



TOWN OF VALLEYVIEW
REGULAR COUNCIL MEETING MINUTES
MINUTES 25-16
Monday August 11, 2025
5:00 PM IN THE TOWN OF VALLEYVIEW
COUNCIL CHAMBERS

PRESENT

Mayor
Councillors:

Vern Lymburner
Delwin Slemp
Ken Wittig
Danny McCallum

REGRETS

Councillor:

Tanya Boman
Samantha Steinke
Kathy McCallum

Director of Corporate Services:

ADMINISTRATION

Chief Administrative Officer
Director of Utilities & Asset Management
Director of Community Services:
Director of Public Works:
Administrative Officer/Recording Secretary:

Jim Fedyk
Carol McCallum
Tracy Stewart
Dave Descheneaux
Karen Staples

1. CALL TO ORDER

Call to Order

Mayor Lymburner called the Regular Council Meeting to order at 5:01pm

2. ACCEPTANCE OF AGENDA (adds & deletes)

Agenda Acceptance
Resolution #25-16-224

2.1 Councillor Wittig moved that Town Council adopt the August 11, 2025, Regular Council Meeting Agenda as amended.

9.8 RFD – Street Sweeping Policy

CARRIED

3. ADOPTION OF MINUTES

RCM Minutes
Resolution #25-16-225

3.1 Regular Council Meeting Minutes 25-15 July 21, 2025.

Councillor Wittig moved that Town Council approve the Regular Town Council Meeting Minutes 25-15 dated Monday July 21, 2025, as presented.

CARRIED

3.2 Business arising from Minutes

No Business arising from the minutes

4. PUBLIC HEARINGS

4.1 There are no Public Hearings

5. PRESENTATIONS & DELEGATIONS

5.1 There are no Presentations & Delegations

6. TOWN OPERATIONAL REPORTS

- 6.1 Utilities Report submitted by Carol McCallum;
- 6.2 Public Works Report submitted by Dave Descheneaux;
- 6.3 Community Services Report submitted by Tracey Stewart.
- 6.4 Bank Reconciliation for month ending July 31, 2025

Town Operational Reports
Resolution #25-16-226

Councillor Wittig moved that Town Council accept the Town Operational Reports as presented.

CARRIED

7. COMMITTEE REPORTS (Boards, Commissions & Committee Minutes)

7.1 There are no Committee Reports

8. OLD BUSINESS

8.1 There is no Old Business

9. New Business

9.1 RFD – Utility Cost Recovery – Cost recovery options in water, wastewater, solid waste and recycling services

New Business
Resolution #25-16-227

Councillor McCallum moved that Town Council direct Administration to include the proposed cost recovery utility rates in the Fees and Charges Bylaw to be brought back to Council for approval.

And further, that Council direct Administration to prepare a Public Participation Plan for approval, identifying 'Inform' as the type of engagement.

CARRIED

9.2 RFD – Utility Infrastructure Fees – Implement a phased monthly infrastructure replacement fee for water, sewer, and drainage utilities.

New Business
Resolution #25-16-228

Councillor Wittig moved that Town Council approve the implementation of phased monthly infrastructure replacement fees totaling \$33.39 per account with the monthly fee comprised of:

- \$14.79 for water infrastructure (charged to all water accounts),
- \$9.25 for sewer infrastructure (charged to all sewer accounts),
- \$9.35 for drainage infrastructure (charged to all utility accounts).

And further, that the fee be phased in over four years beginning January 1, 2026, with 25% of the total applied in Year 1 and increasing thereafter by 25% annually until the full fee of \$33.39 per month is reached by 2029.

And further, that Council direct Administration to prepare a Public Participation Plan for approval, identifying 'Inform' as the type of engagement.

CARRIED

New Business
Resolution #25-16-229

9.3 RFD – Results of Public Participation Plan – Summary of the results from the recent Community Engagement Survey

Councillor McCallum moved that Town Council accept the results summary from the Community Engagement Survey as information and direct administration to incorporate the finding into future budgets and strategic planning processes.

CARRIED

New Business
Resolution #25-16-230

9.4 RFD – Rear Access Road for New School – Explore a gravel access road from Range Road (50 Street) to the school’s parking lot to alleviate potential traffic congestion in front of the school.

Councillor McCallum moved that Town Council accept the Rear Access Road for the New School as information.

CARRIED

New Business
Resolution #25-16-231

9.5 RFD – CAO Performance Evaluation

Councillor Wittig moved that Town Council accept the Performance Evaluation as information and have Mayor Lymburner find a date for Council to meet for the evaluation.

CARRIED

New Business
Resolution #25-16-232

9.6 RFD – Establish Reserve Bids and Conditions of Sale for Tax Recovery on DMH's.

Councillor Wittig moved that Town Council to set the reserved bids for the listed properties as per the appraisal amounts provided by Biegel and Perra Appraisals in July of 2025 and to set the conditions of sale:

A non-refundable deposit of 10% of the accepted bid at the time of sale with the balance of the accepted bid within 14 days of the date of sale of the property with payments made by cash or certified cheque.

If the purchaser wishes to move the units from the current location, they are to be removed from Town limits at buyers' expense.

CARRIED

New Business
Resolution #25-16-233

9.7 RFD – Contracted By-Law Enforcement Services

Councillor Slemp moved that Town Council approves entering into an agreement with IMS Corp to provide bylaw enforcement services for full-time services.

CARRIED

New Business
Resolution #25-16-234

9.8 Street Sweeping Policy PW-001-2025

Councillor Wittig moved that Town Council approve the Street Sweeping Policy as presented.

CARRIED

10. BYLAW

10.1 There are no Bylaws

11. CORRESPONDENCE

11.1 Elected Officials Orientation Seminar – October 29, 2025, St. Isadore Cultural Centre.

Correspondence
Resolution #25-16-235

Councillor McCallum moved that Town Council accept the Elected Officials Orientation Seminar as information.

CARRIED

12. CLOSED SESSION

12.1 There is no Closed Session

13. ADJOURNMENT

Adjournment
Resolution #25-16-236

Councillor Slemp moved the Monday, August 11, 2025, Regular Council Meeting adjourned at 6:27pm.

CARRIED



Mayor Vern Lymburner



CAO Jim Fedyk

