



AGENDA REGULAR COUNCIL MEETING

**July 21, 2025 @ 5:00 p.m.
IN THE TOWN OF VALLEYVIEW
COUNCIL CHAMBERS**

A small town with big economic opportunities, Valleyview is on the way up!

1. CALL TO ORDER

2. ACCEPTANCE OF AGENDA (adds & deletes)

3. ADOPTION OF MINUTES

3.1 Minutes 25-14 from the Regular Meeting of Council held on Monday, June 23, 2025.

3.2 Business arising from Minutes

4. PUBLIC HEARINGS

4.1 There are no Public Hearings

5. PRESENTATIONS & DELEGATIONS

5.1 BJ & Joni Rohloff at 5:00pm – RE: Increased presence of unhoused individuals in the community.

5.2 Janitha Patel at 5:20pm – RE: Request for property tax forgiveness.

6. TOWN OPERATIONAL REPORTS

6.1 Utilities Report submitted by Carol McCallum;

6.2 Public Works Report Submitted by Dave Descheneaux;

6.3 Community Services Report submitted by Tracey Stewart;

6.4 Bank Reconciliation for month ending June 30, 2025:

COMMITTEE REPORTS (Boards, Commissions & Committee Minutes)

7.1 Green View Family and Community Support Services Monthly Report

7.2 Valleyview & Districts Recreation Board Meeting Minutes June 10, 2025

7.3 Heart River Housing meeting minutes from May 22, 2025

8. OLD BUSINESS

8.1 RFD – Hold one Regular Council Meeting in August 2025

9. NEW BUSINESS

9.1 RFD – Transfer of proceeds from sale of surplus Public Works assets to reserve

9.2 RFD – Authorization for sale of Community Peace Office (CPO) Unit.

9.4 RFD – Transfer of Reserve Funds.

9.5 RFD – 2026 Budget Deliberation & Schedule

9.6 RFD – Airport Leases

10. BYLAWS

10.1 There are no Bylaws

11. CORRESPONDENCE

11.1 Alberta Affordability and Utilities – Concerns of the direct sale of natural gas to several high-volume consumers in central Alberta

11.2 Counselling Alberta – Invite community to proclaim October 9, 2025 as National Depression Screening Day

11.3 Alberta Care Conference 2025 – Invitation for September 10-12, 2025

11.4 Royal Canadian Mounted Police – Introduction of new Commanding Officer Trevor Daroux

12. CLOSED SESSION

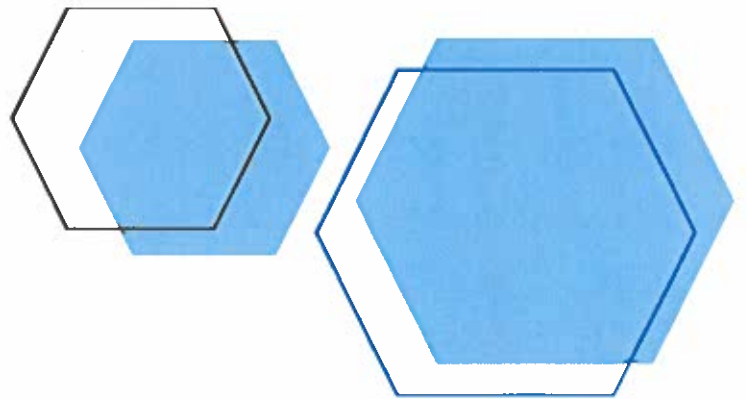
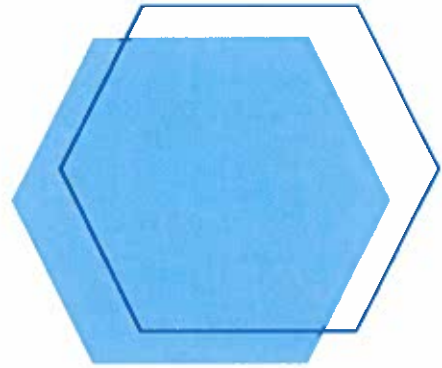
12.1 There is no Closed Session

13. ADJOURNMENT



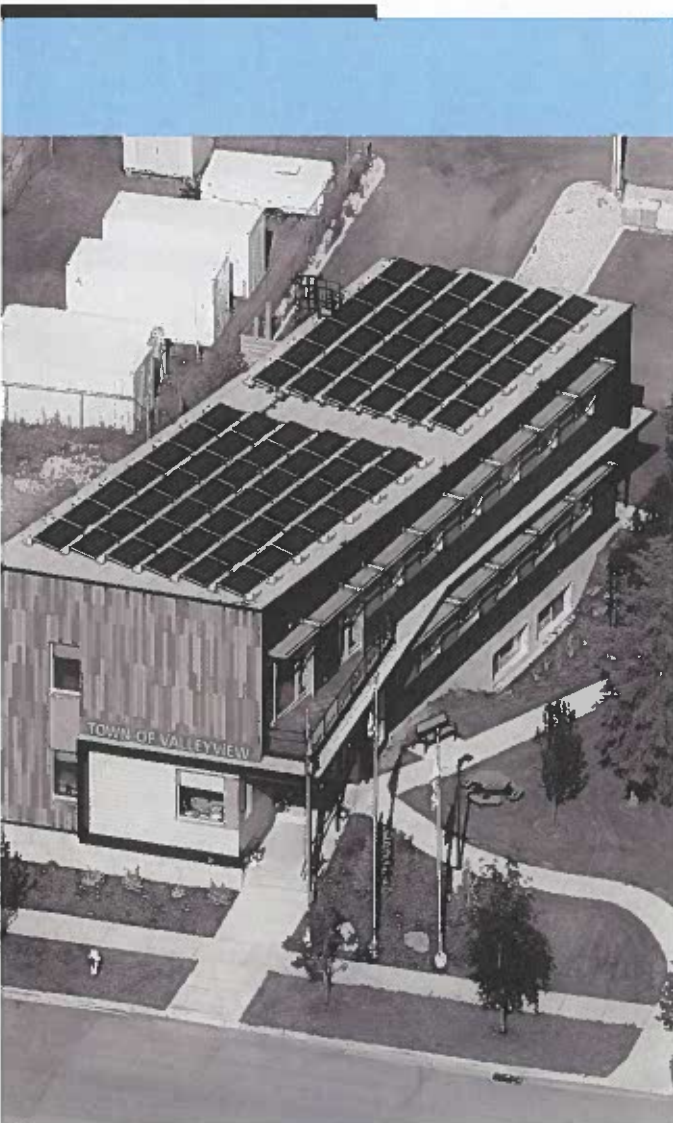
MINUTES

MINUTES



REGULAR COUNCIL MEETING

COUNCIL CHAMBERS
TOWN ADMINISTRATION OFFICE





**TOWN OF VALLEYVIEW
REGULAR COUNCIL MEETING MINUTES
MINUTES 25-14
Monday June 23, 2025
5:00 PM IN THE TOWN OF VALLEYVIEW
COUNCIL CHAMBERS**

PRESENT

Mayor

Councillors:

Vern Lymburner

Delwin Slomp

Ken Wittig

Samantha Steinke

REGRETS

Councillor:

Danny McCallum – Notified Council beforehand

Tanya Boman – Notified Council beforehand

ADMINISTRATION

Chief Administrative Officer

Director of Corporate Services:

Director of Utilities & Asset Management

Director of Community Services:

Manager of Public Works:

Administrative Officer/Recording Secretary:

Jim Fedyk

Kathy McCallum

Carol McCallum

Tracy Stewart

Jesse Harris

Karen Staples

1. CALL TO ORDER

Call to Order

Mayor Lymburner called the Regular Council Meeting to order at 5:01pm

2. ACCEPTANCE OF AGENDA (adds & deletes)

Agenda Acceptance
Resolution #25-14-187

2.1 Councillor Steinke moved that Town Council adopt the June 23, 2025, Regular Council Meeting Agenda as amended.

CARRIED

3. ADOPTION OF MINUTES

RCM Minutes
Resolution #25-14-188

3.1 Regular Council Meeting Minutes 25-13 June 9, 2025.

Councillor Wittig moved that Town Council approve the Regular Town Council Meeting Minutes 25-13 dated Monday June 9, 2025, as presented.

CARRIED

3.2 Business arising from Minutes

No Business arising from the minutes

4. PUBLIC HEARINGS

4.1 There are no Public Hearings

5. PRESENTATIONS & DELEGATIONS

5.1 There are no Presentations & Delegations

6. TOWN OPERATIONAL REPORTS

6.1 There are no Town Operational Reports

7. COMMITTEE REPORTS (Boards, Commissions & Committee Minutes)

7.1 Green View Family and Community Support Services Regular Board Meeting Minutes March 26, 2025

7.2 Grande Prairie Regional Tourism Association Regular Meeting Minutes May 21, 2025

Committee Reports
Resolution #24-14-189

Councillor Steinke moved that Town Council accept as information.

CARRIED

8. OLD BUSINESS

8.1 There is no Old Business

9. NEW BUSINESS

9.1 RFD – ABMUNIS Conference November 12-14, 2025 – To seek Council's decision Mayor and Council on attending the ABMUNIS Conference.

New Business
Resolution #25-14-190

Councillor Wittig moved that Town Council direct Administration to complete registrations and book hotel rooms for the ABMUNIS Conference on November 12-14, 2025 in Calgary, for Council, CAO and one guest.

CARRIED

9.2 RFD – Advance Vote 2025 Municipal Election – To seek Council's approval to hold an advance vote for the 2025 Municipal Election.

New Business
Resolution #25-14-191

Councillor Steinke moved that Town Council accept recommendation 5.1 approve an Advance Vote for the 2025 Municipal Election.

CARRIED

9.3 RFD – 2026 Budget Participation Plan – To seek Council's approval of a Public Participation Plan for the 2026 municipal budget.

New Business
Resolution #25-14-192

Councillor Steinke moved that Town Council approve the Public Participation Plan with the title of the survey to be 'Community

Engagement Survey' with questions to be sent by email and received by Council prior to being released to the public.

CARRIED

Councillor Wittig stepped out at 5:57pm and returned at 6:00pm.

New Business
Resolution #25-14-193

9.4 RFD – 2026 Budget Cycle – To ensure transparency, alignment, and timely decision making by setting clear expectations for the annual budgeting process.

Councillor Slempp moved that Town Council accept the 2026 Budget Cycle as presented.

DEFEATED

New Business
Resolution #25-14-194

Councillor Slempp moved that Town Council have administration bring back a modified version of the 026 Budget Cycle to the July 21, 2025 meeting as discussed.

9.5 RFD – ATCO Electric – Request for Letter of Support

New Business
Resolution #25-14-195

Councillor Steinke moved that Town Council have administration forward a letter of support to ATCO Electric to support their wildlife mitigation work.

CARRIED

9.6 RFD – Airport Leases – Seek direction regarding airport leases

New Business
Resolution #25-14-196

Councillor Steinke moved that Town Council declare the airport leases as invalid and direct administration to prepare new leases for September 2025, after consultation with the leaseholders.

CARRIED

9.7 RFD – Special Ballots, 2025 Municipal Elections – Special Ballot information and use

New Business
Resolution #25-14-197

Councillor Slempp moved that Town Council accept the report regarding the use of Special Ballots for the October 20, 2025 Election, as information.

CARRIED

9.8 RFD – Disposal of Large BBQ Grill

New Business
Resolution #25-14-198

Councillor Steinke moved that Town Council approve the donation of the Large BBQ Grill to a local user group.

CARRIED

9.9 RFD – Disposal of Assets Through Public Auction

New Business
Resolution #25-14-199

Councillor Wittig moved that Town Council approve the disposal of the identified assets: Skid Steer Attachment – 2009 Bobcat; 72" Snow Blade; Skid Steer Attachment – 2014 Bobcat Box Blade; and Interlocking Concrete Pavers (approx.. 1300 units) through public auction, with the sale terms and conditions at the discretion of Public Works Management.

CARRIED

New Business

Resolution #25-14-200

9.10

RFD – Utility Bill Adjustment

Councillor Slemph moved that Town Council administration to reduce the utility bill, water and sewer charges at 4418 54th Avenue to \$150.00 in May for compassionate reasons.

CARRIED

10. BYLAW

10.1 There are no Bylaws

11. CORRESPONDENCE

11.1 Valleyview & District Sun Valley Pioneers – Invitation to the 50th anniversary on July 12, 2025

Correspondence
Resolution #25-14-201

Councillor Steinke moved that Town Council have administration send a letter expressing that some of Council will attend and present them with a 50th Anniversary Plaque.

CARRIED

Correspondence
Resolution #25-14-202

11.1 Town of Beaverlodge – Concerns Regarding the Draft Peace Library System Master Agreement

Councillor Steinke moved that Town Council to accept the Correspondence Items as information.

CARRIED

12. CLOSED SESSION

12.1 There is no Closed Session

13. ADJOURNMENT

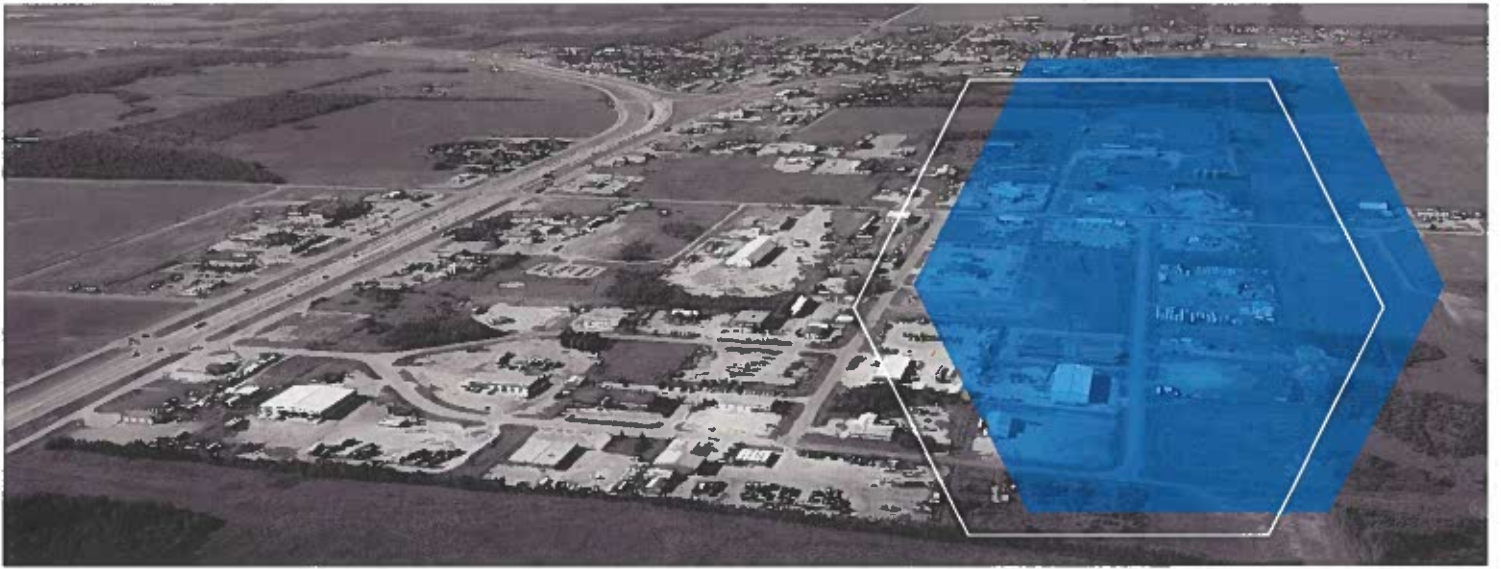
Adjournment
Resolution #25-14-203

Councillor Slemph moved the Monday, June 23, 2025, Regular Council Meeting adjourned at 7:51pm.

CARRIED

Mayor, Vern Lymburner

CAO, Jim Fedyk



PRESENTATIONS & DELEGATIONS

PRESENTATIONS & DELEGATIONS



REGULAR COUNCIL MEETING

COUNCIL CHAMBERS
TOWN ADMINISTRATION OFFICE

DELEGATION REQUEST FORM

July 21, 2025 @ 5:00 pm

Council meetings are typically held the second and fourth Monday of every month. In order to ensure that you and all other delegations have a fair and equal opportunity to be heard by Council, your presentation will be subject to the guidelines on the reverse.

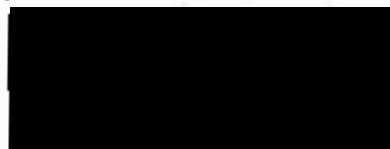
Submit your complete application to the Town of Valleyview office at 4909 50 St, Valleyview, AB T0H 3N0 or email kmccallum@valleyview.ca.

Requested Date of Council Meeting	July 21, 2025		Date	July 2, 2025
Application Name	BJ Rohloff			
Title / Organization	Member of the Public / Business owner			
Address of Applicant	[REDACTED]			
Contact Phone Number	[REDACTED]	Email	[REDACTED]	
Subject of Presentation	Street People taking over town			
Individuals Making the Presentation to Council	Name	Title		
	1 BJ Rohloff			
	2 Joni Rohloff			
Purpose of Presentation	Information only	<input checked="" type="checkbox"/> Request for support		
	Request for funding	<input checked="" type="checkbox"/> Request for action		
Details of Request	<p>If request is about property, please provide legal description of the property. If more room is needed, please attach and additional paper.</p>			
Will you be providing support documentation?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
	If yes,			
	<input type="checkbox"/> Handouts at meeting (bring 10 copies) <input type="checkbox"/> Publication in agenda (one original due by 4:30 PM, seven calendar days before your delegation date)			
Technical Requirements (laptop, projector)	Specify			

The personal information is being collected under the authority of Section 33(c) the Freedom of Information and Protection of Privacy Act and will be used in scheduling you as a speaker before Town of Valleyview Council. Your information and any attachments/materials distributed will be collected for the purpose of creating an agenda package. If you have any questions about the collection and use of this information, contact the Town of Valleyview FOIP Coordinator at 4909 50 St, Valleyview, AB T0H 3N0 or call (780) 524-5150.

BJ Rohloff

Print Name



July 21, 2025 @ 5:20 PM

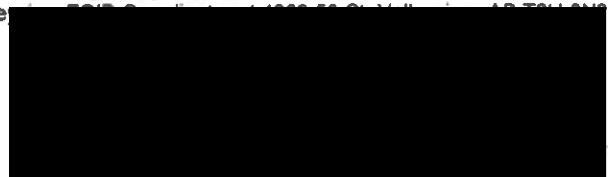
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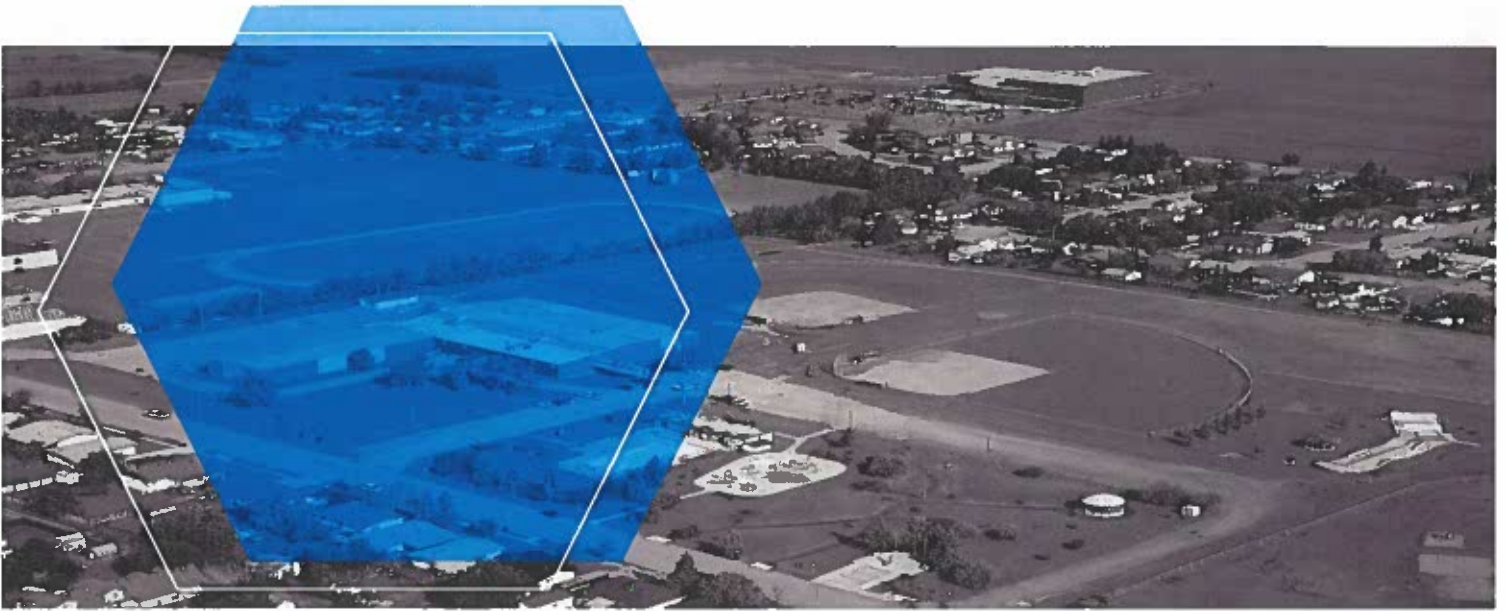
Submit your complete application to the Town of Valleyview office at 4909 50 St, Valleyview, AB T0H 3N0 or email kmccallum@valleyview.ca.

Requested Date of Council Meeting	Date <u>July 21/2025</u>	
Application Name	<u>JANITHA PATEL</u>	
Title / Organization	<u>OWNER</u>	
Address of Applicant	[REDACTED]	
Contact Phone Number	[REDACTED]	Email [REDACTED]
Subject of Presentation	<u>REQUEST FOR PROPERTY TAX FORGIVENESS</u>	
Individuals Making the Presentation to Council	Name	Title
	1 <u>JANITHA PATEL</u>	<u>OWNER</u>
	2	
Purpose of Presentation	<input type="checkbox"/> Information only	<input checked="" type="checkbox"/> Request for support
	<input type="checkbox"/> Request for funding	<input checked="" type="checkbox"/> Request for action
Details of Request	<div style="border: 1px solid black; padding: 5px; font-size: small;"> If request is about property, please provide legal description of the property. If more room is needed, please attach and additional paper. </div>	
Will you be providing support documentation?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
	If yes,	
	<input checked="" type="checkbox"/> Handouts at meeting (bring 10 copies) <input type="checkbox"/> Publication in agenda (one original due by 4:30 PM, seven calendar days before your delegation date)	
Technical Requirements (laptop, projector)	Specify	

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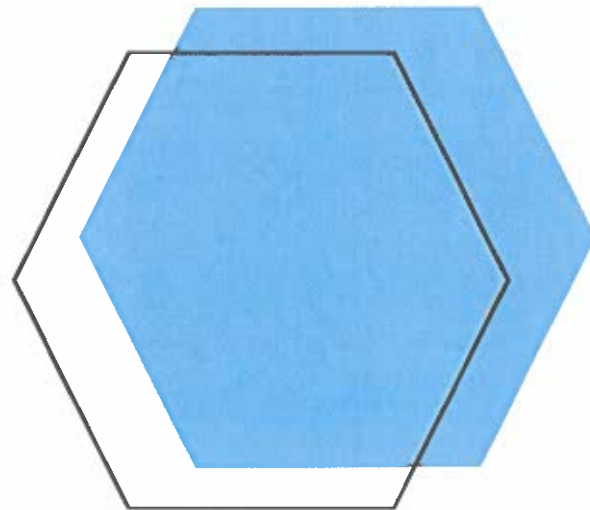
JANITHA PATEL
Print Name





REPORTS

TOWN OPERATIONAL & COMMITTEE REPORTS



REGULAR COUNCIL MEETING

COUNCIL CHAMBERS
TOWN ADMINISTRATION OFFICE



Directors Operational Report

Date:	July 21, 2025
From:	Carol McCallum, Director of Utilities & Asset Management
Department:	Utilities & Asset Management

Utilities Gas Department

Service Calls/Changes in Service:

- Meter changes and locates, ongoing.

System Maintenance:

- Gas disconnection at 5304-51st Avenue.
- Leak repair at 5215-52nd Street.
- Attended Fed Gas members meeting on June 18, 2025.
- ATCO crossing agreement.
- Alberta Energy Regulator (AER) review – additional requirements for gas well reclamation submission.

Utilities Water/Wastewater Department

Service Calls/Changes in Service:

- Meter changes and locates, ongoing.

Raw Water:

- River pumping operations for raw water pond ceased on July 4th, 2025.

Water Distribution System:

- Pressure reducing valve maintenance within vaults completed.
- CC repairs completed at:
 - 5411-46th Street
 - 4012-47th Street
- CC locate at 5107-50th Street.
- Water valves maintenance on East Highway Street between 36th & 39th Avenue.
- Four water valves were turned on following consultation with Associated Engineering to support critical infrastructure repairs identified in the 2025 water pressure model.

Wastewater System:

- Flushing sewer lines at 5001-52nd Avenue between 52nd Avenue & 53rd Avenue.

Other:

- OHS work orders completed.



Directors Operational Report

Date: July 21, 2025

From: Dave Descheneaux, Director of Public Works

Department: Public Works

Road and Sidewalk Maintenance:

- Sidewalk replacements are in progress and will continue in prioritized areas.
- Road marking is underway as time and manpower allow, beginning with crosswalks on 50th Avenue.
- Public Works performed an audit of street name blades throughout residential areas, identified approximately 20 missing signs, and will begin installing replacements this summer.
- Crews replaced a culvert on 54th Street and 51st Avenue and repaired or cleared several others throughout town.
- Crack sealing is scheduled to begin before month-end.
- Pothole repairs are being completed on an as-needed basis.
- Operators continue to grade roads, as required.
- Street sweeping is ongoing.

Vegetation Management:

- Staff continue to mow grass and trim weeds on municipal properties.

Underground Infrastructure:

- Public Works operators and equipment assisted the Utilities department with multiple repairs of water and sewer infrastructure.
- Crews continue to clean out catch basins and storm drains, as time allows.

Airport:

- Multiple runways lights were replaced.
- The airport was utilized as a base of operations by commercial agricultural sprayers and, once again, by Alberta Wildfire.

Waste Management:

- Garbage bins are undergoing repairs and old recycling bins are being converted for garbage use, as required.
- The weathered signage on the north side of the Recycle Centre, directing customers where to deposit recyclables, has been replaced.

Other:

- Two Bobcat attachments and multiple pallets of interlocking pavers were sold through online auction.
- Public Works posted two job openings to fill recently vacated labourer positions.



Directors Operational Report

Date:	July 21, 2025
From:	Archie Stewart, Director of Community Services
Department:	Community Services

Recreation:

- Power bootcamp, movement class and balance yoga will be finishing up in the month of July.
- Canada Celebration went very well. It was well attended. We had kids games, the Fun Squad present, Karaoke, Kids crafts/tattoo's, face painting, ball hockey, our blow up jumpers, and our annual crib tournament. A Crowd favourite was the watermelon eating contest. Our day started with the Flag raising ceremony at the Cenotaph and ended with our fireworks show. The day ran smoothly and the weather turned out great, all be it a little on the warm side.
- It's been a real year of change at Community Services. The role of Director of Community Services has been filled permanently. With this, we have had to file the role of Community Services Manager. These come on the heels of a handful of other personal changes within the department since the start of the New Year.

Facilities:

- Minor Ball and Adult Slo-Pitch have finished up their respective seasons
- The spray park remains open for the season. It has proven to be a well-used facility so far this spring/summer.
- Memorial Hall door replacement project has been completed with the three main entrances upgraded with automatic door openers. We are confident that our users will benefit from this upgrade.

Streets, Parks & Cemetery:

- Our grass cutting season continues to keep our staff busy.
- Main Street banners have been put up for the summer.
- We will be planting more trees for beautification purposes again this year. We are looking in August for this project to begin. We will start with replacing any trees that have struggled to make it on Main street.
- The Community Garden is all set up. Things are looking good there, as everything planted there is coming along nicely.

Community Peace Officer/ Bylaw:

- In June, there were 26 total occurrences/complaints. 5 of these were for Waste Management, 1 traffic control as OAP school applied for a parade permit for Kindergrad, 4 animal bylaw control complaints, and 16 Community Standards Bylaw occurrences.

TOWN OF VALLEYVIEW
BANK RECONCILIATION STATEMENT
GENERAL ACCOUNT FOR THE MONTH ENDING June-30 2025

Net Balance at End of the Previous Month	\$ 3,839,604.58
Receipts for the Month	\$ 323,797.95
Direct Deposits	\$ 825,255.13
Void/Cancelled Cheques chq#42443	\$ 80.00
Interest on Account	\$ 10,975.62
Credit Memo	
GST Refund	
Monthly Taxes	\$ 51,356.35
Misc Credit	\$ 2,310.00
SUB-TOTAL	\$ 5,053,379.63
LESS:	
Disbursements for the Month (A/P)	\$ 522,952.42
Disbursements for the Month (Payroll)	\$ 188,023.61
Lease payments	\$ 3,922.02
Federal Fuel Charge	
Gas Alberta Invoice	\$ 22,475.81
Bill Payments on line (Visa, Bell & Telus Bills)	\$ 11,752.50
Bill Payments on line (Receiver General)	\$ 83,931.97
School Requisition pymt	\$ 143,271.61
Debenture Payments	\$ 10,998.35
Employee RRSP's	\$ 250.00
Chargebacks	
Debit Machine Service Charges	\$ 2,363.29
Debit Memo Xerox	\$ 1,241.91
Debit Memo	
NET BALANCE AT MONTH END	\$ 4,062,196.14
Balance on Bank Statement	\$ 4,081,901.01
Deposits by Month End not Included on Statement	\$ 121,021.45
LESS:	
Outstanding Cheques	\$ 140,726.32
NET BALANCE AT MONTH END	\$ 4,062,196.14

This statement submitted to Council this 21st day of July 2025.

MAYOR

SECRETARY-TREASURER

BALANCE OF RESERVES/INVESTMENTS: 0



MONTHLY REPORT

MONTH: June

YEAR: 2025

SUBMITTED TO: Green View Family and Community Support Services Board

TITLE: Manager

SUBMITTED BY: Lisa Hannaford

LAST MONTH'S ACTIVITIES:

The two Community Resource Centers combined are fielding approximately 150 inquiries per week. The top reasons for assistance include employment, technological support, Canada Revenue Agency, seniors benefit inquiries and commissioning of oaths. Mental health supports and forms assistance are also commonly sought after. The Valleyview office is often asked to accommodate other agencies for meeting space to provide counselling services. The space is professional, accessible and provides a neutral and safe meeting ground for families and individuals.

The relocation of the Community Resource Center in Grande Cache to the larger space in the Provincial Building has resulted in increased access and use of FCSS programs and services. The ability to consult with clients in a confidential environment allows administration to learn more details about their situation resulting in a higher level of service. For example, an older hard of hearing client and their translator were assisted to connect to the Canada Revenue Agency to reinstate pension benefits and individuals were taught how to navigate online benefits at the community computer stations. Programs like the Babysitting Course, Just in Case Workshops, and webinars are hosted on site increasing efficiency of delivery because program supplies and technology do not have to be transported, set up and taken down off-site. Since relocation, the weekly interactions with residents have more than doubled. In addition, the larger space has improved psychological and physical health and safety. Administration has scheduled an open house for community members and local agencies in Grande Cache on June 12 in the new location.

Approx. 14,000 each

Thus far this year, the Community Volunteer Income Tax program has filed 759 returns for Greenview residents, bringing back \$7,734,464.00 into the various communities. While the program is the busiest during March and April, residents who fit the eligibility criteria can file taxes anytime.

The Home Support re-assessments are almost complete, with 23 out of 108 left remaining. The reassessments provide an opportunity to connect with residents, review service agreements, ensure residents are aware of other programs and services, and address any adjustments in fees.

Two Just In Case File Workshops were conducted in the last month, one in DeBolt and the other in Grovedale. These workshops provide residents information on what documents are required in the case of sudden death or emergency. There were 6-9 individuals attending each session and the outcomes were positive.

Current school and youth programming includes Babysitting Courses, Girl's empowerment groups, Boys Groups, WiseGuyz, Body Talk, emotional regulation, Home Alone, grief and loss, and relationships and sexual education.

Administration has attended the provincial training outlining the new outcome reporting system that has been launched. The new reporting system will be fully launched in 2027, and staff will collect data accordingly over the next two years.

Interagency meetings continue to be held regularly, however the group that attend the Valleyview interagency has collectively agreed to move the meetings to quarterly. Next Sept

Child and Family Services at Sturgeon Lake requested Green View FCSS to facilitate a Home Alone Course in 2024 and again this year. We can accommodate their request and like last year will charge a fee for service and require them to arrange transportation, supervisors and snacks.

Delegates from Peace Wapiti School division will provide an overview of services by the funded school liaison workers at the June board meeting.

All previous months activities completed by various Coordinators have been included in this report, as well as the 2025 actuals up to and including April.

HIGHLIGHTS:

The clinical supervisor of the Mental Health team and the Mental Health therapist at Peace Wapiti School Division observed the Youth Coordinator facilitate the Relationships and Sexual Health Program at Penson school in Grovedale. The feedback was extremely positive, and their comments have been included in the Youth Coordinators report.

Green View FCSS hosted the annual Northwest Spring Regional meeting on May 14 and 15. 51 attendees joined other FCSS programs from the region in Grande Cache to network, share, support and learn. Attendees had the opportunity to learn from three different presentations throughout the two days. Presentations included a mini workshop on "Board Basics" and "Living with Intention". The Action Coalition on Human Trafficking Alberta (ACT) joined virtually to provide a learning opportunity to cover Human Trafficking in Alberta. Rural Municipalities of Alberta and Alberta Municipalities joined the business portion of the meeting.

UPCOMING:

Administration has begun planning for a Night to Lead Change 2025. This year Green View FCSS is partnering with the Alberta Law Enforcement Response Team (ALERT) and the Internet Child Exploitation unit (ICE) to bring an internet safety presentation to Valleyview. This will be held on October 8 at the Burnside Performing Arts Building in Valleyview and a dinner will be included. Administration is exploring the possibility of live streaming the presentation to Grande Cache residents.

Doors 5 Dinner 5:30
Program 6:15

**MD OF GREENVIEW
FCSS Actual to Budget
April 2025**

Description	GL Account	Approved	Actual	\$	%	Notes
		Budget	2025	Variance	Variance	
<u>REVENUE</u>						
Sales of Goods & Services - FCSS Revenues-Adm	5-53-537-000-5200	46,000.00	14,859.50	(31,140.50)	(67.7%)	
Other Services - Alberta Works Contract	5-53-537-000-5299	54,000.00	25,600.00	(28,400.00)	(52.6%)	
Other Revenue - Building Rental	5-53-537-000-5304	10,692.00	10,692.00	0.00	0.0%	
GC - Sale of Goods & Services	5-53-537-003-5200	4,000.00	5,954.00	1,954.00	48.9%	
Revenue-Sale of Muni-FCSS Reve-Hamlet of-Other Rev	5-53-537-003-5809	45,880.00	5,218.09	(40,661.91)	(88.6%)	No more grants expected
Conditional Grant - FCSS---Grants from Other Gove	5-55-552-000-5706	404,583.00	202,291.63	(202,291.37)	(50.0%)	
Town Valleyview Shared Funding - FCSS	5-55-554-001-5709	193,239.00	43,239.63	(149,999.37)	(77.6%)	2024 funding balance to be canc
		758,394.00	307,854.85	-450,539.15	(59.4%)	
<u>360 -Administration</u>						
Salaries	6-36-360-000-6001	1,631,369.00	416,910.43	1,214,458.57	74.4%	
Salaries	6-36-360-001-6001	-	1,607.97	(1,607.97)	#DIV/0!	Emailed Payroll
Employer Contributions	6-36-360-000-6004	362,626.00	106,249.81	256,376.19	70.7%	
Employer Contributions	6-36-360-001-6004	-	273.39	(273.39)	#DIV/0!	Emailed Payroll
Accommodation & Subsistence	6-36-360-001-6011	3,000.00	295.44	2,704.56	90.2%	
Transportation Expenses	6-36-360-001-6012	5,000.00	356.00	4,644.00	92.9%	
Memberships Seminars Conferences	6-36-360-001-6015	3,000.00	6,065.00	(3,065.00)	(102.2%)	\$5940 coding corr required
Freight & Courier Services	6-36-360-001-6032	200.00	0.00	200.00	0.0%	
Mobile Communication Services	6-36-360-001-6036	1,700.00	703.20	996.80	58.6%	
Auditing & Accounting Services	6-36-360-001-6041	4,800.00	4,807.00	(7.00)	(0.1%)	

Homelessness Prevention Program	6-36-360-001-6158	7,500.00	5,072.72	2,427.28	32.4%
Accommodations & Subsistence	6-36-360-003-6011	3,000.00	0.00	3,000.00	100.0%
Transportation Expenses	6-36-360-003-6012	5,000.00	988.79	4,011.21	80.2%
Memberships Seminars Conferences	6-36-360-003-6015	3,000.00	0.00	3,000.00	100.0%
Mobile Communication Services	6-36-360-003-6036	1,000.00	457.63	542.37	54.2%
		2,031,195.00	543,787.38	1,487,407.62	73.2%

361 FCSS Board

Honorariums	6-36-361-000-6003	25,600.00	2,353.00	23,247.00	90.8%
Employer Contributions	6-36-361-000-6004	1,800.00	228.45	1,571.55	87.3%
Accommodation & Subsistence	6-36-361-000-6011	7,500.00	83.81	7,416.19	98.9%
Transportation Expenses	6-36-361-000-6012	7,000.00	886.44	6,113.56	87.3%
Memberships Seminars Conferences	6-36-361-000-6015	4,500.00	0.00	4,500.00	100.0%
		46,400.00	3,551.70	42,848.30	92.3%

362 FCSS PROGRAMS

Accommodation & Subsistence	6-36-362-000-6011	800.00	352.88	447.12	55.9%
Transportation Expenses	6-36-362-000-6012	1,000.00	667.50	332.50	33.3%
Training & Education	6-36-362-000-6013	600.00	125.00	475.00	79.2%
Professional Services	6-36-362-000-6040	9,000.00	0.00	9,000.00	100.0%
General & Operating Supplies	6-36-362-000-6109	12,000.00	3,154.76	8,845.24	73.7%
Community Hall Rental	6-36-362-000-6143	700.00	849.71	(149.71)	(21.4%) Volunteer appreciation
Accommodation & Subsistence	6-36-362-003-6011	800.00	0.00	800.00	100.0%
Transportation Expenses	6-36-362-003-6012	800.00	0.00	800.00	100.0%
Training & Education	6-36-362-003-6013	600.00	0.00	600.00	100.0%
Professional & Special Services	6-36-362-003-6040	4,000.00	0.00	4,000.00	100.0%
General & Operating Supplies	6-36-362-003-6109	10,000.00	2,908.46	7,091.54	70.9%
FCSS-Community Activity Fee Funding	6-36-362-003-6201	6,000.00	2,766.00	3,234.00	53.9%
		46,300.00	10,824.31	35,475.69	76.6%

363-COMMUNITY RESOURCE CENTRE

Accommodation & Subsistence	6-36-363-001-6011	500.00	0.00	500.00	100.0%
Transportation Expenses	6-36-363-001-6012	300.00	0.00	300.00	100.0%
Training & Education	6-36-363-001-6013	500.00	125.00	375.00	75.0%
Telecommunication Services	6-36-363-001-6033	-	161.92	(161.92)	#DIV/0! Review
Repair/Maintenance - Motor Vehicles	6-36-363-001-6076	1,500.00	4.99	1,495.01	99.7%
Fuels & Oils	6-36-363-001-6105	2,000.00	735.08	1,264.92	63.2%
General & Operating Supplies	6-36-363-001-6109	10,000.00	1,502.80	8,497.20	85.0%
Power Supply Service	6-36-363-001-6121	8,700.00	1,424.45	7,275.55	83.6%
Natural Gas Service	6-36-363-001-6122	2,300.00	565.09	1,734.91	75.4%
Local Utilities - Water/Sewer/Garbage	6-36-363-001-6129	1,000.00	209.25	790.75	79.1%
Accommodations & Subsistence	6-36-363-003-6011	500.00	141.78	358.22	71.6%
Transportation Expenses	6-36-363-003-6012	300.00	0.00	300.00	100.0%
Training & Education	6-36-363-003-6013	500.00	0.00	500.00	100.0%
General & Operating Supplies	6-36-363-003-6109	7,000.00	2,096.21	4,903.79	70.1%
Building Rental - Grande Cache	6-36-363-003-6143	46,848.00	48,544.30	(1,696.30)	(3.6%) Review
		81,948.00	55,510.87	26,437.13	32.3%

364- HOME SUPPORT

Accommodation & Subsistence	6-36-364-001-6011	1,500.00	0.00	1,500.00	100.0%
Transportation Expenses	6-36-364-001-6012	125,000.00	24,494.12	100,505.88	80.4%
Training & Education	6-36-364-001-6013	1,500.00	1,436.00	64.00	4.3%
Mobile Communication Services	6-36-364-001-6036	4,300.00	1,437.73	2,862.27	66.6%
PPE & First Aid Supplies	6-36-364-001-6104	500.00	0.00	500.00	100.0%
General & Operating Supplies	6-36-364-001-6109	-	0.00	0.00	#DIV/0! Review
Accommodations & Subsistence	6-36-364-003-6011	1,000.00	0.00	1,000.00	100.0%
Transportation Expenses	6-36-364-003-6012	6,000.00	690.64	5,309.36	88.5%
Training & Education	6-36-364-003-6013	1,000.00	0.00	1,000.00	100.0%
GC CMS Mobile Communications FCSS---Hamlet of Gran	6-36-364-003-6036	1,000.00	287.58	712.42	71.2%
PPE & First Aid Supplies	6-36-364-003-6104	500.00	40.00	460.00	92.0%
General & Operating Supplies	6-36-364-003-6109	-	61.82	(61.82)	#DIV/0! Review
		142,300.00	28,447.89	113,852.11	80.0%

365-LIAISON WORKER PROGRAM

Peace Wapiti School Div. Grant	6-36-365-000-6202	45,000.00	-	45,000.00	100.0%
		45,000.00	0.00	45,000.00	100.0%

366-GRANTS TO INDIVIDUAL ORGANIZATION

Grants to Organizations	6-36-366-000-6202	55,000.00	38,500.00	16,500.00	30.0%
		55,000.00	38,500.00	16,500.00	30.0%

368-OUTREACH COORDINATOR PROGRAM

Accommodation & Subsistence	6-36-368-003-6011	700.00	0.00	700.00	100.0%
Transportation Expenses	6-36-368-003-6012	500.00	0.00	500.00	100.0%
Training & Education	6-36-368-003-6013	500.00	0.00	500.00	100.0%
		1,700.00	-	1,700.00	100.0%

369-SUPPORT COORDINATOR PROGRAM

Accommodation & Subsistence	6-36-369-000-6011	700.00	132.51	567.49	81.1%
Transportation Expenses	6-36-369-000-6012	500.00	0.00	500.00	100.0%
Training & Education	6-36-369-000-6013	500.00	0.00	500.00	100.0%
		1,700.00	132.51	1,567.49	92.2%

Total Expenses	2,451,543.00	680,754.66	1,770,788.34	72.2%
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Net Loss	(1,693,149.00)	(372,899.81)	(2,221,327.49)	131.2%
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LAST MONTH'S ACTIVITIES:

Grande Cache

29

Year End Report 2025 (In Office Visits)	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YEAR
Alberta Supports	15	10	14	14	20								73
AISH	3	9	5	8	11								36
Seniors Supports	12	15	4	29	12								72
Referrals	36	31	39	28	36								170
Other	208	315	376	349	277								1525
Total	274	380	438	428	356								1876
Residence Break Down:													
Grande Cache	221	331	313	311	316								1492
Cooperatives & Enterprises	43	40	92	87	20								282
Other	10	9	33	30	20								102
Program Break Down:													
Adult Coordinator (Referrals to)	27	40	20	72	42								201
Alberta Supports	15	10	14	14	20								73
AISH	3	9	5	8	11								36
Commissioner For Oaths	28	18	7	15	16								84
Community Activity Fee Funding Program (CAFFP)	15	12	6	2	7								42
Community Collaboration	6	10	6	8	9								39
Community Volunteer Income Tax Program (CVITP)	0	46	205	98	8								357
Disconnect Boxes	0	0	0	0	1								1
Domestic Violence	3	0	0	0	2								5
Eating for your Wellbeing (cookbooks)	0	0	0	0	0								0
Forms Assistance (General)	24	31	14	24	45								138
General Information	9	2	8	21	10								50
Home Support (Referrals to)	17	16	16	11	21								81
Hope Exists in Lots of Places (HELP)	0	0	0	1	5								6
Mountains to Meadows Homelessness	7	8	5	5	3								28

Other Questions/ Inquiries	14	55	10	14	15								108
Outreach Coordinator (Referrals to)	29	25	37	55	25								171
Referrals to Other Organizations	36	31	39	28	36								170
Seniors Benefits	12	15	4	29	12								72
Transportation	15	15	14	6	7								57
Volunteering	0	0	8	9	0								17
Welcome Baskets	0	0	0	1	2								3
Wheels For Meals	3	1	0	1	0								5
Youth Programming (Referrals)	11	36	20	6	59								132
	274	380	438	428	356								1876
Total Clients Using Phone	4	2	2	1	2								11
Total Clients Faxing Documents	12	7	3	4	12								38
Total Clients using Computers	-	-	-	-	8								8

Phone Calls	145	191	157	228	155								876
Facebook Inquiries	5	3	7	1	5								21
Walk-Ins	124	186	274	199	196								979

In April, 5 clients brought in letters from Assured Income for the Severely Handicapped (AISH), that seemed to be a reminder to file income tax. Further reading of the letter also encourages clients to apply for the Disability Tax Credit (DTC), which is a non-refundable tax credit that helps people with disabilities, or their supporting family member, reduce the amount of income tax they may have to pay.

As of June 1, 2025, The Community Volunteer Income Tax Program (CVITP) filed 756 tax returns have been, with a total of \$7,664,681 brought back into community.

UPCOMING

- Greenview Connect Reconnect – June 5, 2025
- Provincial Building Monthly Tenants Meeting – June 18, 2025
- Weekly Safety Meetings (ongoing)

MONTHLY REPORT

MONTH: June

YEAR: 2025

SUBMITTED TO: Lisa Hannaford

TITLE: Adult Coordinator

SUBMITTED BY: Michelle Hagen

MARCH, APRIL, AND MAY ACTIVITIES:

On March 3rd, Balance started its spring session. It ran for 10 classes and ended on May 12th. Balance is a restorative chair-based Yoga program to assist with regaining balance, flexibility, and strength for fall prevention. There were 17 participants, 2 from the MD and 15 from the town of Valleyview.

The Home Support program provides basic housekeeping, meal preparation, and transportation to medical appointments or other essential services. The Home Support team visited 553 client homes from March to May. Currently, there are 69 Home Support Clients, 46 from the MD and 23 from the town of Valleyview. During the last three months, 4 people signed on to the program and 10 people signed off, many of them moving into supportive care facilities. The Home Support team provided transportation for 10 trips during that time.

In May, the Just in Case workshop was held in two locations. On May 6th, it ran at the Grovedale Hall meeting room. It was successful with 8 attendees. On May 12th, it was held at the DeBolt Centre with 6 people in attendance. A workshop is being planned for Valleyview at a future date.

The Support and Referral program supports clientele by finding appropriate programs or assisting with applications and or advocacy. The Adult Coordinator assists people with caregiver support, referrals, forms assistance, and provides resources which are relevant to the older adult. These tasks can take multiple phone calls and meetings. The Adult Coordinator assisted 80 people with 127 needs.

March, April & May 2025		Residence			80
Support Needs	MD	VV	SLCN	Explanation/ Example	
Advocacy	0	0	0	With anyone, Family, Business, Government	
CRA	2	3	4	Inquiries, CVITP, referrals, filing	
Federal Programs	3	4	1	GST, Canada Child Tax Benefit, CPP, OAS, GIS	
Forms Queries and assistance	0	4	0	Federal, Provincial, death forms, paperwork	
Home Support	50	14	0	Client queries, home visits, concerns, needs, Info	
Information	5	6	3	Wills, Personal dir., POA, Caregivers, Abuse,	
Other FCSS Prog	4	2	0	Referral to another program or worker within FCSS	
Provincial Programs	3	4	1	Senior, financial, Blue Cross, Alberta Health	
Referral to other Agency	1	0	1	Legal, CRA, Seniors Outreach, Seniors programs, Service Can.	
Technology Assistance	2	3	0	cell phone, internet, CRA accounts, email- etc	
Transportation	5	2	0	Transport inquiry, request, information, referrals	
Monthly Total	75	42	10	127	

Other needs seen at the Resource Centre in May included Service Canada (12), AISH support (23), Housing (5), Canada Pension Plan and Canada Pension Disability (8), Old Age Security and Guaranteed Income Supplement (14), AB Seniors (28), program inquiries (16) and legal in nature assistance (32).

Technology assistance continues to be a large part of clients needs when arriving at the Resource Centre. Numerous clients (77) in May required assistance downloading various documents and applications to print, complete and then resend or submit. Clients required technical assistance to send emails and faxes for various purposes including health and medical reasons, insurance purposes, addiction and mental health support, and housing needs. Clients also utilized the phone room and the client computers for similar reasons.

A breakdown of services provided to clients based on their residence can be seen below in the following three charts.

MD of Greenview:

Year End Report 2025	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	3	3	5	0	6								17
Employment Supports	7	4	4	1	7								23
Other Clients	45	52	86	63	85								331
Total Clients Visits	55	59	95	64	98								371
Residence Break Down:													
MD	55	59	95	64	98								371
New	2	0	5	2	2								11
Returning	53	59	90	62	96								360
Total Clients	55	59	95	64	98								371
Information and Referral Indicators													
As a result of Green View FCSS Information and Referral program, I know more about how to access the community resources I need.													
YES	55	59	95	64	98								371
NO	0	0	0	0	0								0
Community Social Issues Identified													
CFS	0	0	0	1	1								2
Food Bank	2	5	4	1	3								15
Mental health	2	1	1	0	5								9
Canadian Child Tax Benefits	0	0	0	0	1								1
AISH	4	2	4	6	1								17
Income Support	3	3	5	0	6								17
Alberta Adult/Child Health Benefit	0	0	0	0	5								5
Housing/ Heart River Housing	1	1	1	1	1								5
Alberta ID	0	0	0	0	0								0
Service Canada	6	2	4	3	2								17
CPP/ CPP Disability	1	1	1	1	2								6
OAS and GIS	2	0	0	0	7								9
Sr. Special Needs/ AB Seniors	3	0	6	4	8								21
Seniors Information	1	2	1	3	1								8
CVITP related	2	2	42	28	7								81
Canada Revenue Agency	1	0	2	4	5								12
Employment Supports	7	4	4	1	7								23
WCB (Worker's Compensation Board)	0	0	0	0	0								0
Technology Assistance	17	11	10	9	8								55
Childcare subsidy	0	0	0	0	0								0
program inquiries	3	7	2	4	13								29
Legal (faxes, forms, calls)	2	5	2	3	8								20
Other questions/inquires	7	3	1	5	6								22
Mountains to Meadows	0	0	0	0	0								0

Town of Valleyview:

Year End Report 2025	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	26	14	21	15	49								125
Employment Supports	38	34	27	53	36								188
Other Clients	166	157	288	274	143								1028
Total Clients Visits	230	205	336	342	228								1341
Residence Break Down:													
Town of Valleyview	230	205	336	342	228								1341
New	7	6	9	10	3								35
Returning	223	199	227	332	225								1206
Total Clients Visits	230	205	336	342	228								1341
Information and Referral Indicators As a result of Green View FCSS Information and Referral program, I know more about how to access the													
YES	230	205	336	342	228								1341
NO	0	0	0	0	0								0
Community Social Issues Identified													
CFS	3	1	0	0	1								5
Food Bank	12	22	13	15	14								76
Mental Health	5	1	6	4	13								29
Canadian Child Tax Benefits	3	0	0	2	1								6
AISH	14	2	12	7	16								51
Income Support	26	14	21	15	49								125
Alberta Adult/Child Health Benefit	2	4	0	4	2								12
Housing/ Heart River Housing	9	6	15	13	4								47
Alberta ID	0	0	0	0	0								0
Service Canada	10	3	14	9	3								39
CPP/ CPP Disability	9	5	10	3	2								29
OAS and GIS	5	2	6	2	4								19
Sr. Special Needs/ AB Seniors	12	7	4	8	20								51
Seniors Information	7	2	8	6	0								23
CVITP related	3	29	128	90	12								262
Canada Revenue Agency	15	8	25	24	12								84
Employment Supports	38	34	27	53	36								188
WCB(Workers Compensation Board)	3	0	1	0	0								4
Technology Assistance	63	53	53	63	40								272
Childcare subsidy program inquires	0	0	0	0	0								0
Legal (faxes, forms, calls)	11	9	10	15	10								55
Other questions/inquires	14	16	14	21	20								85
Mountains to Meadows	0	0	0	0	0								0

Sturgeon Lake Cree Nation:

Year End Report 2025	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	3	1	0	3	0								7
Employment Supports	10	10	11	21	19								71
Other Clients	62	103	297	138	98								698
Total Clients Visits	75	114	308	162	117								776
Residence Break Down:													
Sturgeon Lake Cree Nation	75	114	308	162	117								776
New	2	2	2	3	3								12
Returning	73	112	306	159	114								764
Total Clients Visits	75	114	308	162	117								776
Information and Referral Indicators													
As a result of Green View FCSS Information and Referral program, I know more about how to access the community resources I need.													
YES	75	114	308	162	117								776
NO	0	0	0	0	0								0
Community Social Issues Identified													
CFS	0	1	0	0	0								1
Food Bank	1	11	8	3	1								24
Mental Health	1	1	2	1	4								9
Canadian Child Tax Benefits	0	0	3	2	4								9
AISH	2	5	7	12	6								32
Income Support	3	1	0	3	0								7
Alberta Adult/Child Health Benefit	1	1	1	1	2								6
Housing/ Heart River Housing	1	1	0	1	0								3
Alberta Id	0	1	0	0	0								1
Service Canada	4	7	1	5	7								24
CPP/ CPP Disability	2	2	4	4	4								16
OAS and GIS	2	1	5	0	3								11
Sr. Special Needs/ AB Seniors	3	2	0	2	0								7
Seniors Information	0	0	1	1	0								2
CVITP related	7	39	216	78	23								363
Canada Revenue Agency	8	8	12	9	2								39
Employment Supports	10	10	11	21	19								71
WCB(Workers Compensation Board)	0	0	0	0	0								0
Technology Assistance	21	26	26	21	29								123
Childcare subsidy	0	0	0	0	0								0
program inquires	0	1	2	0	1								4
Legal (faxes, forms, calls)	8	7	9	10	14								48
Other questions/inquires	10	6	8	5	8								37
Mountains to Meadows	0	0	0	0	0								0

HIGHLIGHTS:

The CRC Coordinator has been increasing activities related to the Alberta Works contract over the last 2 months. The CRC Coordinator attended the Youth Career Expo in Grande Prairie on May 8th at Bonnetts Energy Centre, where over 1500 students attended over 100 exhibitor's booths. The coordinator has also increased promotions of Heart River Housing rental subsidy and will be meeting with the Tenant Liaison Coordinator from Heart River Housing in High Prairie, increased promotions of employment services to employers and residents through means such as Facebook and has contacted a few local landlords to increase collaboration



VALLEYVIEW & DISTRICTS RECREATION BOARD
Meeting Minutes from June 10, 2025
Commencing at 7:00pm at the Polar Palace Arena

Present: Malcolm Knowles, Sara Nichol, Anne Nichol, Delwin Slemp, Marilyn Jensen, Sally Rosson

Absent: Kim Havell

In Attendance: Tracy Stewart, Kim Carter, Angie Wedge

Call to Order: Sally called the meeting to order at 7:01.

Delegations: None

Introductions:

Adoption of Agenda:

Sara motions to adopt the June agenda as presented.

Marilyn seconds

All in favor

Carried

Adoption of Minutes:

Anne motions to adopt minutes from the April meeting as presented.

Delwin seconds

All in favor

Carried

Business Arising

from Minutes: None

Reports:

- 1} Director's Report- Attached to original minutes
- 2) Program Facilitator Report- Attached to original minutes

Marilyn motions to accept reports as presented.

Malcolm seconds

All in favour

Carried

Admin and Finance

New Business:

1. Hillside High School

Grad will be happening at the arena on June 14, 2025, and the Grad class is looking to have their supervision fees covered for the rental. The supervision fees are roughly \$300.00.

Malcolm motions to cover supervision fees up to \$500.00

Anne Seconds

AIF

Carried

Member Business:

Round Table

1. Marilyn- Enjoying the classes and the weekly walks that are being hosted. Marilyn mentioned how great the flowers are starting to look around town.
2. Sara- The Little Smoky Raft Race is booked for June 21st. The 66th Anniversary is being held in November, and the Wild Game supper is being moved to February. Pembina has donated towards the baseball diamond, and it is slowly coming along as well as the new playground, also looking to get a generator for the hall for back up power.
3. Delwin- Minor ball is going very well. Brad has several girls on his fastball team. The 11U, 13U, 15U and 18U are all in the Montney League.
4. Malcolm – Slow pitch wind up is coming up. It is a red eye tournament. There is 9 teams, with several people and a great community builder.
5. Sally – attached to minutes

Financial Statement:

Malcolm motions to accept the Financial Statement as information.

Marilyn seconds

All in favor

Carried

Adjournment:

Meeting was adjourned by Sally at 7:43pm

Next Meeting: August 12, 2025 @ 7 pm

Directors Report
Town of Valleyview
June 2025
Submitted By: Archie Stewart

- The new C.A.O. for the Town of Valleyview has been hired. His name is Jim Fedyk, and he started on May 19, 2025.
- We are finalizing the process for upgrading the entrances into the Memorial Hall. The plan is to have the doors to the main entrance into the Large Hall, the Bingo Hall, and the Legion Room replaced with automatic door openers. The hope is for this to be completed this summer and to make the Hall more accessible for all of our users.
- Grass cutting season is upon us and it is keeping our staff busy trying to keep up with all our green spaces.
- Our flower baskets were put up and flower beds planted the last week of May. It is nice to see them again after missing out on them with the water restrictions last year.
- The spray park is up and operational for the season. It was ready for use on the Friday of the May long weekend.
- Slow-pitch and Minor Ball are in full swing. Slow-pitch utilizes the ball diamonds on Tuesdays and Thursdays in May and June, while Minor Ball goes on Mondays and Wednesdays for those two months.
- We will be looking into more tree planting again this year. With water restrictions in place last spring/summer, we put planting new trees off.

SCHEDULE AND PRICES SUBJECT TO CHANGE

May 2025

PROGRAM	DATES	TIME	COST	ATTENDANCE	COMMENTS
Power Hour Bootcamp	Ongoing	9-10am		10-12	
Movement Class	Ongoing	10-11am	\$2 drop in	Average 12-14	
Paint Night	May 2	6pm	\$45	17	
Fun Run	May 24	10am	TBD		CANCELLED
Community Garage Sale	May 31	All Day	FREE to list your address		Create google map
Community Clean Up				500+ PARTICIPANTS	In partnership with ARC Resources

June 2025

PROGRAM	DATES	TIME	COST	ATTENDANCE	COMMENTS
Power Hour Bootcamp	Ongoing	9-10am		10-12	
Movement Class	Ongoing	10-11am	\$2 drop in	Average 12-14	
Preschool Fun Fair	June 5	2-330pm	FREE		In collaboration with WWF
Bike Rodeo	June 7	1-3pm	FREE	60 registered so far	

July 2025

PROGRAM	DATES	TIME	COST	ATTENDANCE	COMMENTS
Power Hour Bootcamp	Ongoing	9-10am		10-12	
Movement Class	Ongoing	10-11am	\$2 drop in	Average 12-14	
Canada Day Celebrations	July 1	12:30-4pm	FREE		
Park Pop Ups	Wednesdays	1-3pm	FREE		

Other business

- Corn Boils scheduled for August 18,19,20,21
- Alberta Day Celebrations will be held based on grant availability
- Community Information Night is September 11
- Fall Fest is September 19

**HEART RIVER HOUSING
MINUTES**

May 22nd, 2025
High Prairie, AB
Time: 6:00 pm

IN ATTENDANCE:

Art Laurin, Alain Dion, Vern Lymburner, Dale Smith, Raoul Johnson,
Donna Buchinski, Maggie Gervais

ONLINE/PHONE:

Myrna Lanctot, Sheila Gilmour

ABSENT:

Brian Panasiuk, Ann Stewart

STAFF & C.A.O:

Darla Driscoll

GUESTS:

**1. CALL TO ORDER
4552/2025**

MOVED BY: CAO Darla Driscoll to call the meeting to order at 6:02 pm.
CARRIED
MOVED BY Dale Smith that Donna Buchiniski chair the meeting.

**2. AGENDA
4553/2025**

MOVED BY: Art Laurin to adopt the agenda with the addition as
presented
CARRIED.

**3. MINUTES
4554/2025**

3.1 Regular Board Meeting
MOVED BY: Art Laurin to accept the Regular Board Meeting Minutes
from April 17th, 2025
CARRIED.

4. BUSINESS ARISING

**5. FINANCIALS
4555/2025**

5.1 Year To Date Provincial/Owned/Lodge
MOVED BY: Art Laurin to accept Year to Date report for information
CARRIED

4556/2025

5.2 Rent Supplement Change
MOVED BY: Dale Smith to increases rent supplement maximums as
Presented \$800.00 for Working people and Seniors.
CARRIED

**6. ACCOUNTS
PAYABLE**

4557/2025

6.1 Cheque Listing April 2025
Cheque Listing 132-133 – 6760-6765
EFT #20942-21195 Totaling: \$1,306,403.21
MOVED BY: Raoul Johnson to ratify payment of attached.
CARRIED.

7. MANAGEMENT STATISTICS

- 7.1 Program Vacancy & Waitlist Report
- 7.2 SSC Waitlist / Vacant Unit
- 7.3 SSC Arrears
- 7.4 Family & Affordable Housing Arrears
- 7.5 Lease to Own Arrears
- 7.6 Managers Reports
- 7.7 Aged Receivables
- 7.8 Tenant Move-in and Move-Out
- 7.9 Rent Supplement

4558/2025

MOVED BY: Vern Lymburner to accept 7.1 to 7.9 Management Statistics as information.
CARRIED.

8. COMMITTEE REPORTS/ ACTION ITEMS

4559/2025

8.1 Villa Addition Update – Update
MOVED BY: Sheila Gilmour to accept 8.1 as information.
CARRIED

8.2 Valleyview Project

4560/2025

8.2.1 Meeting with MD – May 1st and May 27th
MOVED BY: Art Laurin to accept 8.2.1 as information.
CARRIED

4561/2025

8.2.2 Plan Review Meeting
MOVED BY: Myrna Lancot moved that a minimum of 50% of the units on the Valleyview Project be 2 bedroom.
CARRIED

4562/2025

8.2.3 Consultation – Follow through with Lindsay Pratt
MOVED BY: Art Laurin that Lindsay Pratt be retained to continue his involvement with the Valleyview Project, specifically to present the project to potential funders and assist in securing financial support from the Valleyview project. This will be a on contractual basis at \$100.00 per hour and 1.00 per kilometer to a maximum of 10 hours per day. To a maximum of a \$10,000 budget. Funded by the Valleyview Project.
CARRIED

4563/2025

8.2.4 Sector Funding Application
MOVED BY: Dale Smith to accept 8.2.4 as information.
CARRIED

4564/2025

8.3 Grouard Unit
MOVED BY: Raoul Jonson to sell the Grouard unit #15, for to accept offer where is as is.
CARRIED



4565/2025

8.4 Valleyview Houses/Reserve/Province
MOVED BY: Alain Dion to accept for information
CARRIED

9. ASSOCIATIONS

9.1 ASCHA Conference
9.2 Healthy Aging Alberta
9.3 APHAA

4566/2025

MOVED BY: Maggie Gervais to accept 9.1–9.3 for information.
CARRIED

10. OTHER BUSINESS BOARD CONCERNS

10.1 2026-29 Business Plan

4567/2025

MOVED BY: Art Laurin to accept 10.1 as presented with corrections.
CARRIED

10.2 Social Media
10.3 Health & Safety
10.4 CAO Report

4568/2025

MOVED BY: Vern Lymburner to accept 10.2 to 10.4 as information.
CARRIED

11. ROUND TABLE

11.1 Round Table

12. NEXT MEETING

12.1 Regular Board meeting – June 19, 2025

13. ADJOURNMENT

4569/2025

MOVED BY: Donna Buchinski to adjourn the meeting @ 7:45 p.m.
CARRIED.

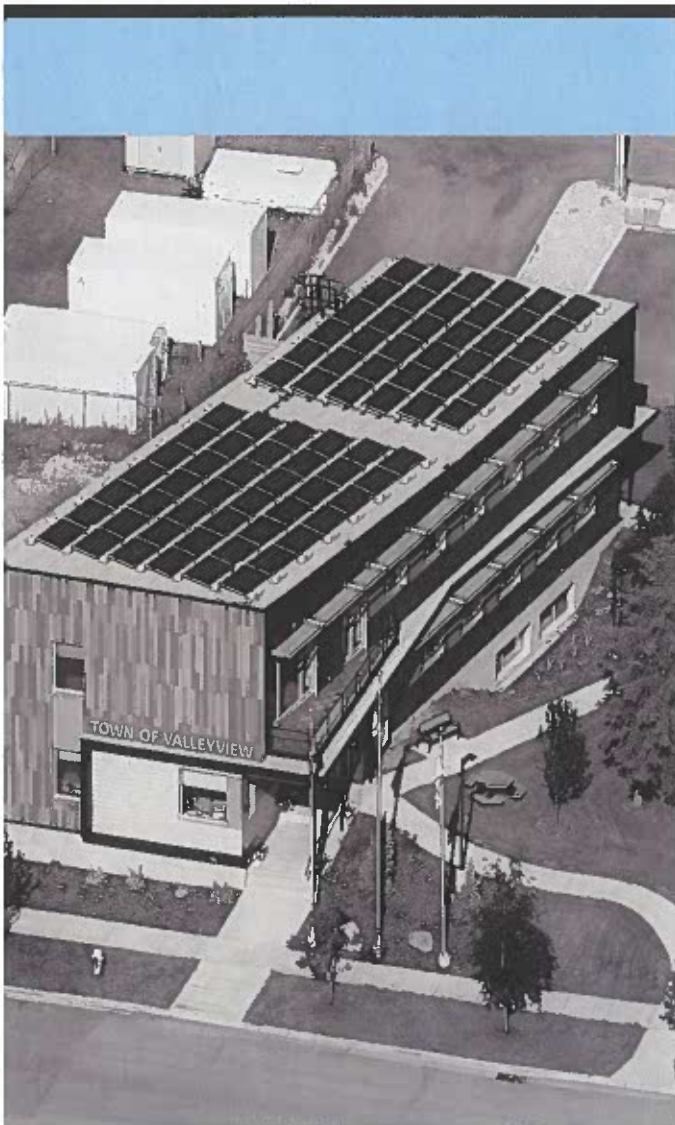
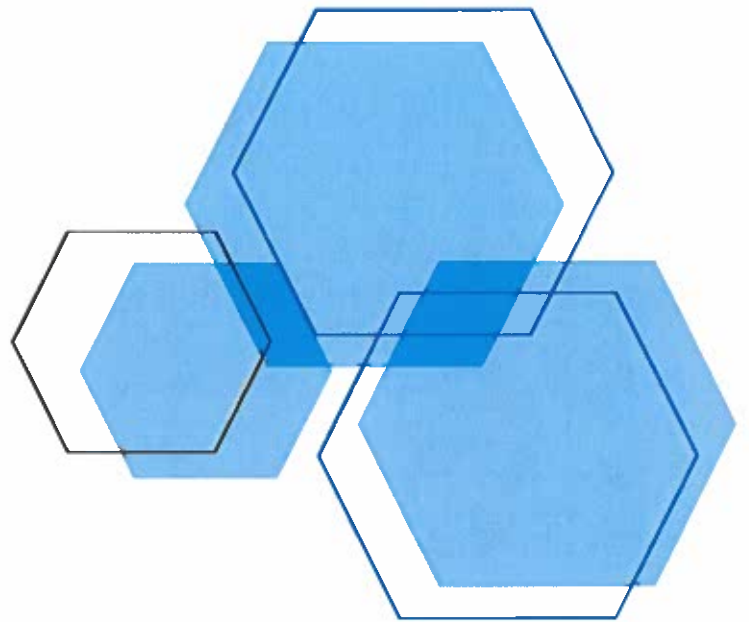

Chair or Vice Chair Signature


C.A.O. Signature



OLD BUSINESS

OLD BUSINESS



REGULAR COUNCIL MEETING

COUNCIL CHAMBERS
TOWN ADMINISTRATION OFFICE





Town of Valleyview Request For Decision

Date:	July 21, 2025
From:	Kathy McCallum, Director of Corporate Services
Subject:	Hold one Regular Council Meeting in August 2025

1.0 PURPOSE

To seek Council's approval to hold one Regular Council Meeting in August 2025, with the meeting date to be determined.

2.0 BACKGROUND AND DISCUSSION

The Regular Council Meetings in August have been held only once in the month due to summer holidays and slower season for Agenda Items.

3.0 ALTERNATIVES

- 3.1 Council directs Administration to hold one Regular Council Meeting in August with the date to be determined.
- 3.2 Council directs Administration to leave the Regular Council Meeting scheduled for the 2nd and 4th Mondays of August.

4.0 FINANCIAL IMPLICATIONS

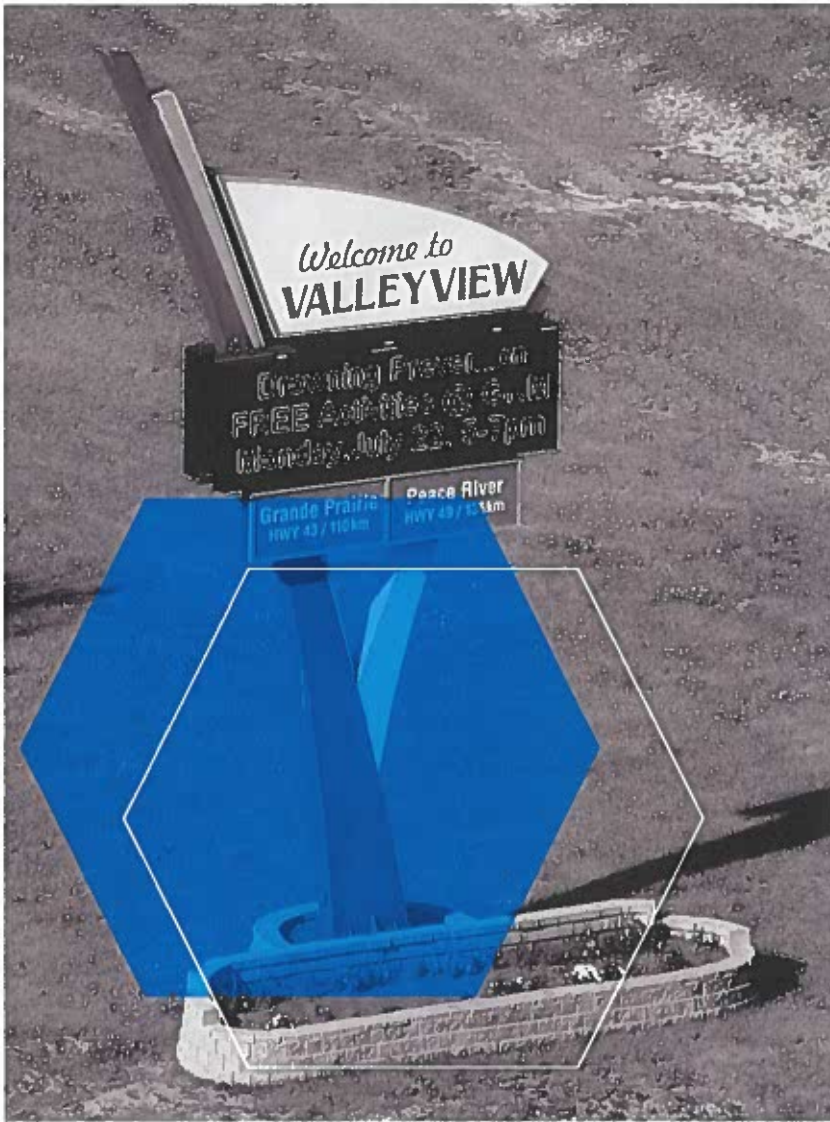
None

5.0 RECOMMENDATIONS

- 5.1 Council directs Administration to hold one Regular Council Meeting per month in August, with the date to be determined.

CAO Approval:

☒ Approved



REGULAR COUNCIL MEETING

COUNCIL CHAMBERS

TOWN ADMINISTRATION OFFICE



NEW BUSINESS

NEW BUSINESS





Town of Valleyview Request For Decision

Date:	July 21, 2025
From:	Kathy McCallum, Director of Corporate Services
Subject:	Transfer of Proceeds from Sale of Surplus Public Works Assets to Reserve

1.0 PURPOSE

That Council approve the transfer of \$27,628.25 from the Public Works operational revenue account (GL 1-32-00-590) to the Public Works Reserve (GL 4-32-00-763).

2.0 BACKGROUND AND DISCUSSION

On September 23, 2024, Council approved the disposal of assets no longer suitable for Public Works operations. These assets included:

- One (1) 1978 Willock double drop trailer
- Non-directional airport equipment deemed obsolete for current navigation needs

Following Council's direction, these items were consigned to Ritchie Brothers Auctioneers and subsequently sold at auction in March 2025. The sale generated net proceeds of **\$27,628.25**, which were deposited into the Public Works operational revenue account (GL 1-32-00-590).

To align with best financial practices and maintain transparency regarding asset disposition, Administration recommends the transfer of these funds into the appropriate reserve. This will ensure the revenue from capital asset disposal is allocated to support future capital investment or replacement needs within Public Works operations. The recommended reserve for this transfer is the **Public Works Reserve (GL 4-32-00-763)**, which is designated for such purposes.

3.0 ALTERNATIVES

- 3.1 Council approves the transfer of \$27,628.25 from the Public Works operational revenue account (GL 1-32-00-590) to the Public Works Reserve (GL 4-32-00-763).
- 3.2 Council leave the funds in operational revenue.
- 3.3 Council directs administration to allocate the funds to a different reserve.

4.0 FINANCIAL IMPLICATIONS

CAO Approval:

☒ Approved

- **Revenue Account (GL 1-32-00-590):** Decrease by \$27,628.25
- **Public Works Reserve (GL 4-32-00-763):** Increase by \$27,628.25

5.0 RECOMMENDATIONS

That Council approve the transfer of \$27,628.25 from the Public Works operational revenue account (GL 1-32-00-590) to the Public Works Reserve (GL 4-32-00-763).

CAO Approval:

☒ Approved



Town of Valleyview Request For Decision

Date: July 21, 2025

From: Kathy McCallum, Director of Corporate Services

Subject: Authorization for Sale of Community Peace Officer (CPO) Unit

1.0 PURPOSE

To seek Council's decision to authorize the sale of the Community Peace Officer (CPO) unit, specifically the 2021 Chevrolet Tahoe (VV1), as the Town of Valleyview no longer employs a CPO officer.

2.0 BACKGROUND AND DISCUSSION

The Town of Valleyview previously utilized a CPO unit for community policing and enforcement duties. Due to recent changes, the position of the CPO officer has been vacated and there are no current plans to fill this role.

The Town of Peace River has formally requested the purchase of the CPO unit to support their Protective Services Department.

- Vehicle Specifications
 - 2021 Chevrolet Tahoe equipped with sirens, emergency lights, radios, docking station, computer and watchdog.

In January 2025 the town of Peace River inquired about leasing the CPO unit for \$3000/month, with the intention of purchasing. A lease agreement was signed, and the lease remained in effect until July 15, 2025.

The Town of Peace River now wishes to proceed with the purchase of the vehicle for \$53,000. After performing research, administration deems this to be a fair price.

3.0 ALTERNATIVES

- 3.1 Council approves and authorizes the sale of the CPO unit to the Town of Peace River for \$53,000 with revenue directed to capital reserve 4-32-00-763 (Public Works Equipment Reserve).
- 3.2 Council may choose to amend the terms of sale.
- 3.3 Council may reject the proposal of sale and choose to retain the vehicle for potential future use by Valleyview.

CAO Approval: ☒

4.0 Financial Implications

1. **Revenue Generation:** The sale of the CPO unit for \$53,000 will provide immediate revenue to the Town of Valleyview.
2. **Capital Investment Recovery:** The sale price helps recover a portion of the initial investment in the vehicle and equipment, which totaled \$85,000.
3. **Allocation to Reserve Fund:** The proceeds from the sale will be allocated to the reserve fund 4-32-00-763 (Public Works Equipment Reserve), enhancing the town's financial stability and providing resources for future needs.

5.0 Attachments

6.0 RECOMMENDATION

Council approves and authorizes the sale of the CPO unit to the Town of Peace River for \$53,000 with the revenue directed to capital reserve 4-32-00-763 (Public Works Equipment Reserve).

CAO Approval: ☒



Town of Valleyview Request For Decision

Date:	July 21, 2025
From:	Kathy McCallum, Director of Corporate Services
Subject:	Transfer of Reserve Funds

1.0 PURPOSE

To seek Council's approval to transfer the funds from Reserve Account 4-73-00-762 (Parks/Playground Equipment Reserve) to 4-41-00-761 (Water Supply Upgrade Reserve).

2.0 BACKGROUND AND DISCUSSION

The Town of Valleyview maintains various reserve accounts to manage and allocate funds for specific purposes. Restricted reserves may only be transferred by Council resolution. The current balance in reserve account 4-73-00-762 is \$618,800.19. A portion of these funds, amounting to \$212,000 is earmarked for capital purchases this year, leaving a remaining balance of \$406,800.19. The current balance in reserve account 4-41-00-761 is \$9,968.57. The transfer would increase this total to \$416,768.76.

Water infrastructure is critical for the health, safety, and well-being of the community, and investing in these projects will provide long-term benefits that outweigh the immediate needs for playground equipment.

Transferring the remaining funds to the Water Reserve Account 4-41-00-761 will ensure adequate financial resources for future water-related projects, improvements and emergencies.

3.0 ALTERNATIVES

- 3.1 Council approves the transfer of the remaining funds from the Playground Equipment Reserve (\$406,800.19) to the Water Supply Upgrade Reserve.
- 3.2 Council approves the transfer of a different amount based on Council's discretion.
- 3.3 Council may choose not to approve the transfer and the funds shall remain in the respective reserve accounts.

4.0 FINANCIAL IMPLICATIONS

- **Parks/Playground Equipment Reserve (GL 4-73-00-762):** Decrease by \$406,800.19

CAO Approval: ☒

- **Water Supply Upgrade Reserve (GL 4-41-00-761):** Increase by \$406,800.19

5.0 RECOMMENDATIONS

That Council approve the transfer of \$406,800.19 from the Parks/Playground Equipment Reserve (4-73-00-762) to the Water Supply Upgrade Reserve (4-41-00-761).



Town of Valleyview Request For Decision

Date:	July 21, 2025
From:	Kathy McCallum, Director of Corporate Services
Subject:	2026 Budget Deliberation & Schedule

1.0 PURPOSE

To seek Council's approval to review the 2026 budget schedule, including a budget deliberation meeting in early September and budget approval at the September 22, 2025 council meeting.

2.0 BACKGROUND AND DISCUSSION

The annual budget process is crucial for the financial planning and management of the Town of Valleyview. Timely approval of the budget ensures that all departments can plan and execute their activities effectively.

Proposed Schedule:

- Budget deliberation meeting: to be held September 9, 2025.
- Budget approval: scheduled for the Council meeting on September 22, 2025.

This schedule allows time for review and discussion of the budget.

3.0 ALTERNATIVES

3.1 Council approves the budget schedule and advises administration to schedule a budget deliberation meeting for September 9th, 2025 at 5:00pm.

3.2 Council chooses to adjust the dates as necessary to fit council availability.

3.3 Council chooses to delay the budget process to a time Council deems fit.

4.0 FINANCIAL IMPLICATIONS

A clear budget schedule helps in better financial planning and forecasting, allowing the town to manage its finances more effectively and avoid unexpected financial shortfalls.

5.0 RECOMMENDATIONS

5.1 Council approves the budget schedule and advises administration to schedule a budget deliberation meeting for September 9th, 2025 at 5:00pm.

CAO Approval: ☒



Town of Valleyview Request for Decision

Date: July 21st, 2025
From: Jim Fedyk, CAO
Subject: Airport Leases

1.0 PURPOSE

To present Council with proposed new airport lease agreements to ensure consistent terms, fair market rent, and appropriate risk management for the Town.

2.0 BACKGROUND AND DISCUSSION

At their June 23, 2025 regular meeting, Council approved the following motion:

New Business	Councillor Steinke moved that Town Council declare the airport leases as invalid and direct administration to prepare new leases for September 1 st 2025, after consultation with the leaseholders.
Resolution #25-14-196	CARRIED

Administration invited all leaseholders to an in-person meeting and met with three land lessees on July 3rd. Hangar lessees did not attend. A sample lease was presented to the group and feedback received. The group was agreeable to the following terms included in the new agreement for leasing airport land:

- Lease term of 5 years with an option to renew for another 5 years;
- \$400 rent in 2025 with a 3% inflationary increase each year thereafter;
- Clear payment terms and termination rights;
- Proof of liability insurance from the tenant for a minimum of \$2,000,000 per occurrence with the Town named as an additional insured.

Upon researching similar airports, most land rents were between \$250-\$350, however the amount in all cases had not been increased for many years. The lessees described a \$400 fee as reasonable and an inflationary adjustment was added to avoid drastic increases in the future.

We have received no complaints from the hangar lessees as to the current lease or fee however we will be presenting them with the above terms except for a \$1200 rent charge which is what they are currently paying.

3.0 ALTERNATIVES

- 3.1 Council may approve the airport lease terms, as presented, with leases to be signed by all airport tenants prior to September 1st to ensure continued tenancy.
- 3.2 Council may direct further consultation with all leaseholders.
- 3.3 Council may choose to amend the lease terms.

4.0 FINANCIAL/OTHER IMPLICATIONS

None

5.0 ATTACHMENTS

Proposed Airport Lease

6.0 RECOMMENDATIONS

That Council approve the airport lease terms, as presented, with leases to be signed by all airport tenants prior to September 1st to ensure continued tenancy.

Submitted By: Jim Fedyk, CAO

Approved By:  _____

LEASE AGREEMENT

(Valleyview Airport Land Lease)

This Lease Agreement ("Lease") is made effective this ____ day of _____, 20____,
between the Town of Valleyview ("Landlord"), and _____ ("Tenant").

1. Definitions

1.1 **"Premises"** means the leased land described as _____.

2. Lease and Use

The Landlord leases to the Tenant the Premises for the Term to be used solely for the storage of aircraft, subject to the terms of this Lease.

3. Term

This Lease shall be for a term of **five (5) years**, commencing on _____, 20____ and expiring on _____, 20____. The Tenant shall have the option to renew the Lease for one (1) additional term of five (5) years, provided that the Tenant gives written notice of renewal to the Landlord at least **ninety (90) days** prior to the expiration of the initial term, and provided the Tenant is in good standing under the terms of this Lease.

4. Rent and Payment

The Tenant shall pay annual rent of \$_____, payable in advance on or before the 10th day of January each year. The annual rent shall increase by three percent (3%) on each anniversary of the Lease commencement date to account for inflation.

5. Maintenance and Repairs

The Tenant shall maintain the Premises in a clean, safe, and orderly condition at all times and shall repair any damage caused by the Tenant or their agents.

6. Improvements

No improvements or alterations shall be made to the Premises without prior written consent of the Landlord. Any approved improvements shall comply with all applicable laws and regulations.

7. Assignment and Subletting

The Tenant shall not assign this Lease or sublet any part of the Premises without prior written consent of the Landlord.

8. Termination

The Landlord may terminate this Lease if the Tenant defaults in payment of rent or breaches any term of this Lease and fails to remedy such default within 30 days of written notice.

The Tenant may terminate this Lease prior to the expiration of the Term by providing the Landlord with written notice at least sixty (60) days in advance. Upon termination, the Tenant shall vacate the Premises, remove all personal property (including any structures the Tenant placed on the Premises, unless otherwise agreed in writing), and restore the Premises to the satisfaction of the Landlord. If the Tenant fails to remove the hangar or restore the Premises within the specified time, the Landlord may do so at the Tenant's expense, and the Tenant agrees to reimburse the Landlord for all reasonable costs incurred, including administrative and legal fees. The Landlord further reserves the sole discretion to take ownership of any remaining structure without compensation to the Tenant. Any outstanding rent or fees owing up to the date of termination shall be payable by the Tenant.

9. Access

The Landlord reserves the right to enter the Premises at reasonable times for inspection or maintenance purposes.

10. Insurance

The Tenant shall, at their own expense, maintain and provide proof of liability insurance covering the Premises with a minimum coverage amount of \$2,000,000 per occurrence. The policy shall name the Town of Valleyview as an additional insured. The Tenant shall provide the Landlord with a copy of the insurance certificate prior to the commencement of the Lease and upon each renewal or replacement of the policy.

11. Governing Law

This Lease shall be governed by and construed in accordance with the laws of the Province of Alberta.

12. Force Majeure

Neither party shall be liable for any failure or delay in performing its obligations under this Lease if such failure or delay is caused by events beyond its reasonable control, including but not limited to acts of God, war, terrorism, strikes, labor disputes, governmental actions, natural disasters, fire, flood, or other unforeseen events. The affected party shall notify the other party promptly of the occurrence of such event and shall resume performance as soon as reasonably possible.



13. Entire Agreement

This Lease constitutes the entire agreement between the parties and supersedes all prior agreements or understandings.

IN WITNESS WHEREOF, the parties have executed this Lease on the day and year first above written.

Landlord

Vern Lymburner
Mayor
Town of Valleyview

Jim Fedyk
CAO
Town of Valleyview

Tenant

Tenant Signature

Name (Please Print)

LEASE AGREEMENT

(Valleyview Airport Hangar Rental Agreement)

This Hangar Rental Agreement (the "Lease") is made effective this ____ day of _____, 20____, between the Town of Valleyview ("Landlord"), and _____ ("Tenant").

1. Definitions

1.1 "Premises" means the hangar space located at Valleyview Airport described as _____.

2. Lease and Use

The Landlord rents to the Tenant the Premises for the Term to be used solely for the storage of aircraft and related aviation equipment, subject to the terms of this Lease.

3. Rent and Payment

The Tenant shall pay annual rent of \$1200.00, payable in advance on or before the ____ day of _____ each year. The annual rent shall increase by three percent (3%) on each anniversary of the Lease commencement date to account for inflation.

4. Term

This Lease shall be for a term of **five (5) years**, commencing on _____, 20____ and expiring on _____, 20____. The Tenant shall have the option to renew the Lease for one (1) additional term of five (5) years by providing written notice to the Landlord at least **ninety (90) days** prior to the expiration of the initial term, provided the Tenant is in good standing under the terms of this Lease.

5. Maintenance and Repairs

The Tenant shall maintain the Premises in a clean, safe, and orderly condition at all times and shall be responsible for any damage caused by the Tenant or their agents.

6. Insurance

The Tenant shall, at their own expense, maintain liability insurance for any aircraft or personal property stored in the Premises, with a minimum coverage of \$2,000,000 per occurrence. The policy shall name the Town of Valleyview as an additional insured. Proof of insurance shall be provided upon commencement of this Lease and upon each renewal or replacement of the policy.

7. Termination

The Landlord may terminate this Lease if the Tenant defaults in payment of rent or breaches any term of this Lease and fails to remedy such default within 30 days of written notice.

The Tenant may terminate this Lease by providing the Landlord with written notice at least sixty (60) days in advance. Upon termination, the Tenant shall vacate the Premises, remove all personal property, and leave the Premises in satisfactory condition.

8. Access

The Landlord reserves the right to enter the Premises at reasonable times for inspection, maintenance, or operational purposes.

9. Governing Law

This Lease shall be governed by and construed in accordance with the laws of the Province of Alberta.

10. Force Majeure

Neither party shall be liable for any failure or delay in performing its obligations under this Lease due to causes beyond its reasonable control, including but not limited to acts of God, natural disasters, labour disputes, or government actions.

11. Entire Agreement

This Lease constitutes the entire agreement between the parties and supersedes all prior agreements or understandings.

IN WITNESS WHEREOF, the parties have executed this Lease on the day and year first above written.

Landlord

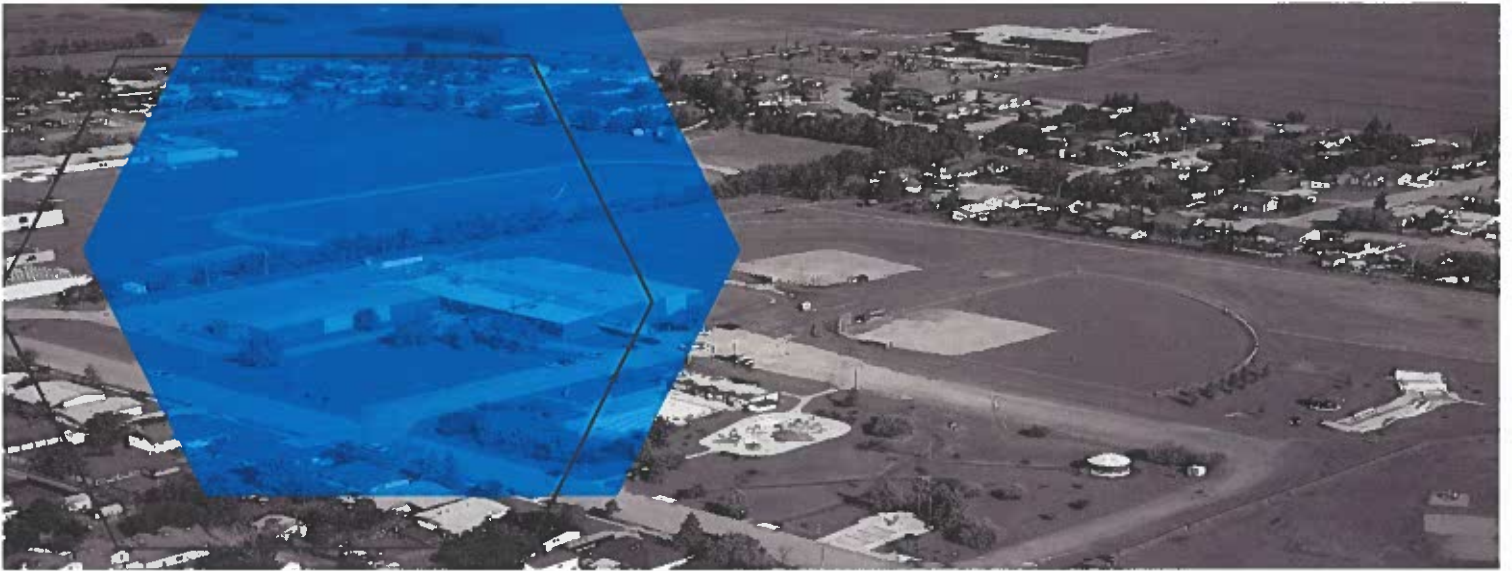
Vern Lymburner
Mayor
Town of Valleyview

Jim Fedyk
CAO
Town of Valleyview

Tenant

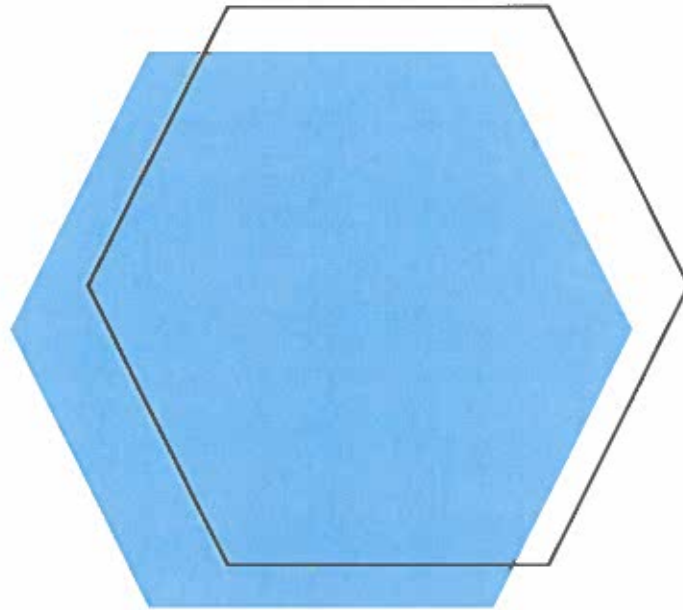
Tenant Signature

Name (Please Print)



CORRESPONDENCE

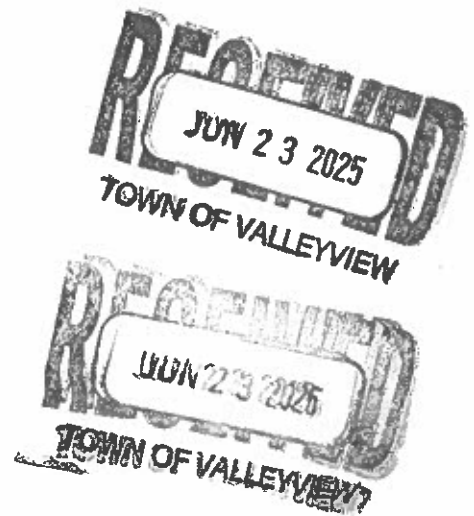
CORRESPONDENCE



REGULAR COUNCIL MEETING

COUNCIL CHAMBERS

TOWN ADMINISTRATION OFFICE



June 18, 2025

Vern Lymburner
Mayor, Town of Valleyview
Box 270
Valleyview AB T0H 3N0

Dear Mayor Vern Lymburner:

Thank you for your letter concerning the direct sale of natural gas to several high-volume consumers in central Alberta.

Affordability and Utilities is aware of this issue and is looking into the concerns. After this situation was raised, Tyrell Ludwig, Chief Officer under the *Gas Distribution Act*, conducted an inspection on June 20, 2024. This inspection covered several systems within the service area of Chain Lakes Gas Co-op Ltd. receiving a direct supply of natural gas from Ember Resources Inc.

On February 25, 2025, the Chief Officer issued an inspection report to all parties involved addressing Ember Resources Inc.'s low-pressure distribution pipelines providing natural gas to the Pleasant Valley, Hartland, and Alix Hutterite colonies. All parties were given an opportunity to provide either feedback to the inspection report or updates that may have occurred to their natural gas systems since the initial inspection.

This is an evolving situation and remains under internal review by the Chief Officer. Please be assured this is a top priority for Affordability and Utilities, and further updates will be provided in the coming weeks; the Chief Officer will connect directly with the Federation of Alberta Gas Co-ops (FedGas) on this issue. I encourage you to stay in touch with FedGas for updates and information.

We recognize the vital role rural gas co-ops play in supporting rural economic development and the sustainability of rural communities throughout Alberta. Your input is valued as we work towards ensuring the safety and reliability of Alberta's rural gas distribution system.

Sincerely,

A handwritten signature in dark ink, appearing to read 'N. Neudorf', is positioned above the printed name.

Nathan Neudorf
Minister

cc: Tyrell Ludwig
Chief Officer, Affordability and Utilities

Karen Staples

From: Vern Lymburner
Sent: Thursday, June 26, 2025 7:55 AM
To: Jim Fedyk; Karen Staples
Subject: Fw: Request for Proclamation: National Depression Screening Day – October 9, 2025

Agenda item

From: Katherine Hurtig <Katherine.Hurtig@calgarycounselling.com>
Sent: June 24, 2025 8:47 AM
To: Vern Lymburner <mayor@valleyview.ca>; Danny McCallum <dmccallum@valleyview.ca>; Ken Wittig <kwittig@valleyview.ca>; Delwin Slemp <dslemp@valleyview.ca>; Samantha Steinke <ssteinke@valleyview.ca>; Tanya Boman <tboman@valleyview.ca>
Cc: Jenna Forbes <jenna.forbes@calgarycounselling.com>
Subject: Request for Proclamation: National Depression Screening Day – October 9, 2025

Dear Mayor Lymburner and Members of Valleyview Council,

I'm reaching out on behalf of [Counselling Alberta](#) to invite your municipality to proclaim **October 9, 2025, as National Depression Screening Day**.

Since 2005, Counselling Alberta and Calgary Counselling Centre have hosted National Depression Screening Day as a free public service to raise awareness about depression and the importance of checking in on our mental health. Each year for one week in October, Albertans are encouraged to visit [areyoufeelingok.com](#) to take a free, anonymous online screening for symptoms of depression. The screening doesn't provide a diagnosis but helps identify signs of depression and encourages people to seek support if needed.

Last year, nearly 2,500 Albertans used the online screening tool—and many more accessed counselling services through Counselling Alberta, including individuals from your own community. A local proclamation would help normalize conversations about mental health, reduce stigma, and encourage even more people to take that first step toward feeling better.

About Counselling Alberta

Counselling Alberta is a division of Calgary Counselling Centre, offering professional, affordable online counselling to individuals across the province, as well as in-person services in Edmonton, Fort McMurray, Grande Prairie, Lethbridge, Medicine Hat, and Red Deer. We offer a sliding fee scale, no waitlist, and services in multiple languages to ensure support is accessible to all Albertans.

We've included a sample proclamation below for your consideration. We hope you'll join us in this province-wide effort to support mental health and make it easier for your residents to access help.

Thank you for your leadership and commitment to community well-being.

Example proclamation:

Counselling Alberta is committed to providing affordable and professional counselling services that help build better lives for Albertans. Since 2005, National Depression Screening Day (NDSD) has raised community awareness by offering a free and anonymous online screening tool for depression.

Whereas: Depression is the most treatable mental health issue, early treatment promotes faster recovery and prevents long-term effects on individuals and their families;

Whereas: In 2024, of the 2,498 Albertans who participated in the NDSD online screening test, 63 percent were recommended to seek further evaluation;

Whereas: During the week of October 6-12, Albertans are encouraged to check in on their mental health and take the free online screening test at areyoufeelingok.com

On behalf of City Council, I hereby proclaim October 9, 2025 as National Depression Screening Day

Thank you again for your consideration, and if you have any questions, please don't hesitate to reach out.



Katherine Hurtig
BCS
Communications Officer
D: 403.691.5905

We're here for you when you need us. Day, evening, and Saturday appointments available. [Learn More.](#)

The content of this email is the confidential property of Calgary Counselling Centre and should not be copied, modified, retransmitted, or used for any purpose except with written authorization. If you are not the intended recipient, please delete all copies and notify us immediately.

CAUTION: This e-mail has originated from outside your organization.

Registration Form

ALBERTA CARE Conference 2025

September 10th - September 12th 2025
Westlock Inn and Conference Centre, Westlock, AB
Block of Rooms under Alberta CARE

Names: _____

Organization: _____

Address: _____

Email Address: _____ Phone: _____

NO CHARGE FOR TOURS:

Please indicate the number attending Wednesday Tour #1 (Buses) _____

Please indicate the number attending Wednesday Tour #2 Golf (On your own) _____

Please indicate the number attending Thursday Tour #3 (Buses) _____

Please indicate the number attending Thursday Tour #4 (On your Own) _____

Please indicate the number attending Thursday Tour #5 Golf (On your own) _____

Westlock Golf Club Wednesday \$48.00 with ½ cart
Westlock Golf Club Thursday \$60.00 with ½ cart
Includes GST

Sub Total \$ _____

Conference Fee: \$600.00 p.p \$ _____

LESS 10% (if 3 or more attend) \$ _____

GST \$ _____

Spouses or Guests attending meals:

Breakfast Buffet @ \$25.00 p.p. \$ _____

Luncheon @ 30.00 p.p. \$ _____

Buffet @ 60.00 p.p. \$ _____

TOTAL \$ _____

MAIL PAYMENT TO: Alberta CARE, 5212 49 Street, Leduc, Alberta T9E 7H5
EMAIL: executivedirector@albertacare.org

Please indicate any food allergies: _____

25th Annual Alberta CARE Conference

25th Annual Alberta CARE Conference

25th Annual Alberta CARE Conference

September 10th-12th

2025

Accommodations

Westlock Inn and Conference Centre
10411 100 Street Westlock, AB
1-780-349-4483

Group Reservation "Alberta CARE"



All Stay Inn
10520-100 Street, Westlock, AB
1-780-349-4102

Group Reservation "Alberta CARE"



Ramada Hotel
11311-100 Street, Westlock, AB
1-780-349-2245
Group Reservation "Alberta CARE"



Please forward registrations & payment to:
ALBERTA C.A.R.E.
Linda McDonald, Executive Director
5212-49 Street
Leduc, AB T9E 7H5
Cell: 1-780-668-6767
Email: executivedirector@albertacare.org
Web: www.albertacare.org

Who Should Attend?

- Municipal Elected Officials
- Waste Management Employees
- Public Works Employees
- Landfill Operators
- Government Waste Management Agencies
- Community Recycling Associations and Non-Profit Groups
- Waste Management Businesses
- Environmental Organizations
- School Boards, Education Facilitators
- Anyone interested in Reusing, Reducing, Recycling and Recovery

Silent Auction

Going once...

Going twice...

Beginning September 10th
Ending September 11th at 8pm

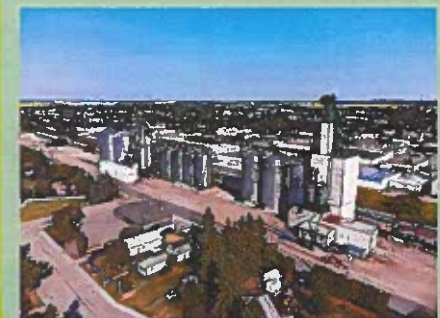
September 10th-12th

2025

Westlock Inn and Conference Centre
10411 100 Street Westlock, AB



Town Clock



Grain Elevators

Tuesday, September 9th

Course: Course: SWANA - Landfill Fire Training

Where: Westlock Inn

Time: 8:30 a.m. to 4:30 p.m.

Who should attend: landfill operators, managers, scale house operators, equipment operators, spotters, labourers, Municipal Firefighting professionals, Emergency Response staff, landfill regulators, landfill designers, and other employees.

Cost per person: \$350.00

Register: executivedirector@albertacare.org

Wednesday, September 10th

9:00 a.m. - 11:00 a.m. Registration and Exhibit Set Up.

11:00 a.m. - 12:30 p.m. Light Lunch and Refreshments

12:30 p.m. TOUR 1

- Westlock Regional Landfill
- Pilot Project with ARMA and Liberty Tire
- Equipment Overview
- Plastics

(Bus Provided)

AND

2:00 p.m. • Verticale Swiss Lettuce Farm
David Pfaffle, Owner Operator
Busby, AB

OR

TOUR 2

12:45 p.m. • Golf - Westlock Golf Club
18 Holes/ ½ Cart 1:03 p.m. Tee Time

(Travel on your own)

5:00 p.m. Cocktails (Cash Bar)

6:00 p.m. Welcoming Remarks from the Mayor of Westlock
Welcoming Remarks from the Reeve of Westlock County

6:15 p.m. BUFFET BANQUET

\$600.00 Registration Per Person
Register 3 or more Delegates
and receive a....

10% Discount!



Alberta CARE

Thursday, September 11th

9:00 a.m. Welcome –Tom Moore, MC

9:15 a.m. The Why and How to move from Authority to Commission
Co-Presenters - Lane Monteith, Big Lakes County Councillor, Rob Smith, and Tom Moore

10:00 a.m. Operational Scale Issues
Kendra Johnson, Newell Regional Solid Waste Authority

10:45 a.m. Alberta Recycling Management Authority EPR
Ed Gugenheimer, CEO

11:30 a.m. Alberta Recycling Management Authority
Presenting Municipal Awards

(Coffee Side Board)

NOON BUFFET LUNCHEON

1:30 p.m. TOUR 3

- Robotic Dairy Farm New Technologies
Nelson Jespersen, Westlock County

(Bus Provided)

OR

TOUR 4

- Canadian Tractor Museum

(Travel on your own)

OR

TOUR 5

- Golf - Westlock Golf Club
18 Holes/ ½ Cart

(Travel on your own)

5:00 p.m. Cocktails

6:30 p.m. BUFFET BANQUET

8:00 p.m. Silent Auction Ends



County of Westlock

This Conference is Alberta Environment approved
for Continuing Education Units

Friday, September 12th

9:00 a.m. Managing Plastics within Rural, Remote and Indigenous Communities
Jule Asterisk, Project Manager

9:45 a.m. Clean Farms
Davin Johnson, Operations Advisor Alberta

10:30 a.m. Circular Materials Updates

11:30 a.m. Closing Remarks - Tom Moore, MC
(Coffee Side Board During Morning Sessions)



Westlock Rotary Spiritual Centre



Westlock Aquatic Centre



A jaunt for a round of Golf



Westlock Rodeo

**Cancellation Deadline
August 29th 2025**

Printed on 100% Post-Consumer Recycled Paper



ALBERTA Coordinated Action for
Recycling Enterprises (CARE)
1-780-980-8089 Office
1-780-668-6767 Cell

Royal Canadian Mounted Police

Commanding Officer
Alberta



Gendarmerie royale du Canada

Commandant
de l'Alberta

June 25, 2025

His Worship Vern Lymburner
Town of Valleyview
PO Box 270,
Valleyview, AB T0H 3N0



Dear Mayor Vern Lymburner:

I'm writing to introduce myself as the new Commanding Officer of the Alberta Royal Canadian Mounted Police (RCMP). It is an incredible honour to step into this role and lead a police service with such an extensive history of service to the communities and citizens of Alberta.

People are at the heart of everything we do. That includes the dedicated employees on the front lines and behind the scenes, the citizens we serve, and the communities and governments we proudly partner with. None of our work is possible without the commitment, support and collaboration of people.

With 37 years of policing experience - much of it in Alberta - I have seen firsthand how people working together can shape strong communities. I have witnessed the remarkable impact that this committed partnership can have, not only during moments of crisis, but in the everyday interactions that build trust and strengthen public confidence.

Trust is not something that is given; it is earned, day in and day out. My leadership is grounded in public trust, transparency, accountability, and meaningful results. These principles will guide how we serve you and the citizens you represent. I firmly believe that our success is rooted in the strength of our relationships with the communities we serve and the partners we stand beside. That is why I am committed to fostering strong, open, and meaningful connections with you, listening actively, and ensuring our work reflects the needs and values of your community.

While I am proud of the high-quality policing services the Alberta RCMP delivers, I also recognize that there is always room to evolve. We are embracing innovation and leveraging technology to enhance effectiveness. You can see through initiatives like the Real Time Operations Centre (RTOC) and the Remotely Piloted Aircraft Systems (RPAS) program, that the Alberta RCMP is embracing innovation and applying technology in ways that enhance how we serve, protect, and connect with the public.

One of the most pressing challenges we face today is staffing. Recruitment continues to be a top priority - but it is only part of the solution. Retention is equally critical. We are actively exploring new strategies to attract and retain dedicated employees who see the Alberta RCMP as not only a great place to work, but a place to grow, lead and make a difference.

We have an exciting path ahead. While challenges exist, so too do opportunities to modernize, to collaborate and to build an even stronger, more community-focused provincial police service.

Thank you for your ongoing partnership and support. I look forward to working alongside each of you to build safer communities and ensure they remain the best place to live, work and raise our families.

Yours truly,



Trevor Daroux, O.O.M.
Deputy Commissioner
Commanding Officer Alberta RCMP

11140 – 109 Street
Edmonton, AB T5G 2T4

Telephone: 780-412-5444
Fax: 780-412-5445