



**TOWN OF VALLEYVIEW  
MUNICIPAL PLANNING COMMISSION  
MINUTES  
Thursday February 19, 2025  
12:00 PM IN THE TOWN OF VALLEYVIEW  
COUNCIL CHAMBERS**

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**PRESENT**

Chair:

Leslie Burke

Members at Large:

Zac Sarling (Teams)

Ken Wittig (Teams)

Malcolm Knowles

Ken Hoedl

Samantha Steinke

**REGRETS**

Member at Large:

Bev Moro

**ADMINISTRATION**

Administrative Officer/Recording Secretary:

Amy Almond

**1. CALL TO ORDER**

Call to Order

Member Burke called the Municipal Planning Commission Meeting to order at 12:03 pm.

**2. ACCEPTANCE OF AGENDA** (adds & deletes)

Agenda Acceptance  
Resolution #26-02-05

2.1 Member Knowles moved that MPC adopt the February 19, 2026, Municipal Planning Commission Meeting Agenda as amended.

CARRIED

**3. ADOPTION OF MINUTES**

RCM Minutes  
Resolution #26-02-06

3.1 Municipal Planning Commission Meeting Minutes for January 28, 2026.

Member Knowles moved that Municipal Planning Commission approve the Meeting Minutes dated Monday January 28, 2026, as presented.

CARRIED

3.2 Business arising from Minutes

No Business arising from the minutes

**4. PUBLIC HEARINGS**

4.1 There are no Public Hearings

## **5. OLD BUSINESS**

5.1 There is no Old Business

## **6. New Business**

6.1 No New Business

## **7. APPLICATIONS**

7.1 27220-26-01 JENCO ENERGY/SHAWN SCABAR

Zoning: General Industrial (IG) District

Purpose: Change of Use from Vacant Land to Mini-Storage/Boat and RV Storage

Member Witting motioned to approve the use with the following conditions:

- the use and design shall be operated in accordance with the plans submitted with the development permit application.
- Additional development use or construction is not allowed without an approved development permit.
- All sidewalks, streets, or other public property that is damaged during construction or site development shall be restored to a condition to the satisfaction of the Town of Valleyview.
- No outdoor storage of goods, materials, or equipment associated with the mini storage is allowed.
- The development shall be designed, constructed, and maintained to ensure proper surface drainage in accordance with the Town of Valleyview Engineering Standards and finished to the satisfaction of the Development Authority.
- The storage of flammable, combustible, explosive, or hazardous materials is strictly prohibited within the mini-storage facility.
- The development and operation of the mini storage facility shall comply with the requirements of the Alberta Fire Code,

Closed Session  
Resolution #26-02-07

CARRIED

## **13. ADJOURNMENT**

Adjournment  
Resolution #26-02-08

Member Hoedl moved the Thursday, February 19 2026, Municipal Planning Commission Meeting adjourned at 12:30pm.

CARRIED

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Chairman, Leslie Burke

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Development Officer, Amy Almond