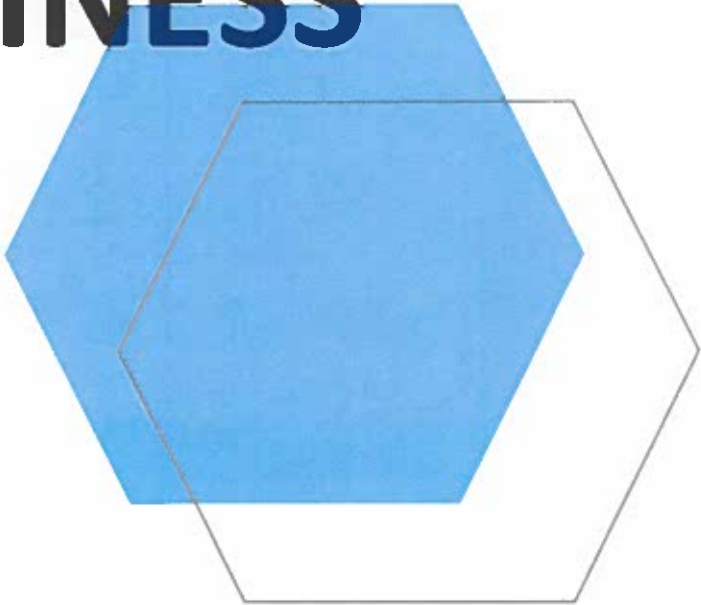
COUNCIL CHAMBERS  
TOWN ADMINISTRATION OFFICE



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# NEW BUSINESS

NEW BUSINESS



## Town of Valleyview Request For Decision

<b>Date:</b>	<b>May 26, 2025</b>
<b>From:</b>	<b>Kathy McCallum, Director of Corporate Service</b>
<b>Subject:</b>	<b>Signing Authority Removal and Addition</b>

### 1.0 PURPOSE

To authorize the removal of administrative signing authority from Pat Brothers following his retirement and the addition of Jim Fedyk as an administrative signing authority upon his employment as Chief Administrative Officer (CAO) for the Town of Valleyview.

### 2.0 BACKGROUND AND DISCUSSION

Pat Brothers has retired from the Town of Valleyview as interim CAO. As a result, his administrative signing authority needs to be revoked to ensure proper governance and financial control.

Jim Fedyk has joined the Town of Valleyview as the new CAO and should be added as an additional administrative signing authority.

### 3.0 ALTERNATIVES

3.1 Council approves the removal of Pat Brother's signing authority for the Town of Valleyview and approves the addition of Jim Fedyk as administrative signing authority for the Town of Valleyview.

3.2 Council makes no changes to the signing authorities.

### 4.0 FINANCIAL IMPLICATIONS

There are no financial implications associated with the decision.

### 5.0 RECOMMENDATIONS

It is recommended that Council chooses Alternative 3.1 to remove Patt Brother's signing authority and add Jim Fedyk as an administrative signing authority.

Submitted By:   
Kathy McCallum, Director of Corporate Services

Approved By:   
Pat Brothers, Interim Chief Administrative Officer

LONG TERM DEBT PAYMENTS

May 2025

Debt #	Purpose	Debt Maturity Date	Expiry Date	Outstanding Principle & Interest 2025		Annual Payment							
				2025	2026		2027	2028	2029	2030	2031		
83	Edson Trail Subdiv Paving	2017	2037	\$ 231,898.29	\$ 216,081.88	\$ 21,996.70	\$ 21,996.70	\$ 21,996.70	\$ 21,996.70	\$ 21,996.70	\$ 21,996.70	\$ 21,996.70	\$ 21,996.70

				\$ 231,898.29	\$ 216,081.88	\$	21,996.70	\$ 21,996.70	\$ 21,996.70	\$ 21,996.70	\$ 21,996.70	\$ 21,996.70	\$ 21,996.70	\$ 21,996.70	\$	21,996.70	
Supported by General Tax Levies				\$ 231,898.29	\$ 216,081.88	\$	21,996.70	\$ 21,996.70	\$ 21,996.70	\$ 21,996.70	\$ 21,996.70	\$ 21,996.70	\$ 21,996.70	\$ 21,996.70	\$	21,996.70	
Supported by Special Tax Levies				\$ -	\$ -	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-	
Supported by Utility Rates				\$ -	\$ -	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-	
Supported by Grant Funding				\$ 231,898.29	\$ 216,081.88	\$	21,996.70	\$ 21,996.70	\$ 21,996.70	\$ 21,996.70	\$ 21,996.70	\$ 21,996.70	\$ 21,996.70	\$ 21,996.70	\$	21,996.70	

Municipal Assessment

Code	Description	Records	Status	Land	Impr.	Other	Total
101	Residence Annexed (OC496/2006)	3	T	221,000	2,119,000	0	2,340,000
102	Residential	621	T	15,936,750	99,605,400	1,998,730	117,540,880
103	Vacant Residential	53	T	1,253,000	0	0	1,253,000
106	Manufactured Home	53	T	0	1,696,000	0	1,696,000
107	Municipal Leased Res	8	T	111,000	1,288,000	0	1,399,000
110	Multi Family	14	T	435,000	3,741,000	7,721,000	11,897,000
111	Vacant Multi Family	10	T	151,000	0	0	151,000
112	Condominiums	48	T	942,000	7,002,000	0	7,944,000
151	Farmland	4	T	15,800	0	0	15,800
152	Farmland Annexed (OC496/2006)	7	T	50,100	0	0	50,100
201	~ Commercial Annexed (OC496/2006)	4	T	329,000	396,000	0	725,000
202	~ Commercial	133	T	4,342,350	9,843,000	51,031,270	65,216,620
203	~ Industrial	17	T	1,029,000	2,308,000	669,000	4,006,000
252	~ Commercial Vacant	26	T	3,329,000	0	0	3,329,000
253	~ Industrial Vacant	36	T	1,552,000	0	0	1,552,000
402	~ Machinery/Equip.	1	T	0	505,000	0	505,000
701	~ Federal MV/Imp GIL	3	T	420,000	3,488,000	746,000	4,654,000
Taxable Total:		1,041		30,117,000	131,991,400	62,166,000	224,274,400
Code	Description	Records	Status	Land	Impr.	Other	Total
709	~ Prov MV/Imp GIL (Municipal Only)	4	X	183,000	402,000	1,344,000	1,929,000
Mun. Only Total:		4		183,000	402,000	1,344,000	1,929,000
Sub Total:		1,045		30,300,000	132,393,400	63,510,000	226,203,400
Code	Description	Records	Status	Land	Impr.	Other	Total
802	School MV Exempt	8	E	4,614,000	29,706,000	846,000	35,166,000
803	Provincial MV/Imp	11	E	282,000	1,193,000	0	1,475,000
804	Religious MV Exempt	14	E	391,600	4,546,600	123,000	5,061,200
807	College Exempt	1	E	0	0	528,000	528,000
808	Community Hall Exmpt	1	E	0	0	532,000	532,000
814	Non Profit Exempt	2	E	260,300	767,000	80,000	1,107,300
818	Muni Reserve/Utility Exempt	30	E	270,000	0	0	270,000
820	Muni owned MV/Imp	122	E	10,532,000	38,009,000	1,748,000	50,289,000
822	Seniors Lodge Exempt	3	E	175,000	4,013,000	1,210,000	5,398,000
824	Hospital Exempt	1	E	1,065,700	29,825,300	0	30,891,000
825	MD Owned Exempt	17	E	651,600	2,080,100	12,949,200	15,680,900
826	Health Region Exempt	1	E	0	0	210,000	210,000
903	Farm Bldg @ 100% Exempt	2	E	0	52,500	0	52,500
Exempt Total:		213		18,242,200	110,192,500	18,226,200	146,660,900
For Municipal Assessment:		1,258		48,542,200	242,585,900	81,736,200	372,864,300

Provincial Assessment

Code	Description	Records	Status	Land	Impr.	Other	Total
502	~ Powerline CPA	1	T	0	2,727,050	0	2,727,050
503	~ Communications CPA	4	T	0	1,438,980	0	1,438,980
504	~ Cable CPA	1	T	0	443,460	0	443,460
Linear Taxable Total:		6		0	4,609,490	0	4,609,490
Sub Total:		1,051		30,300,000	137,002,890	63,510,000	230,812,890
Code	Description	Records	Status	Land	Impr.	Other	Total
821	Muni Gas Dist System	1	E	0	1,625,820	0	1,625,820
Linear Exempt Total:		1		0	1,625,820	0	1,625,820
For Provincial Assessment:		7		0	6,235,310	0	6,235,310

Grand Totals

Taxable Total:		1,047		30,117,000	136,600,890	62,166,000	228,883,890
Mun. Only Total:		4		183,000	402,000	1,344,000	1,929,000
Taxable & Mun. Only Total:		1,051		30,300,000	137,002,890	63,510,000	230,812,890



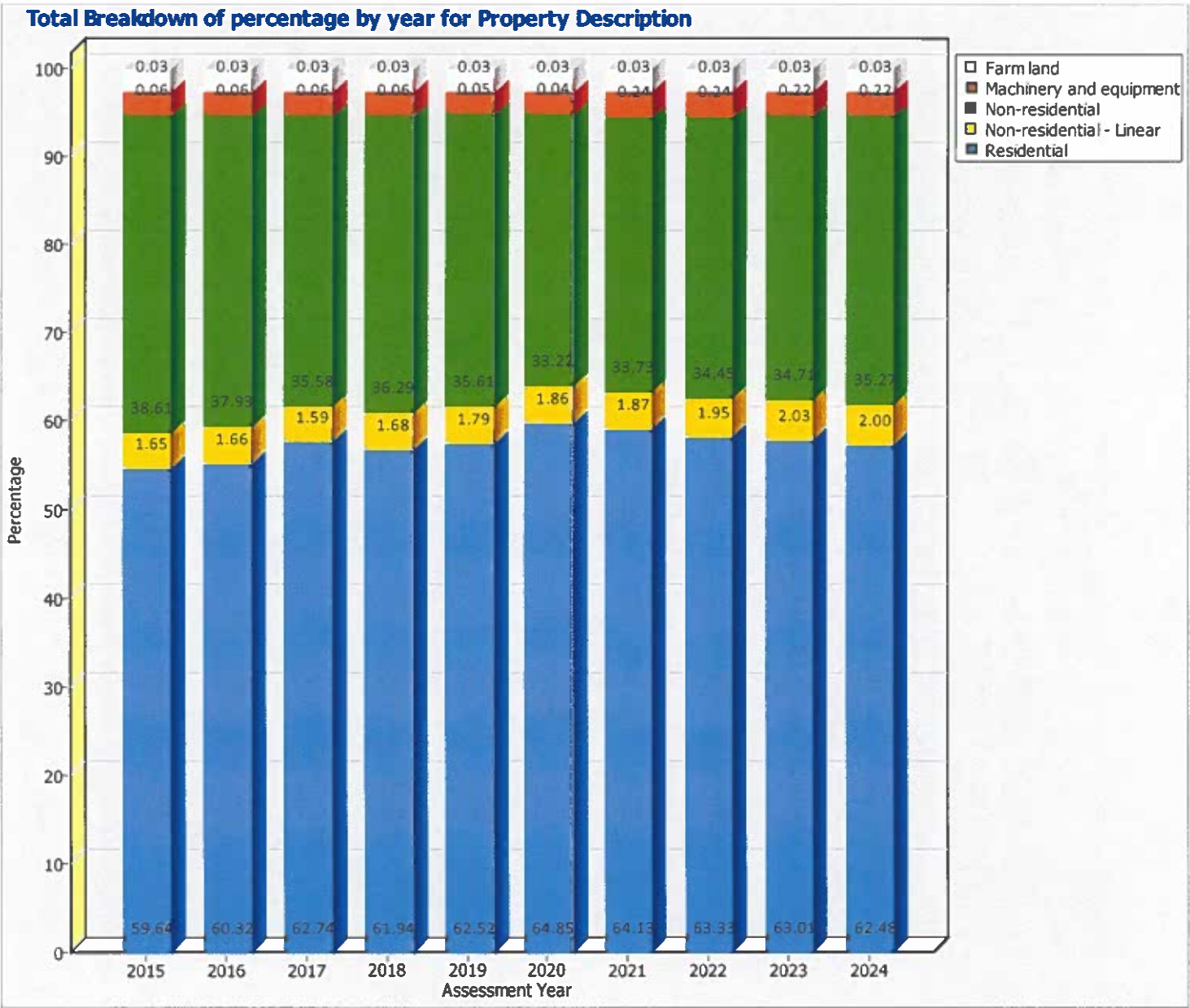
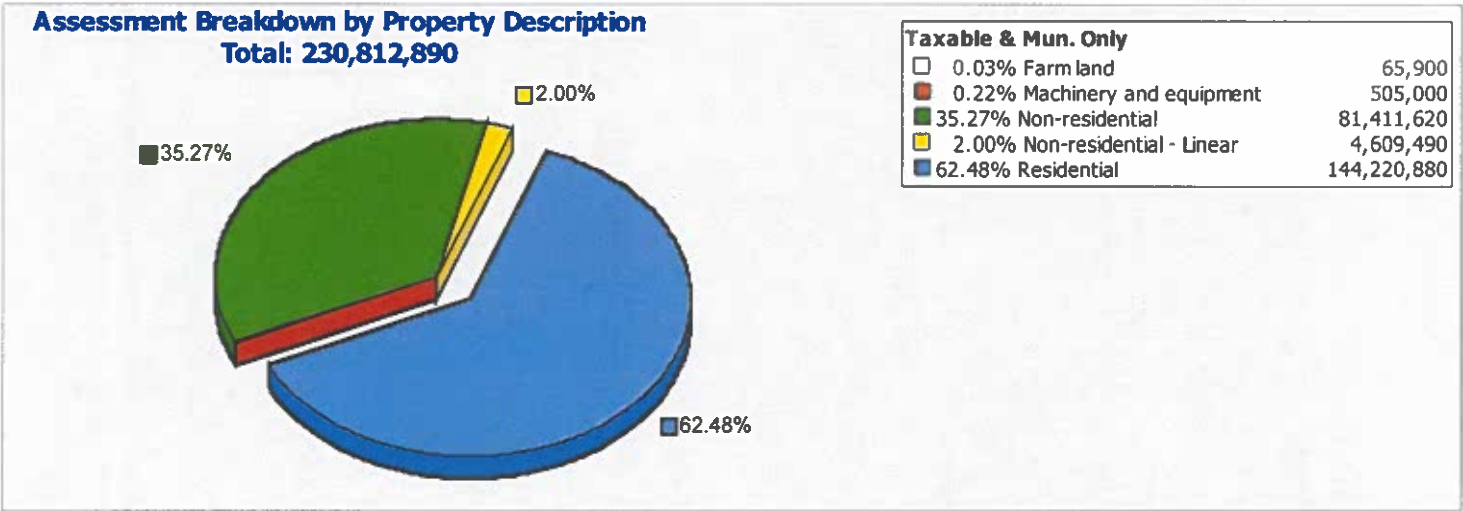
# Assessment Summary

Assessment Year: 2024

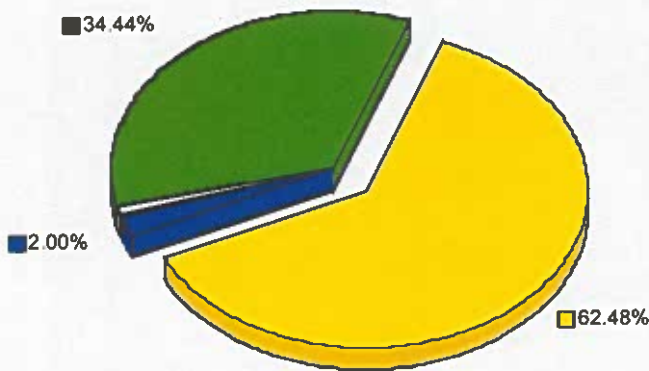
## Provincial Assessment

<u>Code</u>	<u>Description</u>	<u>Records</u>	<u>Status</u>	<u>Land</u>	<u>Impr.</u>	<u>Other</u>	<u>Total</u>
Exempt Total:		214		18,242,200	111,818,320	18,226,200	148,286,720
Parcels: 1,234		1,265		48,542,200	248,821,210	81,736,200	379,099,610



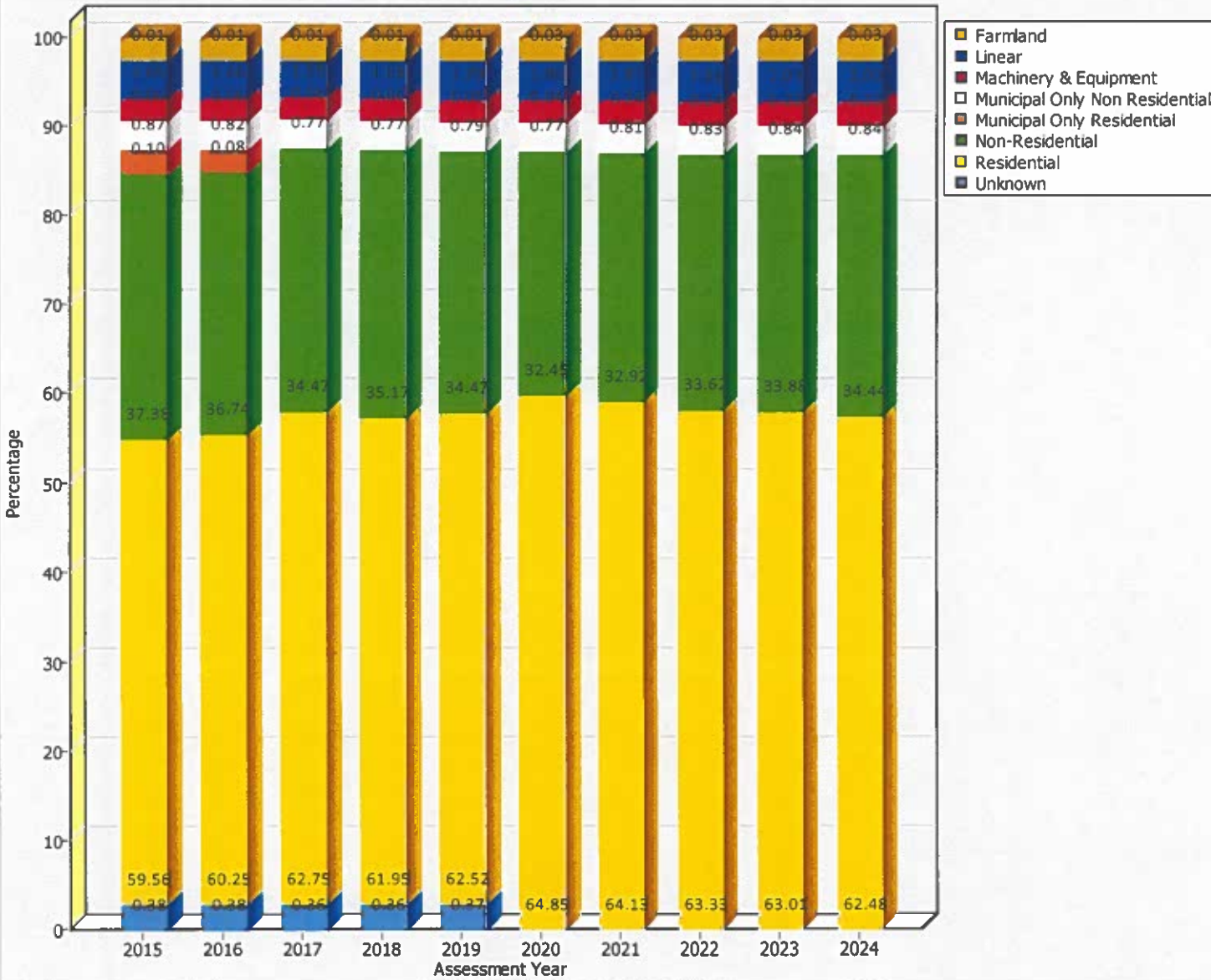


**Assessment Breakdown by Mill Codes**  
Total: 230,812,890

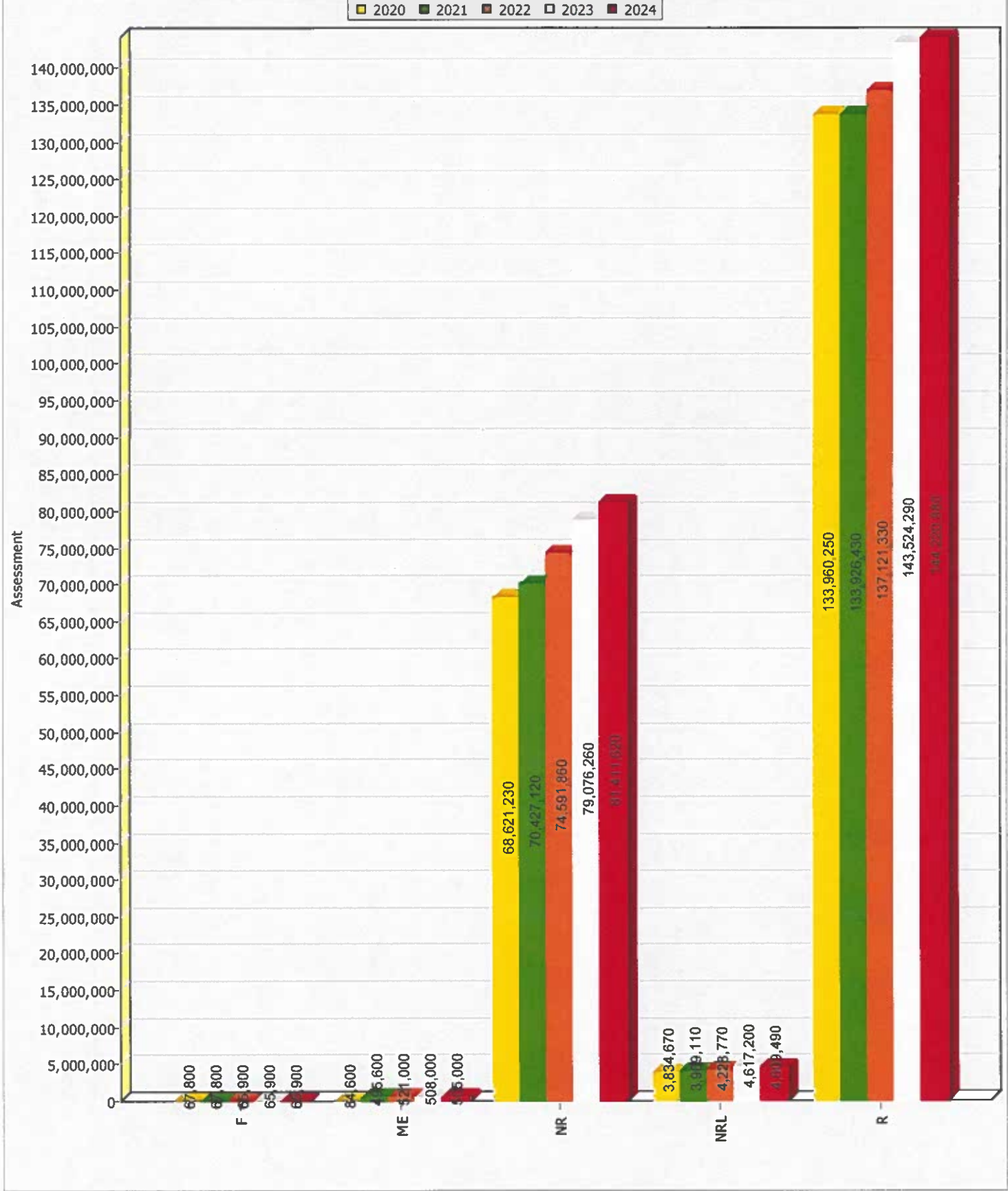


Taxable & Mun. Only		
0.03% Farmland		65,900
2.00% Linear		4,609,490
0.22% Machinery & Equipment		505,000
0.84% Municipal Only Non Residential		1,929,000
0.00% Municipal Only Residential		0
34.44% Non-Residential		79,482,620
62.48% Residential		144,220,880
0.00% Unknown		0

**Total Breakdown of percentage by year for Mill Codes**




Comparison of total taxable assessment (Supplementary not included)





2025 PRELIMINARY OPERATING BUDGET SUMMARY

ACCT #	DESCRIPTION	2024 Budget	2024 Actual	2025 Revenues	2025 Expenses	2025 Budget	Notes:												
1-00	General Revenues																		
2-00	Requisitions	(\$6,730,628.00)	(\$6,607,530.00)	(\$7,454,164.00)	\$820,233.00	(\$6,633,931.00)	includes \$3 million CDI and \$740,000 for infrastructure needs assessment (MD of Greenview)												
	TOTAL GENERAL REVENUES	\$720,155.00	\$717,041.00				2025 increase in school and heart river housing requisitions												
		(\$6,010,473.00)	(\$5,890,489.00)																
2-11	Council	\$222,200.00	\$188,817.00	\$0.00	\$234,200.00	\$234,200.00													
2-12	Administration	\$899,300.00	\$760,017.00	(\$66,400.00)	\$956,800.00	\$890,400.00													
2-19	Gov't Services	\$55,000.00	\$82,302.36	\$0.00	\$61,000.00	\$61,000.00													
2-21	Police	\$98,000.00	\$87,789.00	\$0.00	\$85,610.00	\$85,610.00	decrease in policing costs for 2025												
2-23	Fire	\$48,850.00	\$48,850.00	(\$304,434.00)	\$285,400.00	(\$19,034.00)													
2-24	Safety	\$68,000.00	\$8,364.00	\$0.00	\$22,000.00	\$22,000.00													
2-26	Bylaw	\$224,500.00	\$195,830.00	(\$34,500.00)	\$254,500.00	\$220,000.00													
2-32	Public Works	\$1,663,580.00	\$1,733,870.00	(\$173,270.00)	\$1,838,650.00	\$1,665,380.00													
2-33	Airport	\$64,000.00	\$59,030.00	(\$4,000.00)	\$68,000.00	\$64,000.00													
2-37	Storm Sewer	\$15,800.00	\$10,943.00	\$0.00	\$15,800.00	\$15,800.00													
2-41	Water	\$251,510.00	\$654,974.00	(\$902,400.00)	\$1,520,495.00	\$618,095.00	2025 operator certification required to hire contact contract operators												
2-42	Sanitary Sewer	-\$53,180.00	161,076.00	(\$366,500.00)	\$645,320.00	\$278,820.00													
2-43	Garbage	\$182,500.00	\$120,887.00	(\$329,000.00)	\$438,000.00	\$109,000.00													
2-51	FCSS	\$150,000.00	\$150,000.00	\$0.00	\$193,250.00	\$193,250.00													
2-53	Public Health	\$30,000.00	\$71,118.00	\$0.00	\$30,000.00	\$30,000.00													
2-56	Cemetery	\$67,000.00	\$48,957.00	(\$9,500.00)	\$76,500.00	\$67,000.00													
2-60	Planning	\$104,000.00	\$110,430.00	(\$40,000.00)	\$148,700.00	\$108,700.00													
2-61	Economic Development	\$103,000.00	\$29,281.00	\$0.00	\$29,650.00	\$29,650.00	60,000 reduction in economic development employee (position eliminated as per Council & Administration)												
2-64	Recycling	\$134,000.00	\$111,890.00	(\$105,000.00)	\$177,500.00	\$72,500.00													
2-66	Land	\$-	-	\$0.00	\$5,000.00	\$5,000.00													
2-67	Public Housing	-\$2,500.00	\$35,269.00	\$0.00	\$0.00	\$0.00	Public Housing turned over to Heart River housing in 2024												
2-69	Tourism	\$64,000.00	\$36,999.00	\$0.00	\$0.00	\$0.00	Tourism booth taken over my MD of Greenview in 2024												
2-70	Recreation Board	\$418,050.00	\$391,337.00	(\$33,500.00)	\$460,350.00	\$426,850.00													
2-71	Splash Park	\$68,600.00	\$50,168.00	\$0.00	\$68,100.00	\$68,100.00													
2-72	Arena	\$402,700.00	\$463,900.00	(\$114,600.00)	\$610,000.00	\$495,400.00													
2-73	Parks	\$172,550.00	\$163,789.00	(\$34,000.00)	\$226,050.00	\$192,050.00													
2-74	Culture - Hall	\$147,650.00	\$70,804.00	(\$28,600.00)	\$140,100.00	\$111,500.00													
2-74-02	Library	\$74,800.00	\$74,773.00	(\$60,000.00)	\$74,800.00	\$14,800.00	cost saving reduction as per Council & Administration												
2-75	Multi-Plex	\$5,000.00	\$5,296.00	\$0.00	\$5,300.00	\$5,300.00	includes Peace Library systems amount of \$12,330												
2-91	Gas Department	\$191,800.00	\$201,934.00	(\$1,985,000.00)	\$2,234,000.00	\$249,000.00													
	TOTALS	(\$139,763.00)	(\$83,946.64)	(\$12,044,868.00)	\$11,725,308.00	(\$319,560.00)													
	Non Cash Items (amortization)					\$1,159,720.00													

		2025 - 2028 Operating Budget Plan			Presented May 26, 2025
ACCT #	DESCRIPTION	2025 Budget	2026 Budget	2027 Budget	2028 Budget
1-00	General Revenues	(\$7,454,164.00)	(\$7,500,000.00)	(\$7,600,000.00)	(\$7,700,000.00)
2-00	Requisitions	\$820,233.00	\$825,000.00	\$830,000.00	\$835,000.00
	<b>TOTAL GENERAL REVENUES</b>	<b>\$6,633,931.00</b>	<b>(\$6,675,000.00)</b>	<b>(\$6,770,000.00)</b>	<b>(\$6,865,000.00)</b>
2-11	Council	\$234,200.00	\$238,884.00	\$243,661.68	\$248,534.91
2-12	Administration	\$890,400.00	\$908,208.00	\$926,372.16	\$944,899.60
2-19	Gov't Services	\$61,000.00	\$62,220.00	\$63,464.40	\$64,733.69
2-21	Police	\$85,610.00	\$87,322.20	\$89,068.64	\$90,850.02
2-23	Fire	(\$19,034.00)	(\$19,414.68)	(\$19,802.97)	(\$20,199.03)
2-24	Safety	\$22,000.00	\$8,500.00	\$8,670.00	\$8,843.40
2-26	Bylaw	\$220,000.00	\$224,400.00	\$228,888.00	\$233,465.76
2-32	Public Works	\$1,665,380.00	\$1,698,687.60	\$1,732,661.35	\$1,767,314.58
2-33	Airport	\$64,000.00	\$75,000.00	\$76,500.00	\$78,030.00
2-37	Storm Sewer	\$15,800.00	\$16,116.00	\$16,438.32	\$16,767.09
2-41	Water	\$618,095.00	\$630,456.90	\$643,066.04	\$655,927.36
2-42	Sanitary Sewer	\$278,820.00	\$284,396.40	\$290,084.33	\$295,886.01
2-43	Garbage	\$109,000.00	\$111,180.00	\$113,403.60	\$115,671.67
2-51	FCSS	\$193,250.00	\$193,250.00	\$193,250.00	\$193,250.00
2-53	Public Health	\$30,000.00	\$30,000.00	\$20,000.00	\$20,000.00
2-56	Cemetery	\$67,000.00	\$68,340.00	\$69,706.80	\$71,100.94
2-60	Planning	\$108,700.00	\$125,000.00	\$127,500.00	\$130,050.00
2-61	Economic Development	\$29,650.00	\$30,243.00	\$30,847.86	\$31,464.82
2-64	Recycling	\$72,500.00	\$73,950.00	\$75,429.00	\$76,937.58
2-66	Land	\$5,000.00	\$0.00	\$0.00	\$0.00
2-67	Public Housing	\$0.00	\$0.00	\$0.00	\$0.00
2-69	Tourism	\$0.00	\$0.00	\$0.00	\$0.00
2-70	Recreation Board	\$426,850.00	\$435,387.00	\$444,094.74	\$452,976.63
2-71	Pool	\$68,100.00	\$69,462.00	\$70,851.24	\$72,268.26
2-72	Arena	\$495,400.00	\$505,308.00	\$515,414.16	\$525,722.44
2-73	Parks	\$192,050.00	\$195,000.00	\$198,900.00	\$202,878.00
2-74	Culture - Hall	\$111,500.00	\$113,730.00	\$116,004.60	\$118,324.69
2-74-02	Library	\$14,800.00	\$15,096.00	\$15,397.92	\$15,705.88
2-75	Multi-Plex	\$5,300.00	\$5,300.00	\$5,300.00	\$5,300.00
2-91	Gas Department	\$249,000.00	\$253,980.00	\$259,059.60	\$264,240.79
	<b>TOTAL OPERATING</b>	<b>(\$319,560.00)</b>	<b>(\$234,997.58)</b>	<b>(\$215,768.53)</b>	<b>(\$184,054.90)</b>
	Contribution from Operating to Capital				
	Year End Surplus				

## 2025 CAPITAL BUDGET

May 2025

	MSI Oper	LGFF (formerly MSI)	Debtenture	0.5 Mill Rate	CCBF	From Operating	From Reserve	Misc. Grants	Trade-In	TOTALS
2025 REVENUES	\$ 141,734.00	\$ 463,342.00	\$ -	\$ 161,633.00	\$ 147,464.00	\$ -	\$ -	\$ -	\$ -	\$ 914,173.00
Library Operating	\$ 60,000.00									\$ 60,000.00
Fire Dept. Operating	\$ 81,734.00									\$ 81,734.00
<b>Public Works</b>										
Downtown Revitalization				\$ 12,500.00						\$ 12,500.00
Sidewalks (Downtown)				\$ 50,000.00						\$ 50,000.00
crew truck						\$ 70,000.00				\$ 70,000.00
John Deere mower						\$ 22,000.00				\$ 22,000.00
<b>Community Services</b>										
Downtown Revitalization				\$ 12,500.00						\$ 12,500.00
<b>Utilities</b>										
Ammonia System		\$ 100,000.00								\$ 100,000.00
Service Truck						\$ 85,000.00				\$ 85,000.00
raw water pump (carryover)						\$ 15,000.00				\$ 15,000.00
<b>Administration</b>										
Syogist GOV software (carryover)						\$ 20,000.00				\$ 20,000.00
<b>Fire Department</b>										
TOTALS	\$ 141,734.00	\$ 100,000.00	\$ -	\$ 75,000.00	\$ -	\$ -	\$ 212,000.00	\$ -	\$ -	\$ 528,734.00





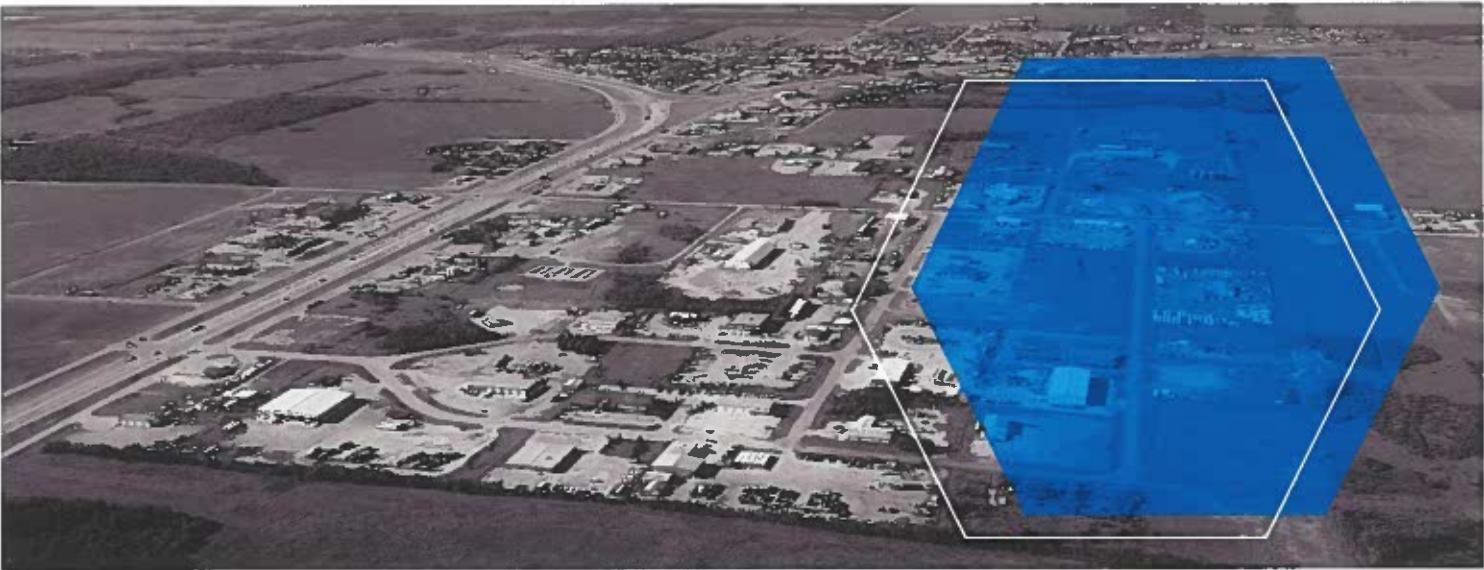
## 5 Year Capital Plan 2025-2029

Presented May 26, 2025

	Life Exp.	2025	2026	2027	2028	2029
<b>PUBLIC WORKS</b>						
Skidsteer Annual Replacement Program (net)		5,000	5,000	5,000	5,000	5,000
Hydrovac Replacement	7 years	-	-	-	700,000	-
John Deere Grader	12 years	-	-	-	-	-
Street Sweeper	8 years	-	-	-	100,000	200,000
Rubber Tire Hoe (net)	12 years	-	-	-	-	-
1/2 Tonne Pickup		-	70,000	-	70,000	-
Garbage Toters	20 years	-	-	-	-	-
Removal of waste from garbage pit	10 years	-	-	-	-	-
Downtown Revitalization		25,000	25,000	25,000	25,000	25,000
Sidewalk Improvements		50,000	50,000	50,000	50,000	50,000
Asphalt & concrete repairs/overlays	il ( LGFF)	420,000	420,000	420,000	420,000	420,000
Airport Rehabilitation & Brushing	15 years	-	-	-	-	-
<b>Total PUBLIC WORKS Capital</b>		<b>500,000</b>	<b>570,000</b>	<b>500,000</b>	<b>1,370,000</b>	<b>700,000</b>
<b>UTILITIES</b>						
Service Truck - Gas Department		75,000	-	-	-	-
Service Truck - Water/Wastewater		-	-	-	-	75,000
Backup Generator at Water Treatment Plant	30 years	-	-	-	-	-
Pump Replacement @ River Intake & PRV Upgrade		-	30,000	-	-	-
2 Raw Water Pumps		-	50,000	-	-	-
Raw water pump improvements (River & WTP)		-	-	-	-	-
Third Blower at Lagoon		-	-	-	70,000	-
Truck Fill & Backwash Pumps		-	-	-	120,000	-
Insulation/WTP Building		-	-	30,000	-	-
Utilities Office drainage		-	-	60,000	-	-
Gas-Loop Line by Multiplex/New School		-	20,000	-	-	-
Vault repair		-	-	-	-	-
Waterline/Sewerline Replacements-45/ 46th St		-	-	-	-	1,500,000
<b>Total UTILITIES Capital</b>		<b>75,000</b>	<b>100,000</b>	<b>90,000</b>	<b>190,000</b>	<b>1,575,000</b>
<b>COMMUNITY SERVICES</b>						
Pickup		-	-	-	60,000	-
Mower		15,000	-	-	20,000	-
Zamboni		-	-	-	200,000	-
Downtown Revitalization		25,000	25,000	25,000	25,000	25,000
Memorial Hall sidewalks		-	-	-	-	-
Memorial Hall Flooring Replacement		-	-	95,000	-	-
Recreation Master Plan		-	35,000	35,000	-	-
Arena Feasibility Study		-	-	60,000	-	-
<b>Total COMMUNITY SERVICES Capital</b>		<b>40,000</b>	<b>60,000</b>	<b>215,000</b>	<b>305,000</b>	<b>25,000</b>
<b>FIRE DEPARTMENT</b>						
		55,000	-	-	60,000	-
<b>Total COMMUNITY SERVICES Capital</b>		<b>120,000</b>	<b>120,000</b>	<b>430,000</b>	<b>390,000</b>	<b>50,000</b>
<b>TOTAL CAPITAL</b>		<b>\$ 615,000</b>	<b>\$ 730,000</b>	<b>\$ 805,000</b>	<b>\$ 1,865,000</b>	<b>\$ 2,300,000</b>

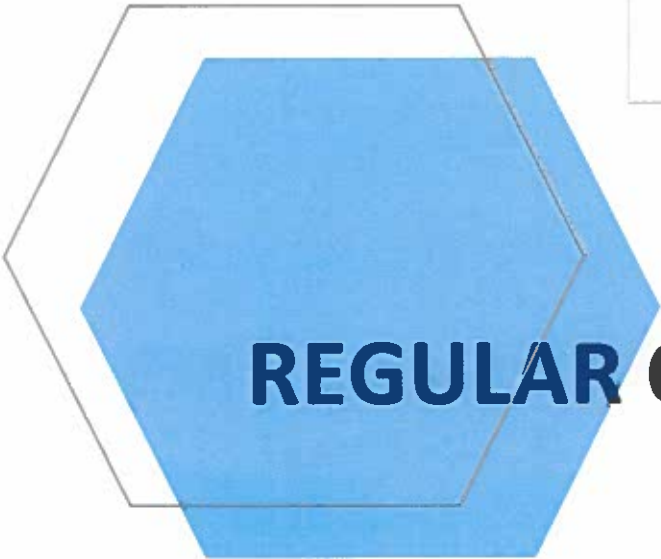
### ANTICIPATED REVENUES

MSI Capital (LGFF moving forward)	\$463,342.00	\$463,342.00	\$463,342.00	\$463,342.00	\$463,342.00
CCBF	\$147,464.00	\$147,464.00	\$147,464.00	\$147,464.00	\$147,464.00
Contributed from other Local Governments	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00
Misc. Grants	\$4,194.00	\$119,194.00	\$0.00	\$237,804.00	\$431,434.00
Transfer from Operating	\$0.00	\$0.00	\$63,157.00	\$177,732.00	\$337,760.00
Contributed from Reserves	\$0.00	\$0.00	\$0.00	\$461,880.00	\$210,000.00
Contributed from Accumulated Surplus	\$0.00	\$0.00	\$131,037.00	\$376,778.00	\$210,000.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



# BYLAWS

BYLAWS



## REGULAR COUNCIL MEETING

COUNCIL CHAMBERS  
TOWN ADMINISTRATION OFFICE



2025 MILL RATE BYLAW

BYLAW # 2025-05

AUTHORITY: Mayor & Council

APPROVAL: MAY 26th, 2025

EFFECTIVE DATE: MAY 26th, 2025

OF THE TOWN OF VALLEYVIEW IN THE PROVINCE OF ALBERTA

MILL RATE BYLAW # 2025-05

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF VALLEYVIEW FOR THE 2025 TAXATION YEAR.

Whereas, the Town of Valleyview has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the council meeting held on May 26, 2025; and

Whereas, the estimated municipal expenditures and transfers set out in the budget for the Town of Valleyview for 2025 total \$ 10,905,075.00; and

Whereas, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$ 8,670,705.00; and the balance of \$ 2,234,370.00 is to be raised by general municipal taxation; and

Whereas, the requisitions are:

<b>Alberta School Foundation Fund (ASFF)</b>	
Residential/Farmland	\$348,345
Non-residential	\$313,237
<b>Opted Out School Boards</b>	
Residential/Farmland	\$ 47,764
Non-residential	\$ 29,013
<b>Total School Requisitions</b>	<b>\$738,359</b>
<b>Heart River Foundation</b>	<b>\$ 81,875</b>
<b>Designated Industrial Property</b>	<b>\$ 437</b>

Whereas, the Council of the Town of Valleyview is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

Whereas, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000; and

Whereas, the assessed value of all property in the Town of Valleyview as shown on the assessment roll is:

	<u>Assessment</u>
Residential/Farmland	\$117,688,880
Non-residential	\$ 66,024,800
Machinery and Equipment	<u>\$ 505,000</u>
	<b>\$184,218,680</b>
Designated Industrial Property	\$ 6,235,310



2025 MILL RATE BYLAW

**NOW THEREFORE** under the authority of the Municipal Government Act, the Council of the Town of Valleyview, in the Province of Alberta, enacts as follows:

I. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Valleyview:

	Tax Levy	Assessment	Tax Rate
<b>General Municipal</b>			
Residential/Farmland	\$ 980,040	\$115,298,780	8.5
Non-residential	\$1,015,431	\$ 65,299,800	15.5503
<b>Pavement Maintenance Tax</b>	\$ 161,634	\$323,267,690	0.5
<b>ASFF</b>			
Residential/Farmland	\$ 348,344	\$126,382,971	2.7425
Non-residential	\$ 313,237	\$ 77,297,530	3.9928
<b>Holy Family CRD#37</b>			
Residential/Farmland	\$ 47,764	\$ 18,051,809	2.7425
Non-residential	\$ 29,013	\$ 8,420,400	3.9928
<b>Hear River Foundation</b>	\$ 81,875	\$229,031,890	0.3575
Designated Industrial Property	\$ 437	\$6,235,310	0.0701

Land Annexed from the M.D. of Greenview # 16 in 2006 will be taxed at current year M.D. of Greenview mill rates in the appropriate classes; and as per Appendix “C” of Order in Council #496/2006.

2. That this bylaw shall take effect on the date of the third and final reading.

Read a first time on this	26 <sup>th</sup> day of May 2025.
Read a second time on this	26 <sup>th</sup> day of May 2025.
Read a third time and passed on this	26 <sup>th</sup> day of May 2025.

MAYOR

CHIEF ADMINSTRATIVE OFFICER



PAVEMENT MAINTENANCE TAX

BYLAW # 2025-06

AUTHORITY: Mayor & Council

APPROVAL: MAY 26<sup>th</sup>, 2025

EFFECTIVE DATE: MAY 26<sup>th</sup>, 2025

OF THE TOWN OF VALLEYVIEW IN THE PROVINCE OF ALBERTA

PAVEMENT MAINTENANCE TAX BYLAW # 2025-06

A BYLAW TO AUTHORIZE A PAVEMENT MAINTENANCE TAX TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF VALLEYVIEW ALBERTA FOR THE 2025 TAXATION YEAR.

WHEREAS, all Assessed properties within the Municipality will benefit from annual pavement maintenance;

WHEREAS, the Town of Valleyview has estimated the annual pavement maintenance for the Municipality to be \$ 161,633.85 of which the Town will apply for an annual grant from Provincial and Federal Departments;

WHEREAS, in order for the Town to proceed with the Annual pavement maintenance, it will be necessary to levy a pavement maintenance tax against all assessable properties to help cover the Town's portion of the project;

NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Town of Valleyview, in the Province of Alberta, enacts as follows:

That the Chief Administrative Officer is hereby authorized to levy 0.5 mills on the assessed value of all property as shown on the assessment roll of the Town of Valleyview:

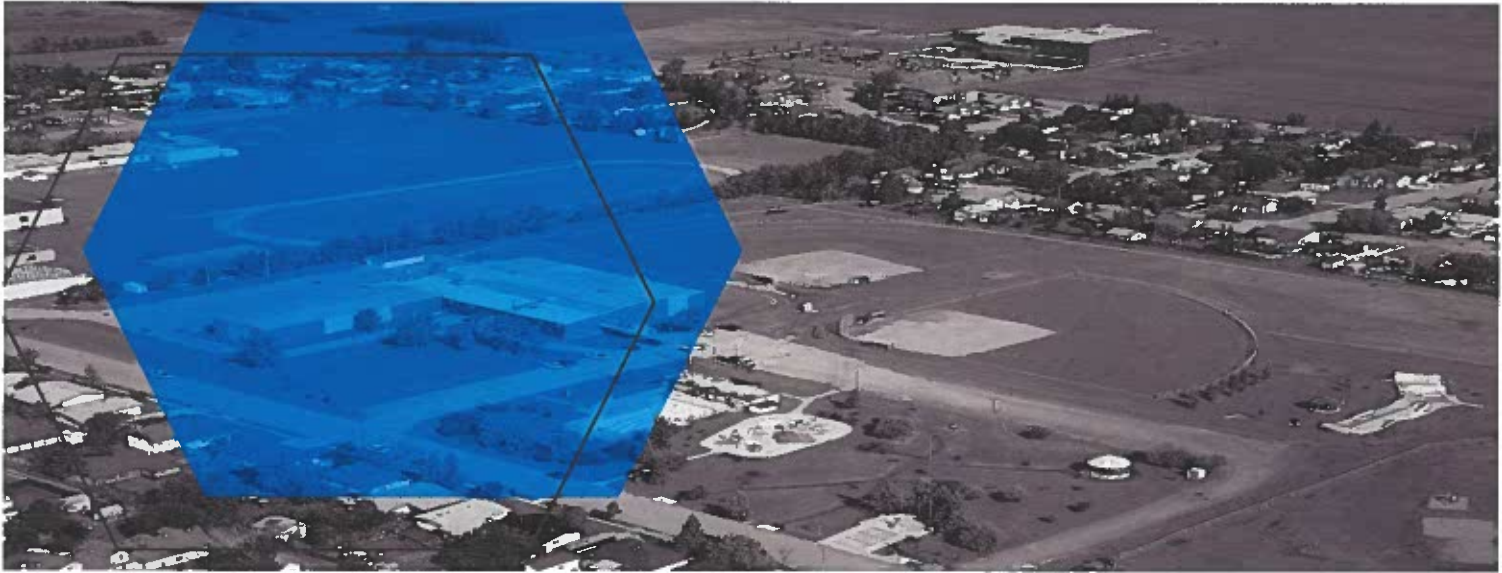
This Bylaw shall take effect on the date of the third and final reading.

READ a first time this	26 <sup>th</sup> Day of May 2025
READ a second time this	26 <sup>th</sup> Day of May 2025
READ a third and finally passed this	26 <sup>th</sup> Day of May 2025

MAYOR

CHIEF ADMINSTRATIVE OFFICER

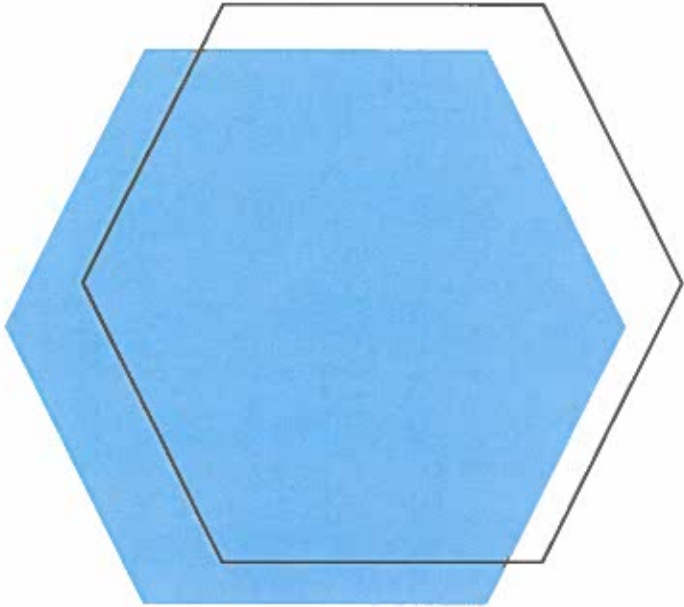




# CORRESPONDENCE



CORRESPONDENCE



## REGULAR COUNCIL MEETING

COUNCIL CHAMBERS  
TOWN ADMINISTRATION OFFICE





Agenda item please

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**From:** Tom Kee <[tkee@fedgas.com](mailto:tkee@fedgas.com)>

**Sent:** Wednesday, May 14, 2025 12:01:03 PM

**Subject:** Request for Letters of Support – Compliance Concerns in Central Alberta

To all FedGas Members,

We are asking for your support on a critical issue impacting the integrity and fairness of natural gas distribution in Alberta.

We encourage you to submit a letter, following the attached template, addressed to the Honourable Nathan Neudorf, Minister of Affordability and Utilities, regarding ongoing compliance concerns in Central Alberta. Specifically, these concerns relate to the direct sale of natural gas by a major gas producer to several high-volume consumers—without receiving the necessary approvals from the Chief Officer under Alberta’s Gas Distribution Act.

This practice undermines the legislative framework that guarantees franchise areas and ensures safety, fairness, and long-term sustainability in Alberta’s gas distribution system. It sets a concerning precedent for all rural and community-based distributors who operate in full compliance with the law.

A strong, unified response from our Members is essential. Your letter should emphasize your support for consistent enforcement of the Gas Distribution Act and your concern over these unapproved direct sales.

If you would like assistance preparing your letter or have any questions, please do not hesitate to reach out to me.

Thank you for standing with us to uphold the principles that protect Alberta’s natural gas distribution system.

Sincerely,



**Tom Kee**  
Executive Director

Federation of Alberta Gas Co-ops Ltd.

Desk: (780) 400-3003

Cell: (780) 446-2755

Reception: (780) 416-6543

[www.fedgas.com](http://www.fedgas.com)



8429 24 Street NW, Edmonton, AB T6P 1L3  
***Cooperative Resilience for Rural Alberta's Natural Gas Systems***

Hon. Nathan Neudorf  
Minister of Affordability and Utilities  
319 Legislature Building  
10800 – 97 Avenue NW  
Edmonton, Alberta, T5K 2B6

Via e-mail: au.minister@gov.ab.ca

Dear Minister Neudorf,

**RE: Concerns with Direct Sale of Natural Gas and Unauthorized Construction.**

As the <POSITION> of <UTILITY NAME>, I am writing to voice my concern with on-going compliance issues that have been occurring in central Alberta. Specifically, these concerns surround the direct sale of natural gas by a local large gas producer to several high-volume consumers without having received any of the approvals necessary by the Chief Officer under Alberta's *Gas Distribution Act*.

As one of over 82 gas distributors operating in rural Alberta, my utility has become aware that Ember Resources, self-proclaimed to be one of Canada's largest producers of shallow natural gas, has been direct selling natural gas to a growing number of Hutterite Colonies located across central Alberta. As colonies are often large-volume consumers given their community structure and their various farm and non-farm business ventures, they are an attractive customer for profit-minded companies, such as Ember Resources, who may be looking to diversify their income statement.

Natural gas distribution is, however, legislatively restricted under the *Gas Distribution Act* to utilities holding government-approved franchise areas. These franchise areas provide for the exclusive rights and duty of the distributor, including rural gas co-ops, municipal utilities, and the investor-owned utilities, to offer and provide gas services to all potential consumers within their dedicated franchise. Ember Resources does not hold a franchise area nor is it regulated by the *Gas Distribution Act* that sets and enforces all design, construction, operation, and maintenance standards for gas distribution utilities. As such, Ember appears to be in violation of the legislation and should not be allowed to continue to offer natural gas to these consumers.

Despite the approval of these dedicated franchise areas, the *Gas Distribution Act* does contemplate certain exemptions to those franchise areas based on very special circumstances, such as the use of a specific volume of gas for non-farming purposes or the ownership right to wells producing natural gas. Regardless of the possible reason for the exemption, the design, construction, operation, and maintenance of the exempted system remains under the authority of the Chief Officer, who must approve and then regulate the on-going operation and maintenance of the exempted system. In the situation involving

Ember Resources and central Alberta’s Hutterite Colonies, I am unaware of any such approval having been granted by the Chief Officer.

Further to the potential safety concerns of operating an unregulated and unapproved distribution system and what I believe to be infringements to the distributors dedicated franchise area by Ember Resources, allowing them or other similarly minded companies to continue unchecked has and will continue to have a financial impact on all the not-for-profit rural gas co-ops. The success of the rural gas co-ops, and in fact of all rural gas distributors, plays an important role in both rural economic development and rural communities throughout all of Alberta. Estimates of financial loss resulting from Ember Resources supplying gas to only one colony within the distributor’s franchise approached \$100,000 for a 9-month period between March and December of 2024. Multiply this by the number of Hutterite Colonies across all rural gas distributors will result in a significant financial impact to the continued viability of rural gas distribution in Alberta.

In closing, I ask that as the Minister responsible for Affordability and Utilities and the *Gas Distribution Act*, that you review the current situation and act quickly to ensure compliance with the legislation that has worked exceedingly well for many decades. Upholding this system is paramount to the continued success and further development of rural Alberta, and as <POSITION> of my member-owned and operated utility, I look forward to seeing the Government of Alberta act swiftly on this request to provide clarity as to rights of service in the natural gas distribution sector.

Respectfully,

<NAME>  
<POSITION>, <UTILITY NAME>.

CC:  
Tom Kee, Executive Director, FedGas ([tkee@fedgas.com](mailto:tkee@fedgas.com))



Karen Staples

---

**From:** Vern Lymburner  
**Sent:** Thursday, May 15, 2025 8:51 AM  
**To:** Karen Staples  
**Subject:** Fw: Q4 2024/25 Community Policing Report – Valleyview  
**Attachments:** Q4 2024-25 Valleyview Provincial Community Report.pdf; Valleyview Q4 Provincial Crime Statistics.pdf; Q4 2024-25 Community Letter-Mayor.pdf

Agenda item

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**From:** Park, Craig (RCMP/GRC) <craig.park@rcmp-grc.gc.ca>  
**Sent:** Tuesday, May 13, 2025 3:11:57 PM  
**To:** Vern Lymburner <mayor@valleyview.ca>; jsedyk@valleyview.ca <jsedyk@valleyview.ca>  
**Cc:** K\_OSB\_General\_Mailbox <OSB\_General\_Mailbox@rcmp-grc.gc.ca>; Bourguignon, Michael (RCMP/GRC) <michael.bourguignon@rcmp-grc.gc.ca>  
**Subject:** Q4 2024/25 Community Policing Report – Valleyview

Good day,

Please see the attached community policing reports for your review.

Should you have any questions or concerns, please let me know.

Craig

  
**Sgt. Craig Park**  
**Valleyview Detachment | Détachement de Valleyview**  
PO Box 1050, Valleyview AB T0H 3N0  
Office Phone (780)524-3345  
Cell Phone (780)286-9152  
**Email:** [craig.park@rcmp-grc.gc.ca](mailto:craig.park@rcmp-grc.gc.ca)

CAUTION: This e-mail has originated from outside your organization.



2025-05-13

Vern Lymburner  
Mayor  
Valleyview, AB

Dear Vern,

Please find attached the quarterly Community Policing Report covering the period from January 1<sup>st</sup> to March 31<sup>th</sup>, 2025. This report provides a snapshot of human resources, financial data, and crime statistics for the Valleyview Detachment.

As we approach summer, I would like to highlight the preparations that the Alberta RCMP have made to address what may be another busy wildfire season. The wildfire seasons of 2023 and 2024 have provided our organization with many lessons on the best ways to handle the unpredictability of wildfires. In March, we began planning for the 2025 wildfire season and this included the early staffing of our Division Emergency Operations Center (DEOC). In the past two years, DEOC has been the cornerstone of the police response to the wildfires in Alberta. The members and staff in DEOC are able to process information from various sources to determine the most optimal way to deploy police resources in areas under threat of wildfires.

Depending on the severity of the fire season, it may be necessary to draw resources from your police service to ensure the safety of people and property in affected communities. I want to assure you that the Alberta RCMP will keep the needs of your community in mind and will work to deploy only the resources which will not adversely impact the security of our own community. The Alberta RCMP remains ready to respond to wildfires in coordination with other provincial resources to protect our citizens and communities.

Thank you for your ongoing support and engagement. As your Chief of Police for your community, please do not hesitate to contact me with any questions or concerns.

Best regards,

Sgt. Craig Park  
Chief of Police  
Valleyview Detachment



Royal Canadian Mounted Police  
Gendarmerie royale du Canada

Canada



Alberta RCMP - Provincial Policing Report

Detachment Information

Detachment Name

Valleyview

Detachment Commander

Sgt Craig Park

Report Date

May 13, 2025

Fiscal Year

2024-25

Quarter

Q4 (January - March)

Community Priorities

Priority #1: Boredom / Loitering - Public Intoxication/Theft

Updates and Comments:

There were ten proactive foot patrols in the downtown core for this quarter. As the weather improves, it is expected that foot patrols will increase, however members do continue to focus on police visibility in the downtown core and interact with business owners to address concerns. Joint patrols with the Community Police Officer have ended due to the Town of Valleyview no longer employing a Peace Officer. This is an area that will be addressed in the next fiscal year.

Priority #2: Intelligence led policing - Prolific/Habitual offender management

Updates and Comments:

There were 150 curfew checks conducted during the second quarter, resulting in further breach charges and several prolific/habitual clients being removed from the community for extended periods of time. There were 99 warrants executed during this period, for a total of 279 warrants executed to date and 720 curfew checks conducted.

Priority #3: Traffic - Safety (motor vehicles, roads)

Updates and Comments:

There were 421 traffic stops conducted by detachment members over the last quarter of the year, with 157 Mandatory Alcohol Screening (MAS) demands made. This resulted in five Immediate Roadside





Suspensions being issued. In addition, there were 57 violation tickets, and 109 warnings issued. There was one roadblock conducted during the last quarter. Totals for the year include 1,711 traffic stops, 701 MAS demands, 35 Immediate Roadside Sanctions, 167 violation tickets and 293 warnings issued. An increase in roadblocks would likely have led to increased Immediate Roadside Sanction/impaired investigations. This will be a continued focus during the next fiscal year.

**Priority #4: Police / Community Relations -**

**Updates and Comments:**  
 Detachment Members conducted an additional 368 proactive patrols on Sturgeon Lake Cree Nation during the last quarter and conducted 65 traffic stops. Members participated in the grand opening of the Sturgeon Lake Cree Nation Women's Shelter, new Gas Station, and Consultation Office as well as attending school events. Detachment management continues to be in regular contact with the Sturgeon Lake Cree Nation leadership, including an in-person meeting to discuss ways to increase communication/cooperation between the community and the RCMP. Sturgeon Lake Cree Nation provided a flag that is proudly displayed in the lobby of the new detachment, in-between the Town of Valleyview and MD of Greenview flags.

**Priority #5: Member Wellness**

**Updates and Comments:**  
 Quarterly check in for all detachment members for this final quarter have been completed by way of year-end assessments. Member wellness is being monitored and leave requests are being approved when able to ensure a healthy work/life balance. Valleyview detachment supervisors prioritize the mental wellness of detachment members and make a concerted effort to check in at all times of the reporting period. Detachment supervisors believe that open communication and respect are important contributors to detachment morale and strive to create a positive work environment by regularly checking in with members and addressing any issues or concerns that arise, as they arise. Despite lower staffing levels and disruptions with supervision, morale remains high.







Community Consultations

Consultation #1

Date	Meeting Type
Topics Discussed	
Notes/Comments:	
No community consultations identified.	





## Provincial Service Composition

Staffing Category	Established Positions	Working	Soft Vacancies	Hard Vacancies
Regular Members	11	8	0	3
Detachment Support	3	3	0	0

**Notes:**

- 1. Data extracted on March 31, 2025 and is subject to change.
- 2. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
- 3. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

**Comments:**

Police Officers: Of the 11 established positions, eight officers are currently working with none on special leave. There are three hard vacancies at this time.



























Detachment Support: Of the three established positions, three resources are currently working with none on special leave. There is no hard vacancy at this time.



Valleyview Provincial Detachment  
Crime Statistics (Actual)  
January to March: 2021 - 2025

All categories contain "Attempted" and/or "Completed"


































April 3, 2025

CATEGORY	Trend	2021	2022	2023	2024	2025	% Change 2021 - 2025	% Change 2024 - 2025	Avg File +/- per Year
Offences Related to Death		0	0	1	0	0	N/A	N/A	0.0
Robbery		5	1	4	1	1	-80%	0%	-0.8
Sexual Assaults		6	1	5	3	1	-83%	-67%	-0.8
Other Sexual Offences		1	5	3	0	1	0%	N/A	-0.5
Assault		58	42	53	43	35	-40%	-19%	-4.5
Kidnapping/Hostage/Abduction		3	1	1	0	1	-67%	N/A	-0.5
Extortion		1	1	0	0	0	-100%	N/A	-0.3
Criminal Harassment		7	4	6	8	5	-29%	-38%	0.0
Uttering Threats		22	14	21	12	9	-59%	-25%	-2.8
TOTAL PERSONS		103	69	94	67	53	-49%	-21%	-10.2
Break & Enter		30	22	23	30	24	-20%	-20%	-0.4
Theft of Motor Vehicle		18	15	12	5	12	-33%	140%	-2.2
Theft Over \$5,000		9	7	7	4	4	-56%	0%	-1.3
Theft Under \$5,000		22	30	19	32	21	-5%	-34%	0.0
Possn Stn Goods		10	11	8	8	11	10%	38%	-0.1
Fraud		7	17	14	9	11	57%	22%	0.0
Arson		2	1	1	1	3	50%	200%	0.2
Mischief - Damage To Property		27	31	19	23	21	-22%	-9%	-2.0
Mischief - Other		43	73	34	38	43	0%	13%	-3.5
TOTAL PROPERTY		168	207	137	150	150	-11%	0%	-9.3
Offensive Weapons		5	19	12	5	5	0%	0%	-1.4
Disturbing the peace		10	28	24	24	25	150%	4%	2.6
Fail to Comply & Breaches		34	20	49	30	42	24%	40%	2.6
OTHER CRIMINAL CODE		11	14	14	12	12	9%	0%	0.0
TOTAL OTHER CRIMINAL CODE		60	81	99	71	84	40%	18%	3.8
TOTAL CRIMINAL CODE		331	357	330	288	287	-13%	0%	-15.7

Valleyview Provincial Detachment  
Crime Statistics (Actual)  
January to March: 2021 - 2025

All categories contain "Attempted" and/or "Completed"

April 3, 2025

CATEGORY	Trend	2021	2022	2023	2024	2025	% Change 2021 - 2025	% Change 2024 - 2025	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		2	5	3	5	5	150%	0%	0.6
Drug Enforcement - Trafficking		4	2	1	4	0	-100%	-100%	-0.6
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		6	7	4	9	5	-17%	-44%	0.0
Cannabis Enforcement		0	0	0	0	1	N/A	N/A	0.2
Federal - General		2	1	3	3	0	-100%	-100%	-0.2
TOTAL FEDERAL		8	8	7	12	6	-25%	-50%	0.0
Liquor Act		2	9	19	5	12	500%	140%	1.6
Cannabis Act		0	1	1	0	0	N/A	N/A	-0.1
Mental Health Act		35	30	40	19	24	-31%	26%	-3.3
Other Provincial Stats		24	28	35	41	46	92%	12%	5.7
Total Provincial Stats		61	68	95	65	82	34%	26%	3.9
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws		8	2	13	1	2	-75%	100%	-1.3
Total Municipal		8	2	13	1	2	-75%	100%	-1.3
Fatals		0	0	0	1	0	N/A	-100%	0.1
Injury MVC		4	5	5	3	4	0%	33%	-0.2
Property Damage MVC (Reportable)		59	49	64	50	51	-14%	2%	-1.5
Property Damage MVC (Non Reportable)		6	15	10	9	16	167%	78%	1.4
TOTAL MVC		69	69	79	63	71	3%	13%	-0.2
Roadside Suspension - Alcohol (Prov)		2	5	6	1	6	200%	500%	0.4
Roadside Suspension - Drugs (Prov)		0	0	1	0	0	N/A	N/A	0.0
Total Provincial Traffic		96	154	323	234	253	164%	8%	39.4
Other Traffic		2	1	2	0	0	-100%	N/A	-0.5
Criminal Code Traffic		5	15	20	12	11	120%	-8%	0.9
Common Police Activities									
False Alarms		9	12	19	7	15	67%	114%	0.7
False/Abandoned 911 Call and 911 Act		28	8	21	19	17	-39%	-11%	-1.1
Suspicious Person/Vehicle/Property		44	28	36	35	32	-27%	-9%	-1.7
Persons Reported Missing		2	7	1	3	4	100%	33%	0.0
Search Warrants		0	0	1	1	0	N/A	-100%	0.1
Spousal Abuse - Survey Code (Reported)		58	38	22	40	26	-55%	-35%	-6.2
Form 10 (MHA) (Reported)		1	0	2	0	0	-100%	N/A	-0.2





ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

AR118837

May 12, 2025

His Worship Vern Lymburner  
Mayor  
Town of Valleyview  
PO Box 270  
Valleyview AB T0H 3N0

Dear Mayor Lymburner:

I am pleased to provide correspondence for your record confirming the 2025 Local Government Fiscal Framework (LGFF) allocations for your community.

For the Town of Valleyview:

- The 2025 LGFF Capital allocation is \$463,342.
- The 2025 LGFF Operating allocation is \$141,734.

LGFF Capital is a legislated program aimed at providing local governments with substantial notice of their future infrastructure funding. As indicated on the program website, in 2026, your community will be eligible for \$429,331. Information on 2027 LGFF Capital allocations will be shared with local governments this fall, after growth in provincial revenues between 2023/24 and 2024/25 has been confirmed and used to calculate 2027 program funding.

Information on LGFF funding for all local governments is available on the LGFF website at [www.alberta.ca/LGFF](http://www.alberta.ca/LGFF).

We look forward to our continued partnership through the LGFF program to build strong and prosperous communities across our province.

Sincerely,

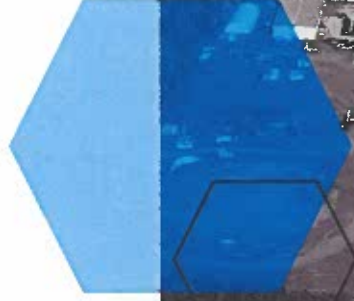
Ric McIver  
Minister

cc: Pat Brothers, Chief Administrative Officer, Town of Valleyview



# REGULAR COUNCIL MEETING

COUNCIL CHAMBERS  
TOWN ADMINISTRATION OFFICE



# CLOSED SESSION

CLOSED SESSION