



**TOWN OF VALLEYVIEW  
REGULAR COUNCIL MEETING MINUTES  
MINUTES 25-15  
Monday July 21, 2025  
5:00 PM IN THE TOWN OF VALLEYVIEW  
COUNCIL CHAMBERS**

**PRESENT**

Mayor

Councillors:

Vern Lymburner

Delwin Slemph

Ken Wittig

Samantha Steinke

Tanya Boman via Teams

Danny McCallum via Teams

**REGRETS**

Councillor:

Delwin Slemph

**ADMINISTRATION**

Chief Administrative Officer

Director of Corporate Services:

Director of Utilities & Asset Management

Director of Community Services:

Director of Public Works:

Administrative Officer/Recording Secretary:

Jim Fedyk

Kathy McCallum

Carol McCallum

Tracy Stewart

Dave Descheneaux

Karen Staples

**1. CALL TO ORDER**

Call to Order

Mayor Lymburner called the Regular Council Meeting to order at 5:00pm

**2. ACCEPTANCE OF AGENDA (adds & deletes)**

Agenda Acceptance  
Resolution #25-15-204

2.1 Councillor Steinke moved that Town Council adopt the July 21, 2025, Regular Council Meeting Agenda as presented.

CARRIED

**3. ADOPTION OF MINUTES**

3.1 Regular Council Meeting Minutes 25-14 June 23, 2025.

Councillor Steinke moved that Town Council approve the Regular Town Council Meeting Minutes 25-14 dated Monday June 23, 2025, as amended.

CARRIED

RCM Minutes  
Resolution #25-15-205

3.2 Business arising from Minutes

No Business arising from the minutes

#### **4. PUBLIC HEARINGS**

4.1 There are no Public Hearings

#### **5. PRESENTATIONS & DELEGATIONS**

Presentations & Delegations  
Resolution #25-15-206

5.1 BJ Rohloff 5:00pm – Re: Increased presence of unhoused individuals in the community.

Councillor Steinke moved that Town Council accept as information.

**CARRIED**

Councillor Ken Wittig stepped out at 5:14pm, returned at 5:15pm

Presentations & Delegations  
Resolution #25-15-207

Councillor Steinke moved that Town Council have administration draw up a letter to the Crown Prosecutor in efforts to help remove the homeless/offenders from town.

**CARRIED**

5.2 Janitha Patel 5:20pm – Re: Request for property tax forgiveness

Presentations & Delegations  
Resolution #25-15-208

Councillor Wittig moved that Town Council accept as information

**CARRIED**

#### **6. TOWN OPERATIONAL REPORTS**

- 6.1 Utilities Report submitted by Carol McCallum;
- 6.2 Public Works Report submitted by Dave Descheneaux;
- 6.3 Community Services Report submitted by Tracey Stewart;
- 6.4 Bank Reconciliation for month ending June 30, 2025

Town Operational Reports  
Resolution #25-15-209

Councillor Steinke moved that Town Council accept the Town Operational Reports as presented.

**CARRIED**

**7. COMMITTEE REPORTS (Boards, Commissions & Committee Minutes)**

Committee Reports  
Resolution #25-15-210

**7.1 Green View Family and Community Support Services Board Monthly Report**

Councillor Steinke moved that Town Council accept the Green View Family and Community Support Services Board Monthly Report as information.

CARRIED

Committee Reports  
Resolution #25-15-211

**7.2 Valleyview & Districts Recreation Board Meeting Minutes June 10, 2025.**

Councillor Steinke moved that Town Council accept the Valleyview & Districts Recreation Board Meeting Minutes June 10, 2025 as information.

CARRIED

Committee Reports  
Resolution #25-15-212

**7.3 Heart River Housing meeting minutes from May 22, 2025.**

Councillor Steinke moved that Town Council accept the Heart River Housing meeting minutes from May 22, 2025 as information.

CARRIED

**8. OLD BUSINESS**

Old Business  
Resolution #25-15-213

**8.1 RFD – Hold one Regular Council Meeting in August**

Councillor Boman moved that Town Council hold one Regular Council Meeting on August 11, 2025 at 5:00pm in Council Chambers.

CARRIED

**9. NEW BUSINESS**

New Business  
Resolution #25-15-214

**9.1 RFD – Transfer of Proceeds from Sale of Surplus Public Works Assets to Reserve**

Councillor McCallum moved that Town Council approve the transfer of funds from the sale of surplus equipment from GL 1-32-00-590 to GL 4-32-00-763 Public Works Reserve.

CARRIED

New Business  
Resolution #25-15-215

**9.2 RFD – Authorization for sale of Community Peace Officer (CPO) unit.**

Councillor Boman moved that Town Council approves and authorizes the sale of the CPO unit to the Town of Peace River for \$53,000 with revenue directed to capital reserve 4-32-00-763 Public Works Equipment Reserve.

3 FOR, 2 APPOSED

New Business  
Resolution #25-15-216

**9.3 RFD – Transfer of reserve Funds**

Councillor Wittig moved that Council approves the transfer of the remaining funds from the Playground Equipment Reserve (\$406,800.19) to the Water Supply Upgrade Reserve.

4 FOR, 1 APPOSED

**9.4 RFD – 2026 Budget Deliberation & Schedule**

New Business  
Resolution #25-15-217

Councillor Steinke moved that Town Council approves the budget schedule and advises administration to schedule a budget deliberation meeting for September 9<sup>th</sup>, 2025 at 5:00pm.

CARRIED

**9.5 RFD – Airport Lease.**

New Business  
Resolution #25-15-218

Councillor Wittig moved that Town Council approve the airport lease terms, as presented, with leases to be signed by all airport tenants prior to September 1<sup>st</sup> to ensure continued tenancy.

CARRIED

**10. BYLAW**

10.1 There are no Bylaws

**11. CORRESPONDENCE**

11.1 Alberta Affordability and Utilities – reply to letter concerning the direct sale of natural gas to several high volume consumers in central Alberta.

Correspondence  
Resolution #25-15-219

Councillor McCallum moved that Town Council accept the Alberta Affordability and Utilities letter as information.

CARRIED

11.2 Counselling Alberta – invite community to proclaim October 9, 2025 as National Depression Screening Day.

Correspondence  
Resolution #25-15-220

Councillor Steinke moved that Town Council accept as information.

CARRIED

11.3 Alberta Care Conference 2025 – September 10-12, 2025

Correspondence  
Resolution #25-15-221

Councillor Steinke moved that Town Council send Mayor Lymburner to the Alberta Care Conference 2025 being held September 10-12, 2025

CARRIED

11.4 Royal Canadian Mounted Police – Introduction of new  
Commanding Officer, Trevor Daroux.

Correspondence  
Resolution #25-15-222

Councillor McCallum moved to accept the Royal Canadian Mounted  
Police letter as information.

CARRIED

## 12. CLOSED SESSION

12.1 There is no Closed Session

## 13. ADJOURNMENT

Adjournment  
Resolution #25-15-223

Councillor Steinke moved the Monday, July 21, 2025, Regular Council  
Meeting adjourned at 7:14pm.

CARRIED

  
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Mayor, Vern Lymburner  
\_\_\_\_\_  
CAO, Jim Fedyk