



**TOWN OF VALLEYVIEW  
REGULAR COUNCIL MEETING MINUTES  
MINUTES 25-14  
Monday June 23, 2025  
5:00 PM IN THE TOWN OF VALLEYVIEW  
COUNCIL CHAMBERS**

**PRESENT**

Mayor  
Councillors:

Vern Lymburner  
Delwin Stemp  
Ken Wittig  
Samantha Steinke

**REGRETS**

Councillor:

Danny McCallum – Notified Council beforehand  
Tanya Boman – Notified Council beforehand

**ADMINISTRATION**

Chief Administrative Officer  
Director of Corporate Services:  
Director of Utilities & Asset Management  
Director of Community Services:  
Manager of Public Works:  
Administrative Officer/Recording Secretary:

Jim Fedyk  
Kathy McCallum  
Carol McCallum  
Tracy Stewart  
Jesse Harris  
Karen Staples

**1. CALL TO ORDER**

Call to Order

Mayor Lymburner called the Regular Council Meeting to order at 5:01pm

**2. ACCEPTANCE OF AGENDA (adds & deletes)**

Agenda Acceptance  
Resolution #25-14-187

2.1 Councillor Steinke moved that Town Council adopt the June 23, 2025, Regular Council Meeting Agenda as amended.

**CARRIED**

**3. ADOPTION OF MINUTES**

RCM Minutes  
Resolution #25-14-188

3.1 Regular Council Meeting Minutes 25-13 June 9, 2025.

Councillor Wittig moved that Town Council approve the Regular Town Council Meeting Minutes 25-13 dated Monday June 9, 2025, as presented.

**CARRIED**

**3.2 Business arising from Minutes**

No Business arising from the minutes

#### **4. PUBLIC HEARINGS**

4.1 There are no Public Hearings

#### **5. PRESENTATIONS & DELEGATIONS**

5.1 There are no Presentations & Delegations

#### **6. TOWN OPERATIONAL REPORTS**

6.1 There are no Town Operational Reports

#### **7. COMMITTEE REPORTS (Boards, Commissions & Committee Minutes)**

7.1 Green View Family and Community Support Services Regular Board Meeting Minutes March 26, 2025

7.2 Grande Prairie Regional Tourism Association Regular Meeting Minutes May 21, 2025

Committee Reports  
Resolution #24-14-189

Councillor Steinke moved that Town Council accept as information.

CARRIED

#### **8. OLD BUSINESS**

8.1 There is no Old Business

#### **9. NEW BUSINESS**

9.1 RFD – ABMUNIS Conference November 12-14, 2025 – To seek Council's decision Mayor and Council on attending the ABMUNIS Conference.

New Business  
Resolution #25-14-190

Councillor Wittig moved that Town Council direct Administration to complete registrations and book hotel rooms for the ABMUNIS Conference on November 12-14, 2025 in Calgary, for Council, CAO and one guest.

CARRIED

9.2 RFD – Advance Vote 2025 Municipal Election – To seek Council's approval to hold an advance vote for the 2025 Municipal Election.

New Business  
Resolution #25-14-191

Councillor Steinke moved that Town Council accept recommendation 5.1 approve an Advance Vote for the 2025 Municipal Election.

CARRIED

9.3 RFD – 2026 Budget Participation Plan – To seek Council's approval of a Public Participation Plan for the 2026 municipal budget.

New Business  
Resolution #25-14-192

Councillor Steinke moved that Town Council approve the Public Participation Plan with the title of the survey to be 'Community

Engagement Survey' with questions to be sent by email and received by Council prior to being released to the public.

CARRIED

Councillor Wittig stepped out at 5:57pm and returned at 6:00pm.

New Business  
Resolution #25-14-193

9.4 RFD – 2026 Budget Cycle – To ensure transparency, alignment, and timely decision making by setting clear expectations for the annual budgeting process.

Councillor Slemm moved that Town Council accept the 2026 Budget Cycle as presented.

DEFEATED

New Business  
Resolution #25-14-194

Councillor Slemm moved that Town Council have administration bring back a modified version of the 2026 Budget Cycle to the July 21, 2025 meeting as discussed.

CARRIED

New Business  
Resolution #25-14-195

9.5 RFD – ATCO Electric – Request for Letter of Support

Councillor Steinke moved that Town Council have administration forward a letter of support to ATCO Electric to support their wildlife mitigation work.

CARRIED

New Business  
Resolution #25-14-196

9.6 RFD – Airport Leases – Seek direction regarding airport leases

Councillor Steinke moved that Town Council declare the airport leases as invalid and direct administration to prepare new leases for September 2025, after consultation with the leaseholders.

CARRIED

New Business  
Resolution #25-14-197

9.7 RFD – Special Ballots, 2025 Municipal Elections – Special Ballot information and use

Councillor Slemm moved that Town Council accept the report regarding the use of Special Ballots for the October 20, 2025 Election, as information.

CARRIED

New Business  
Resolution #25-14-198

9.8 RFD – Disposal of Large BBQ Grill

Councillor Steinke moved that Town Council approve the donation of the Large BBQ Grill to a local user group.

CARRIED

New Business  
Resolution #25-14-199

9.9 RFD – Disposal of Assets Through Public Auction

Councillor Wittig moved that Town Council approve the disposal of the identified assets: Skid Steer Attachment – 2009 Bobcat; 72" Snow Blade; Skid Steer Attachment – 2014 Bobcat Box Blade; and Interlocking Concrete Pavers (approx.. 1300 units) through public auction, with the sale terms and conditions at the discretion of Public Works Management.

New Business

CARRIED

Resolution #25-14-200

9.10 RFD – Utility Bill Adjustment

Councillor Slemm moved that Town Council administration to reduce the utility bill, water and sewer charges at 4418 54<sup>th</sup> Avenue to \$150.00 in May for compassionate reasons.

CARRIED

**10. BYLAW**

10.1 There are no Bylaws

**11. CORRESPONDENCE**

11.1 Valleyview & District Sun Valley Pioneers – Invitation to the 50<sup>th</sup> anniversary on July 12, 2025

Correspondence  
Resolution #25-14-201

Councillor Steinke moved that Town Council have administration send a letter expressing that some of Council will attend and present them with a 50<sup>th</sup> Anniversary Plaque.

CARRIED

11.1 Town of Beaverlodge – Concerns Regarding the Draft Peace Library System Master Agreement

Correspondence  
Resolution #25-14-202

Councillor Steinke moved that Town Council to accept the Correspondence Items as information.

CARRIED

**12. CLOSED SESSION**

12.1 There is no Closed Session

**13. ADJOURNMENT**

Adjournment  
Resolution #25-14-203

Councillor Slemm moved the Monday, June 23, 2025, Regular Council Meeting adjourned at 7:51pm.

CARRIED



\_\_\_\_\_  
Mayor, Vern Lymburner



\_\_\_\_\_  
CAO, Jim Fedyk