



AGENDA
REGULAR COUNCIL MEETING
May 12, 2025 @ 5:00 p.m.
IN THE TOWN OF VALLEYVIEW
COUNCIL CHAMBERS

A small town with big economic opportunities, Valleyview is on the way up!

- 1. CALL TO ORDER**
- 2. ACCEPTANCE OF AGENDA** (adds & deletes)
- 3. ADOPTION OF MINUTES**
 - 3.1 Minutes 25-10 from the Regular Meeting of Council held on Monday, April 28, 2025.
 - 3.2 Business arising from Minutes
- 4. PUBLIC HEARINGS**
 - 4.1 There are no Public Hearings
- 5. PRESENTATIONS & DELEGATIONS**
 - 5.1 There are no Presentations & Delegations
- 6. TOWN OPERATIONAL REPORTS**
 - 6.1 Utilities Report submitted by Carol McCallum;
 - 6.2 Public Works Report Submitted by Dave Descheneaux;
 - 6.3 Community Services Report submitted by Tracey Stewart;
 - 6.4 Bank Reconciliation for month ending March 31, 2025:

COMMITTEE REPORTS (Boards, Commissions & Committee Minutes)

 - 7.1 Heart River Housing Meeting Minutes March 20, 2025
 - 7.2 Valleyview & Districts Recreation Board Meeting Minutes April 8, 2025
- 8. OLD BUSINESS**
 - 8.1 There is no Old Business
- 9. NEW BUSINESS**
 - 9.1 RFD – Appointment of Municipal Weed Inspectors

10. BYLAWS

10.1 There are no Bylaws

11. CORRESPONDENCE

11.1 Government of Alberta – Seniors' Week June 2-8, 2025

11.2 Template Letter for ATCO Electric's climate reliability and wildfire mitigation work.

11.3 Grande Prairie Composite High School Gender Sexuality Alliance regarding the defunding of the Valleyview Municipal Library

11.4 City of Cold Lake – Request support for rural bus lines

11.5 Hillside Junior Senior High School – Badminton Provincials in Red Deer, AB

11.6 Summer MLC – 2025 Alberta Municipalities Summer Municipal Leaders's Caucus.

11.7 June 6 Metis Flag Raising

12. CLOSED SESSION

12.1 There is no Closed Session

13. ADJOURNMENT

TOWN OF

VALLEYVIEW



REGULAR COUNCIL MEETING

2ND & 4TH MONDAY OF THE MONTH

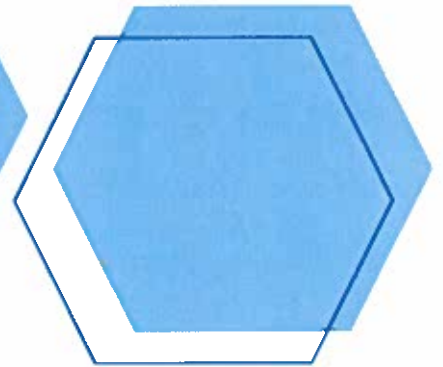
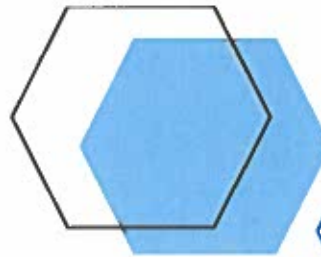
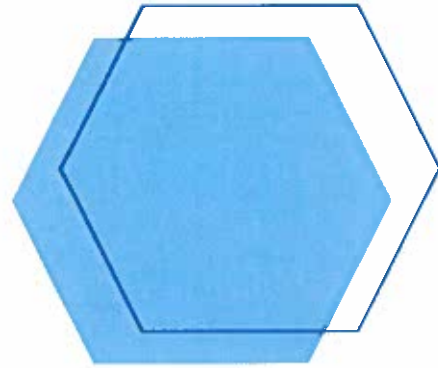
COMMENCING AT 5:00PM





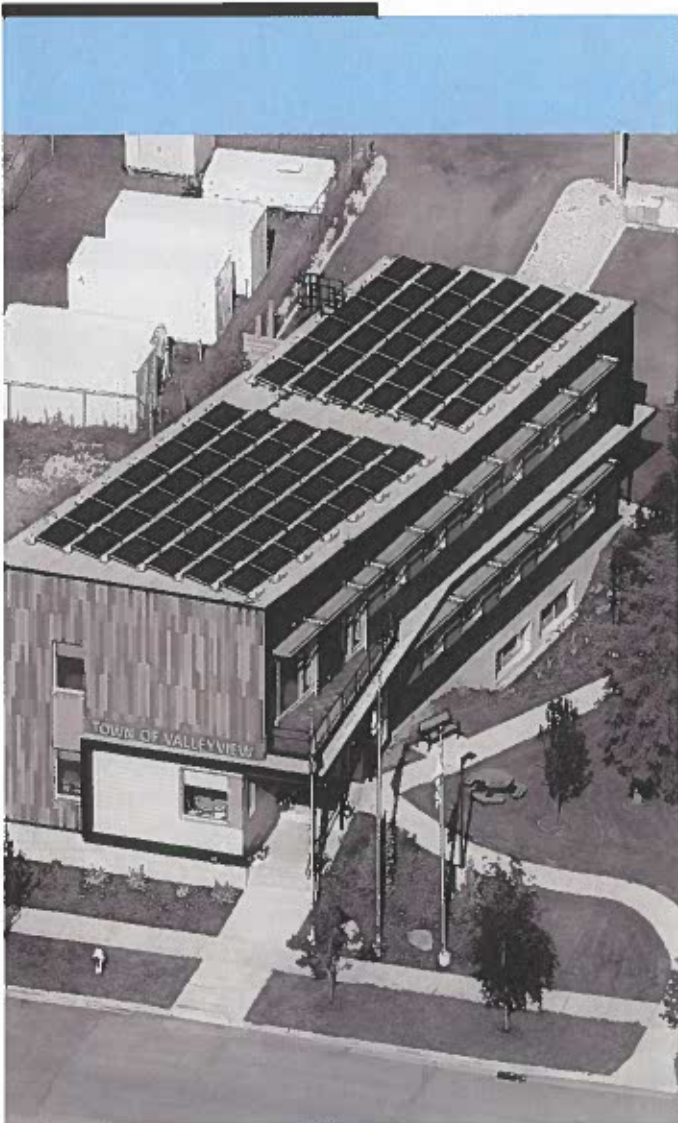
MINUTES

MINUTES



REGULAR COUNCIL MEETING

COUNCIL CHAMBERS
TOWN ADMINISTRATION OFFICE





**TOWN OF VALLEYVIEW
REGULAR COUNCIL MEETING MINUTES
MINUTES 25-10
Monday April 28, 2025
5:00 PM IN THE TOWN OF VALLEYVIEW
COUNCIL CHAMBERS**

PRESENT

Mayor
Councillors:

Vern Lymburner
Delwin Slomp
Ken Wittig
Danny McCallum
Samantha Steinke

REGRETS

Councillors:

ADMINISTRATION

Interim Chief Administrative Officer
Director of Corporate Services:
Director of Utilities Asset Management:
Director of Community Services:
Director of Public Works:
Administrative Officer:

Pat Brothers
Kathy McCallum
Carol McCallum
Tracy Stewart
Dave Descheneaux
Karen Staples

OTHERS PRESENT

MD Greenview Reeve – Tyler Olsen
Metrix Group – Auditor Richard Zhao

1. CALL TO ORDER

Call to Order

Mayor Lymburner called the Regular Council Meeting to order at 4:58pm

2. ACCEPTANCE OF AGENDA (adds & deletes)

Agenda Acceptance
Resolution #25-10-122

2.1 Councillor Steinke moved that Town Council adopt the April 28, 2025, Regular Council Meeting Agenda with amendments.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting Minutes 25-09 April 14, 2025.

RCM Minutes
Resolution #25-10-123

Councillor Slomp moved that Town Council approve the Regular Town Council Meeting Minutes 25-09 dated Monday April 14, 2025, as presented.

CARRIED UNANIMOUSLY

3.2 Business arising from Minutes

4. PUBLIC HEARINGS

4.1 There are no Public Hearings

5. PRESENTATIONS & DELEGATIONS

5.1 Metrix Group – Auditor Richard Zhao presented the financial report completed by Metrix Group

Presentations & Delegations
Resolution #25-10-124

Councillor Wittig moved that Town Council accept this report as information.

CARRIED UNANIMOUSLY

6. TOWN OPERATIONAL REPORTS

6.1 There are no Town Operational Reports

7. COMMITTEE REPORTS (Boards, Commissions & Committee Minutes)

7.1 NAEL Minutes March 14, 2025

Committee Reports
Resolution #25-10-125

Councillor Steinke moved that Town Council accept the Committee Reports as information.

CARRIED UNANIMOUSLY

8. OLD BUSINESS

8.1 Municipal District of Greenview – Letter of support for the MD of Greenview to assume administrative Control of the Valleyview Volunteer Fire Department.

Old Business
Resolution #25-10-126

Councillor Steinke moved that Town Council supports, in principle, the administrative transition of the Valleyview Volunteer Fire Department to the MD of Greenview, and directs administration to continue working collaboratively with the MD of Greenview to finalize the necessary agreements and preparations for transition, with the understanding that final implementation will be subject to the approval of both the Town of Valleyview Council and the MD of Greenview Council.

CARRIED UNANIMOUSLY

9. NEW BUSINESS

9.1 RFD – Metrix Group Financial Statement for 2024.

New Business
Resolution #25-10-127

Councillor Wittig moved that Town Council approve the 2024 Financial statement as provided.

CARRIED UNANIMOUSLY

10. BYLAW

10.1 Bylaw #2025-04 Council Procedural Bylaw

Bylaw
Resolution #25-10-128

Councillor Steinke moved that Town Council approve the first reading of Bylaw #2025-04 Council Procedural Bylaw.

| | |
|--------------------------------|--|
| | CARRIED UNANIMOUSLY |
| Bylaw Resolution #25-10-129 | Councillor Wittig moved that Town Council approve the second reading of Bylaw #2025-04 Council Procedural Bylaw |
| | CARRIED UNANIMOUSLY |
| Bylaw Resolution #25-10-130 | Councillor Slemp moved that Town Council approve the third reading of Bylaw #2025-04 Council Procedural Bylaw |
| | CARRIED UNANIMOUSLY |
| Bylaw Resolution #25-10-131 | Councillor McCallum moved that Town Council approve the third and final reading of Bylaw #2025-04 Council Procedural Bylaw |
| | CARRIED UNANIMOUSLY |

11. CORRESPONDENCE

| | |
|---|---|
| Correspondence Resolution #25-10-132 | 11.1 Peace Library System Master Agreement Councillor Steinke moved that Town Council accept and sign the agreement as presented. |
| | CARRIED UNANIMOUSLY |
| Correspondence Resolution #25-10-133 | 11.2 ATCO Energy Systems – Electrical Distribution System – 2024 Franchise Report. Councillor McCallum moved that Town Council accept the ATCO Energy Systems 2024 Franchise Report as information. |
| | CARRIED UNANIMOUSLY |
| Correspondence Resolution #25-10-134 | 11.3 Town of Valleyview Community Services – Fireworks donation. Councillor Wittig moved that Town Council approve a donation of \$1500.00 for fireworks at the Canada Day celebrations. |
| | CARRIED UNANIMOUSLY |
| Correspondence Resolution #25-10-135 | 11.4 Valleyview Municipal Library Board 2024 Statement of Receipts and Disbursements completed by Metrix Group, LLP. Councillor McCallum moved that Town Council have the administration set up a meeting with the Library Board and Staff to clarify the information provided by Metrix Group, LLP. |
| | CARRIED UNANIMOUSLY |

12. CLOSED SESSION

| | |
|---|---|
| Closed Session Resolution #25-10-136 | 12.1 Closed Session FOIP 19(1) Councillor Wittig moved that Town Council go into Closed Session at 6:12pm with Interim CAO Pat Brothers, Mayor Vern Lymburner, |
|---|---|

Councillor Delwin Slemp, Councillor Ken Wittig, Councillor Danny McCallum, Councillor Samantha Steinke to stay.

CARRIED UNANIMOUSLY

Attendance:
Mayor Vern Lymburner
Councillor Delwin Slemp
Councillor Ken Wittig
Councillor Danny McCallum
Councillor Samantha Steinke
Interim CAO Pat Brothers

Closed Session
Resolution #25-10-137

Councillor Wittig moved that Town Council leave the Closed Session at 6:58pm.

CARRIED UNANIMOUSLY

Closed Session
Resolution #25-10-138

Councillor Steinke moved that Town Council sign the employment agreement between Town of Valleyview and Jim Fedyk.

CARRIED UNANIMOUSLY

Closed Session
Resolution #25-10-139

Councillor McCallum moved that Town Council extend Interim CAO Pat Brothers' appointment to May 18, 2025.

CARRIED UNANIMOUSLY

Closed Session
Resolution #25-10-140

Councillor Steinke moved that Town Council formally appoint Mr. Jim Fedyk to carry out the powers, duties, and functions of Chief Administrative Officer in accordance with Section 205(1) of the MGA, effective May 19, 2025

CARRIED UNANIMOUSLY

Closed Session
Resolution #25-10-141

Councillor Steinke moved that Town Council have administration prepare a press release for the new CAO.

CARRIED UNANIMOUSLY

13. ADJOURNMENT

Adjournment
Resolution #25-10-142

Councillor Slemp declared the Monday, April 28, 2025, Regular Council Meeting adjourned at 7:00pm.

CARRIED UNANIMOUSLY

Mayor, Vern Lymburner

Interim CAO, Pat Brothers



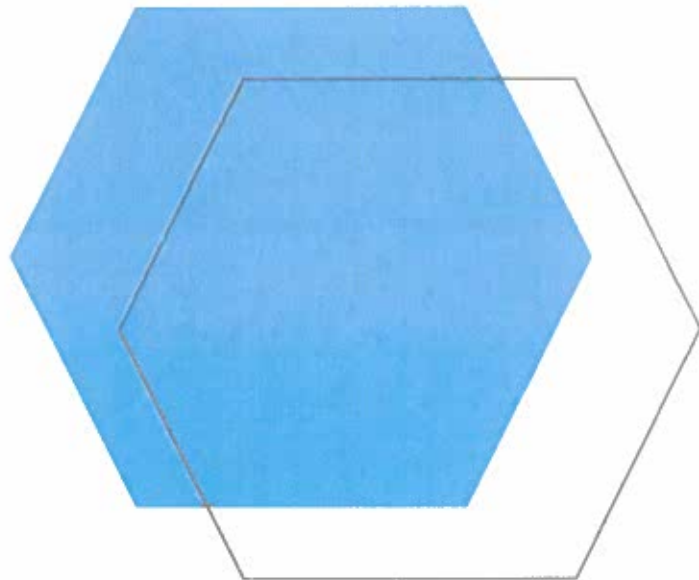
REGULAR COUNCIL MEETING

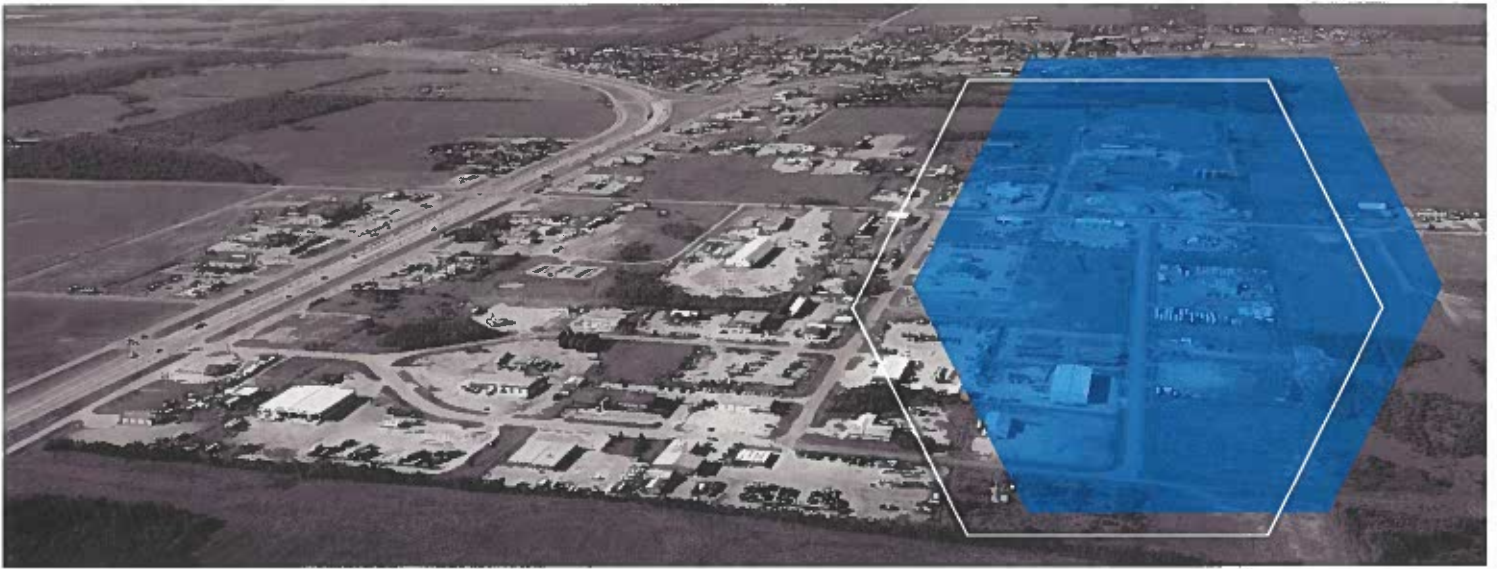
COUNCIL CHAMBERS
TOWN ADMINISTRATION OFFICE



PUBLIC HEARINGS

PUBLIC HEARINGS





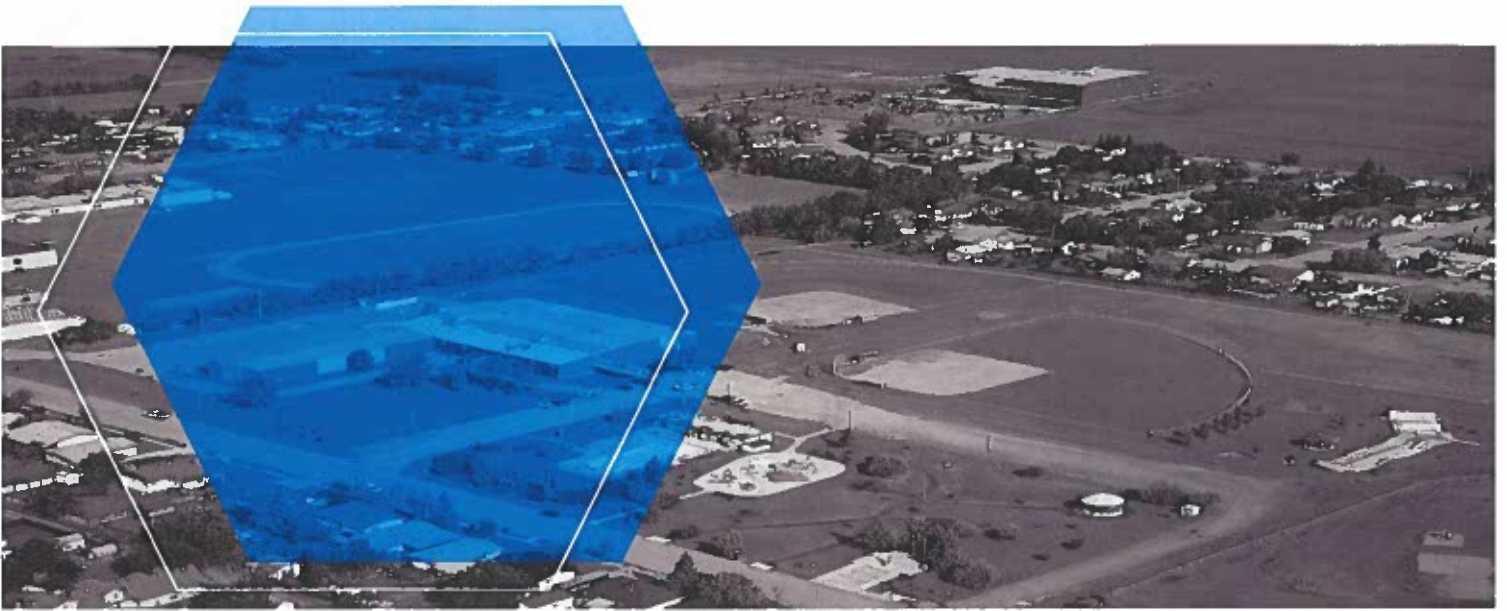
PRESENTATIONS & DELEGATIONS

PRESENTATIONS & DELEGATIONS



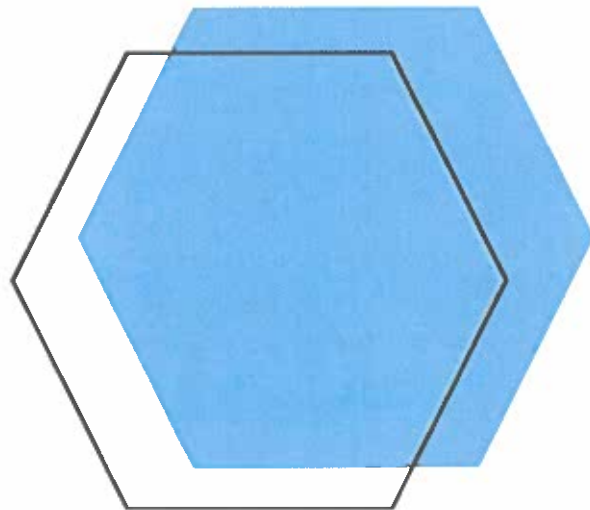
REGULAR COUNCIL MEETING

COUNCIL CHAMBERS
TOWN ADMINISTRATION OFFICE



REPORTS

TOWN OPERATIONAL & COMMITTEE REPORTS



REGULAR COUNCIL MEETING

COUNCIL CHAMBERS
TOWN ADMINISTRATION OFFICE

Directors Operational Report

| | |
|--------------------|---|
| Date: | May 12, 2025 |
| From: | Carol McCallum, Director of Utilities & Asset Management |
| Department: | Utilities & Asset Management |

Utilities Gas Department

Service Calls/Changes in Service:

- Meter changes and locates, ongoing.

System Maintenance:

- Upsized meter set at 5402-Highway Street.
- Cathodic protection survey to commence.

Utilities Water/Wastewater Department

Service Calls/Changes in Service:

- Meter changes and locates ongoing.

Raw Water:

- Raw water ponds at a comfortable level.
- Compressor troubleshoot/repair in progress at the River Pumphouse.

Water System:

- Bulk water system to be shutdown for maintenance within the Water Treatment Plant on Saturday, May 10th, 2025.
- Scheduled yearly instrument calibrations completed at the Water Treatment Plant.

Water Distribution System:

- CC repair at 4905-51st Street.
- CC repair at 5305-53rd Avenue.
- Submitted Statistic Canada Biennial Drinking Water Plants Survey.

Wastewater System:

- Geotechnical survey/assessment of berm in progress at North Pond.
- Flushed main line on 46th Street between 50th Avenue & 51st Avenue.
- Flushed main line on 51st Street between 48th Avenue & 49th Avenue.



Directors Operational Report

| | |
|--------------------|---|
| Date: | May 12, 2025 |
| From: | Dave Descheneaux, Director of Public Works |
| Department: | Public Works |

Road and Sidewalk Maintenance:

- Crews completed pothole repairs on 50th Avenue, 50th Street, and in school zones, and have moved onto service roads and residential areas.
- Street sweeping continues as time and manpower allow.
- Roadside cleanup is in progress, crews are concentrating on heavily littered areas and primary routes.

Underground Infrastructure:

- Crews excavated on 52nd Avenue near 53rd Street and on 51st Street near 49th Avenue to assist with cc repairs.
- Culvert steaming took place throughout April and into May and has now concluded for the season.

Waste Management:

- The residential yard waste program begins May 15 and will continue until fall.
- The annual Large Item Pick Up Program is scheduled for May 26-30.

Other:

- Public Works hired two seasonal workers for the 2025 season; both started on May 1.



Directors Operational Report

| | |
|--------------------|---|
| Date: | May 12, 2025 |
| From: | Archie Stewart, Interim Director of Community Services |
| Department: | Community Services |

Recreation:

- Paint Night program wrapped up on May 2 with 19 participants. Three sessions in all were run, all were well attended.
- Power bootcamp, movement class and balance yoga will continue to run through May.
- The popular Easter Eggstravaganza happened on April 17. Weather ended up co-operating, so we were fortunate enough to hold it outside, which was awesome. Final numbers indicated we had 95 Participants.
- Our Community Programmer made her second appearance at Red Willow Lodge on April 23 for an activity class, emphasizing the importance of exercise for seniors.
- Annual Town cleanup with the sponsorship of the community BBQ by ARC Resources will be on May 23.
- Annual Fun Run is scheduled for May 24.
- The Community Garden will be initiated on May 15. Premier Tech. will be supplying the soil for the project, and the planting will be done that day as well.
- There is a Pre-School Park Party at the Trout Pond on June 5, 2025. Scavenger hunt, crafts, Fun Squad & Games, Ice cream stand will all be present. This program is being held in conjunction with MD of Greenview, FCSS and others.

Facilities:

- Ice season is over, and we are into outdoor activities now. Minor Ball has begun, as has Adult softball. The skate park is open and operational. Our spray-park opening is scheduled for the May-long weekend, weather dependent. The washroom/changeroom located in our old pool building is open as well.
- We have our summer/seasonal staff in place. Three started with May 1 as their start date, with one more starting in June.

Streets, Parks & Cemetery:

- With the Main Street camera trial completed, C.D.N. has been contacted by Verkada and they will be removing the camera on May 9, and it will be sent back promptly.
- Initial clean-up of the cemetery has been completed, and we will be starting any needed grave maintenance shortly. All grass care/maintenance will commence immediately as well.
- Our parks care/maintenance and all our green space cutting has begun around town.
- We are happy to have our flower baskets making a return this year after missing out on them last year due to water restrictions. We hope to have these baskets hung and the flower beds planted towards the end of May.

Community Peace Officer/ Bylaw:

- In April, there were 18 total occurrences/complaints. There were four Waste Management occurrences, these being people who were non-compliant with placing their garbage cans near their residence. There were three Unsightly Property complaints. We had one normal/low-risk complaint for ice build-up on the sidewalk of an abandoned property. There were three Community Standards complaints and five Animal Control complaints. Finally, there were two Traffic Control occurrences in which permits were requested by the Chamber of Commerce.

TOWN OF VALLEYVIEW
BANK RECONCILIATION STATEMENT

GENERAL ACCOUNT FOR THE MONTH ENDING April 30, 2025

| | |
|--|------------------------|
| Net Balance at End of the Previous Month | \$ 4,427,881.85 |
| Receipts for the Month | \$ 48,930.71 |
| Direct Deposits | \$ 716,481.55 |
| Void/Cancelled Cheques | \$ 277.78 |
| Interest on Account | \$ 11,086.84 |
| Credit Memo | |
| GST Refund | \$ 15,204.83 |
| Monthly Taxes | \$ 51,877.34 |
| Misc Credit | |
| SUB-TOTAL | \$ 5,271,740.90 |
| LESS: | |
| Disbursements for the Month (A/P) | \$ 549,642.13 |
| Disbursements for the Month (Payroll) | \$ 157,318.02 |
| Lease payments | \$ 3,922.02 |
| Federal Fuel Charge | \$ 118,950.46 |
| Gas Alberta Invoice | \$ 75,164.92 |
| Bill Payments on line (Visa, Bell & Telus Bills) | \$ 9,097.93 |
| Bill Payments on line (Receiver General) | \$ 39,717.92 |
| School Requisition pymt | |
| Debenture Payments | |
| Employee RRSP's | \$ 250.00 |
| Chargebacks | |
| Debit Machine Service Charges | \$ 3,164.51 |
| Debit Memo Xerox | |
| Debit Memo | |
| NET BALANCE AT MONTH END | \$ 4,314,512.99 |
| Balance on Bank Statement | \$ 4,288,306.83 |
| Deposits by Month End not Included on Statement | \$ 51,146.02 |
| LESS: | |
| Outstanding Cheques | \$ 24,939.86 |
| NET BALANCE AT MONTH END | \$ 4,314,512.99 |

This statement submitted to Council this 12th day of May 2025.

MAYOR

SECRETARY-TREASURER

BALANCE OF RESERVES/INVESTMENTS: 0

**HEART RIVER HOUSING
MINUTES**

March 20th, 2025

High Prairie, AB

Time: 6:00 pm

IN ATTENDANCE:

Art Laurin, Alain Dion, Maggie Gervais, Vern Lymburner
Dale Smith, Raoul Johnson, Brian Panasiuk

ONLINE/PHONE:

Donna Buchinski, Sheila Gilmour

ABSENT:

Ann Stewart, Myrna Lanctot

STAFF & C.A.O:

Lindsay Pratt, Darla Driscoll

GUESTS:

Vivian Taylor (online)

1. CALL TO ORDER

4498/2025

MOVED BY: Vice Chair Brian Panasiuk to call the meeting to order at 6:00 pm. CARRIED

2. AGENDA

4499/2025

MOVED BY: Art Lauren to adopt the agenda with the addition of 4.1 Introductions
CARRIED.

3. MINUTES

4500/2025

3.1 Regular Board Meeting

MOVED BY: Raoul Johnson to accept the Regular Board Meeting Minutes from January 16th, 2025
CARRIED.

4. BUSINESS ARISING

4.1 Introductions

5. FINANCIALS

4501/2025

5.1 2024 Audit – Vivian Taylor

MOVED BY: Dale Smith to accept 2024 Audit as presented by MNP representative Vivian Taylor
CARRIED

5.2 2025 Lodge Capital Budget

5.2.1 Lodge Capital

4502/2025

MOVED BY: Donna Buchinski to accept 2025 Lodge Capital budget of \$385,000.00.
CARRIED

5.2.2 CMHC Repair Fund Budget

4503/2025

5.3 Donation Reserve Account

MOVED BY: Dale Smith to open a Donation Reserve bank account
CARRIED



5.4 2024 Surplus Allocation

5.4.1 Lodge

4504/2025

MOVED BY: Raoul Johnson to move \$292,783.28 lodge surplus to lodge capital reserves.
CARRIED

4505/2025

MOVED BY: Art Laurin to move \$385,000.00 from lodge capital reserves for lodge capital maintenance budget.
CARRIED

4506/2025

MOVED BY: Vern Lymburner to move \$95,000 from lodge capital reserves to "Donation Reserve Account"
CARRIED

4507/2025

5.4.2 Owned

MOVED BY: Art Laurin to move \$258,132.30 2024 surplus and \$154,398.81 external sale and \$11,439.26 interest from owned maintenance into Owned Capital Reserves.
CARRIED

4508/2025

5.5 Year to date

MOVED BY: Alain Dion to accept 5.5 for information
CARRIED

4509/2025

5.6 Provincial Budget

MOVED BY: Art Laurin to accept 5.6 for information
CARRIED

4510/2025

5.7 ASCHA Budget Summary

MOVED BY: Maggie Gervais to accept 5.7 for information
CARRIED

6. ACCOUNTS PAYABLE

6.1 Cheque Listing January 2025

Cheque Listing 126-127 – 6739-6746

EFT #20189-20469 Totaling: \$1,679,178.16

6.2 Cheque Listing February 2025

Cheque Listing 128-129 – 6747-6753

EFT #20470-20706 Totaling: \$447,288.04

4511/2025

MOVED BY: Dale Smith to ratify payment of attached.
CARRIED.

7. MANAGEMENT STATISTICS

7.1 Program Vacancy & Waitlist Report

7.2 SSC Waitlist / Vacant Unit

7.3 SSC Arrears

7.4 Family & Affordable Housing Arrears

7.5 Lease to Own Arrears

7.6 Managers Reports

7.7 Aged Receivables

7.8 Tenant Move-in and Move-Out

7.9 Rent Supplement

4512/2025

MOVED BY: Raoul Johnson to accept 7.1 to 7.9 Management Statistics as information.
CARRIED.

**8. COMMITTEE
REPORTS/
ACTION ITEMS**

4513/2025

8.1 Villa Addition Update – Year to Date

MOVED BY: Sheila Gilmore to accept 8.1 as information.
CARRIED

4514/2025

8.2 Valleyview Project

MOVED BY: Alain Dion to accept 8.2 for information.
CARRIED.

4515/2025

8.3 Closed Session

MOVED BY: Brian Panasiuk to go into closed session 7:48 p.m.
CARRIED

4516/2025

MOVED BY: Brian Panasiuk to come out of closed session 7:56 p.m.

4517/2025

8.3.1 Contract Recruitment Contract

MOVED BY: Dale Smith that the Vice Chair offer the position of Chief Administrative Officer to Darla Driscoll and present the contract to her.
CARRIED

4518/2025

8.4 Lease To Purchase Kinuso Valleyview

MOVED BY: Maggie Gervais to accept for information.
CARRIED

4519/2025

8.5 MNP Lodge Operating Cost Review

MOVED BY: Art Laurin to accept for information
CARRIED

9. ASSOCIATIONS

9.1 ASCHA Conference March 31st to April 2nd
Edmonton Convention Center

9.2 Healthy Aging Alberta

9.3 APHAA

4520/2025

MOVED BY: Vern Lymburner to accept 9.1 to 9.3 for information.
CARRIED

**10. OTHER BUSINESS
BOARD CONCERNS**

4521/2025

10.1 Closed Session

MOVED BY: Maggie Gervais to go into closed session at 8:14 p.m.
CARRIED

Alain Dion left meeting due pecuniary interest at 8:14 p.m.

4522/2025

MOVED BY: Brian Panasiuk to come out of closed session at 8:20 p.m.

CARREID

Alain Dion returned to meeting 8:20 p.m.

10.1.1 IT Service Contractor

10.2 Health & Safety

10.3 Social Media Statistics

10.4 CAO Report

4523/2025

MOVED BY: Maggie Gervais to accept 10.1 to 10.4 as information

11. ROUND TABLE

11.1 Round Table

N/A

12. NEXT MEETING

12.1 Regular Board meeting – April 16, 2025

12.2 May Board meeting date – May 22, 2025

13. ADJOURNMENT

4524/2025

MOVED BY: Brian Panasiuk to adjourn the meeting @ 8:29 p.m.
CARRIED.


Chair or Vice Chair Signature


C.A.O Signature



VALLEYVIEW & DISTRICTS RECREATION BOARD
Meeting Minutes from April 8, 2025 Commencing
at 7:00pm at the Polar Palace Arena

Present: Malcolm Knowles, Sara Nichol, Ann Nichol, Delwin Stemp, Marilyn Jensen

Absent: Kim Havell, Angie Wedge, Sally Rosson

In Attendance: Tracy Stewart, Kim Carter

Call to Order: Malcolm called the meeting to order at 7:08pm.

Delegations: None

Introductions: Tracy introduced the new administration officer Kim to everyone.

Adoption of Agenda:

Marilyn motions to adopt the April agenda as presented.

Sara seconds

All in favor

Carried

Adoption of Minutes:

Delwin motions to adopt minutes from the February meeting as presented.

Marilyn seconds

All in favor

Carried

Business Arising

from Minutes: None

Reports:

- 1) Director's Report- Attached to original minutes
- 2) Program Facilitator Report- Attached to original minutes

Ann motions to accept reports as presented.

Marilyn seconds

All in favour

Carried

Admin & Finance

New Business:

1) **3 Chickadees**

Marilyn motions to grant \$472.50 to cover the costs of the Swanson room rental.

Delwin seconds

All in Favor

Carried

2) **Valleyview & District Ag Society**

Delwin motions to Grant the Ag Society \$1500 to help cover the costs of the Hall rental for the 2025 Farmers Market's.

Marilyn seconds.

All in favour

Carried

Member Business:

Sara- Little Smoky will be having their Community Garage Sale on April 12, 2025. They will also be Celebrating the 60th Anniversary in November. Ann is looking to upgrade the playground and is looking for any contacts to help with the upgraded equipment . The baseball diamond is in the process of being re-done, hoping to have it finished up in the fall.

Financial Statement:

Sara motions to accept the March Financial Statement as information.

Marilyn seconds

All in favor

Carried

Adjournment:

Meeting was adjourned at 7:43pm

Next Meeting: June 10, 2025 @ 7 pm

Directors Report
Town of Valleyview
April 2025
Submitted By: Archie Stewart

- Red Willow Curling Club season ended on March 23rd with the Ladies Bonspiel finishing up that weekend.
- Our winter ice season was originally scheduled to be done on March 23^d as well, but with the U-18 qualifying for Tier III Provincials in Peace River, we kept the ice plant in operation until Thursday March 27th. The NLSC, Oldtimers, and Sturgeon Lake took on ice-time during this extra time. We also offered public skating and shinny hockey on those days as well.
- Valleyview Cup Men's hockey tournament supporting the Make-A-Wish Foundation went well. After some discussion at the last meeting, it was decided by the Recreation Board to give each team \$150 with the Community Grant. After looking into the financials more closely, it was found that the Grant was actually one hour of ice per team.
- The Oilmen's had been granted free use of the Hall for their Bonspiel, but they ended up cancelling the event, so no donation ended up being necessary for them.
- Our Community Garden will be starting up in the spring. Premier Tech will be donating the medium for the garden boxes.
- Kim Carter has filled the role of Administrative Officer within the Community Services Department. She started in her new role on February 18th, 2025.

Angie Wedge

Program Facilitator Report

Community Services

Town of Valleyview

As of March 26, 2025

SCHEDULE AND PRICES SUBJECT TO CHANGE

March 2025

| PROGRAM | DATES | TIME | COST | ATTENDANCE | COMMENTS |
|---------------------|-----------------------------|---------|-------------------|------------------------|---|
| Power Hour Bootcamp | Ongoing | 9-10am | \$5/class | 10-12 | |
| Movement Class | Ongoing | 1-2pm | \$2 drop in | Average 10-12 drop ins | Class held at Sun Valley |
| Balance Yoga | March – Mondays and Fridays | 10-11am | Free FCSS PROGRAM | | |
| Stretch and Roll | Tuesdays | 2-3pm | \$5/class | 6-8 | |
| Paint Night | March 14 | 6pm | \$45 | 11 | In partnership with 3 Chickadees. Mocktails are served. |

April 2025

| PROGRAM | DATES | TIME | COST | ATTENDANCE | COMMENTS |
|-----------------------|-----------------------------|---------|-------------------|------------------------|---|
| Power Hour Bootcamp | Ongoing | 9-10am | | 10-12 | |
| Movement Class | Ongoing | 1-2pm | \$2 drop in | Average 10-12 drop ins | |
| Balance Yoga | April – Mondays and Fridays | 10-11am | Free FCSS PROGRAM | 20 | |
| Easter Eggstravaganza | April 17 | 1-5pm | \$6/child | | In partnership with the Ag Society – they will provide a bake sale and critter corner |

May 2025

| PROGRAM | DATES | TIME | COST | ATTENDANCE | COMMENTS |
|-----------------------|---------------------------|-------------|---------------------------|------------------------|-----------------------------------|
| Power Hour Bootcamp | Ongoing | 9-10am | | 10-12 | |
| Movement Class | Ongoing | 1-2pm | \$2 drop in | Average 10-12 drop ins | |
| Balance Yoga | Ends on May 12 for summer | 10-11am | Free FCSS PROGRAM | 20 | |
| Paint Night | May 2 | 6pm | \$45 | 5 registered so far | |
| Fun Run | May 24 | 10am | TBD | | |
| Community Garage Sale | May 31 | All Day | FREE to list your address | | Create google map |
| Community Clean Up | TBD | | | | In partnership with ARC Resources |

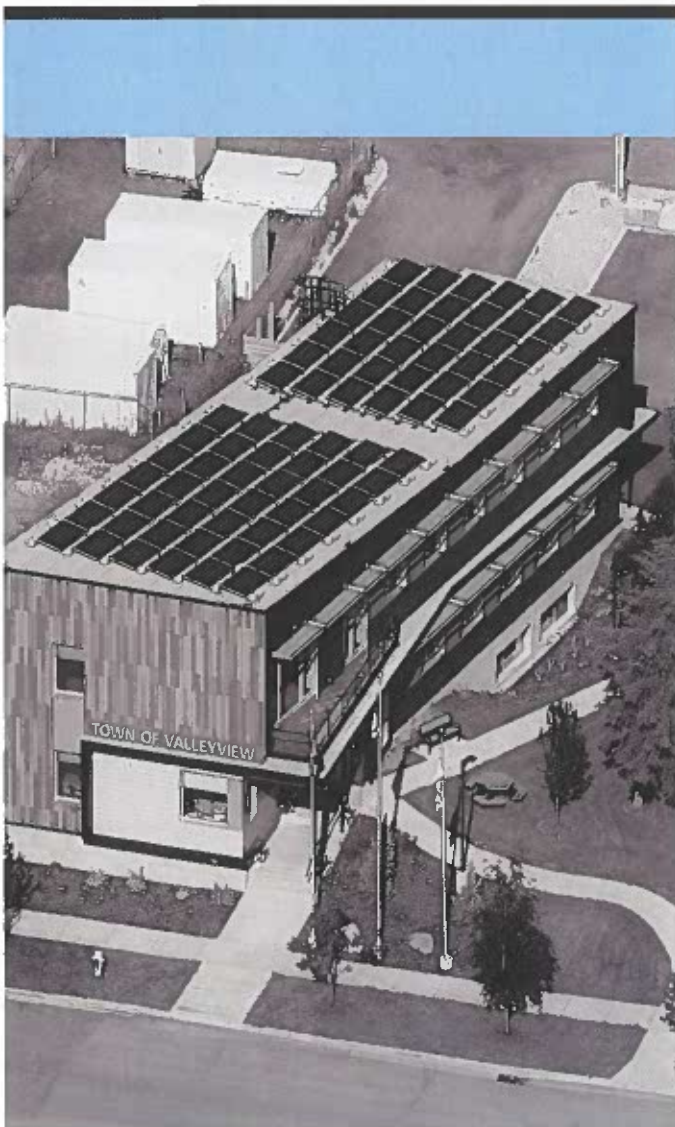
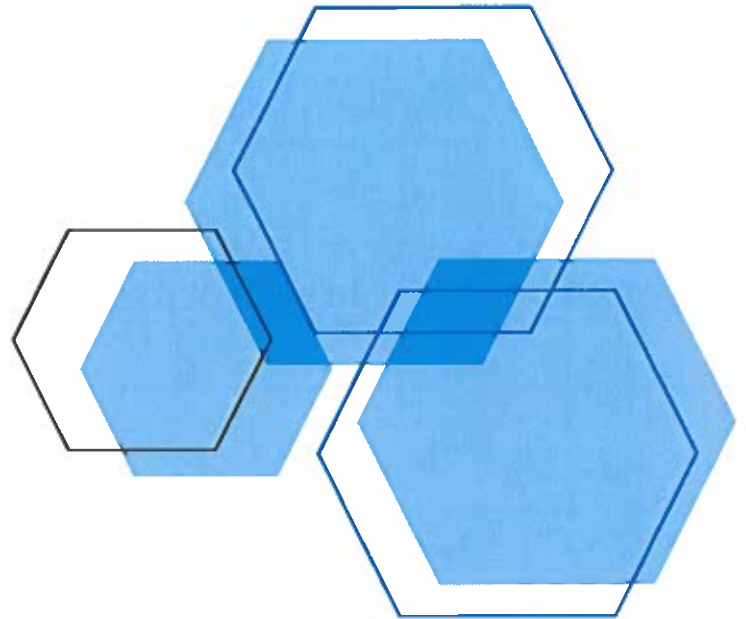
Other business

- Completed Rural Mental Health Animator Training
- Attended Community Choosewell "Healthy Communities Symposium"
- Presented at Red Willow on "Gentle Movement" and was invited back to do a class with the seniors



OLD BUSINESS

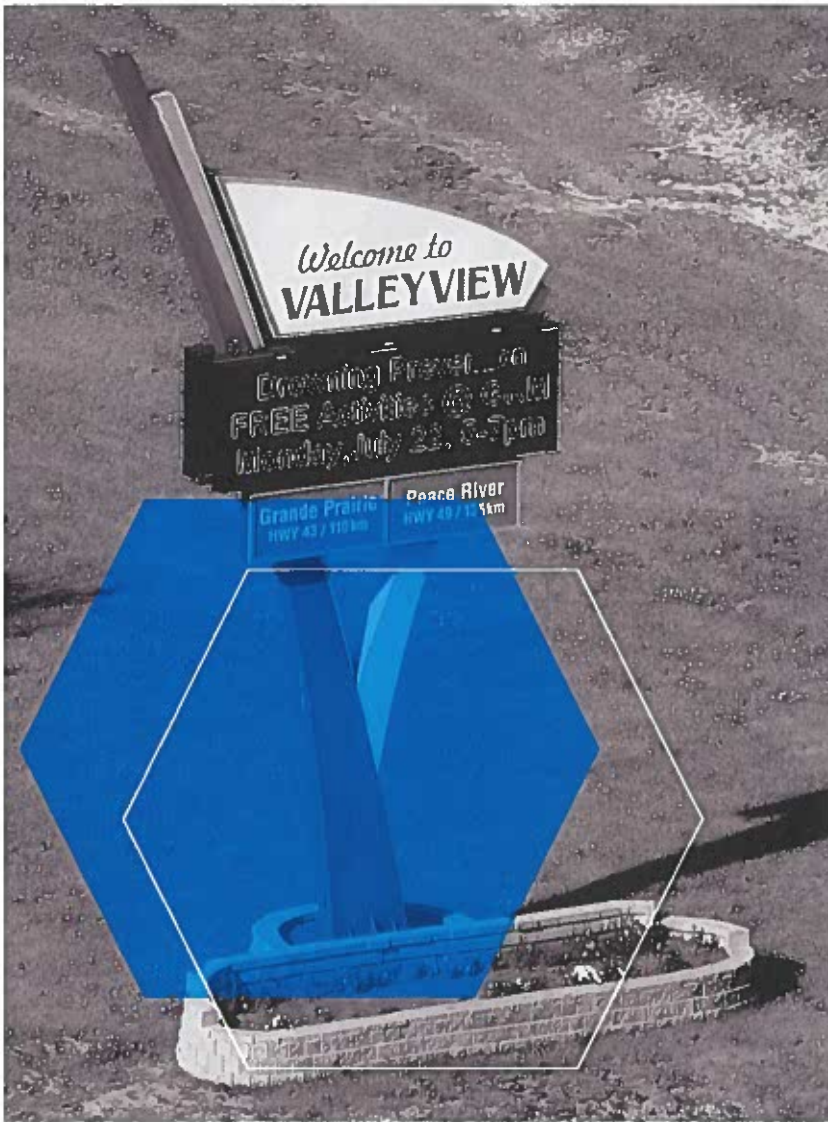
OLD BUSINESS



REGULAR COUNCIL MEETING

COUNCIL CHAMBERS
TOWN ADMINISTRATION OFFICE





REGULAR COUNCIL MEETING

COUNCIL CHAMBERS
TOWN ADMINISTRATION OFFICE



NEW BUSINESS

NEW BUSINESS





Town of Valleyview Request For Decision

| | |
|-----------------|---|
| Date: | May 12, 2025 |
| From: | Archie Stewart, Interim Director of Community Services |
| Subject: | Appointment of Municipal Weed Inspectors |

1.0 PURPOSE

For Council to appoint a Municipal Weed Inspector as per the Alberta Weed Control Act.

2.0 BACKGROUND AND DISCUSSION

As per the Weed Control Act 7 (1): a local authority shall appoint inspectors to enforce and monitor compliance with this Act within the municipality.

3.0 ALTERNATIVES

3.1 Council appoints Jenn Simpkins, Myria Pollack, and Nick Wohlgemuth as the Municipal Weed Inspectors for the Town of Valleyview.

3.2 Council appoints another individual(s) as the Municipal Weed Inspectors.

4.0 RECOMMENDATIONS

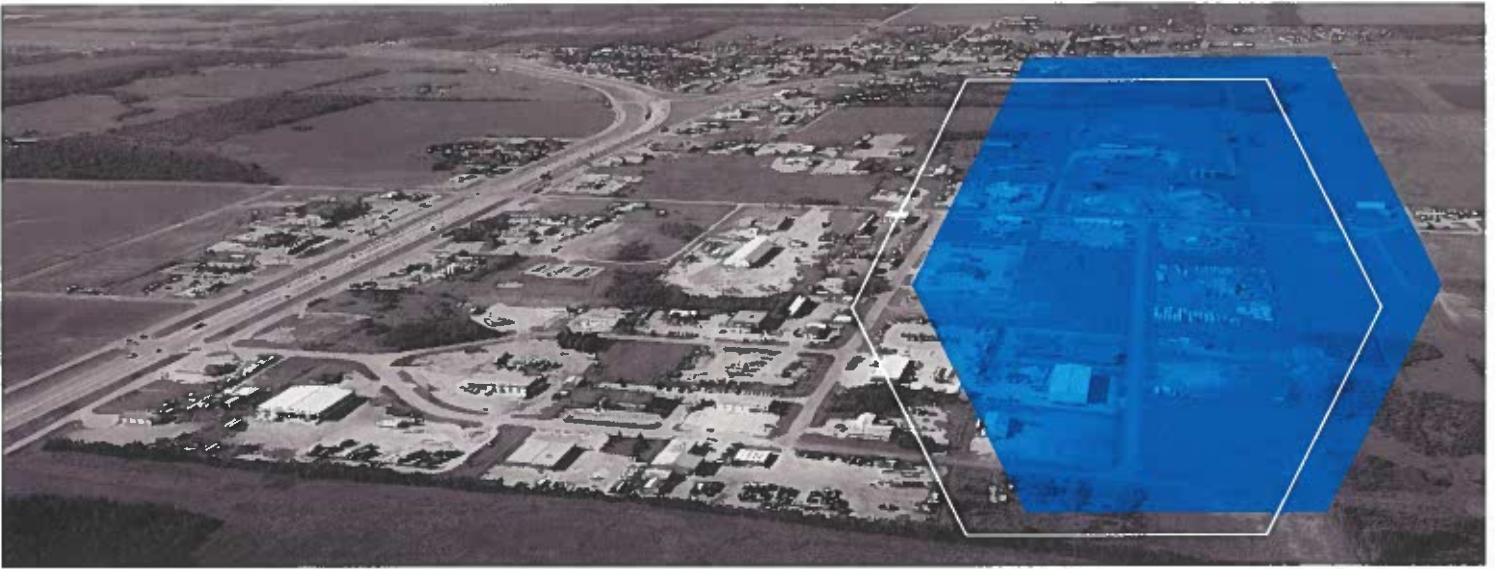
Council appoints Jenn Simpkins, Myria Pollack, and Nick Wohlgemuth as the Municipal Weed Inspectors for the Town of Valleyview.

Submitted By: _____


Archie Stewart, Interim Director of Community Services

Approved By: _____


Pat Brothers, Interim Chief Administrative Officer



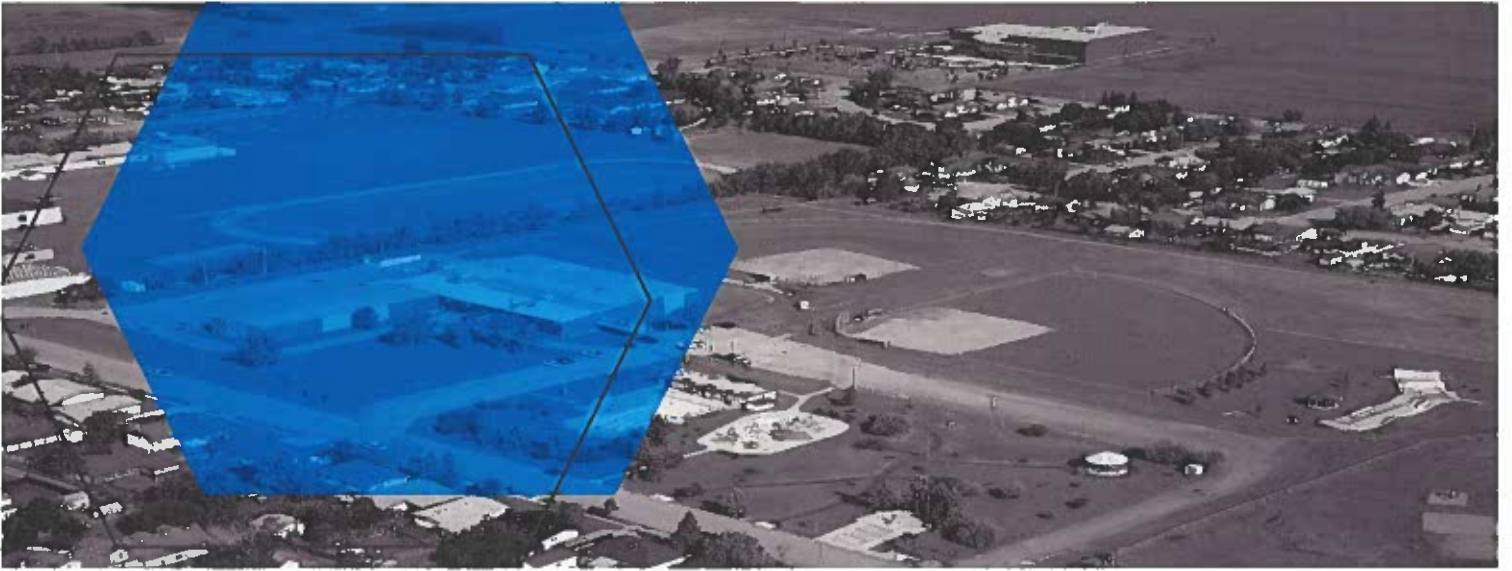
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BYLAWS



REGULAR COUNCIL MEETING

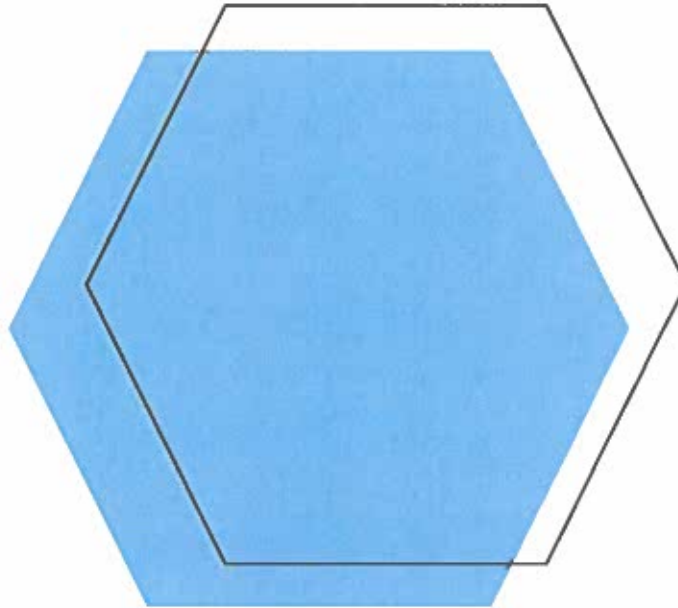
COUNCIL CHAMBERS
TOWN ADMINISTRATION OFFICE



CORRESPONDENCE



CORRESPONDENCE



REGULAR COUNCIL MEETING

COUNCIL CHAMBERS

TOWN ADMINISTRATION OFFICE

Karen Staples

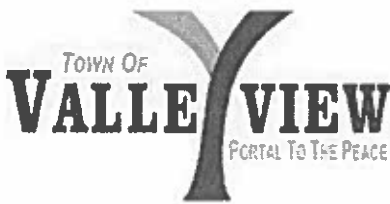
From: Ben Berlinguette
Sent: Friday, April 25, 2025 8:19 AM
To: Karen Staples
Subject: FW: Recognizing Seniors' Week 2025 – Community Declaration
Attachments: 2025 Seniors' Week Community Declaration.pdf

Good Morning Karen

Can you please put this in the Council agenda for May 12. Give them the email along with the declaration.

Thanks

Pat Brothers
Interim Chief Administrative Officer



4429-52nd Avenue,
Box 270 Valleyview, AB T0H3N0

T 780-524-5158
C 780-552-3734
E. pbrothers@valleyview.ca
www.valleyview.ca

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From: Seniors Information <Seniorsinformation@gov.ab.ca>
Sent: Thursday, April 24, 2025 2:38 PM
To: Seniors Information <Seniorsinformation@gov.ab.ca>
Subject: Recognizing Seniors' Week 2025 – Community Declaration

For 39 years, the Government of Alberta has dedicated the first week of June to honour and recognize seniors for their invaluable contributions to our province. This year, Seniors' Week is from June 2 to 8 and will be kicked off with a provincial launch event on June 2 in the City of Camrose.

All municipalities, First Nations communities, and Metis Settlements are encouraged to officially declare Seniors' Week to demonstrate your community's support and to generate greater awareness of the importance of seniors in Alberta.

To officially declare Seniors' Week in Alberta, a declaration is made by a senior official (i.e., Mayor/Reeve, Chief) at the community level. All communities that notify us that they have declared Seniors' Week will be recognized on [our website](#).

To assist communities in declaring Seniors' Week, attached is a sample Community Declaration for your community to consider using. If your community uses the attached example, kindly email the signed copy to seniorsinformation@gov.ab.ca by May 31, 2025. Following Seniors' Week, a version signed by The Honourable Minister Nixon will then be returned to your community.

The Government of Alberta encourages communities, organizations and all Albertans to take the opportunity to recognize and celebrate seniors throughout Seniors' Week. To learn more, please visit the [Seniors' Week website](#) or email us at seniorsinformation@gov.ab.ca if you have any questions.

Thank you.

Ministry of Seniors, Community and Social Services
Government of Alberta

Classification: Protected A

CAUTION: This e-mail has originated from outside your organization.



Seniors' Week

June 2–8, 2025

For more information about Seniors' Week
visit: alberta.ca/seniors-week

Share your stories and videos using #abseniors

Alberta

Karen Staples

From: Vern Lymburner
Sent: Monday, April 28, 2025 12:41 PM
To: Karen Staples
Subject: Fw: Age-Friendly E-News: Seniors" Week

Agenda item

From: Seniors, Community and Social Services <seniorsinformation@gov.ab.ca>
Sent: April 28, 2025 9:15 AM
To: Vern Lymburner <mayor@valleyview.ca>
Subject: Age-Friendly E-News: Seniors" Week

[Trouble viewing this email? Read it online](#)

Age-Friendly E-News

Alberta ■

Seniors' Week 2025 - Celebrate Alberta Seniors!

For 39 years, Alberta's government has dedicated the first week of June to honour and recognize seniors for their invaluable contributions to our province. This year, Seniors' Week is from June 2 to 8 and will be kicked off with a provincial launch event on June 2 in the City of Camrose.

Throughout Seniors' Week, hundreds of events take place across the province. Albertans of all ages can attend an event virtually or in-person to catch up with a senior and thank those who have made a difference in their community. Seniors' Week is a wonderful opportunity to recognize and celebrate seniors and their enormous contributions to our families, communities, and our province. Seniors have helped build Alberta into the great province it is today.

Please visit the Seniors' Week website for more information: <https://www.alberta.ca/seniors-week>



Website



E-mail

For a print-friendly version click on "Read it online" at the top of the page.

Alberta Seniors, Community and Social Services
44 Capital Boulevard Building
12th Floor, 10044 – 108th Street
Edmonton AB T5J 3S7
Canada

This email is intended for mayor@valleyview.ca.
[Update your preferences](#) or [Unsubscribe](#)

delivered by
 **Campaigner**

CAUTION: This e-mail has originated from outside your organization.

MUNICIPALITY TEMPLATE LETTER:

To whom it may concern,

XXXX is writing to express support for ATCO Electric's climate reliability and wildfire mitigation work.

Unplanned outages due to climate events could have broad impacts on our community, including disruptions in municipal services and infrastructure and increased risks to vulnerable citizens. Local businesses and supply chains could also be negatively impacted by a sudden loss of electricity.

Outages caused by weather and wildfires could have far-reaching effects on our community. Losing electrical infrastructure to extreme weather events and wildfires could result in delays in restoring power and can exacerbate community evacuations.

We have had recent discussions with ATCO regarding its climate reliability and wildfire mitigation work, including right of way widening and removal of hazard trees, upgrading power poles and cross arms, and installing fire mesh on power poles. We believe this work contributes to safe and reliable electricity by mitigating risks to electrical infrastructure and the risk of wildfire ignition.

XXXX therefore supports ATCO Electric continuing to implement reliability and wildfire mitigation work.

Sincerely,

Pursuant to GPPSD Administrative Procedures 359.1 and 381: This letter is in no way affiliated with the Grande Prairie Public School Division or any schools therein. The perspectives discussed are solely those of the individual authors, not necessarily those of the Division.

Dear Valleyview Town Council,

We are reaching out on behalf of the Grande Prairie Composite High School Gender-Sexuality Alliance to discuss current municipal policies regarding the defunding of the Valleyview Municipal Library and resultant effect on the Gay-Straight Alliance within.

Our Alliance is writing to attest to the importance of having safe, inclusive, and welcoming youth groups accessible to everyone within the community, existing outside of a school division where acceptance may not be universal. Based on our experiences, and continued operation within the Grande Prairie Public School Division and wider City of Grande Prairie community, we know that many LGBTQ+ feel a youth-led community group allows them to express themselves judgement-free, a critical facet in the development of self.

Should Council continue with policies to limit the operation of the GSA, they run the risk of **limiting expression, association, and safety of the youth population in Valleyview.** In 2021, the Trevor Project found that two-in-three queer youth do not have support at home, and further that youth with “access to spaces that affirmed their sexual orientation and gender identity reported lower rates of attempting suicide,” (Trevor Project), highlighting the importance of prioritizing these types of groups and not limiting their ability to associate.

Council and community leaders alike hold a responsibility to uplift and uphold the rights of minorities within their communities. It is the position of this Alliance that the Council is failing, by defunding the library, at their obligation to support youth populations in Valleyview.

Furthermore, knowledge and literature are fundamental in the development of self, and the defunding and limiting of library programming and operations results in continued infringement on the unadulterated development of individual self perception. **Council cannot continue to operate with the flagrant disregard for the well-being of constituents, and censorship of the perspectives of queer authors within the library.**

We urge the Council to reconsider its decision to defund the library. We urge Council to consider the impact this defunding has on marginalized groups, specifically queer youth. We urge Council to open meetings to the public, and to open dialogue with affected youth and media so as to ensure the community can make informed decisions. We urge Council to make an active effort to understand the impacts that these policies will have on individuals within the community, and make informed decisions for the well-being of the community.



Community leaders must stand against marginalization and discriminatory action within their community, and Council has yet to do so.

Transparency within government is critical, and thus, we would love to further discuss with you so as to continue towards the preservation of necessary groups which prioritize and maintain the mental health of youth within the community.

Thank you, and please feel free to reach out if you have any questions, surrounding the importance of youth-lead community organizations.

Sincerely,

Members of the GPCHS Gender-Sexuality Alliance





City of **Cold Lake**

OFFICE OF THE MAYOR

May 2, 2025

Via Email mayor@valleyview.ca

Town of Valleyview
PO Box 270
Valleyview, AB T0H 3N0

Attention: Mayor Vern Lymburner

Dear Mayor ^{Vern}Lymburner:



I am writing on behalf of the City of Cold Lake to determine if there is an appetite for communities in our region to form a working group and jointly request that the Government of Alberta consider a program to support rural bus lines that serve our communities.

I have been in contact with the owner of the Cold Shot bus company, who has been experiencing challenging times maintaining many of the rural routes the company offers. As I am sure you are aware, the company has reached out to the municipalities it serves, as well as the provincial government, to seek assistance in maintaining its operations.

Affordable, alternative transportation options in northeast Alberta have been dwindling, and the service that our communities receive is, admittedly, basic at best. It remains, however, a crucial option for many people in our communities who do not have access to a vehicle but must access crucial services that cannot be found in a rural setting. Living in a rural setting, away from major metropolitan centers, means that our residents have greater difficulty accessing important services, many of which are concentrated in the big cities. We all know that many of our residents must, at times, travel to our province's larger urban centers to access healthcare specialists, national and international flights, or simply connect with friends and family.

Public transportation options are important and should be expanded regionally and should also be supported by the Government of Alberta, but we must realize that with the current state of rural public transit infrastructure, the private sector can serve a larger number of communities more efficiently than municipalities are able to.

.../2



OFFICE OF THE MAYOR

-2-

Neither municipalities nor the provincial government would be able to replace the existing private bus network in northeast Alberta in a timely and efficient manner. Support for private industry willing to serve rural communities would provide the largest service possible at the smallest cost to the taxpayer, all while still allowing municipalities and Indigenous communities to expand their public bus systems as demand and resources allow.

The Government of Alberta has spent billions to support public transportation in large urban centres, and to encourage regional public systems to develop. These are important investments and should be encouraged. At the same time, however, a small fraction of this investment would help to assist the private sector in maintaining its service to areas of the province that would otherwise have no options.

I invite you as community leaders to meet and hear about the challenges faced by the rural bus industry, the support that they need, and how we might assist the private sector in maintaining this last link to affordable inter-city transportation in Alberta's northeast. Once we have gauged our region's interest in this matter, and find a convenient time to convene, we will offer a venue to meet – either in person or virtually - so that we may advance this important discussion.

I understand that the municipal election is upon us, however we need to press forward on matters of urgency and kindly ask that you provide feedback and/or your interest by May 30, 2025.

I thank you in advance for your support and look forward to the opportunity to discuss this matter at greater length. We look forward to your feedback on the need and support for the establishment of a working group.

Please feel free to reach out to me directly should you have any questions. My direct contact is mayor@coldlake.com or 780.573.9897.

Sincerely,

Craig Copeland
Mayor

cc: Council
CAO Kevin Nagoya



Hillside Junior Senior High School

Postal Bag #3, Valleyview, Alberta T0H 3N0
Phone (780) 524-3277 Fax (780) 524-4205

April 28th, 2025

Town of Valleyview
4802 - 50th Street
Valleyview, AB T0H 3N0

Attention: Kathy McCallum, Director of Corporate Services

Dear Mrs. McCallum:

This year, Hillside High School qualified to send 6 representatives in Grades 10-12 to ASAA Badminton Provincials in Red Deer, Alberta. The event takes place on Friday May 2nd and Saturday May 3rd, 2025. The following athletes qualified: Danika Cardinal, Angelina Huggard, Evynn Young, Xander Kristensen, Emme Moore and Easton Dietzen

We are requesting assistance from the Town of Valleyview to keep costs at a minimum for these accomplished athletes. Our current costs associated with attending this event are as follows:

- Athlete Registration Fee - \$45/athlete = \$270.00
- Accommodations - \$755.98 (2 rooms x 2 nights)

Thank you in advance for your consideration.

Sincerely,

Shelley Kirchner
Senior Badminton Coach
Hillside Jr. Sr. High School

Pat Dietzen
May 6, 25

| | |
|-----------------------|----------|
| base grant | \$100.00 |
| (6) participants | |
| @ 50.00/each | \$300.00 |
| Total \$400.00 | |
| Pat to authorize | |



TOWN OF VALLEYVIEW Policy COU-10-01

Policy Title: Financial Assistance for Recognition of Achievement
Authority: Council
Effective Date: April 25, 2016
Approval: April 25, 2016
Supersedes: February 28, 2005

PURPOSE:

To provide a guideline when awarding financial assistance to non-profit organizations and school participants in offsetting costs when participating in provincial, national or international events.

POLICY STATEMENT:

The Town of Valleyview will financially assist non-profit organizations and school groups or individuals when they qualify through competition to compete at provincial, national and/or international levels to recognize their significant achievement.

1. Non-profit organizations and school participants can apply for financial assistance from the Town.
2. Applicants must be a member of a recognized non-profit organization or school group to qualify.
3. Council will provide funding to individuals or teams that compete at provincial, national and/or international competitions.
4. The organization, group or individual must be based out of the Town of Valleyview.
5. The Town Manager may authorize the payment of a base grant of \$100.00 plus \$50.00 per participant, to a maximum of \$1,000 subject to available funds in the established annual budget.
6. The Town Manager will inform Council of all payments made under this policy.

Karen Staples

From: Vern Lymburner
Sent: Thursday, May 8, 2025 2:58 PM
To: Karen Staples
Subject: Fw: Registration now open for Summer MLC
Attachments: Draft agenda for Summer 2025 MLC.pdf

Add to agenda

From: Tyler Gandam <president@abmunis.ca>
Sent: May 5, 2025 9:50 AM
To: Vern Lymburner <mayor@valleyview.ca>
Subject: Registration now open for Summer MLC

Good morning,

Registration is open for the 2025 Alberta Municipalities Summer Municipal Leaders' Caucuses, taking place between June 11 and June 26. This year, Alberta Municipalities is visiting the following four communities:

June 11 - Picture Butte (Picture Butte Community Hall)
June 12 - Drumheller (Canalta Jurassic Hotel)
June 25 - Peace River (Peace Valley Inn)
June 26 - Devon (Devon Community Hall)

The registration link and further details are located on our [events page](#).

Each Caucus will consist of a one-day program, and the agenda will be the same at all locations. The agenda will run from 10:00 a.m. to 3:00 p.m. each day and is attached here for your review. Registration is \$115 for the day and includes a light breakfast, refreshments and lunch.

If you have any other questions, please email events@abmunis.ca. We look forward to seeing you there.

Sincerely,

Tyler Gandam | President

E: president@abmunis.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



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We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples.

We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

CAUTION: This e-mail has originated from outside your organization.

Karen Staples

From: Vern Lymburner
Sent: Friday, May 9, 2025 8:06 AM
To: Karen Staples; Pat Brothers
Subject: Fw: June 6 Flag Raising Request

Addition to agenda or is this something we put on Admin to approve?
Vern

From: Tracy Brown <Tracy.Brown@albertahealthservices.ca>
Sent: May 8, 2025 9:03 PM
To: Vern Lymburner <mayor@valleyview.ca>
Subject: June 6 Flag Raising Request

Vern

I am writing up request permission for the Metis Flag to be raised Friday June 6 at 5 pm

We would need someone from the Town to assist if approved

Thanks
Tracy
Valleyview Local Metis President

Get [Outlook for iOS](#)

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REGULAR COUNCIL MEETING

COUNCIL CHAMBERS
TOWN ADMINISTRATION OFFICE

CLOSED SESSION

CLOSED SESSION

