



**TOWN OF VALLEYVIEW
REGULAR COUNCIL MEETING MINUTES
MINUTES 25-13
Monday June 9, 2025
5:00 PM IN THE TOWN OF VALLEYVIEW
COUNCIL CHAMBERS**

PRESENT

Mayor

Councillors:

Vern Lymburner

Delwin Slemph arrived 5:06pm

Ken Wittig

Samantha Steinke

Tanya Boman via teams

REGRETS

Councillor:

Director of Utilities & Asset Management

Danny McCallum – Notified Council beforehand

Carol McCallum – Notified Council beforehand

ADMINISTRATION

Chief Administrative Officer

Director of Corporate Services:

Director of Community Services:

Director of Public Works:

Administrative Officer/Recording Secretary:

Jim Fedyk

Kathy McCallum

Tracy Stewart

Dave Descheneaux

Karen Staples

1. CALL TO ORDER

Call to Order

Mayor Lymburner called the Regular Council Meeting to order at 5:01pm

2. ACCEPTANCE OF AGENDA (adds & deletes)

2.1 Councillor Wittig moved that Town Council adopt the June 9, 2025, Regular Council Meeting Agenda as presented.

Agenda Acceptance
Resolution #25-13-171

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting Minutes 25-12 May 26, 2025.

Councillor Steinke moved that Town Council approve the Regular Town Council Meeting Minutes 25-12 dated Monday May 26, 2025, as presented.

RCM Minutes
Resolution #25-13-172

CARRIED

3.2 Business arising from Minutes

No Business arising from the minutes

4. PUBLIC HEARINGS

4.1 There are no Public Hearings

5. PRESENTATIONS & DELEGATIONS

5.1 There are no Presentation & Delegations

6. TOWN OPERATIONAL REPORTS

- 6.1 Utilities Report submitted by Carol McCallum;
- 6.2 Public Works Report submitted by Dave Descheneaux;
- 6.3 Community Services Report submitted by Tracey Stewart;
- 6.4 Bank Reconciliation for month ending May 31, 2025

Councillor Wittig moved that Town Council accept the Town Operational Reports as presented.

Town Operational Reports
Resolution #25-13-173

CARRIED

7. COMMITTEE REPORTS (Boards, Commissions & Committee Minutes)

- 7.1 Valleyview Municipal Library Board Meeting Minutes, March 18, 2025
- 7.2 Heart River Housing Meeting Minutes April 17, 2025

Councillor Steinke moved that Town Council accept the Committee Reports as information.

Committee Reports
Resolution #25-13-174

CARRIED

8. OLD BUSINESS

8.1 There is no Old Business

9. NEW BUSINESS

9.1 RFD – 2025 Sidewalk Repair and Replacement Prioritization

New Business
Resolution #25-13-175

Councillor Steinke moved that Town Council approve 3.1, to proceed with repairs as prioritized by the Public Works Department, to the extent permitted by the approved budget.

CARRIED

9.2 RFD – Advance Vote 2025 Municipal Election, to hold an advance vote for the 2025 Municipal Election on Wednesday, October 16, 2025, from 9:00am to 7:00pm at the memorial Hall in Valleyview, AB.

New Business
Resolution #25-13-176

Councillor Slempp moved that Town Council table the Advance Vote decision to June 23, 2025 meeting and have Administration look into an earlier date and if there can be a Special Ballot.

CARRIED

**9.3 RFD – Municipal Emergency Management – Appointments of
Director and Deputy Director of Emergency Management**

New Business
Resolution #25-13-177

Councillor Boman moved that Town Council accept the appointments of Director and Deputy Director of Emergency Management as Jesse Harris and Constance Boyd respectively.

CARRIED

9.4 RFD – 2026 Budget Cycle

New Business
Resolution #25-13-178

Councillor Steinke moved that Town Council table the 2026 Budget Cycle to the June 23, 2025 Council Meeting.

CARRIED

**9.5 RFD – Workplace Harassment and Violence Prevention
Policy**

New Business
Resolution #25-13-179

Councillor Slempp moved Town Council approve the Workplace Harassment and Violence Prevention Policy

CARRIED

9.6 RFD – Council Chambers Layout

New Business
Resolution #25-13-180

Councillor Wittig moved that Town Council approve the new Council Chambers Layout

CARRIED

**9.7 RFD – Hold one Regular Council Meetings for July and
August 2025.**

New Business
Resolution #25-13-181

Councillor Steinke moved that Town Council approve holding one Regular Council Meeting in July on the 21st and tabling the August date until July 21st Council Meeting.

CARRIED

10. BYLAW

10.1 There are no Bylaws

11. CORRESPONDENCE

11.1 Town of Valleyview Community Services Department would like to invite the mayor and council to the Legion Flag Raising Ceremony on Tuesday July 1, 2025 to kick off the Canada Day Festivities

Correspondence
Resolution #25-13-182

Councillor Wittig moved that Town Council attend the Flag Raising Ceremony on July 1, 2025. Councillor Wittig or Steinke or Slempp will attend.

CARRIED

Correspondence
Resolution #25-13-183

11.2 Peace Library System – Updated Peace Library System Master Agreement.

Councillor Boman moved that Town Council accept the correspondence item as information.

CARRIED

Correspondence
Resolution #25-13-184

11.3 Alberta Municipal Water/Wastewater Partnership – Town of Valleyview Water Treatment Plant Process Upgrades

Councillor Steinke moved that Town Council accept the correspondence item as information.

CARRIED

Correspondence
Resolution #25-13-185

11.4 Hillside Junior Senior High School – Support for athletes attending ASAA Track & Field Provincials

Councillor Steinke moved that Town Council accept the correspondence item as information.

CARRIED

12. CLOSED SESSION

12.1 There is no Closed Session

13. ADJOURNMENT

Councillor Stemp declared the Monday, June 9, 2025, Regular Council Meeting adjourned at 5:57pm.

Adjournment
Resolution #25-13-186

CARRIED



Mayor, Vern Lymburner

CAO, Jim Fedyk